

# CLSD LIFE SUPPORT DISTRICT



## Finance Committee

### AGENDA

Thursday, August 21, 2024 at 9:00 AM

CLSD Headquarters, 38901 Ocean Drive, Gualala, CA

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=me8b286e46fe783791429ee5c2f9207ed>

- |  |             |
|--|-------------|
| 1. Call to Order   | Tilles      |
| 2. Agenda Approval   | Tilles      |
| 3. Minutes Approval: July 17, 2024 meeting   | Tilles      |
| 4. Privilege of the floor  | Tilles      |
| 5. New Business: <ul style="list-style-type: none"><li>• Insurance Overview</li></ul>  | Maneiro     |
| 6. Old Business: <ul style="list-style-type: none"><li>• Executive Committee: BOD oaths/election/registration</li></ul>                        | Schwartz    |
| 7. Ambulance revenue – Wittman (YTD)   | Crowl       |
| 8. Expenses Summary  | Crowl       |
| 9. Banking and investment review   | Crowl       |
| 10. Ambulance transport data YTD   | Crowl       |
| 11. Other: <ul style="list-style-type: none"><li>• REDCOM</li></ul>  | Crowl       |
| 12. Shout out  | Open to all |
| 13. Next Finance Committee Meetings – 9:00 AM. <ul style="list-style-type: none"><li>• September 18, 2024</li><li>• October 16, 2024</li></ul> |             |
| 14. Adjournment  |             |



**FINANCE COMMITTEE  
MEETING MINUTES  
MONDAY, July 17, 2024**

Location: 38901 Ocean Drive Bill Platt Training Room, CLSD Headquarters, Gualala, CA 95445.  
Teleconference Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID>

**BOD Present:** Michael Tilles, Treasurer, Naomi Schwartz, Secretary, Geoff Beaty, President

**Staff Present:** Dave Crowl, District Administrator, Bronwyn Golly, Operations Manager,

Minutes by: Naomi Schwartz, BOD Secretary

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Meeting called to order at 8.55 am by Treasurer Tilles

**After review, the Meeting Agenda was unanimously approved as amended.**

**After review, the minutes of the June 19, 2024, BOD meeting were amended to show more detailed information in the regular reports.**

**1. New Business**

- a. CLSD insurance overview was postponed until the August meeting
- b. DA Crowl/OM Golly presented the purchase of SCVFD's vehicle as a Quick Response Vehicle. The cost would be \$14,500/insurance \$52 monthly plus branding. The vehicle will come fully ready to respond with all lights, sirens and radios already installed. FC unanimously approved this for further consideration by the full BOD

**2. Reports**

- a. DA Crowl presented the Expense Summary Report, Banking and Investment review, Cash Flow Report and Monthly Check Register Report which were found acceptable.

The July Finance Committee meeting is unique in that it reviews "end of year" financials based on the close of our Fiscal Year on June 30. A couple of issues came up. The Profit and Loss statement showed Net Operating Surplus of approximately \$100,000. However, the ambulance revenue in this section is based on the "accrual basis" and shows an "expected" revenue of approximately \$100,000 more than the actual cash revenue shown on the Ambulance Revenue report. If the actual cash revenue is used instead of the accrued revenue, the Profit and Loss statement would show that the end of year budget results are in balance without any significant Net Operating Surplus or Deficit.

The committee also noted that "cash revenue" of the Ambulance Revenue Report shows that ambulance revenue was almost \$100,000 below the previous year. This revenue loss was made up by increases in tax revenue and miscellaneous revenue. Discussion followed regarding that utilizing "accrual" for ambulance revenue resulted in an overstatement of revenue. When adjusted for the actual numbers, the net result shows a break even budget result for FY 23-24.

Discussion ensued about Cash vs. Accrual reporting which has been discussed a number of times before. It was decided to stay with the system that has been recommended by CLSD CPA.

There were some changes that needed to be made in IGT/GEMT notations before presentation to the full BOD.

CLSD Run Data Report showed us responding to 6.3 calls a day in the first week of the month of June.

**3. Other**

- a. DA Crowl reported on REDCOM which declared a State of Emergency when AMR gave its 120 day notice to leave the organization as its reporting/coverage arm. The group (REDCOM) has decided to be a stand alone agency and employ and pay for itself through collection of taxes (Measure H) and participant fees. DA Crowl reported that he felt very encouraged and positive about this.

**4. Shout out:**

Director Beaty gave a shout out to Director Tilles for ending the meeting early.

**5. Next meetings: 9:00 am on August 21, September 18, October 16, 2024**

**Meeting adjourned at 9:40 am**

### CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M	
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	AB 716	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
<b>FY24</b>														
AUG'23	68	\$ 239,698	\$ 185,174	\$ 48,390	\$ 2,924	\$ -	\$ 3,210	\$ 76,712	\$ 3,516	\$ 73,196	\$ 40,834	\$ 13,358	\$ (738.73)	\$ 423,311
SEPT'23	49	\$ 218,350	\$ 78,953	\$ 52,918	\$ 8,369	\$ -	\$ 78,109	\$ 102,440	\$ 1,785	\$ 100,656	\$ 1,717	\$ 3,721	\$ -	\$ 395,327
*OCT'23	62	\$ 235,995	\$ 33,964	\$ 40,852	\$ 13,770	\$ -	\$ 147,408	\$ 53,689	\$ 727	\$ 52,962	\$ 24,728	\$ 1,477	\$ -	\$ 342,944
NOV'23	49	\$ 153,535	\$ 101,243	\$ 46,704	\$ 6,139	\$ -	\$ (551)	\$ 41,685		\$ 41,685	\$ 10,149		\$ -	\$ 411,183
DEC'23	53	\$ 215,968	\$ 109,438	\$ 20,370	\$ 11,580	\$ -	\$ 74,579	\$ 70,781	\$ 359	\$ 70,422	\$ 23,710	\$ 500	\$ 1,201.61	\$ 392,332
JAN'24	44	\$ 167,921	\$ 69,381	\$ 19,919	\$ 11,871	\$ -	\$ 66,750	\$ 49,322	\$ 959	\$ 48,363	\$ -	\$ 727	\$ -	\$ 409,992
FEB'24	61	\$ 241,696	\$ 119,867	\$ 36,037	\$ 5,491	\$ -	\$ 80,302	\$ 41,251	\$ -	\$ 41,251	\$ 8,531	\$ 4,020	\$ 0.38	\$ 436,493
MAR'24	64	\$ 285,888	\$ 96,015	\$ 39,429	\$ 10,942	\$ 11,511	\$ 127,990	\$ 59,209	\$ 4,904	\$ 54,306	\$ -	\$ 13,562	\$ 28.57	\$ 496,644
APR'24	73	\$ 283,022	\$ 110,293	\$ 41,656	\$ 8,396	\$ 57,021	\$ 65,656	\$ 52,827	\$ -	\$ 52,827	\$ (727)	\$ 727	\$ -	\$ 509,473
MAY'24	67	\$ 243,954	\$ 102,210	\$ 25,870	\$ 10,682	\$ 38,192	\$ 66,999	\$ 58,996	\$ -	\$ 58,996		\$ 5,083	\$ -	\$ 512,393
JUN'24	67	\$ 239,838	\$ 71,593	\$ 51,740	\$ 1,579	\$ 17,497	\$ 97,429	\$ 61,157	\$ 727	\$ 60,430	\$ -	\$ 3,700	\$ -	\$ 545,691
<b>FY25</b>														
JUL'24	73	\$ 248,386	\$ 101,702	\$ 41,655	\$ 6,588	\$ 25,785	\$ 72,655	\$ 82,587	\$ 186	\$ 82,401	\$ -	\$ 7,455	\$ 71.48	\$ 528,562
* see note in cell														
*JUL'23	64	\$ 220,124	\$ 37,027	\$ 12,683	\$ 349	\$ -	\$ 170,065	\$ 94,503		\$ 94,503	\$ -	\$ -	\$ 1,046.06	\$ 416,595

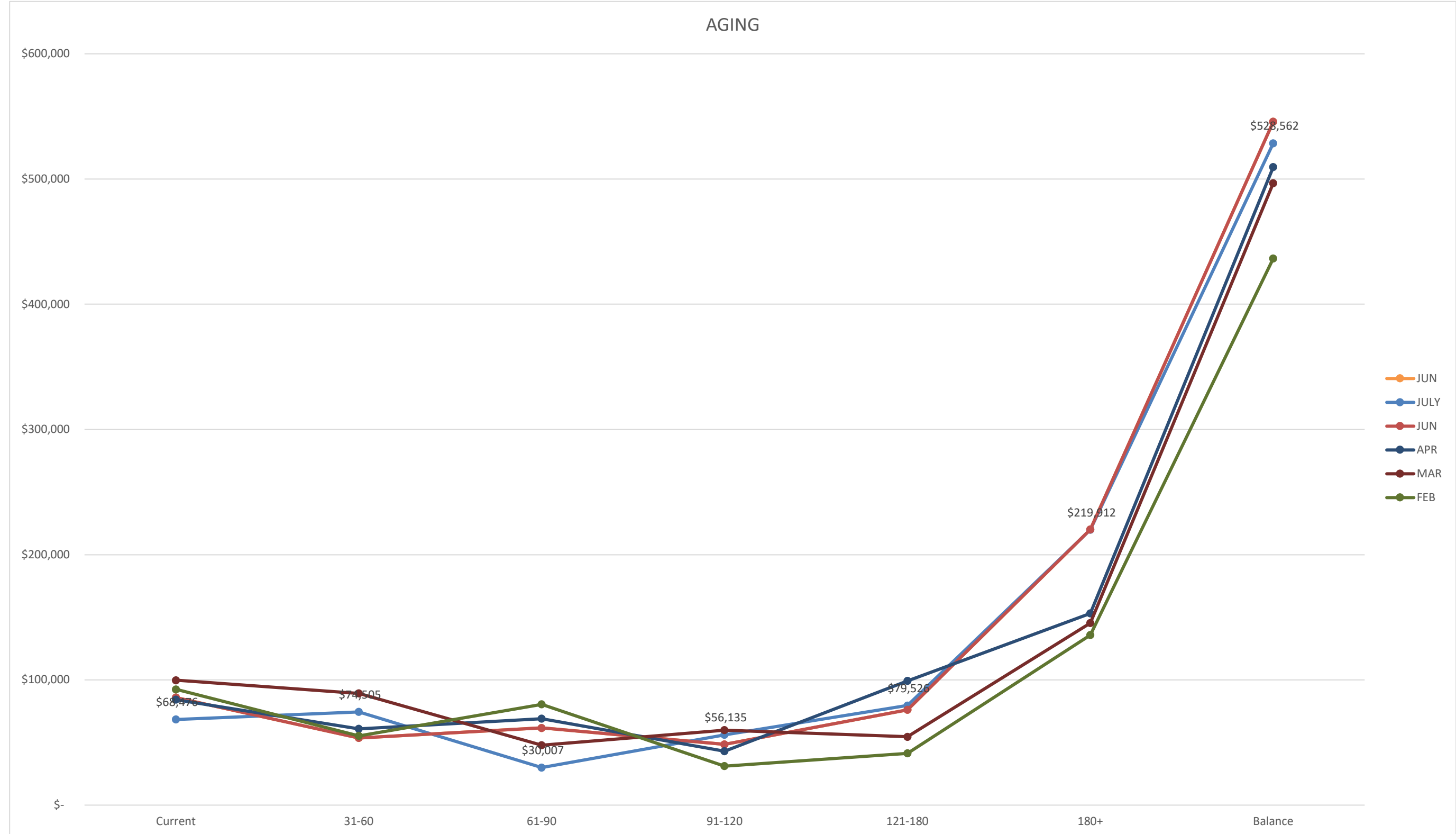
<b>FY To Date</b>	73	\$ 248,386	\$ 101,702	\$ 41,655	\$ 6,588	\$ 25,785	\$ 72,655	\$ 82,587	\$ 186	\$ 82,401	\$ -	\$ 7,455	\$ 71
<b>Last 12 Months</b>	730	\$ 2,774,250	\$ 1,179,834	\$ 465,542	\$ 98,331	\$ 150,006	\$ 880,536	\$ 750,657	\$ 13,162	\$ 737,495	\$ 108,941	\$ 54,330	\$ 563

<b>Monthly Average FY To Date</b>	73	\$ 248,386	\$ 101,702	\$ 41,655	\$ 6,588	\$ 25,785	\$ 72,655	\$ 82,587	\$ 186	\$ 82,401	\$ -	\$ 7,455	\$ 71
<b>Monthly Average Last 12 Months</b>	61	\$ 231,188	\$ 98,320	\$ 38,795	\$ 8,194	\$ 12,501	\$ 73,378	\$ 62,555	\$ 1,097	\$ 61,458	\$ 9,078	\$ 4,527	\$ 47



<b>Mo Avg -FY24 To Date</b>	\$ 94,503
<b>Mo. Avg -AUG22-JUL 23- PRIOR Last 12 Mo.</b>	\$ 66,491

AGING							
Month	Current	31-60	61-90	91-120	121-180	180+	Balance
JULY	\$ 68,476	\$ 74,505	\$ 30,007	\$ 56,135	\$ 79,526	\$ 219,912	\$ 528,562
JUN	\$ 85,811	\$ 53,623	\$ 61,650	\$ 48,535	\$ 76,041	\$ 220,031	\$ 545,691
JUN	\$ 85,811	\$ 53,623	\$ 61,650	\$ 48,535	\$ 76,041	\$ 220,031	\$ 545,691
APR	\$ 84,219	\$ 60,932	\$ 68,975	\$ 43,056	\$ 99,180	\$ 153,111	\$ 509,473
MAR	\$ 99,711	\$ 89,237	\$ 47,850	\$ 59,932	\$ 54,557	\$ 145,357	\$ 496,644
FEB	\$ 92,414	\$ 55,320	\$ 80,450	\$ 31,117	\$ 41,380	\$ 135,818	\$ 436,493

FY25  
FY24



**CLSD RUN DATA  
PRECEDING 12 MONTHS**

DATE		INCIDENTS		BILLABLE INCIDENTS		AMBULANCE DISPATCH					TO HOSPITAL TRANSPORTS		FROM UC TRANSPORTS		LANDING 	T&R 	# OF HOURS UNAVAIL	# MISSED CALLS
						M	M	M	B	B								
MON	YR					120	122	124*	121*	123*								
July	2024	109	97	75	56	79	26	3	1	0	31	30	4	8	13	25	16	0
June	2024	101	86	69	63	76	24	1	0	0	37	43	9	3	14	22	22	0
May	2024	86	99	67	55	72	14	1	2	0	34	47	6	12	19	17	23	0
Apr	2024	92	85	73	62	71	20	0	1	0	32	34	10	5	12	17	20	0
Mar	2024	88	96	64	54	69	25	1	1	2	43	32	11	8	5	20	20	0
Feb	2024	101	79	74	54	67	28	0	3	3	48	32	10	8	6	20	27	3
Jan	2024	71	91	44	77	56	15	0	0	0	24	58	7	15	8	15	14	0
Dec	2023	77	88	53	67	61	16	0	0	0	42	50	3	10	5	12	14	0
Nov	2023	69	54	51	42	54	15	0	0	0	38	26	4	5	3	10	8	0
Oct	2023	102	74	62	52	76	21	3	2	0	33	28	13	4	12	16	21	0
Sep	2023	72	94	55	75	58	13	2	1	0	33	36	5	10	10	12	12	0
Aug	2023	86	92	68	62	65	19	2	0	0	36	32	5	11	7	21	21	0
<b>TOTALS</b>		1054	1035	755	719	804	236	13	11	5	431	448	87	99	114	207	218	3

ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

M120 AND M122 ARE 24/7 STAFFED AMBULANCES/\*M124,\*B121 & \*B123 ARE UPSTAFFED WHEN NEEDED

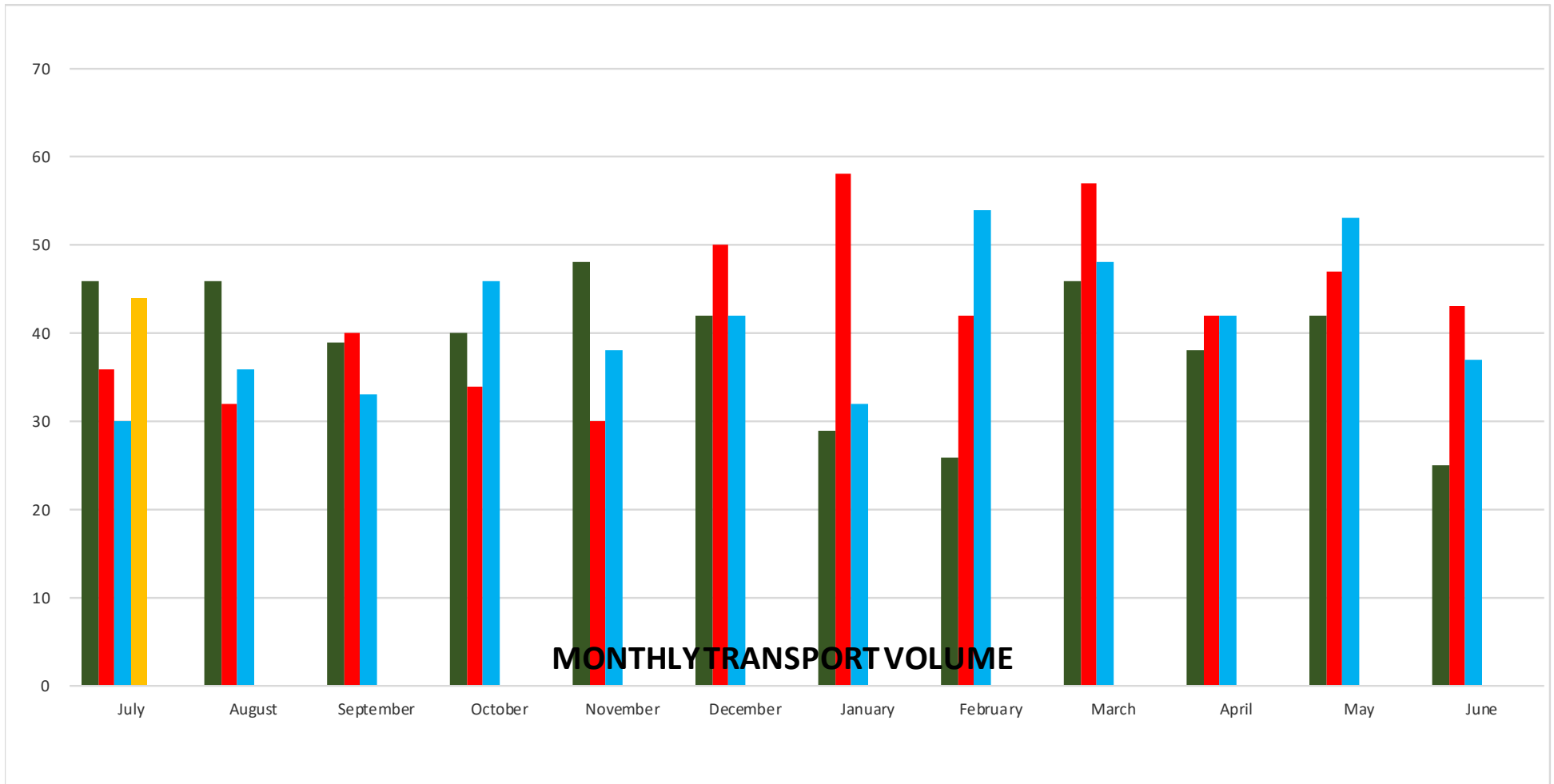
TREAT & RELEASE (T&R) INCLUDES BOTH RELEASED AT SCENE (RAS) AND AGAINST MEDICAL ADVICE (AMA)

AMBULANCE UNAVAILABLE IS TOTAL HOURS UNCOVERED BECAUSE ALL OTHER AMBULANCES ARE OFF ISLAND

AN EMPTY BOX MEANS MISSING DATA

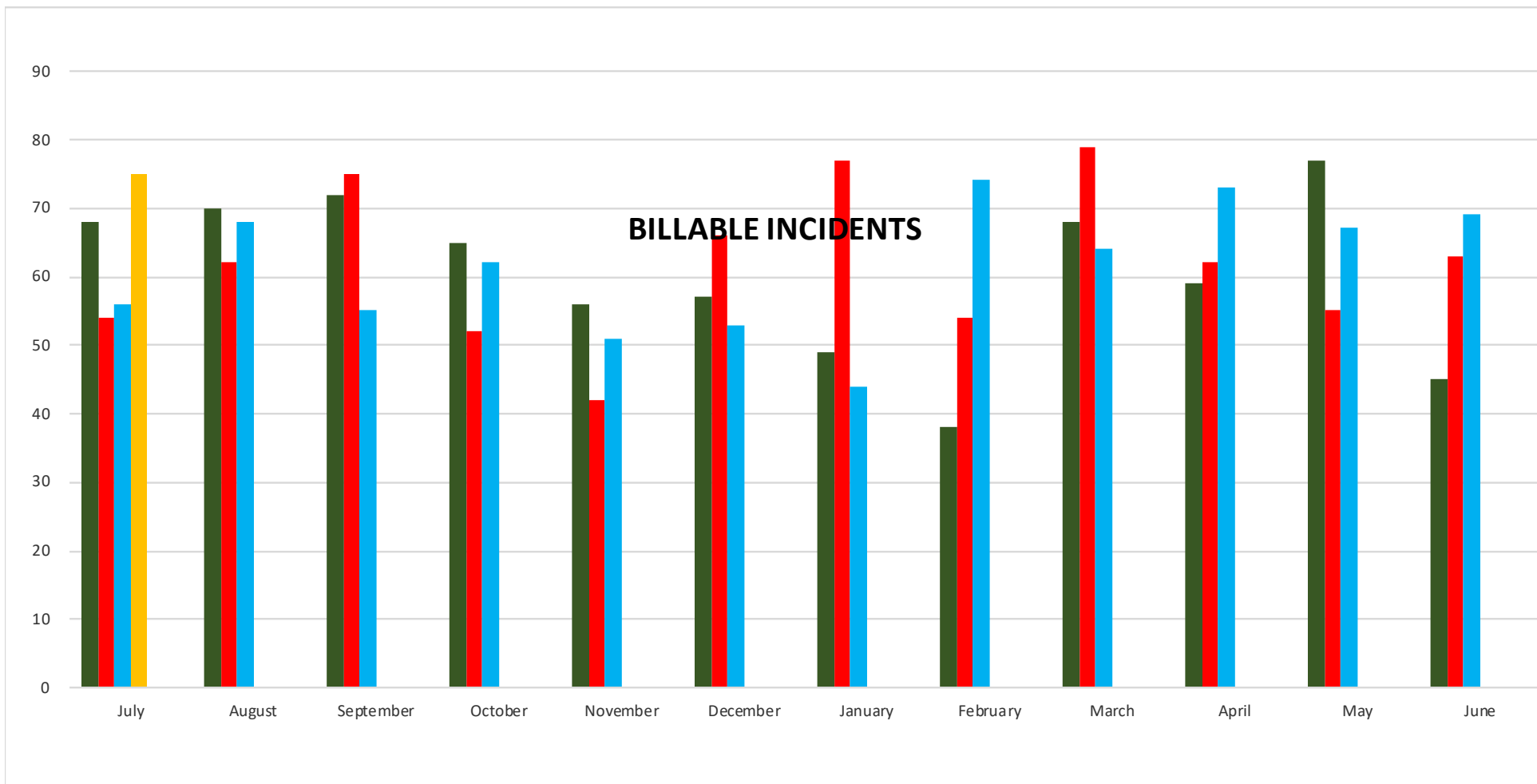
**MONTHLY AMBULANCE TRANSPORT DATA**

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2021 - 2022	46	46	39	40	48	42	29	26	46	38	42	25
2022 - 2023	36	32	40	34	30	50	58	42	57	42	47	43
2023 - 2024	30	36	33	46	38	42	32	54	48	42	53	37
2024 - 2025	44											



**MONTHLY AMBULANCE DATA**

<b>Billable Incidents</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<i>2021 - 2022</i>	68	70	72	65	56	57	49	38	68	59	77	45
<i>2022 - 2023</i>	54	62	75	52	42	66	77	54	79	62	55	63
<i>2023 - 2024</i>	56	68	55	62	51	53	44	74	64	73	67	69
<i>2024 - 2025</i>	75											





## Runs by Response Request

2024 JULY

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	104	95.41%
Interfacility Transport	4	3.67%
Standby	1	0.92%
<b>Total: 109</b>		<b>Total: 100.00%</b>

## Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Other	26	23.85%
Falls	16	14.68%
Traffic/Transportation Incident	16	14.68%
Breathing Problem	5	4.59%
Chest Pain (Non-Traumatic)	5	4.59%
Unconscious/Fainting/Near-Fainting	5	4.59%
Automated Crash Notification	4	3.67%
Unknown Problem/Person Down	4	3.67%
Allergic Reaction/Stings	3	2.75%
Assault	3	2.75%
Overdose/Poisoning/Ingestion	3	2.75%
Sick Person	3	2.75%
Heart Problems/AICD	2	1.83%
Heat/Cold Exposure	2	1.83%
Interfacility Transfer	2	1.83%
Standby	2	1.83%
Traumatic Injury	2	1.83%
Abdominal Pain/Problems	1	0.92%
Back Pain (Non-Traumatic)	1	0.92%
Cardiac Arrest/Death	1	0.92%
Convulsions/Seizure	1	0.92%
Hemorrhage/Laceration	1	0.92%
Medical Alarm	1	0.92%
<b>Total: 109</b>		<b>Total: 100.00%</b>

## Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
TRANSPORTS - 31 TO LZ - 13 AMA/RAS - 25 CANCEL - 32	109	100.00%
DECEASED SUBJECT - 3 STANDBY - 1 LEFT ASSIST - 1	<b>Total: 109</b>	<b>Total: 100.00%</b>

## Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
	33	30.28%
Traumatic Injury (T14.90)	19	17.43%
Pain (G89.1)	7	6.42%
Chest Pain - Suspected Cardiac (I20.9)	6	5.50%
No Apparent Illness/Injury (Adult) (Z00.00)	6	5.50%
Dizziness / Vertigo (R42)	5	4.59%
Respiratory Distress - Unspecified (J80)	5	4.59%
Weakness (General) (R53.1)	5	4.59%
Cardiac Arrest (I46.9)	3	2.75%
Nausea / Vomiting (R11.2)	3	2.75%
Alcohol Intoxication (F10.92)	2	1.83%
Allergic Reaction (T78.40)	2	1.83%
Altered Level of Consciousness (R41.82)	2	1.83%
Fever (R50.9)	2	1.83%
Syncope/Near Syncope (R55)	2	1.83%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Abdominal Pain / Problems (R10.84)	1	0.92%
Anaphylaxis (T78.2)	1	0.92%
Behavioral / Psychiatric - Disorder/Issue (F99)	1	0.92%
Headache (R51)	1	0.92%
Overdose / Poisoning / Ingestion (F19)	1	0.92%
Respiratory Distress - Bronchospasm (J98.01)	1	0.92%
Seizure - Post (G40.909)	1	0.92%
	<b>Total: 109</b>	<b>Total: 100.00%</b>

### Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
<b>Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59</b>		
Sunday	3	2.75%
Monday	1	0.92%
Wednesday	1	0.92%
Friday	1	0.92%
Saturday	1	0.92%
	<b>Total: 7</b>	<b>Total: 6.42%</b>
	<b>Avg: 1.40</b>	
<b>Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59</b>		
Sunday	2	1.83%
Monday	1	0.92%
Tuesday	2	1.83%
Friday	2	1.83%
	<b>Total: 7</b>	<b>Total: 6.42%</b>
	<b>Avg: 1.75</b>	
<b>Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59</b>		
Wednesday	2	1.83%
Thursday	3	2.75%
Saturday	2	1.83%
	<b>Total: 7</b>	<b>Total: 6.42%</b>
	<b>Avg: 2.33</b>	
<b>Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59</b>		
Monday	1	0.92%
Tuesday	5	4.59%
Wednesday	2	1.83%
Thursday	3	2.75%
Friday	3	2.75%
Saturday	1	0.92%
	<b>Total: 15</b>	<b>Total: 13.76%</b>
	<b>Avg: 2.50</b>	
<b>Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59</b>		
Sunday	1	0.92%
Monday	3	2.75%
Tuesday	5	4.59%
Wednesday	2	1.83%
Thursday	2	1.83%
Friday	3	2.75%
Saturday	3	2.75%
	<b>Total: 19</b>	<b>Total: 17.43%</b>
	<b>Avg: 2.71</b>	
<b>Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59</b>		
Sunday	1	0.92%
Monday	8	7.34%
Tuesday	3	2.75%
Wednesday	4	3.67%

Incident Day Name	Number of Runs	Percent of Total Runs
Thursday	2	1.83%
Friday	7	6.42%
Saturday	3	2.75%
<b>Total: 28</b>		<b>Total: 25.69%</b>
<b>Avg: 4.00</b>		
<b>Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59</b>		
Monday	1	0.92%
Tuesday	7	6.42%
Wednesday	4	3.67%
Thursday	3	2.75%
Friday	2	1.83%
Saturday	2	1.83%
<b>Total: 19</b>		<b>Total: 17.43%</b>
<b>Avg: 3.17</b>		
<b>Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59</b>		
Monday	1	0.92%
Tuesday	1	0.92%
Wednesday	1	0.92%
Thursday	1	0.92%
Friday	3	2.75%
<b>Total: 7</b>		<b>Total: 6.42%</b>
<b>Avg: 1.40</b>		
<b>Total: 109</b>		<b>Total: 100.00%</b>
<b>Avg: 2.53</b>		

**Report Criteria**

Agency Name (Dagency 03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 07/01/2024 and 07/31/2024

- DAY CALLS (0900-2100) 81 ,  NIGHT CALLS 28
- M127 DISPATCHED 26 times, ( 24 in JUNE )
- TOTAL HOURS UNCOVERED 16.16 , ( 22.33 in JUNE )
- MISSED CALLS 0 , ( 0 in JUNE )
- M124 3 , 2 x 3<sup>rd</sup> call in District, 1 x stand by
- B121 1 dispatch error
- B123 0