



Finance Committee

AGENDA

Tuesday, October 21, 2025 at 1:00 PM

CLSD Headquarters, 38901 Ocean Drive, Gualala, CA

Meeting Link: <https://us06web.zoom.us/j/87117394941?pwd=tdhmSSRAIyLsl1MEbT1fzmbcOAzN88.1>

1-408-638-0968 Meeting code: 871 1739 4941, password: 366982

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|----|--|-------------|
| 1. | Call to Order | Tilles |
| 2. | Agenda Approval | Tilles |
| 3. | Minutes Approval:
September 17, 2025 minutes | Tilles |
| 4. | Privilege of the floor | Tilles |
| 5. | New Business | |
| | 5.1 No New Business | |
| 6. | Old Business: | |
| | 6.1 Financial Office Changes/Reorganization | Golly |
| | 6.2 Audit Update | Golly |
| | 6.3 FY25/26 Budget | Golly |
| | 6.4 Roof update | Golly |
| 7. | Reports | |
| | 7.1 Financial Reports | Golly |
| | 7.2 Ambulance revenue – Wittman (YTD) | Golly |
| | 7.3 Ambulance transport data YTD | Golly |
| 8 | Review and approve September 2025 checks/banking | Golly |
| 9 | Shout out | Open to all |
| 10 | Next Finance Committee Meetings – 9:00 AM. | |
| | • November 18, 2025 | |
| | • December 16, 2025 | |
| 11 | Adjournment | |



Finance Committee

MINUTES

Wednesday | September 17, 2025 | 9am

Platt Center @CLSD Headquarters | 38901 Ocean Dr, Gualala, CA

Teleconference Info

Web Access: <https://bit.ly/clsdboardmeeting> | **Phone Access:** 1-408-638-0968

Meeting code: 871 1739 4941 | **Password:** 366982

BOD Present: Michael Tilles, Treasurer | Geoff Beaty, President | Naomi Schwartz, Secretary

Staff Present: Bronwyn Golly, EMS Chief | Cobre Hernandez, Executive Administrator

Minutes by: Cobre Hernandez

1. Call to Order

Treasurer Tilles called the meeting to order at 9am.

2. Agenda Approval

Treasurer Tilles made a motion to accept the agenda.

Secretary Schwartz seconded the motion.

The agenda was approved.

3. Minutes Approval

President Beaty made a motion to accept the agenda.

Secretary Schwartz seconded the motion.

The minutes were approved.

4. Privilege of the Floor

No one had any business to address.

5. New Business

5.1. No New Business

6. Old Business

6.1. Financial Office Changes/Organization

EA Hernandez gave an update on the migration from QuickBooks Desktop to QuickBooks Online. The data migrated well to the new program. They will be working with the accountant Andrea Drew to clean up the data and start implementing changes that were planned in the Summer. The only people who currently have access to our QuickBooks file are EA Hernandez, Andrea Drew, and the migration team from Grace Dougan Consulting. If EA Hernandez is unavailable, Andrea Drew has full access. Treasurer Tilles said that he would

like to start meeting with Drew before the monthly Finance Committee meetings. Secretary Schwartz would like to make sure we don't drop the ongoing conversation about what a more permanent financial structure will look like.

6.2. Audit Update

The full Board of Directors needs to have a vote on whether to accept the findings. They will have that vote next week at the September Board Meeting. Secretary Schwartz will make a note of the procedure for the Governance Committee since they are currently writing the CLSD Policy Manual.

6.3. FY25/26 Budget

Chief Golly gave an update on the current state of the budget and efforts to cut costs. The committee had a discussion about the cost of CalPERS. Moving all of the staff to CalPERS largely contributed to the big staffing costs in the past few years. Treasurer Tilles thinks it's important to take note of these reasons as we think about how to tell the story of our financial struggles to the community. He also noted that he is available to talk to the employees about the benefits of joining the CalPERS 457 Supplemental Plan.

Some other items that will impact cash flow:

- Tucker Bierbaum agreed to reduce his monthly fee for Medical Advisor from \$3333.33 to \$2500.
- The bill for the audit came in way over budget. Our contract says he can charge up to \$12,000.
- The bill for Andrea Drew's services came in way under budget. We budgeted \$10,000 and her first bill was \$5400.
- Three of our ambulances were out of service this week. It won't impact the budget significantly but it does impact our cash flow.
 - One hit a deer. The repairs, covered by insurance, will end up costing about \$9,000.
 - One vehicle started leaking oil. The insurance covered the tow but we haven't received the estimate on the repair.
 - The Chevy wouldn't start and we had it towed to Jrs. Thankfully, the repair was simple (a new starter) and it was able to be back on the road that morning.

Treasurer Tilles asked if we can get him a written sketch of the current cash flow state. President Beaty asked if we can monitor the cash flow on a weekly basis until the end of the year? Chief Golly and EA Hernandez will work with Andrea Drew on this. Treasurer Tilles said that we should probably utilize the line of credit while Chief Golly is on vacation and out of the country.

Chief Golly wanted the committee to make a note that we are unsure of the future of the PP-GEMT and IGT programs. During the webinar that our billing company presented on the changes we can expect from OBBA, it was mentioned that GEMT will be facing reductions in

the future and possibly be phased out altogether. We discussed further challenges to revenue due to actions in Washington that may have a negative impact on Medi-Cal and other essential government subsidies.

6.4. Roof Update

No updates at this time.

7. Reports

7.1. Financial Reports

We will continue to use Exchange Bank since that is where our active line of credit lives. Also our Medicare and Medi-Cal payments are still depositing to Exchange Bank. It will take months for the government to transfer the payments to our Five Star bank account.

Treasurer Tilles would like a report from the Fundraising Committee for the next Finance Committee Meetings. He wants to start tracking donations. Chief Golly informed him that we are currently tracking donations in QuickBooks. We can provide a report for the next meeting.

7.2. Ambulance Revenue – Wittman (YTD)

Chief Golly gave an update on August revenue. We brought in \$68,847.55 last month for ambulance billing, short of our new budgeted \$78,000 target. Our YTD net payments is \$811,208.77.

7.3. Ambulance Transport Data YTD

Chief Golly gave an update on August calls. We had 93 total calls, 84 of those were billable. "Falls" has risen to the top again as the number one incident cause.

8. Review and approve checks – August 2025

The August transactions from Exchange Bank and Five Star Bank accounts were reviewed and the Check Review Form was signed.

9. Shout Out

There were no shout outs.

10. Next Finance Committee Meeting

Treasurer Tilles made a motion that we change the Finance Committee meeting to the third Tuesdays of the month at 1pm in order to accommodate Director Damasco's schedule.

Secretary Schwartz seconded the motion.

The motion was approved. The next Finance Committee will be held on Tuesday, October 21 at 1pm.

11. Adjournment

The meeting adjourned at 11:12am.

A photograph of the United States Capitol building dome and columns, with an American flag visible in the foreground. The text 'Government Shutdown Continues' is overlaid in large, white, sans-serif font.

Government Shutdown Continues

Hi Robin,

On **Tuesday, October 14, 2025**, we notified you that **EMS|MC** would release Medicare claims that had been held due to the shutdown. We proceeded and **released those claims before** CMS's Special Edition MLN Connects update issued **Wednesday, October 15, 2025** – click [here](#) for their full communication.

Today's CMS update instructs Medicare Administrative Contractors (MACs) to **continue holding payments** for claims with dates of service on or after **October 1, 2025** for services impacted by the expired legislative payment provisions—explicitly including **ground ambulance**. Providers may keep submitting claims, but **payments won't be released until CMS lifts the hold**.

Why this means for you:

- **Avoid backlogs:** Claims are now in CMS's processing stream, positioned for release as soon as the payment hold ends—avoiding later backlogs.
- **Aligned to CMS practice:** CMS's initial **October 1** guidance referenced a **temporary hold typically up to 10 business days**; with no firm end date

provided in today's update, releasing claims avoids unnecessary delay once CMS resumes payments.

We'll continue monitoring CMS communications and will notify you immediately when MACs resume releasing payments..

Regards,



Kim Stanley

Chief Client Advocacy Officer

EMS|MC. Raising the Bar

E. kim.stanley@emsmc.com

Coast Life Support District Year to Date Report

[illegible]

**Management Summary Report
Monthly and Fiscal Year to Date
Coast Life Support District
September 2025**

[illegible]

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	81	98.78%
Interfacility Transport	1	1.22%
	Total: 82	Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	11	13.41%
Sick Person	10	12.20%
Unconscious/Fainting/Near-Fainting	6	7.32%
Abdominal Pain/Problems	5	6.10%
Breathing Problem	5	6.10%
Traumatic Injury	5	6.10%
Unknown Problem/Person Down	5	6.10%
Allergic Reaction/Stings	4	4.88%
Convulsions/Seizure	4	4.88%
Traffic/Transportation Incident	4	4.88%
Chest Pain (Non-Traumatic)	3	3.66%
Heart Problems/AICD	3	3.66%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	3	3.66%
Stroke/CVA	3	3.66%
Back Pain (Non-Traumatic)	2	2.44%
Headache	2	2.44%
Other	2	2.44%
Well Person Check	2	2.44%
Diabetic Problem	1	1.22%
Interfacility Transfer	1	1.22%
Overdose/Poisoning/Ingestion	1	1.22%
	Total: 82	Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
	14	17.07%
Abdominal Pain / Problems (R10.84)	9	10.98%
Traumatic Injury (T14.90)	8	9.76%
Pain (G89.1)	5	6.10%
Syncope/Near Syncope (R55)	5	6.10%
Weakness (General) (R53.1)	5	6.10%
Altered Level of Consciousness (R41.82)	4	4.88%
Behavioral / Psychiatric - Disorder/Issue (F99)	4	4.88%
Chest Pain - Suspected Cardiac (I20.9)	3	3.66%
Dizziness / Vertigo (R42)	3	3.66%
Nausea / Vomiting (R11.2)	3	3.66%
Respiratory Distress - Unspecified (J80)	3	3.66%
Allergic Reaction (T78.40)	2	2.44%
Cold/Flu Symptom (J00)	2	2.44%
Overdose / Poisoning / Ingestion (F19)	2	2.44%
Seizure - Post (G40.909)	2	2.44%
Cardiac Arrest (I46.9)	1	1.22%
No Apparent Illness/Injury (Z00.00)	1	1.22%
Respiratory Distress - Bronchospasm (J98.01)	1	1.22%
Respiratory Distress - Pulmonary Edema / CHF (J81.0)	1	1.22%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Seizure - Active (G40.901)	1	1.22%
Sepsis (A41.9)	1	1.22%
Stings/ Venomous Bites (T63)	1	1.22%
Stroke/CVA (I63.9)	1	1.22%
Total: 82		Total: 100.00%

3.5 Runs by Response Disposition

Unit Disposition (3.4=itDisposition.099/3.5=eDisposition.27)	Patient Evaluation/Care (3.4=itDisposition.100/3.5=eDisposition.28)	Crew Disposition (3.4=itDisposition.101/3.5=eDisposition.29)	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)	Reason for Refusal/Release (3.4=itDisposition.103/3.5=eDisposition.31)	Number of Runs	Percent of Total Runs
Patient Contact Made	Patient Evaluated and Care Provided	Initiated and Continued Primary Care	Transport by This EMS Unit (This Crew Only)		50	60.98%
Patient Contact Made	Patient Evaluated and Refused Care (AMA)	Available, Care Refused (AMA/RAS)	Patient Refused Transport	Against Medical Advice	15	18.29%
Cancelled Prior to Arrival at Scene	Not Applicable	Available, No Care Required	No Transport		10	12.20%
Cancelled on Scene	Not Applicable	Available, No Care Required	No Transport		3	3.66%
Non-Patient Incident (Not Otherwise Listed)	Not Applicable	Available, No Care Required	No Transport		1	1.22%
Patient Contact Made	Patient Evaluated and Care Provided	Initiated and Continued Primary Care	No Transport		1	1.22%
Patient Contact Made	Patient Evaluated and Care Provided	Initiated Primary Care and Transferred to Another EMS Crew	Transport by Another EMS Unit/Agency		1	1.22%
Patient Contact Made	Patient Evaluated, Released at Scene (RAS)	Available, Care Refused (AMA/RAS)	Patient Refused Transport	Released Following Protocol Guidelines	1	1.22%
					Total: 82	Total: 100.00%

3.5 Transported by Destination Report

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Number of Runs	Percent of Total Runs
	31	37.80%
Landing Zone	17	20.73%
Sutter Santa Rosa Regional Hospital	12	14.63%
Adventist Health Mendocino Coast	8	9.76%
Santa Rosa Memorial Hospital, Montgomery	6	7.32%
Kaiser Permanente - Santa Rosa	4	4.88%
Redwood Coast Medical Services Inc	3	3.66%
Adventist Health Ukiah Valley	1	1.22%
Total: 82		Total: 100.00%

Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59		
Sunday	1	1.22%
Tuesday	1	1.22%
Friday	1	1.22%
Total: 3 Avg: 1.00		Total: 3.66%
Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59		
Sunday	1	1.22%
Monday	2	2.44%
Wednesday	2	2.44%
Friday	1	1.22%
Saturday	2	2.44%
Total: 8 Avg: 1.60		Total: 9.76%
Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59		
Sunday	4	4.88%
Monday	4	4.88%
Tuesday	2	2.44%
Wednesday	6	7.32%

Incident Day Name	Number of Runs	Percent of Total Runs
Thursday	1	1.22%
Friday	2	2.44%
Saturday	3	3.66%
Total: 22		Total: 26.83%
Avg: 3.14		
Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59		
Sunday	3	3.66%
Monday	3	3.66%
Tuesday	5	6.10%
Thursday	2	2.44%
Friday	1	1.22%
Saturday	2	2.44%
Total: 16		Total: 19.51%
Avg: 2.67		
Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59		
Sunday	2	2.44%
Monday	4	4.88%
Tuesday	4	4.88%
Wednesday	3	3.66%
Saturday	5	6.10%
Total: 18		Total: 21.95%
Avg: 3.60		
Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59		
Monday	2	2.44%
Tuesday	2	2.44%
Friday	1	1.22%
Saturday	2	2.44%
Total: 7		Total: 8.54%
Avg: 1.75		
Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59		
Sunday	2	2.44%
Monday	1	1.22%
Wednesday	1	1.22%
Friday	2	2.44%
Saturday	2	2.44%
Total: 8		Total: 9.76%
Avg: 1.60		
Total: 82		Total: 100.00%
Avg: 2.34		

Report Criteria

Agency Name (Dagency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 09/1/2025 and 09/30/2025