

CAST LIFE SUPPORT DISTRICT



AGENDA
REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS
38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room
>>> **Monday January 27 – 4:00 PM**<<<

Board meetings will also be available via teleconference.

Meeting Link: <https://us06web.zoom.us/j/86441060544?pwd=zgBaywb4wC1uwmZjrsYGIgZdFdg1W0.1>

- | | |
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| 1. Call to Order | Beaty |
| 2. Adoption of the agenda | Beaty |
| 3. Minutes Approval:
a. November 25, 2024 Board Meeting | Beaty |
| 4. Privilege of the floor
a. Gualala Community Center | Beaty |
| 5. Old business:
a. Election of Officers
b. RCMS quarterly report
c. Board of Directors open position | Schwartz
RCMS CEO/CFO
Beaty/Schwartz |
| 6. Reports:
a. Finance: YTD
i. Ambulance revenue – Wittman YTD
ii. Expenses
iii. Banking review
b. Ambulance run data/CLSD Activity | Golly

Golly |
| 7. Shout out: | Open |
| 8. NEXT BOD MEETINGS:
February 1, 2025 <i>Special Meeting</i>
February 24 th , 2025
March 24 th , 2025 | |
| 9. Adjourn | |



**BOARD OF DIRECTORS
MEETING MINUTES**

Monday, November 25, 2024

Location: 38901 Ocean Drive Bill Platt Training Room, CLSD Headquarters, Gualala, CA 95445.

Teleconference Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID>.

BOD Present: Geoff Beaty, Michael Tilles, Cathleen Crosby, Carolyn Andre, Leslie Tittle, Julie Bower, Naomi Schwartz

Staff Present: Dave Crawl, District Administrator

Also present: Leslie Bates, RCMS BOD President

Minutes by: Naomi Schwartz, BOD Secretary

Meeting called to order at 4:00 by BOD President Geoff Beaty

After review, the Meeting Agenda was unanimously approved.

After review, the minutes of the October 28, 2024, BOD meeting were unanimously approved.

1. Privilege of the Floor

BOD member Andre noted that this was her last meeting of the CLSD BOD after serving for 10 years. She thanked all and said it felt good to be part of CLSD.

2. New Business

Discussion ensued about having a BOD meeting in December. CLSD BOD has historically not had a meeting in December. Director Tilles suggested that newly appointed EMS Chief Golly be asked if she wanted a meeting in December when she returns from her vacation. All agreed to this proposal and will wait for EMS Chief Golly's decision.

3. Reports

- a. BOD calendar was presented by Director Schwartz for review. There was discussion about the Oath of Office dates on this calendar. Most directors felt that the Oath of Office had already been taken when papers were filed with the appropriate county. The Dec 20, 2024, and Dec.23, 2024 dates were to be removed from the calendar presented. It was decided to move discussion of this subject to the January 2025 BOD meeting.
- b. DA Crawl said that Exchange Bank had still not given an answer as to our request for a line of credit. The CLSD Finance Committee had decided asking for a line of credit from them was a responsible choice given that that November has always/historically been a financially lean time of year for CLSD due to receipt of tax funds from Sonoma and Mendocino Counties. Discussion ensued about codifying IGT funds into a Reserve fund in future budgets.
- c. The financial reports were reviewed and found acceptable. It was noted that columns A through E2 on the Ambulance Revenue Report would be consolidated in the future as 'Contractual Obligations'. CLSD Run Data Report, Monthly Ambulance Data were discussed and found to be acceptable.
- d. Director Bower spoke of her interest in the age breakdowns of patients on the Call Volume Report.

4. Shout outs:

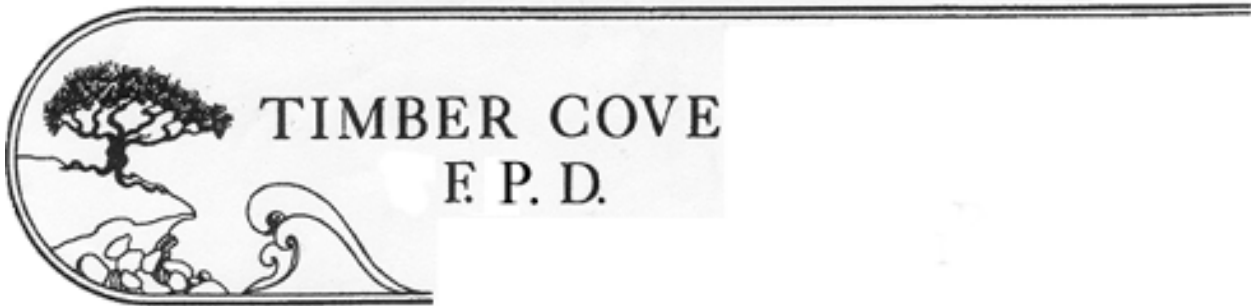
DA Crawl gave two impassioned shout outs. The first was to the CLSD crew. He spoke of their compassion, empathy and dedication. The second was to the CLSD BOD who were supportive and kind and..." the best bosses he ever had".

5. Next BOD Meetings:

December 23, 2024 (after input from EMS Chief Golly)

January 27, 2025

The meeting was adjourned at 5:07 pm



November 11, 2024

To Whom This May Concern:

The Timber Cove Fire Protection District Board of Directors would like to extend its full support for the rebuilding of the Gualala Community Center located on the Mendocino Coast. The plans for rebuilding will include replacement of the community center which was destroyed by fire in February of 2023. The rebuilding plans for the center will also include the addition of a resiliency center which will provide showers, charging stations, a commercial kitchen, and a backup generator.

Over the years, the Gualala Community center has provided a meeting place for a large portion of the Sonoma and Mendocino Coast. The center hosts many community functions that bring people together for cultural gatherings, community markets, informational meetings, and much more. It is imperative for a rural community to have a functioning center and the addition of a resiliency center will be essential in the event of disaster/emergency situations.

Mary Entriken
TCFPD Board Chair

TIMBER COVE FIRE PROTECTION DISTRICT
30800 SEAVIEW ROAD CAZADERO, CA 95421 PHONE (707) 847-3299



December 18, 2024

To whom it may concern,

I am writing on behalf of the Sea Ranch Association Board of Directors and the Sea Ranch Community to request your support for rebuilding the Gualala Community Center (GCC) through the 2025 Community Project Funding program. In February 2023, an act of arson completely destroyed the GCC, dealing a devastating blow to our communities along the Mendonoma coast.

Our proposed rebuild goes beyond simply restoring a community gathering place to provide a disaster staging point. Our community has been hard hit by the increasing intensity of winter storms, enduring extended power outages and thousands of downed trees and severed power lines. The new GCC will serve as our area's primary meeting and resiliency center, equipped to handle major calamities such as earthquakes, wildfires, or severe winter storms. This enhanced facility is integral to our remote coastal communities' disaster preparedness and response plans.

It will feature:

- Backup power systems
- Lighting and water supply
- Hot shower facilities
- Food service capabilities
- Internet and communication services
- Phone and computer charging stations
- Limited EV charging capabilities

Originally constructed in 1954 by volunteers, this vital facility served as a hub for community and cultural events, benefiting residents along the Mendonoma coast, from Point Arena to Timber Cove and Annapolis. The GCC played a crucial role in our community, particularly for our senior population. It enabled our ability to address food insecurity among coastal seniors with hosting of a twice-weekly, volunteer-led meal program, and provided a space for regular gatherings.

While our public fundraising efforts and private donations have raised an impressive \$2 million to date, we still face a significant shortfall. The total cost to rebuild is estimated at \$7 million.

We respectfully request your assistance in securing additional funding through the 2025 Community Project Funding program to help us bridge this gap and realize our vision for a resilient, multi-purpose community center. The Sea Ranch Board of Directors and Community deeply appreciate any support you can provide in rebuilding our beloved Gualala Community

Center. Your advocacy for this project would have a lasting, positive impact on our coastal region.

Thank you for your consideration and continued service to our district.

Respectfully submitted,

Tim Fulkerson

Signed by:

CD5C83315862433...

Board Chair

[The Sea Ranch Association](#) Board of Directors

Paula: For the 'to whom it may concern' document, as it's essentially a template, I left a little gap at the top for name and address. Please note that DocuSign documents are not PDF editable by default, but there is a workaround- if you use the 'organize pages' tool in Adobe, you can create a copy ('extract pages') to make it editable again. Or you could stick a label on there!

Leela

CLSD AMBULANCE REVENUE

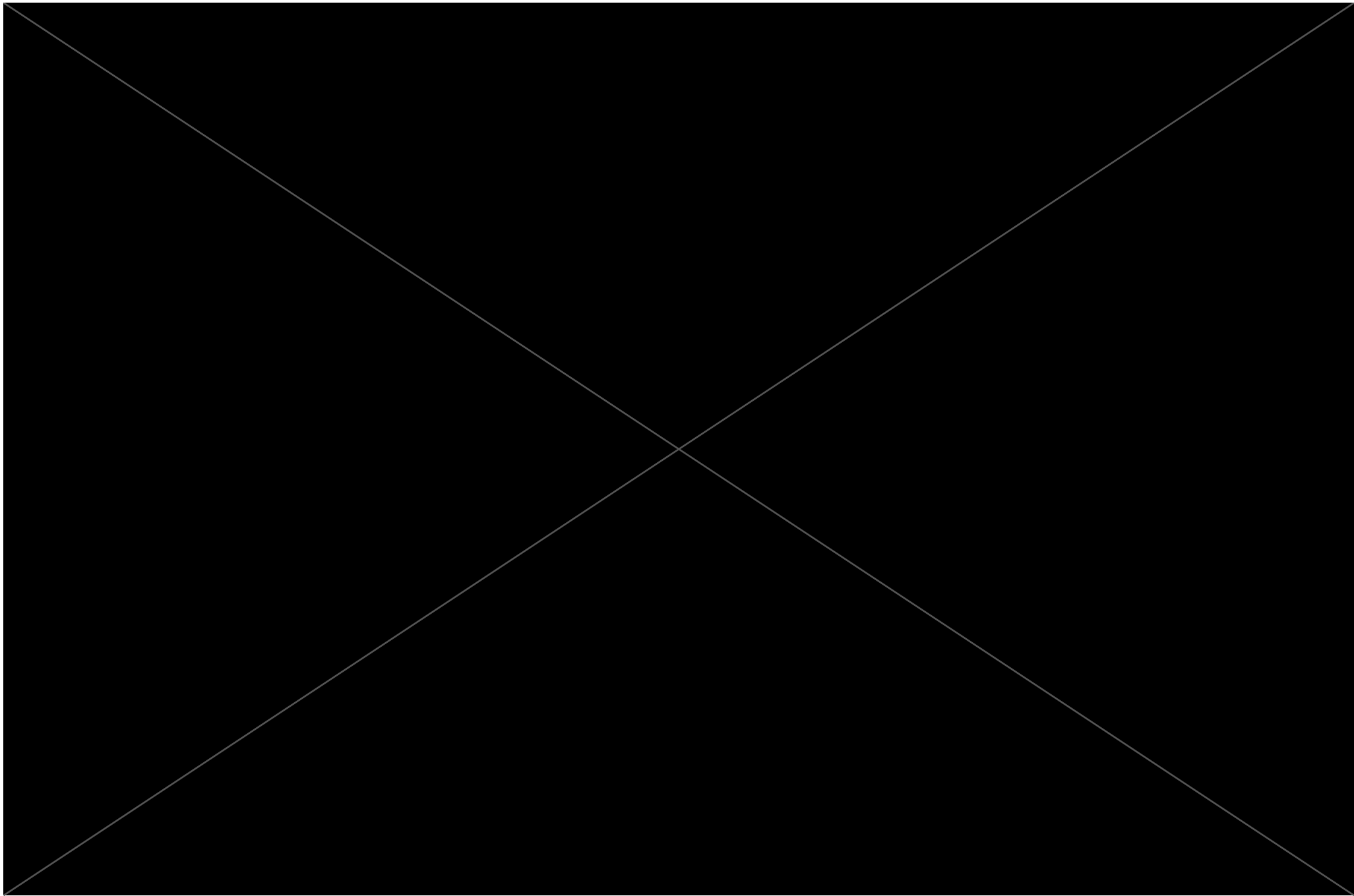
	A	B	F	I	M		
	BILLABLE INCIDENTS	CHARGES	TOTAL COLUMN C/D/E & AB716 (W/D'S)	NET CHARGES	NET PAYMENT S	BAD DEBT / OTHER W/O'S & ADJ	NEW A/R BALANCE
FY24							
JAN'24	44	\$ 167,921	\$ (101,172)	\$ 66,750	\$ 48,363	\$ (727)	\$ 409,992
FEB'24	61	\$ 241,696	\$ (161,395)	\$ 80,302	\$ 41,251	\$ (12,550)	\$ 436,493
MAR'24	64	\$ 285,888	\$ (157,898)	\$ 127,990	\$ 54,306	\$ (13,533)	\$ 496,644
APR'24	73	\$ 283,022	\$ (217,366)	\$ 65,656	\$ 52,827	\$ -	\$ 509,473
MAY'24	67	\$ 243,954	\$ (176,955)	\$ 66,999	\$ 58,996	\$ (5,083)	\$ 512,393
JUN'24	67	\$ 239,838	\$ (142,409)	\$ 97,429	\$ 60,430	\$ (3,700)	\$ 545,691
FY25							
JUL'24	73	\$ 248,386	\$ (175,730)	\$ 72,655	\$ 82,401	\$ (7,384)	\$ 528,562
AUG'24	72	\$ 310,299	\$ (181,195)	\$ 129,104	\$ 79,440	\$ (500)	\$ 577,725
SEPT'24	80	\$ 303,427	\$ (189,449)	\$ 113,977	\$ 71,236	\$ (35,839)	\$ 584,629
OCT'24	56	\$ 208,916	\$ (149,960)	\$ 58,956	\$ 66,059	\$ (9,606)	\$ 567,920
NOV'24	53	\$ 188,243	\$ (135,263)	\$ 52,979	\$ 79,896	\$ (5,207)	\$ 535,770
DEC'24	47	\$ 171,129	\$ (99,067)	\$ 72,063	\$ 80,767	\$ (15,969)	\$ 511,123
* see note in cell							
<i>DEC'23</i>	<i>53</i>	<i>\$ 215,968</i>	<i>\$ (141,388)</i>	<i>\$ 74,579</i>	<i>\$ 70,422</i>	<i>\$ (23,008)</i>	<i>\$ 392,332</i>
FY To Date	381	\$ 1,430,400	\$ (930,665)	\$ 499,735	\$ 459,799	\$ (74,504)	
Last 12 Months	757	\$ 2,892,718	\$ (1,887,858)	\$ 1,004,860	\$ 775,972	\$ (110,097)	
Monthly Average FY To Date	64	\$ 238,400	\$ (155,111)	\$ 83,289	\$ 76,633	\$ (12,417)	
Monthly Average Last 12 Months	63	\$ 241,060	\$ (157,322)	\$ 83,738	\$ 64,664	\$ (9,175)	
Prior FY To Date Mo Avg					\$ 72,237		
Prior 12 Mo. Avg					\$ 71,794		

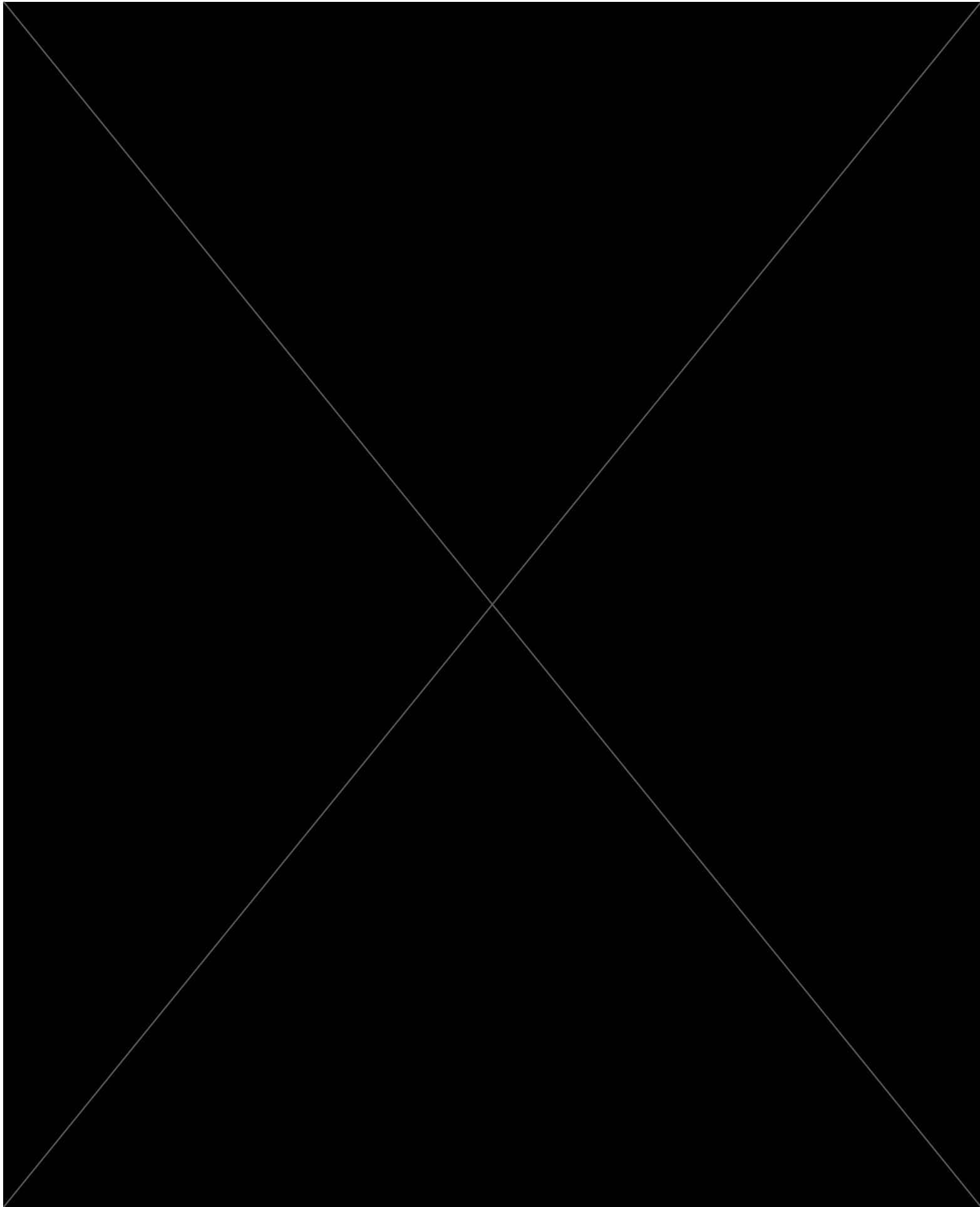
Coast Life Support District Profit & Loss Budget Overview FY25 JUL-DEC 2025

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes	1,201,931.45	1,166,060.96	35,870.49	103.1% 1
4100 · Interest Revenue	110.21	0.00	110.21	100.0%
4200 · Ambulance Revenue	460,058.00	400,000.04	60,057.96	115.0% 2
4400 · Miscellaneous Revenue	10,455.00	12,500.02	-2,045.02	83.6%
4410 · Intergovermntl Transport(IGT)	250,000.04	250,000.04	0.00	100.0%
4420 · Ground Emerg Med Transport	50,000.02	50,000.02	0.00	100.0%
Total Revenue	1,976,914.72	1,878,561.08	98,353.64	
Expense				
5000 · Wages and Benefits	1,098,254.11	1,057,782.91	40,471.20	103.8% 3
5000TD · Wages & Bene-Training Division	1,072.64	30,756.26	-29,683.62	3.5%
6000 · Ambulance Operations	124,005.12	93,875.08	30,130.04	132.1% 4
6000TD · Training Division Operations	0.00	375.00	-375.00	0.0%
6700 · Overhead/Administration	148,976.83	104,465.46	44,511.37	142.6% 5
6700TD · Overhead/Admin-T.Division	6,544.22	1,250.02	5,294.20	523.5%
6971 · IGT	0.00	90,000.00	-90,000.00	0.0% 6
7000 · Urgent Care	419,066.49	419,066.51	-0.02	100.0%
8000 · Interest Expense	2,883.68	1,500.00	1,383.68	192.2%
9500 · Depreciation Expense	65,085.94	65,085.98	-0.04	100.0%
Total Expense	1,867,320.04	1,864,157.22	3,162.82	100.2%
Net Ordinary Operating Surplus	110,243.85	14,403.86	95,839.99	

Coast Life Support District Profit & Loss Budget Overview FY25 JUL-DEC 2025

1. Total 4000- CLSD Special Taxes. Recieved Mendoco & Sonoma Co end of Dec.(No accruals. Accual \$ recieved)
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2. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L).
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3. 5000 & 5000TD - Wages & Benefits Combined:FY25 Budgeted as expected. 3 PAYROLLS IN OCT FY25
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4. 6000 Ambulance Operations Budgeted as expected. 1 Amb Repair and Dispatch hit in Dec.
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5. 6700 Overhead/Admin: CY 2024-GEMT Transfer Amounts: 4 of 4 pymts = 18088.19. 10.15.24. Higher than budgeted at this time (reason \$36k cleared in FY25 and the program based on CY). Educantion expenses, Amb billing higher ~6K, Insurance costs.
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6. CY 2025-IGT Transfer Amounts: CY 2024 annual collection 180,000
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Sue3ds3d Carberry

EMT class

To: jen.banks@sonoma-county.org & 2 more

January 7, 2025 at 18:56

[Details](#)

The Laytonville campus of Coast Life Support EMT class is up and running..23 students all with some fire/ems experience..thanks to the 3 of you for making this happen.. Sue



“The Laytonville campus of Coast Life Support EMT class is up and running..23 students all with some fire/ems experience..thanks to the 3 of you for making this happen..” Sue

“Morning report from your laytonville campus...all students still in class..no one has dropped. Test scores are getting better each time. Skills are excellent. Happy report!!” Sue