



Board of Directors Regular Meeting

AGENDA

Monday | June 29, 2026 | 3:30pm

Platt Center @CLSD Headquarters | 38901 Ocean Dr, Gualala, CA

Teleconference Info

Web Access: https://us06web.zoom.us/join/87246626584?signature=c0eELexwJHphd3sEd_k0zXvic7jDX3LEMHtMfxyV8dl | **Phone Access:** 1-408-638-0968
Meeting code: 871 1739 4941 | **Password:** 366982

Accessibility Notice

District meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the EMS Chief, by 9:00 a.m. the day of the meeting at (707) 884-1829 and/or ems.chief@clsd.ca.gov. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

- | | |
|--|-----------|
| 1. Call to Order | Damasco |
| 2. Public Comment
<i>Anyone from the public may address the Board of Directors regarding any subject over which the Board has jurisdiction, but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.</i> | Damasco |
| 3. Adoption of the Agenda | Damasco |
| 4. Minutes Approval
<i>May 26, 2026 Regular Meeting
June 16, 2026 Special Meeting</i> | Damasco |
| 5. New Business | |
| a. Resolution 2026-F
<i>Adopting the Proposition 4 Appropriation Limit for the Fiscal Year 2026-2027</i> | Golly |
| b. Resolution 2026-G
<i>Ordering an Election to Be Held and Requesting</i> | Hernandez |

Consolidation with the November 3, 2026 General Election

- c. Paid Time Off Payout Golly
Paramedic Rosecrans is resigning on July 5, 2026. Approval to pay out her PTO.
- d. Election and Fundraising Matrix Vickers
Upcoming fundraising and ballot measure support opportunities
- e. CSDA Web Access Hernandez
Brief overview of the CSDA website and signing up for required trainings
- 6. Old Business**
No Old Business
- 7. Committee Reports**
 - a. Finance Golly/Tilles
 - b. Fundraising Tittle
 - c. Executive Bower
 - d. Governance Bower
 - e. Communications Bower
 - f. RCMS Tilles
 - g. MHA Tittle
 - h. District/Operations Golly
- 8. Shout Out
- 9. Next Meeting
July 27, 2026, 3:30pm
August 24, 2026, 3:30pm
- 10. Adjourn

Public Records

Public records that relate to any item on the agenda for a regular board meeting are available for public inspection. Those records distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board at the office of Coast Life Support District, located at 38901 Ocean Drive, Gualala, CA, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.clsd.ca.gov.

REDWOOD COAST LIFE SUPPORT DISTRICT

Board of Directors Regular Meeting MINUTES

Tuesday | May 26, 2026 | 3:30pm

Platt Center @ CLSD Headquarters | 38901 Ocean Dr, Gualala, CA

Teleconference Info

Web Access <https://us06web.zoom.us/j/87246626584?pwd=GaQEp6pNq26ybv82zOI3CREPc7NbDk.1> | **Phone Access:** 1-408-638-0968
Meeting code: 871 1739 4941 | **Password:** 366982

BOD Present: Julie Bower, Secretary | Michael Tilles, Treasurer | Naomi Schwartz, Director | Leslie Tittle, Director | Winston Vickers, Director

Absent: Julia Damasco, President

Guests: RCMS: Linda Royal, CEO and Drew McCalley, Treasurer

Staff Present: Bronwyn Golly, EMS Chief | Cobre Hernandez, Executive Administrator

Public: Leslie Bates, Paula Smith, Steve Smith

Minutes by: EA Cobre Hernandez

1. Call to Order

Secretary Bower called the meeting to order at 3:30pm.

2. Public Comment

No public comment.

3. Adoption of the Agenda

Director Schwartz made a motion to accept the agenda.

Treasurer Tilles seconded the motion.

The agenda was approved unanimously.

4. Minutes Approval

Director Schwartz made a motion to adopt the minutes of the April 27, 2026 Regular BOD Meeting and the April 10, 2026 Special Meeting as written.

Treasurer Tilles seconded the motion.

The minutes were approved unanimously.

5. Privilege of the Floor

- Director Schwartz volunteered at the Redwood Coast Fire Protection District's annual Pig & Lamb BBQ. She wore her CLSD badge and jacket to represent the District, and reported that it presented the opportunity for a few people to ask her questions about CLSD.
- Treasurer Tilles posted to the Sea Ranch Listserv about the increased amount of vehicle accidents in the District, according to the CLSD ambulance run reports.

6. New Business

a. New Director Oath of Office

Director Bower delivered the Oath of Office to newly appointed Director Beth Roland. Her term is up in December 2026.

b. RCMS Quarterly Report

RCMS Treasurer Drew McCalley and CEO Linda Royal were in attendance to present quarterly financials on Urgent Care.

Financials - It was a fairly typical quarter, especially when comparing it to the 1st Quarter, which was an outlier due to the government employee retention credit.

- Staffing - They have three interviews scheduled with potential providers in the next few weeks. The current physician is going on leave. As RCMS goes into the next fiscal year, they are looking at recruiting providers who can do cross coverage with Urgent Care.
- Patient Visits - RCMS is currently below goal for patient visits, in both Primary Care and Urgent Care. This is mostly due to staffing shortages.
- Fundraising - CEO Royal is looking at grants with an eye towards partnering with other local organizations to support the needs of the community. Over the next 6 weeks, she will be writing some proposals and reaching out to Chief Golly to discuss areas of partnership.
- Pharmacy – They are anticipating soon entering into a contract with a pharmacy consultant, and are looking into credentialing and securing a PIC (Pharmacist in Charge).

c. Resolution 2026-C

A Resolution of the Board of Directors of Coast Life Support District Authorizing Agreement with Columbia Bank to Participate in the CSDA Commercial Purchasing Card Program.

Director Schwartz made a motion to pass the resolution as written.

Treasurer Tilles seconded the motion.

The motion was unanimously passed.

d. Resolution 2026-D Bower

A Resolution of the Board of Directors of Coast Life Support District on EMS Week 2026

Director Schwartz made a motion to pass the resolution as written.

Secretary Bower seconded the motion.

The motion was unanimously passed.

e. Resolution 2026-E Bower

A Resolution of the Board of Directors of Coast Life Support District in Recognition of Susan Sandoval for her time as a Director of the Board

Director Schwartz made a motion to pass the resolution as written.

Director Vickers seconded the motion.

The motion was unanimously passed.

f. FY26-27 Draft Budget Introduction

There was some discussion about how much will need to be raised in donations next fiscal year and the challenges of developing those donors during the campaign for the ballot measure.

There will be a Special Board Meeting scheduled for June 16, 2026 in order for the Board to vote on the Preliminary Budget before the start of the FY26/27 payroll. The first pay period for next fiscal year begins on June 22, 2026, due to CalPERS rules, which require the first pay period of the fiscal year to begin prior to July 1. This will allow time for the STEP and COLA increases to be applied before the first paycheck of the fiscal year.

Treasurer Tilles made a motion to accept the Draft Preliminary Budget.
Director Schwartz seconded the motion.
The motion unanimously passed.

7. Old Business

a. Ballot Measure Update

Paula and Steve Smith gave a brief update on the ballot measure, which has been designated by Mendocino County as "Measure D: Coast Life Support District Emergency Medical Services Tax." They are ready to start the committee and file the necessary paperwork.

8. Committee Reports

a. Finance

Chief Golly provided an update on the loan program now available to employees who participate in the CalPERS 457 Plan.

b. Fundraising

There was some discussion about the fundraising consultant that MHA had work with their Board. Director Tittle will review her notes from those MHA meetings and get back to the Board. Targeted fundraising is very important right now since the ballot measure is public. Once we get past the election, we can work on broader fundraising goals.

c. Executive

Nothing to report.

d. Governance

Nothing to report.

e. Communications

Nothing to report.

f. RCMS

Nothing additional to report.

g. MHA

Nothing additional to report.

h. District/Operations

Chief Golly highlighted the following items from the report included in the meeting packet.

- She is working with Micheline White of MHA to work on an upcoming Federal grant application on opioid response and addiction.
- Coastal Valley EMSA has a new Medical Director, Dr. Marc Gautreau. He came up and visited CLSD with Paramedic Rosecrans showing him our district and introducing him to

RCMS and PA Koenck in Urgent Care, North Sonoma Coast Fire, and South Coast Fire Chief Warner. He is excited to work in Coastal Valley's area and believes there are many skills within the EMT and paramedic scope that would benefit our rural area.

9. Shout Outs

Director Schwartz would like to shout out EMS Chief Golly and EA Hernandez. This is the most together she has seen CLSD in a long time.

10. Next Meeting

Monday, June 29, 2026, 3:30pm

Monday, July 27, 2026, 3:30pm

11. Adjournment

The meeting was adjourned at 5:40pm.

AST LIFE SUPPORT DISTRICT

Board of Directors Special Meeting MINUTES

Tuesday | June 16, 2026 | 1pm

Platt Center @ CLSD Headquarters | 38901 Ocean Dr, Gualala, CA

Teleconference Info

Web Access <https://us06web.zoom.us/j/87246626584?pwd=GaQEp6pNq26ybv82zOI3CREPc7NbDk.1> | **Phone Access:** 1-408-638-0968
Meeting code: 871 1739 4941 | **Password:** 366982

BOD Present: Julia Damasco, President | Michael Tilles, Treasurer | Naomi Schwartz, Director | Beth Roland, Director | Winston Vickers, Director

Absent: Julie Bower, Secretary | Leslie Tittle, Director

Staff Present: Bronwyn Golly, EMS Chief | Cobre Hernandez, Executive Administrator

Minutes by: EA Cobre Hernandez

1. Call to Order

President Damasco called the meeting to order at 1pm.

2. Public Comment

No public comment.

3. Adoption of the Agenda

Director Schwartz made a motion to accept the agenda.

Director Vickers seconded the motion.

The agenda was approved unanimously.

4. FY26-27 Preliminary Budget Adoption

Chief Golly provided a brief overview of the budget, and made note of possible account changes that were still being researched, such as a discrepancy between property tax administration invoicing from the counties and last year's budget.

Treasurer Tilles wanted to stress that this budget was preliminary and that the Board will need to have further discussions about donations.

Treasurer Tilles made a motion to accept the Preliminary Budget.

President Damasco seconded the motion.

The motion was unanimously passed.

5. Shout Outs

Treasurer Tilles would like to congratulate Chief Golly, EA Hernandez, and our accountant Andrea Drew, and thank them for the work they put into this budget.

6. Next Meeting

Monday, June 29, 2026, 3:30pm

Monday, July 27, 2026, 3:30pm

7. Adjournment

The meeting was adjourned at 1:50pm.

DRAFT

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 2026-F**

**RESOLUTION OF THE BOARD OF DIRECTORS OF
COAST LIFE SUPPORT DISTRICT, STATE OF CALIFORNIA,
ADOPTING THE PROPOSITION 4 APPROPRIATION LIMIT
FOR THE FISCAL YEAR 2026-2027**

WHEREAS, each fiscal year a Proposition 4 Appropriation Limit must be established; and

WHEREAS, Proposition 111, Article XIIB, requires the Board of Directors of Coast Life Support District to choose and adopt a certain method to increase this limit every year; and

WHEREAS, Coast Life Support District had approved and adopted a Proposition 4 Appropriation Limit for Fiscal Year 2025-2026 of \$3,359,640; and

WHEREAS, Coast Life Support District has chosen the California Per Capita Personal Income and the Sonoma County Population Change Percentage factors in establishing the Proposition 4 Appropriation Limit; and

WHEREAS, the Board of Directors of Coast Life Support District now accepts the Sonoma County Treasurer's calculation for the Proposition 4 Appropriation Limit to be \$3,520,301 based on the sum of the tax income increase and the annual percentage change for the California Per Capital Personal Income which is 4.95% and the local Sonoma County population change which is .9984%.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Coast Life Support District hereby adopts a new Proposition 4 Appropriation Limit in the amount of \$3,520,301 for the Fiscal Year 2026-2027.

THE FOREGOING RESOLUTION was introduced by _____ who moved its adoption, seconded by _____, and adopted by the following vote on the 29th day of June, 2026.

Directors:	Damasco	Aye	No	Abstain	Absent	Recuse
	Bower	Aye	No	Abstain	Absent	Recuse
	Roland	Aye	No	Abstain	Absent	Recuse
	Schwartz	Aye	No	Abstain	Absent	Recuse
	Tilles	Aye	No	Abstain	Absent	Recuse
	Tittle	Aye	No	Abstain	Absent	Recuse
	Vickers	Aye	No	Abstain	Absent	Recuse
		Ayes:	Noes:	Abstain:	Absent:	Recuse:

Julie Bower
Secretary, Board of Directors

ATTEST
Cobre Hernandez
Clerk of the Board

**COAST LIFE SUPPORT DISTRICT
RESOLUTION 2026-G**

**A Resolution of the Coast Life Support District’s Board of Directors, County of Sonoma
and Mendocino, State of California, Ordering an Election to Be Held and Requesting
Consolidation with the November 3, 2026 General Election**

WHEREAS, an election will be held on NOVEMBER 3, 2026, in the COAST LIFE SUPPORT DISTRICT for the purpose of electing District Directors to fill positions that will expire in 2030;

BE IT RESOLVED THAT, the District Directors of said district hereby request consolidation with any election that may be held on the same day, in the same territory or in territory that is in part the same.

THE FOREGOING RESOLUTION was introduced by Director _____ who moved its adoption, seconded by Director _____ and then adopted on roll call by the following vote:

Directors:	Damasco	Aye	No	Abstain	Absent
	Bower	Aye	No	Abstain	Absent
	Roland	Aye	No	Abstain	Absent
	Schwartz	Aye	No	Abstain	Absent
	Tilles	Aye	No	Abstain	Absent
	Tittle	Aye	No	Abstain	Absent
	Vickers	Aye	No	Abstain	Absent
	Ayes:	Noes:	Abstain:	Absent:	

WHEREUPON, the President declared the foregoing resolution adopted and SO ORDERED.

Julie Bower, Secretary
Board of Directors, Coast Life Support District

ATTEST
Cobre Hernandez, Clerk of the Board

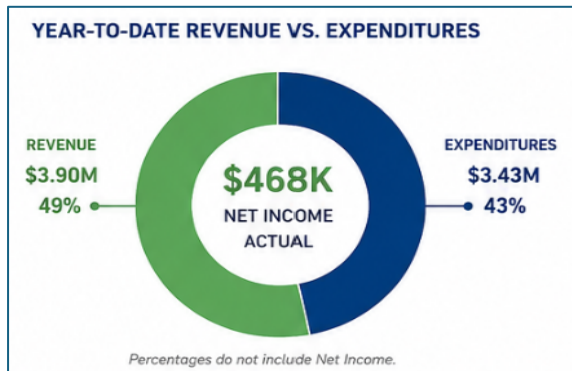
Public education options				
Activity	Category	Persons leading	Projected costs	Timing
Dedicated fund raising events	Funding			
Sea Ranch Forum event	Election			
Poster ads - Arena theater, Gualala Arts, others	Election			
Piggyback on voter registration drives or organize our own?	Election			
ICO – other articles/ads?	Election			
KGUA – how often are they repeating the Bronwyn/Steve interview – can we request repeat airings?	Election			
Other radio station - do they do interview programs?	Election			
Postcard campaign	Election			
Poster at RCMS and MHA	Election			
Area community bulletin boards	Election			
Mention in board / community meetings when doing general announcements	Election			
Birthday celebration	Both			
Letter with QR code for donating / more information	Both			
TSR list serv	Both			
Other community list servs – Gualala trading post?	Both			
Facebook	Both			
Pics of people helped and testimonials	Both			
TSRA and other local community newsletters	Both			
Talks in community meetings	Both			
Displays at community events (with ambulance and crew when practical?)	Both			
Contact Realtors - good ambulance service is critical to home sales here - ask for donations and help in get out the vote efforts	Both			
Small group gatherings and presentations	Both			
Mailing list options:				
TSRA				
Voters				
All persons in zip codes				
Previous donors				

COAST LIFE SUPPORT DISTRICT

Financial Report Summary

Period Ended May 31, 2026

FINANCIAL POSITION AT A GLANCE



Through May 31, 2026, the District reports unaudited net income of approximately \$468,000, compared to a budgeted net income of approximately \$61,000, a difference of approximately \$408,000. We continue to closely monitor daily operational expenses and revenues, and with the addition of conservative purchasing, we have been able to keep our expenses below our revenue.

This net income does not reflect non-operating expenses (CalPERS liabilities, depreciation, ambulance leasing, etc.) which will be assessed at the end of the fiscal year. Next month's net income will reflect June income and expenses. Since a large portion of our income comes from large disbursements, none of which will occur in June, our expenses will outdo our income for the month. We can expect the net income to drop significantly.

Revenue is currently approximately \$85,000 below budget, while expenditures are approximately \$493,000 below budget. Looking at this past year's ambulance receivables, we can expect that our revenue will meet or closely meet budget by the end of the fiscal year. Expenditures will increase with expected June spending, including large expenses like the RCMS Urgent Care contract, Payroll, etc.

SIGNIFICANT REVENUE VARIANCES

Revenue Category	Variance
Ambulance Transport Revenue	(\$108K)
Donations & Contributions	\$20K
Property Tax Revenue	Near Budget
IGT Revenue	Near Budget

Observations

- Ambulance transport revenue remains below budget through May and represents the District's largest revenue variance. However, compared to FY2025, ambulance transport revenue performance has improved following implementation of updated billing rates and continued review of revenue cycle processes.
- Property tax revenues and IGT revenues are generally tracking consistent with budget expectations.
- Donations and contributions continue to exceed budget assumptions.

SIGNIFICANT EXPENDITURE VARIANCES

Expenditure Category	Variance
Payroll & Benefits	\$303K
Professional Services	\$154K

Observations

- Payroll and employee benefit costs remain the largest expenditure variance and are currently tracking approximately \$303,000 **below budget**.
- Professional service expenditures are approximately \$154,000 below budget. As explained above, there are one month of expenses remaining in the fiscal year.
- Most remaining operating expenditure categories are generally tracking at or below budget expectations.

Key Monitoring Areas

Area	Current Observation
Ambulance Revenue	Largest revenue variance; continued monitoring of collections and reimbursement trends remains warranted.
Payroll & Benefits	Largest expenditure variance; year-end results and future budget impacts will continue to be evaluated.

Financial Reporting Note

The monthly, unaudited financial reports presented to the Finance Committee and Board are intended primarily to support budget monitoring, operational oversight, cash flow management, and reserve planning throughout the fiscal year.

Accordingly, monthly reports do not yet include certain year-end audit and Generally Accepted Accounting Principles (GAAP) adjustments, including depreciation expense, pension-related accounting entries, compensated absence accruals, receivable adjustments, and other year-end closing entries.

These items will be recorded as part of the District's fiscal year-end close and annual audit process.

As a result, monthly operating statements should be viewed primarily as a measure of current operational performance and cash flow activity rather than final audited fiscal year-end results.

Summary

Through the month ended May 31, 2026:

- Revenue is approximately \$85,000 below budget.
- Expenditures are approximately \$493,000 below budget.
- Net income is approximately \$408,000 above budget expectations.

The most significant budget variances continue to be ambulance transport revenue, payroll and employee benefit expenditures, and professional service expenditures.

Our cash position has improved significantly from this time last year.

May 31, 2026 = \$1,162,307

May 31, 2025 = \$900,880

An increase of \$261,426 of cash on hand!

Going forward the Financial Packet will include the following reports:

- Profit & Loss Statement
- Budget to Actual
- Balance Sheet
 - The balance sheet will provide a more complete picture of the financial position of the District, taking into account all of our assets, liabilities and equity.
- Financial Narrative

Coast Life Support District
Profit and Loss, UnAudited and Before Year End GAAP Adjustments
July 1, 2025 through May 31, 2026

	Total
Income	
1100.00 Mendocino County Taxes	1,204,359.45
1200.00 Sonoma County Taxes	898,612.03
1300.00 Other "County" Taxes	3,081.50
1400.00 Ambulance Transport Billings	997,272.14
1510.00 IGT Contract Revenue	517,553.97
1900.00 Misc Income - General	200.00
1910.00 Misc Rev - Interest Income	17,543.34
1920.00 Misc Rev - Donations (Unrestricted)	174,057.19
1921.00 Misc Rev - Donations (Restricted Ops)	5,000.00
1922.00 Misc Rev - Donations (Elections)	35,000.00
Total for 1920.00 Misc Rev - Donations (Unrestricted)	214,057.19
1930.00 Misc Rev - CPR and Training Classes	23,397.23
1990.00 Misc Rev - Insurance Reimb	4,952.06
2000.00 Grant Revenue	15,044.00
Total for Income	3,896,072.91
Gross Profit	3,896,072.91
Expenses	
3000.00 Wage + Benefit Expense	1,895,473.43
Total for 3000.00 Wage + Benefit Expense	1,895,473.43
4020.00 Clothing and Personal	2,982.54
4040.00 Communications	
4041.00 Comm - Cell Phone/Telephone	7,819.89
4042.00 Comm - Dispatch	60,065.61
Total for 4040.00 Communications	67,885.50
4080.00 Household and Supplies Exp	3,995.73
4110.00 Insurance Expense	
4112.00 General Liab Ins	24,459.00
Total for 4110.00 Insurance Expense	24,459.00
4140.00 Maintenance Expense	
4142.00 Maint - Vehicles	18,655.28
4143.00 Maint - Buildings	1,370.83
Total for 4140.00 Maintenance Expense	20,026.11
4220.00 Dues, Subscriptions and Memberships	13,478.50
4260.00 Office Expense	
4261.00 Office Exp - General	5,090.60
4262.00 Office Exp - Software	5,655.89

Coast Life Support District
Profit and Loss, UnAudited and Before Year End GAAP Adjustments
July 1, 2025 through May 31, 2026

	Total
Total for 4260.00 Office Expense	10,746.49
4290.00 Bank Charges and Int Expense	31.20
4291.00 Bank Charges	4,625.12
4292.00 Interest Expense	3,265.28
Total for 4290.00 Bank Charges and Int Expense	7,921.60
4310.00 Professional Services	
4311.00 Accounting	31,558.50
4312.00 Audit	11,900.00
4313.00 Ambulance Billing	55,420.83
4314.00 Information Tech Services	14,208.91
4315.00 IGT Contract	230,360.00
4316.00 GEMT Contract	92,016.07
4317.00 Legal	4,657.51
4318.00 Tax Admin - NBS Contract	10,886.84
4319.00 UC Contract	733,333.26
4320.00 Ppty Tax Admin - Counties	3,225.18
Total for 4310.00 Professional Services	1,187,567.10
4460.00 Minor Equipment (<\$5,000 per Unit)	
4461.00 Maint Equip - Office Equipment	423.83
4462.00 Minor Equip - Computer Equipment	4,356.78
4463.00 Minor Equip - Radio Equipment	146.82
4464.00 Minor Equip - Medical Equip and Supplies	55,877.55
Total for 4460.00 Minor Equipment (<\$5,000 per Unit)	60,804.98
4500.00 Special Department Expenses	400.00
4511.00 Medical Director Fee-non AHUC	25,833.33
4512.00 Training and Development - Staff	7,587.93
4513.00 Training and Development - Community	5,869.75
4514.00 Board Expenses	6,756.16
4515.00 Employee Assistance Program	3,375.00
Total for 4500.00 Special Department Expenses	49,822.17
4610.00 Transportation and Travel	
4611.00 Transportation and Travel - Fuel	27,384.99
Total for 4610.00 Transportation and Travel	27,384.99
4710.00 Utilities	8,608.49
4711.00 Utilities - Water	1,970.39
4712.00 Utilities - Electricity	5,843.51
Total for 4710.00 Utilities	16,422.39

Coast Life Support District

Profit and Loss, UnAudited and Before Year End GAAP Adjustments

July 1, 2025 through May 31, 2026

	Total
5000.00 Equipment - Principal Loan Payment	38,638.98
8000 Interest Expense	-
Total for Expenses	3,427,609.51
Net Operating Income	468,463.40
Net Income - BEFORE YEAR END GAAP JOURNAL ENTRIES	468,463.40
	Net income @ May 31, 2025 BEFORE Year End GAAP AJEs

Coast Life Support District
Budget to Actual, UnAudited and Before Year End GAAP Adjustments
July 1, 2025 through May 31, 2026

	Actual Costs FY2026 YTD	FY2026 Budget (Augmented)	Over/(Under) Budget
Income			
1100.00 Mendocino County Taxes	1,204,359.45	1,208,638.05	(4,278.60)
1200.00 Sonoma County Taxes	898,612.03	896,748.50	1,863.53
1300.00 Other "County" Taxes	3,081.50	-	3,081.50
1400.00 Ambulance Transport Billings	997,272.14	1,105,012.65	(107,740.51)
1510.00 IGT Contract Revenue	517,553.97	517,553.97	-
1900.00 Misc Income - General	200.00	-	200.00
1910.00 Misc Rev - Interest Income	17,543.34	15,293.31	2,250.03
1920.00 Misc Rev - Donations (Unrestricted)	174,057.19	158,618.84	15,438.35
1921.00 Misc Rev - Donations (Restricted Ops)	5,000.00	-	5,000.00
1922.00 Misc Rev - Donations (Elections)	35,000.00	35,000.00	-
Total for 1920.00 Misc Rev - Donations (Unrestricted)	214,057.19	193,618.84	20,438.35
1930.00 Misc Rev - CPR and Training Classes	23,397.23	23,804.31	(407.08)
1990.00 Misc Rev - Insurance Reimb	4,952.06	-	4,952.06
2000.00 Grant Revenue	15,044.00	20,044.00	(5,000.00)
Total for Income	3,896,072.91	3,980,713.63	(84,640.71)
Gross Profit	3,896,072.91	3,980,713.63	(84,640.71)
Expenses			
3000.00 Wage + Benefit Expense	1,895,473.43	2,198,089.90	(302,616.47)
Total for 3000.00 Wage + Benefit Expense	1,895,473.43	2,198,089.90	(302,616.47)
4020.00 Clothing and Personal	2,982.54	4,837.74	(1,855.20)
4040.00 Communications			
4041.00 Comm - Cell Phone/Telephone	7,819.89	6,918.45	901.44
4042.00 Comm - Dispatch	60,065.61	62,762.46	(2,696.85)
Total for 4040.00 Communications	67,885.50	69,680.91	(1,795.41)
4080.00 Household and Supplies Exp	3,995.73	4,625.67	(629.94)
4110.00 Insurance Expense			
4112.00 General Liab Ins	24,459.00	24,459.00	-
Total for 4110.00 Insurance Expense	24,459.00	24,459.00	-
4140.00 Maintenance Expense			
4141.00 Maint - Equipment	-	1,750.00	(1,750.00)
4142.00 Maint - Vehicles	18,655.28	29,948.11	(11,292.83)
4143.00 Maint - Buildings	1,370.83	2,956.00	(1,585.17)
Total for 4140.00 Maintenance Expense	20,026.11	34,654.11	(14,628.00)
4220.00 Dues, Subscriptions and Memberships	13,478.50	13,323.50	155.00
4260.00 Office Expense			
4261.00 Office Exp - General	5,090.60	4,334.77	755.83
4262.00 Office Exp - Software	5,655.89	5,614.34	41.56

Coast Life Support District
Budget to Actual, UnAudited and Before Year End GAAP Adjustments
July 1, 2025 through May 31, 2026

	Actual Costs FY2026 YTD	FY2026 Budget (Augmented)	Over/(Under) Budget
Total for 4260.00 Office Expense	10,746.49	9,949.11	797.39
4290.00 Bank Charges and Int Expense	-	-	-
4291.00 Bank Charges	4,625.12	5,895.68	(1,270.56)
4292.00 Interest Expense	3,265.28	4,897.92	(1,632.64)
Total for 4290.00 Bank Charges and Int Expense	7,890.40	10,793.60	(2,903.20)
4310.00 Professional Services			
4311.00 Accounting	31,558.50	41,230.35	(9,671.85)
4312.00 Audit	11,900.00	24,800.00	(12,900.00)
4313.00 Ambulance Billing	55,420.83	61,818.58	(6,397.75)
4314.00 Information Tech Services	14,208.91	16,481.44	(2,272.53)
4315.00 IGT Contract	230,360.00	230,360.00	-
4316.00 GEMT Contract	92,016.07	93,014.10	(998.03)
4317.00 Legal	4,657.51	40,000.00	(35,342.49)
4318.00 Tax Admin - NBS Contract	10,886.84	10,948.96	(62.12)
4319.00 UC Contract	733,333.26	799,999.92	(66,666.66)
4320.00 Pty Tax Admin - Counties	3,225.18	22,808.00	(19,582.82)
Total for 4310.00 Professional Services	1,187,567.10	1,341,461.35	(153,894.25)
4460.00 Minor Equipment (<\$5,000 per Unit)			
4461.00 Maint Equip - Office Equipment	423.83	635.75	(211.92)
4462.00 Minor Equip - Computer Equipment	4,356.78	6,535.17	(2,178.39)
4463.00 Minor Equip - Radio Equipment	146.82	220.23	(73.41)
4464.00 Minor Equip - Medical Equip and Supplies	55,877.55	60,007.96	(4,130.41)
Total for 4460.00 Minor Equipment (<\$5,000 per Unit)	60,804.98	67,399.11	(6,594.13)
4500.00 Special Department Expenses	400.00	400.00	-
4511.00 Medical Director Fee-non AHUC	25,833.33	28,333.33	(2,500.00)
4512.00 Training and Development - Staff	7,587.93	9,440.55	(1,852.62)
4513.00 Training and Development - Community	5,869.75	5,711.00	158.75
4514.00 Board Expenses	6,756.16	2,313.90	4,442.26
4515.00 Employee Assistance Program	3,375.00	3,375.00	-
Total for 4500.00 Special Department Expenses	49,822.17	49,573.78	248.39
4610.00 Transportation and Travel			
4611.00 Transportation and Travel - Fuel	27,384.99	32,770.30	(5,385.31)
Total for 4610.00 Transportation and Travel	27,384.99	32,770.30	(5,385.31)
4710.00 Utilities	8,608.49	18,462.44	(9,853.95)
4711.00 Utilities - Water	1,970.39	-	1,970.39
4712.00 Utilities - Electricity	5,843.51	-	5,843.51
Total for 4710.00 Utilities	16,422.39	18,462.44	(2,040.05)
5000.00 Equipment - Principal Loan Payment	38,638.98	40,000.00	(1,361.02)

Coast Life Support District
Budget to Actual, UnAudited and Before Year End GAAP Adjustments
July 1, 2025 through May 31, 2026

	Actual Costs FY2026 YTD	FY2026 Budget (Augmented)	Over/(Under) Budget
8000 Interest Expense	-	-	-
Total for Expenses	3,427,578.31	3,920,080.50	(492,502.19)
Net Operating Income	468,494.60	60,633.12	407,861.48
Net Income - BEFORE YEAR END GAAP JOURNAL ENTRIES	468,494.60	60,633.12	407,861.48
	Net income @ May 31, 2025 BEFORE Year End GAAP AJEs	Net income Realization = Unrestricted Reserve Build-Up	

Coast Life Support District Year to Date Report

[illegible]

**Management Summary Report
Monthly and Fiscal Year to Date
Coast Life Support District
May 2026**

[illegible]

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	74	94.87%
Interfacility Transport	3	3.85%
Intercept	1	1.28%
Total: 78		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Traffic/Transportation Incident	14	17.95%
Unconscious/Fainting/Near-Fainting	9	11.54%
Chest Pain (Non-Traumatic)	7	8.97%
Breathing Problem	6	7.69%
Sick Person	6	7.69%
Falls	5	6.41%
Abdominal Pain/Problems	3	3.85%
Headache	3	3.85%
Interfacility Transfer	3	3.85%
Stroke/CVA	3	3.85%
Convulsions/Seizure	2	2.56%
Hemorrhage/Laceration	2	2.56%
Medical Alarm	2	2.56%
Overdose/Poisoning/Ingestion	2	2.56%
Traumatic Injury	2	2.56%
Unknown Problem/Person Down	2	2.56%
Allergic Reaction/Stings	1	1.28%
Assault	1	1.28%
Automated Crash Notification	1	1.28%
Cardiac Arrest/Death	1	1.28%
Drowning/Diving/SCUBA Accident	1	1.28%
Heart Problems/AICD	1	1.28%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	1.28%
Total: 78		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
	16	20.51%
Traumatic Injury (T14.90)	12	15.38%
Abdominal Pain / Problems (R10.84)	6	7.69%
Syncope/Near Syncope (R55)	5	6.41%
Dizziness / Vertigo (R42)	4	5.13%
Respiratory Distress - Unspecified (J80)	4	5.13%
Altered Level of Consciousness (R41.82)	3	3.85%
Chest Pain - Suspected Cardiac (I20.9)	3	3.85%
Obvious Death (R99)	3	3.85%
Pain (G89.1)	3	3.85%
Headache (R51)	2	2.56%
No Apparent Illness/Injury (Z00.00)	2	2.56%
Respiratory Distress - Bronchospasm (J98.01)	2	2.56%
Weakness (General) (R53.1)	2	2.56%
Allergic Reaction (T78.40)	1	1.28%
Behavioral / Psychiatric - Disorder/Issue (F99)	1	1.28%
Chest Pain - Non-cardiac (R07.89)	1	1.28%
Cold/Flu Symptom (J00)	1	1.28%
Environment - Hyperthermia / Heat Injury (T67.0)	1	1.28%
Nausea / Vomiting (R11.2)	1	1.28%
Respiratory Distress - Pulmonary Edema / CHF (J81.0)	1	1.28%
Seizure - Active (G40.901)	1	1.28%
Seizure - Post (G40.909)	1	1.28%
Sepsis (A41.9)	1	1.28%
Stroke/CVA (I63.9)	1	1.28%
Total: 78		Total: 100.00%

3.5 Runs by Response Disposition

Unit Disposition (3.4=itDisposition.099/3.5=eDisposition.27)	Patient Evaluation/Care (3.4=itDisposition.100/3.5=eDisposition.28)	Crew Disposition (3.4=itDisposition.101/3.5=eDisposition.29)	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)	Reason for Refusal/Release (3.4=itDisposition.103/3.5=eDisposition.31)
Patient Contact Made	Patient Evaluated and Care Provided	Initiated and Continued Primary Care	Transport by This EMS Unit (This Crew Only)	
Patient Contact Made	Patient Evaluated and Refused Care (AMA)	Available, Care Refused (AMA/RAS)	Patient Refused Transport	Against Medical Advice
Cancelled Prior to Arrival at Scene	Not Applicable	Available, No Care Required	No Transport	
Cancelled on Scene	Not Applicable	Available, No Care Required	No Transport	
No Patient Found		Available, No Care Required		
Patient Contact Made	Patient Evaluated and Care Provided	Available, No Care Required	No Transport	
Patient Contact Made	Patient Evaluated and Care Provided	Available, No Care Required	No Transport	Other, Not Listed
Patient Contact Made	Patient Support Services Provided	Available, No Care Required	No Transport	
Patient Contact Made	Patient Support Services Provided	Provided Care Supporting Primary EMS Crew	Transport by Another EMS Unit/Agency	

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3.5 Transported by Destination Report

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Number of Runs	Percent of Total Runs
	41	52.56%
Landing Zone	12	15.38%
Santa Rosa Memorial Hospital, Montgomery	9	11.54%
Adventist Health Mendocino Coast	7	8.97%
Sutter Santa Rosa Regional Hospital	7	8.97%
Other Not Listed	1	1.28%
Redwood Coast Medical Services Inc	1	1.28%
	Total: 78	Total: 100.00%

Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59		
Friday	2	2.56%
	Total: 2	Total: 2.56%
	Avg: 2.00	
Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59		
Wednesday	2	2.56%
	Total: 2	Total: 2.56%
	Avg: 2.00	
Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59		
Sunday	1	1.28%
Monday	1	1.28%
Tuesday	1	1.28%
Wednesday	2	2.56%
Thursday	2	2.56%
Friday	1	1.28%
Saturday	1	1.28%
	Total: 9	Total: 11.54%
	Avg: 1.29	
Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59		
Sunday	1	1.28%
Monday	1	1.28%
Tuesday	1	1.28%
Wednesday	2	2.56%
Thursday	1	1.28%
Friday	3	3.85%
Saturday	1	1.28%
	Total: 10	Total: 12.82%
	Avg: 1.43	
Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59		
Sunday	1	1.28%
Monday	3	3.85%
Tuesday	1	1.28%
Wednesday	2	2.56%
Thursday	1	1.28%
Friday	4	5.13%
Saturday	7	8.97%
	Total: 19	Total: 24.36%
	Avg: 2.71	
Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59		
Monday	4	5.13%
Wednesday	2	2.56%
Thursday	2	2.56%
Friday	5	6.41%
Saturday	3	3.85%
	Total: 16	Total: 20.51%
	Avg: 3.20	
Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59		
Sunday	3	3.85%
Monday	1	1.28%
Tuesday	1	1.28%
Wednesday	1	1.28%
Friday	1	1.28%
	Total: 7	Total: 8.97%
	Avg: 1.40	
Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59		
Sunday	5	6.41%
Tuesday	4	5.13%
Wednesday	2	2.56%
Friday	1	1.28%
Saturday	1	1.28%
	Total: 13	Total: 16.67%
	Avg: 2.60	

Report Criteria

Agency Name (Dagency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 04/1/2025 and 04/30/2025

Fundraising information, tips and ideas

- Fundraising is as much about educating individuals about the organization, what they do, how they support the community, short term and long-term plans and needs as well as current and/or anticipated challenges (including financial). In other words making the case for why a donation is needed before ever “asking” for it.
 - Steve has put together excellent talking points to facilitate our ability to have those conversations with people one on one – such as family, friends and acquaintances – as well to groups of people
- If someone offers or gives you a donation for CLSD – you don’t need to do anything fancy – just accept it with gratefulness and let the person know that CLSD will provide them with an acknowledgement of the donation that they will be able to use for tax purposes. Of course you will need to get their contact information – either mailing address or email address (email preferred as it’s a bit easier)
- MHA has successfully utilized small group gatherings to increase the amount of donations received over the past year
 - A board member hosts a small gathering 8-12 people at their home (or other venue if they desire). Have munchies, sodas, wine.
 - Someone – a board member, Bronwyn, a CLSD support shares information about CLSD (Steve’s talking points) to provide the education and information needed that lays out the need for donations without specifically asking for them upfront.
 - Provide education about Measure D and why even with Measure D, ongoing funding is such that donations will facilitate ongoing sustainability.
 - Answer any and all questions from those present
 - If Bronwyn is doing the presentation, a board member or someone else present who is an active supporter of CLSD explains why they support CLSD, tell a personal story about how CLSD provided care to them or someone they know – personalize the importance of CLSD. Stories help people connect to CLSD. If the presentation is being done by someone other than Bronwyn then they explain why they support CLSD, etc. If there are others in the group that have had personal interactions with CLSD they can tell their story too.
 - At this point the request for donation can be made – something along the line of “I hope that with all we have talked about today, you will join me in

supporting CLSD. A donation, of any amount, is appreciate. If the individual speaking is comfortable about they can share the \$ they have or will be giving.

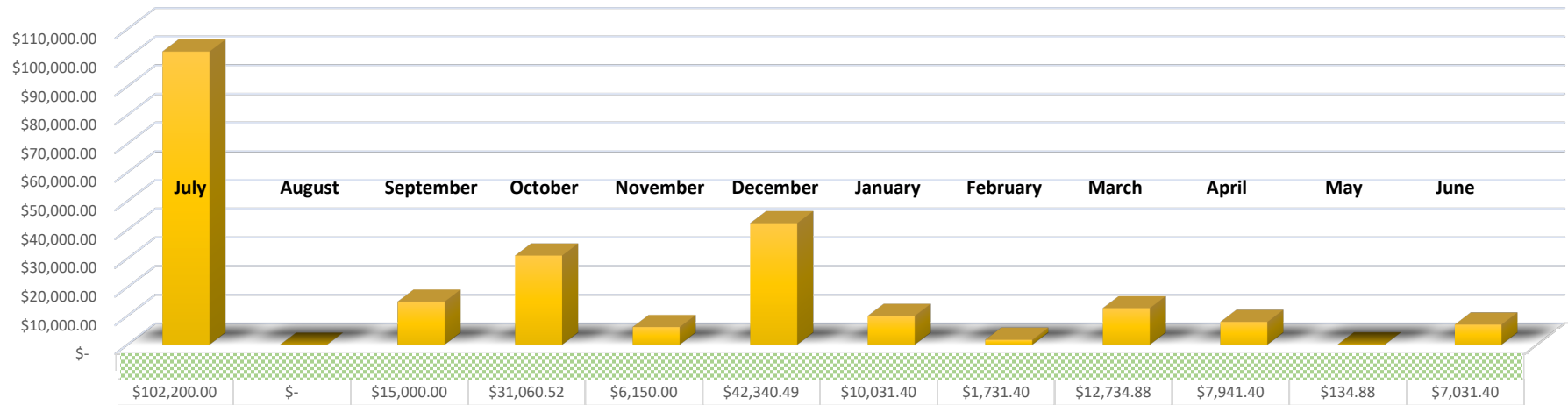
- CLSD booth at a community event – need to have good educational information – information sheet with talking points, CLSD stories, maybe some grafts for mini “spread sheets” with financial information – essential a picture of the financial need, sign up sheet for email address (board members can then be assigned to do additional outreach to those individuals
- Prior donors – need a list, list needs to be split between the board members. Board members to do periodic outreach (quarterly, every 4 – 6 months) to provide information about what’s happening with CLSD. No donation request with this outreach – done to establish a relationship to help facilitate asking for the donation when appropriate – say during annual donation appeal.

Needless to say there are variations on how any of these things can be approached.

FY 25/26 MONTHLY DONATION TOTALS

July	\$	102,200.00
August	\$	-
September	\$	15,000.00
October	\$	31,060.52
November	\$	6,150.00
December	\$	42,340.49
January	\$	10,031.40
February	\$	1,731.40
March	\$	12,734.88
April	\$	7,941.40
May	\$	134.88
June	\$	7,031.40

FY25/26 TOTAL \$ 236,356.37



ADMIN/OPERATIONS REPORT – June 2026

MEETINGS/EVENTS

- Attended the June Mendocino County Fire Chief's Meeting and had a secondary meeting to discuss what a potential Joint Powers Authority would look like between the public agency transporting agencies in Mendocino County—Ukiah Fire Department, Laytonville, Covelo, Anderson Valley, Elk Community Services District (Elk Fire).
- Official voting site for the June 2, 2026 election.
- Cobre has continued meeting with Maxwell IT, the same IT service used by RCMS, to look at the potential benefits to moving from Abacus (was Medicus, was HitCare), our current IT security company.

COMPLAINTS/ADMINISTRATIVE

- Completed and submitted the GEMT ACR survey:

The Department of Health Care Services (DHCS) is mandating all public and private California Ground Emergency Medical Transportation (GEMT) providers to complete an Average Commercial Rate (ACR) Survey for the 12-month period of July 1, 2024, through June 30, 2025, in order to comply with new federal requirements set forth by the Centers for Medicare & Medicaid Services (CMS). Provider responses are due no later than June 19, 2026. Failure to complete and submit this survey by the due date may impact future eligibility for payments under the Public Provider GEMT Intergovernmental Transfer (PPGEMTIGT) program and GEMT Quality Assurance Fee (QAF) program payment increases."

- Completed our Medi-Cal Revalidation

COMMUNITY TRAINING

- Chief Golly and Paramedic Daniels met with the Principal and admin staff at Point Arena Unified High School to discuss holding an EMT class as part of the curriculum for seniors in the upcoming school year. They currently have approximately 6 students already interested. The instructor would be a member of staff who is an EMT and lifeguard.
- Chief Smith from Laytonville Fire has indicated that he plans to hold another EMT class in the 2027 spring semester. He will be coordinating with Chief Rojas of Covelo Fire to try and coordinate the class to benefit both organizations.

STAFFING CHANGES

- Megan Rosecrans, Paramedic Lieutenant, is resigning on June 5, 2026 and moving to a full-time position with Sonoma County as an EMS Coordinator with Coastal Valleys EMSA. Meg has been integral to CLSD and she will be missed.
- Joe Roach, a full-time paramedic at Coast Hospital (Adventist Mendocino Coast), has completed his training and will starting in July as a part-time paramedic with CLSD.

Fact Sheet for JPA exploration by Mendocino County Public Fire & EMS Agencies

6/8/26

Local governments are under severe financial strain and public agencies are looking for more efficient ways to do more with less. JPAs are a useful tool to structure cooperation, save money, provide better coordinated services, achieve economies of scale and access desperately needed funding. **“By sharing resources and combining services, the member agencies - and their taxpayers - save time and money.”** (CA Senate Local Government Committee)

Joint Powers - joint powers are exercised when government agencies agree to work together on common problems, either by formalizing a shared approach, creating another legal entity, funding a project together or acting as a representative body for a specific activity.

Joint Powers Agreement (Agreements) - a formal legal agreement between two or more public agencies that share a common power (for example: EMS and/or Fire) and want to jointly implement programs, purchase equipment, or deliver services. Officials from the public agencies negotiate and formally approve a written cooperative agreement. Each Agreement is unique and there is no set formula for how governments should use their joint powers.

“A joint powers agreement is so flexible that it can apply to almost any situation that benefits from public agencies’ cooperation.” (CA Senate Local Government Committee)

Joint Powers Authority/Agency (Authority) - an Agreement can include the formation of a new entity/organization that is legally independent from the member agencies. The Authority can exercise powers common to the member agencies (for example: EMS and/or Fire) and the Authority has the ability to do what is outlined in the Agreement.

If Agreement terms are complex or if one member agency cannot act on behalf of its members to administer the Agreement, forming an Authority is helpful. An Authority with officials from the member agencies on its governing board, has a horizontal structure. **“Horizontal model JPAs provide internal checks and balances, self-correction and accountability. Horizontal structure JPAs are the most successful at providing cost efficient services and tax benefits to the communities they serve.”** (CA Assembly Local Government Committee)

Agreements and Authorities are tools for collaboration. JPAs can perform multiple functions, categories include:

- *General Public Services* - joint powers are exercised to deliver more cost effective services, eliminate duplicative efforts and group services.
- *Financial Services* - joint powers are exercised to finance construction of shared public works or purchase of special equipment.
- *Insurance Pooling and Purchasing Discounts* - joint powers are exercised to pool insurance or supplies and equipment purchasing for member agencies.
- *Planning Services* - joint powers are exercised to develop regional plans beyond city/county limits.
- *Regulatory Enforcement* – joint powers are exercised to share regulatory burden.

Financial Aspects:

Agreements may define any financial terms associated with exercising joint powers. For example, if one member agency assumes more responsibility within an Agreement, other member agencies may make a contribution to those efforts.

As with any local agency, when an Authority is formed it requires funding to operate. There are generally three funding methods:

- Create new or bolster existing revenue streams through service provision
- Establish member contributions
- Raise capital by issuing bonds

Important Points to Remember:

When member agencies create an Authority, the new organization does not have to include the title “JPA”. If a public organization relies on a joint powers agreement, it is a JPA regardless of its name. Some of the terms used in official names are: agency, alliance, association, authority, board, bureau, center, coalition, commission, committee, consortium, cooperative, council, district, facility, fund, group, institute, league, network, organization, partnership, patrol, plan, pool, program, project, region, services, source, study, system, trust, zone.

Advantages:

- Flexible and easy to form.
- More efficient than separate governments.
- Finance equipment purchases and other public works
- Cooperate on regional solutions
- Helps communities secure grants - JPAs show grantors that agencies are willing to cooperate on regional problems as opposed to competing with each other for separate solutions.

Challenges:

- Requires mutual trust - public agencies agree to cooperate, build trust and put the common public good ahead of individual needs.
- May be subject to ‘bad feelings’ between individuals of member agencies - because JPAs are voluntary relationships, local problems may threaten to split up JPAs. To keep petty problems from splintering long-term JPAs, Agreements may include provisions for mediation or months of warning before member agencies can withdraw.
- May be hard to understand - some see JPAs as just an unnecessary additional layer of government, even when that’s not the case. When agencies create an Authority, it is because there is a benefit to taxpayers and the visibility and accountability of the Authority is apparent.

Enabling Legislation:

The first ‘JPA’ was formed in the 1920s to expand a tuberculosis facility for multiple county use.

The Joint Exercise of Powers Act (Gov Code Sections 6500-6536) provides the legal authority for public entities to create and use JPAs.

Joint Power Authority meetings are subject to the Brown Act, Public Records Act, Political Reform Act and other public interest laws. JPAs may use the Revenue Bond Act of 1941 and the Marks-Roos Local Bond Pooling Act of 1985 to generate public capital.

Sources:

Senate Local Government Committee. Governments Working Together: A Citizen’s Guide to Joint Powers Agreements (August 2007)

Assembly Local Government Committee Informational Hearing. Developments in the Use of Joint Powers Authorities & Agreements (March 2012)

2020/2021 Nevada County Grand Jury: Joint Powers Authorities: What You Need to Know (May 2021)

The XXXX District Board of Directors supports exploring the potential benefits of entering into Joint Powers Agreements (JPAs) to advance a more collaborative, sustainable and high-quality emergency medical services (EMS) system in Mendocino County. Our agency recognizes that examining the system on a countywide level may improve service reliability, operational effectiveness and long-term stability.

At this time, support is focused on continued development of the JPA concept and does not commit our agency to any particular governance, financial, or operational model. Any future proposal must maintain or improve local service levels and demonstrate fiscal viability. During the course of this research, current service levels shall not be allowed to deteriorate.

The following points describe our perspective on existing EMS county-wide services, reasons to move forward, and areas to explore.

Current System Challenges

Mendocino's EMS system faces significant pressures – vast coverage areas, uneven call distribution, limited revenues, rising operational costs, and reliance on volunteer personnel. While our system currently performs, individual agencies increasingly absorb financial and operational strain. A more coordinated, countywide approach is necessary to ensure long-term sustainability and service reliability.

Core principles/goals moving forward:

- Strengthen service reliability and system coordination while maintaining local responsiveness
- Promote fiscal responsibility and financial transparency
- Maximize resources and reduce unnecessary duplication
- Support regional EMS workforce development with shared standards

Identified areas for evaluation/development:

- Shared administrative services, billing, and procurement
- Standardized operational procedures and compliance policies
- Coordinated financial planning and grant management
- Regional strategic planning for system resilience

With these in mind, XXX District supports continued evaluation of a JPA structure/model that aligns multi-agency efforts into a more cohesive, sustainable EMS system benefiting our communities.

Administrative Calendar

July – September 2026

Key: **BOARD OF DIRECTORS**
FINANCE
GOVERNMENT
ADMINISTRATION

July

- GEMT Annual Participation Survey
- 1** Beginning of new fiscal year
- 4** IGT – Certification #3 Due (PP-GEMT)
- 8** VA Registration Renewal Deadline (10-day turnaround to preempt the July 18 expiration)
- 12** Bureau of Labor Statistics Reporting
- 15** SDRMA – Plan Renews
- 15** SDRMA – Workers' comp annual payroll reconciliation opens
- 18** IGT – Invoice #3 payment due (PP-GEMT)

August

- 12** Bureau of Labor Statistics Reporting
- 15** SDRMA - Workers' Compensation Payroll Reconciliation deadline
- 30** Final Budget – deadline for BOD to accept

September

- Review and update agency's conflict of interest code. Must be done every two years, in even-numbered years. – **Governance Committee**
- Financial Year-end Close
- 12** Bureau of Labor Statistics Reporting
- 15** SDRMA-Workers Comp Annual Payroll Reconciliation
- 30** ESI – Employee Assistant Program Contract Renewal