



Finance Committee

AGENDA

Tuesday | July 16, 2026 | 2:00pm
Platt Training Center, CLSD | 38901 Ocean Dr., Gualala, CA

TELECONFERENCE INFO

Web Access:

<https://us06web.zoom.us/j/87117394941?pwd=tdhmSSRAlyLsl1MEbT1fzmbcOAzN88.1>

Phone Access: 1-408-638-0968 | **Meeting code:** 871 1739 4941 | **Password:** 366982

Accessibility Notice

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|---|--------|
| 1. Call to Order | Tilles |
| 2. Agenda Approval | Tilles |
| 3. Minutes Approval: May 19, 2026 | Tilles |
| 4. Privilege of the Floor | Tilles |
| 5. New Business | |
| a. Review FY26/27 Proposition 4 Gann Limit | Golly |
| 6. Old Business | |
| a. FY24-25 Audit | Golly |
| 7. Reports | |
| a. Financial Reports | |
| b. Ambulance Revenue—Wittman (YTD) | |
| c. Ambulance Transport Data | |
| 8. Review and Approval of May 2026 Checks and Banking | |
| 9. Shout Out | |
| 10. Next Meetings | |

July 21, 2:00pm – Platt Training Center
August 18, 2:00pm – Location TBD

11. Adjourn

Public Records

Public records that relate to any item on the agenda for a regular board meeting are available for public inspection. Those records distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board at the office of Coast Life Support District, located at 38901 Ocean Drive, Gualala, CA, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.clsd.ca.gov.

COAST LIFE SUPPORT DISTRICT



Finance Committee

MINUTES

Tuesday, May 19, 2026 | 2pm

The Platt Center | CLSD | 38901 Ocean Dr, Gualala, CA

Teleconference Info

Web Access: <https://bit.ly/clsdfincomm> | Phone Access: 1-408-638-0968

Meeting code: 871 1739 4941 | Password: 366982

BOD Present: Michael Tilles, Treasurer | Naomi Schwartz, Director

Staff Present: Bronwyn Golly, EMS Chief | Cobre Hernandez, Executive Administrator

Guests: Winston Vickers, Director

Minutes by: EA Hernandez

1. Call to Order

Treasurer Tilles called the meeting to order at 2pm.

2. Agenda Approval

Director Schwartz made a motion to approve the agenda.

The motion was seconded by Treasurer Tilles.

The agenda was approved.

3. Minutes Approval: April 21, 2026

Director Schwartz made a motion to approve the minutes as written.

Treasurer Tilles seconded the motion.

The minutes were approved.

4. Privilege of the Floor

Treasurer Tilles made note that Director Vickers has been invited to attend the Finance Committee meetings but will not have a vote on any committee action.

5. New Business

a. Discussion on New District Credit Card Provider

Chief Golly presented the details of the new credit card from Columbia Bank. There are no annual fees on the card. It will be a VISA, which is most useful to staff because it can be used in Costco stores. This will replace the Costco Citi Visa, which is currently still in former DA Dave Crowl's name.

Chief Golly will introduce a resolution at the next Regular Board Meeting to proceed with the credit card application. The Finance Committee approved and recommended that the Board pass the upcoming resolution.

b. Review Additional Provision to CLSD's Supplemental Income Plan with CalPERs

When CLSD originally signed up for CalPERs, the 457 Plan Loan option wasn't made available to staff. A staff member has inquired about the option. There is no financial cost to CLSD for staff to participate in this program so Chief Golly will move ahead with the paperwork to make this option available to any of the staff who contribute to the CalPERs 457 plan.

6. Old Business

a. FY24-25 Audit

Accountant Andrea Drew joined the meeting via teleconference to discuss some of the findings of the audit.

- Drew would like to express kudos to the team that worked on the audit.
- There has been about a \$500,000 net position change. Much of that change is due to government accounting, which can appear a bit divorced from an operating loss. We want to keep the loss in mind but it is more helpful to track QuickBooks bookkeeping rather than the audit final numbers.
- There was only one major journal entry in the amount of \$5,000 approximately, which is extremely positive. Most of the journal entries are related to government accounting year-end adjustments that need to be made to account for depreciation. There are end of the year adjustment that need to be made and depreciation.

Treasurer Tilles asked how a banker might look at our position? Will they be bothered by these numbers. Drew expressed that this is not her expertise and she could not adequately address it. She did say that a bank will typically look at liquidity, along with net loss. That might lead to financing with a lot of caveats.

b. FY26-27 Draft Budget

Chief Golly reviewed the draft of the FY26/27 budget, including a comparison with the FY25/26 budget. Some points that were highlighted:

- Wage increase. Everyone on staff will either receive a Step increase or a 2.5% cost of living increase.
- Health insurance. The budget reflects an increase in the health insurance stipend for the staff that receive it. This will increase the yearly stipend, which hasn't seen an increase in more than 10 years, from \$12,000 - \$15,000.
- A \$196,000 donation goal is needed to help us close the budget.
- CalPERs payroll timing rules. The first pay period for FY26/27 needs to begin in FY25/26 on June 22. In order for the Step increase and COLA to take effect for this first pay, the full Board needs to approve the preliminary budget before the 22nd.

c. Financial Organization – Accounts Payable

Chief Golly reported that she and EA Hernandez are working with bookkeeping consultant Grace Drew to sign up for a payment processing plan. This will hopefully lead to a more seamless invoice processing and payment procedure as the financial organization of the District continues to be finetuned.

7. Reports

a. Financial Reports

The report formats are still in process. Chief Golly presented a snapshot overview of current cash flow.

Communication from GDC & Drew Consulting show that we are on track with our budget for income and expenses.

Chief Golly noted that our cash position was \$250,000 above where we were this time last year.

b. Ambulance Revenue – Wittman (YTD)

March's ambulance billing receivables came in at \$74,354, a slight increase from last month. This is still below our monthly average to date, which is currently \$82,528.

c. Transport Data YTD

The crew went out on 83 runs in the month of April with 40 transports. Surprisingly Falls dropped to the 5th reason given for a call. Traffic accidents were the main cause, generating 14 runs.

8. Review and Approval of April 2025 Checks and Banking

The statements and checks were reviewed and the Check Review form was signed by the Committee members. Treasurer Tilles noted that check #20156 was not listed among the other checks that had cleared. EA Hernandez noted that that check was voided due to a misprint and has been filed as such.

9. Shout Out

There was no shout out.

10. Next Meetings

June 16, 2026, 2pm

July 21, 2026, 2pm

11. Adjourn

Director Schwartz made a motion to adjourn the meeting.

Treasurer Tilles seconded the motion.

The meeting was adjourned at 4pm.

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 2026-F**

**RESOLUTION OF THE BOARD OF DIRECTORS OF
COAST LIFE SUPPORT DISTRICT, STATE OF CALIFORNIA,
ADOPTING THE PROPOSITION 4 APPROPRIATION LIMIT
FOR THE FISCAL YEAR 2026-2027**

WHEREAS, each fiscal year a Proposition 4 Appropriation Limit must be established; and

WHEREAS, Proposition 111, Article XIII B, requires the Board of Directors of Coast Life Support District to choose and adopt a certain method to increase this limit every year; and

WHEREAS, Coast Life Support District had approved and adopted a Proposition 4 Appropriation Limit for Fiscal Year 2025-2026 of \$3,359,640; and

WHEREAS, Coast Life Support District has chosen the California Per Capita Personal Income and the Sonoma County Population Change Percentage factors in establishing the Proposition 4 Appropriation Limit; and

WHEREAS, the Board of Directors of Coast Life Support District now accepts the Sonoma County Treasurer's calculation for the Proposition 4 Appropriation Limit to be \$3,520,301 based on the sum of the tax income increase and the annual percentage change for the California Per Capital Personal Income which is 4.95% and the local Sonoma County population change which is .9984%.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Coast Life Support District hereby adopts a new Proposition 4 Appropriation Limit in the amount of \$3,520,301 for the Fiscal Year 2026-2027.

THE FOREGOING RESOLUTION was introduced by _____ who moved its adoption, seconded by _____, and adopted by the following vote on the 29th day of June, 2026.

Directors:	Damasco	Aye	No	Abstain	Absent	Recuse
	Bower	Aye	No	Abstain	Absent	Recuse
	Roland	Aye	No	Abstain	Absent	Recuse
	Schwartz	Aye	No	Abstain	Absent	Recuse
	Tilles	Aye	No	Abstain	Absent	Recuse
	Tittle	Aye	No	Abstain	Absent	Recuse
	Vickers	Aye	No	Abstain	Absent	Recuse
		Ayes:	Noes:	Abstain:	Absent:	Recuse:

Julie Bower
Secretary, Board of Directors

ATTEST
Cobre Hernandez
Clerk of the Board

**Management Summary Report
Monthly and Fiscal Year to Date
Coast Life Support District
March 2026**

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	27	35.06%	234	37.20%	\$141,831.00	49.01%	\$1,228,797.00	46.84%	\$10,322.91	14.27%	\$175,439.01	21.76%
Medicare HMO	5	6.49%	39	6.20%	\$26,630.00	9.20%	\$222,751.20	8.49%	\$2,316.46	3.20%	\$43,669.79	5.42%
Medi-Cal	1	1.30%	9	1.43%	\$4,714.00	1.63%	\$54,349.00	2.07%	\$1,808.91	2.50%	\$15,101.50	1.87%
Medi-Cal HMO	11	14.29%	102	16.22%	\$51,524.00	17.81%	\$437,557.00	16.68%	\$17,986.96	24.86%	\$166,078.73	20.60%
Insurance	7	9.09%	78	12.40%	\$21,692.00	7.50%	\$311,681.60	11.88%	\$35,461.52	49.01%	\$359,783.28	44.62%
Private Pay	26	33.77%	167	26.55%	\$39,575.00	13.68%	\$350,347.00	13.35%	\$4,451.67	6.15%	\$40,165.86	4.98%
Kaiser	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$6,039.00	0.75%
Other	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Prior Sales					\$3,402.00	1.18%	\$18,028.20	0.69%				
Sub Total	77	100.00%	629	100.00%	\$289,368.00	100.00%	\$2,623,511.00	100.00%	\$72,348.43	100.00%	\$806,277.17	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	77	100.00%	629	100.00%	\$289,368.00	100.00%	\$2,623,511.00	100.00%	\$72,348.43	100.00%	\$806,277.17	100.00%

COAST LIFE SUPPORT AMBULANCE BILLING REVIEW

CURRENT FY25-26 RATES - will increase by the CPI in FY26-27

SERVICE	BLS	ALS 1	ALS 2
Non-Emergency	\$1,887	\$3,810	n/a
Emergency	\$2,365	\$3,810	\$4,010
Night	\$415	\$415	\$415
Mileage (per mile)	\$50	\$50	\$50
Oxygen	\$162	\$162	\$162
EKG	n/a	\$227	\$227
Treat & Release	\$500	\$500	n/a
Late Payment Fee	\$25	\$25	\$25

CURRENT MEDICARE & MEDI-CAL REIMBURSEMENT RATES

MEDICARE

	URBAN	SUPER RURAL
Mileage	\$9.15	\$9.42
ALS 1	\$284.56	\$640.69
ALS 2	\$284.56	\$539.53

MEDI-CAL

SERVICE	BLS	ALS 1	ALS 2
Transport	\$118.20	\$118.20	\$118.20
Mileage	\$3.19	\$3.19	\$3.19
Oxygen	\$8.89	\$8.89	\$8.89
EKG		\$14.46	

PP-GEMT adds on \$1,100-1,500 per qualifying transport

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	74	94.87%
Interfacility Transport	3	3.85%
Intercept	1	1.28%
Total: 78		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Traffic/Transportation Incident	14	17.95%
Unconscious/Fainting/Near-Fainting	9	11.54%
Chest Pain (Non-Traumatic)	7	8.97%
Breathing Problem	6	7.69%
Sick Person	6	7.69%
Falls	5	6.41%
Abdominal Pain/Problems	3	3.85%
Headache	3	3.85%
Interfacility Transfer	3	3.85%
Stroke/CVA	3	3.85%
Convulsions/Seizure	2	2.56%
Hemorrhage/Laceration	2	2.56%
Medical Alarm	2	2.56%
Overdose/Poisoning/Ingestion	2	2.56%
Traumatic Injury	2	2.56%
Unknown Problem/Person Down	2	2.56%
Allergic Reaction/Stings	1	1.28%
Assault	1	1.28%
Automated Crash Notification	1	1.28%
Cardiac Arrest/Death	1	1.28%
Drowning/Diving/SCUBA Accident	1	1.28%
Heart Problems/AICD	1	1.28%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	1.28%
Total: 78		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Traumatic Injury (T14.90)	16	20.51%
Abdominal Pain / Problems (R10.84)	12	15.38%
Abdominal Pain / Problems (R10.84)	6	7.69%
Syncope/Near Syncope (R55)	5	6.41%
Dizziness / Vertigo (R42)	4	5.13%
Respiratory Distress - Unspecified (J80)	4	5.13%
Altered Level of Consciousness (R41.82)	3	3.85%
Chest Pain - Suspected Cardiac (I20.9)	3	3.85%
Obvious Death (R99)	3	3.85%
Pain (G89.1)	3	3.85%
Headache (R51)	2	2.56%
No Apparent Illness/Injury (Z00.00)	2	2.56%
Respiratory Distress - Bronchospasm (J98.01)	2	2.56%
Weakness (General) (R53.1)	2	2.56%
Allergic Reaction (T78.40)	1	1.28%
Behavioral / Psychiatric - Disorder/Issue (F99)	1	1.28%
Chest Pain - Non-cardiac (R07.89)	1	1.28%
Cold/Flu Symptom (J00)	1	1.28%
Environment - Hyperthermia / Heat Injury (T67.0)	1	1.28%
Nausea / Vomiting (R11.2)	1	1.28%
Respiratory Distress - Pulmonary Edema / CHF (J81.0)	1	1.28%
Seizure - Active (G40.901)	1	1.28%
Seizure - Post (G40.909)	1	1.28%
Sepsis (A41.9)	1	1.28%
Stroke/CVA (I63.9)	1	1.28%
Total: 78		Total: 100.00%

3.5 Runs by Response Disposition

Unit Disposition (3.4=itDisposition.099/3.5=eDisposition.27)	Patient Evaluation/Care (3.4=itDisposition.100/3.5=eDisposition.28)	Crew Disposition (3.4=itDisposition.101/3.5=eDisposition.29)	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)	Reason for Refusal/Release (3.4=itDisposition.103/3.5=eDisposition.31)
Patient Contact Made	Patient Evaluated and Care Provided	Initiated and Continued Primary Care	Transport by This EMS Unit (This Crew Only)	
Patient Contact Made	Patient Evaluated and Refused Care (AMA)	Available, Care Refused (AMA/RAS)	Patient Refused Transport	Against Medical Advice
Cancelled Prior to Arrival at Scene	Not Applicable	Available, No Care Required	No Transport	
Cancelled on Scene	Not Applicable	Available, No Care Required	No Transport	
No Patient Found		Available, No Care Required		
Patient Contact Made	Patient Evaluated and Care Provided	Available, No Care Required	No Transport	
Patient Contact Made	Patient Evaluated and Care Provided	Available, No Care Required	No Transport	Other, Not Listed
Patient Contact Made	Patient Support Services Provided	Available, No Care Required	No Transport	
Patient Contact Made	Patient Support Services Provided	Provided Care Supporting Primary EMS Crew	Transport by Another EMS Unit/Agency	

3.5 Transported by Destination Report

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Number of Runs	Percent of Total Runs
	41	52.56%
Landing Zone	12	15.38%
Santa Rosa Memorial Hospital, Montgomery	9	11.54%
Adventist Health Mendocino Coast	7	8.97%
Sutter Santa Rosa Regional Hospital	7	8.97%
Other Not Listed	1	1.28%
Redwood Coast Medical Services Inc	1	1.28%
	Total: 78	Total: 100.00%

Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59		
Friday	2	2.56%
	Total: 2	Total: 2.56%
	Avg: 2.00	
Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59		
Wednesday	2	2.56%
	Total: 2	Total: 2.56%
	Avg: 2.00	
Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59		
Sunday	1	1.28%
Monday	1	1.28%
Tuesday	1	1.28%
Wednesday	2	2.56%
Thursday	2	2.56%
Friday	1	1.28%
Saturday	1	1.28%
	Total: 9	Total: 11.54%
	Avg: 1.29	
Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59		
Sunday	1	1.28%
Monday	1	1.28%
Tuesday	1	1.28%
Wednesday	2	2.56%
Thursday	1	1.28%
Friday	3	3.85%
Saturday	1	1.28%
	Total: 10	Total: 12.82%
	Avg: 1.43	
Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59		
Sunday	1	1.28%
Monday	3	3.85%
Tuesday	1	1.28%
Wednesday	2	2.56%
Thursday	1	1.28%
Friday	4	5.13%
Saturday	7	8.97%
	Total: 19	Total: 24.36%
	Avg: 2.71	
Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59		
Monday	4	5.13%
Wednesday	2	2.56%
Thursday	2	2.56%
Friday	5	6.41%
Saturday	3	3.85%
	Total: 16	Total: 20.51%
	Avg: 3.20	
Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59		
Sunday	3	3.85%
Monday	1	1.28%
Tuesday	1	1.28%
Wednesday	1	1.28%
Friday	1	1.28%
	Total: 7	Total: 8.97%
	Avg: 1.40	
Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59		
Sunday	5	6.41%
Tuesday	4	5.13%
Wednesday	2	2.56%
Friday	1	1.28%
Saturday	1	1.28%
	Total: 13	Total: 16.67%
	Avg: 2.60	

Total: 78
Avg: 2.05

Total: 100.00%

Report Criteria

Agency Name (Dagency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 04/1/2025 and 04/30/2025