



AGENDA  
REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS  
38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room  
>>> **Monday February 26, 2023 – 4:00 PM**<<<

Board meetings will also be available via teleconference.

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=mf0f8c6b2c661495cb107ca1b6b4017a3>

- |   |             |
|---|-------------|
| 1. Call to Order                                      | Beaty       |
| 2. Adoption of the agenda                             | Beaty       |
| 3. Minutes Approval:                                  |             |
| a. January 22, 2024 Board Meeting                     | Beaty       |
| 4. Privilege of the floor                             | Beaty       |
| 5. New Business:                                      |             |
| a. RCMS   | Chakrabarti |
| 6. Old Business:                                      |             |
| a. Resolution 283: Lessee agreement for new ambulance | Crowl       |
| b. CLSD Bylaws discussion                             | Schwartz    |
| 7. Reports:   |             |
| a. Communications Committee                           | Andre/Bower |
| b. CLSD Training                                      | Crowl       |
| c. Finance: YTD                                       | Crowl       |
| i. Ambulance revenue – Wittman YTD                    |             |
| ii. Expenses  |             |
| d. Ambulance run data/CLSD Activity                   | Crowl       |
| 8. Other:   |             |
| a. Personnel Update                                   | Crowl       |
| 9. Shout out:   | Open        |
| 10. <b>NEXT BOD MEETINGS:</b>                         |             |
| March 25 <sup>th</sup> , 2024                         |             |
| April 22 <sup>nd</sup> , 2024                         |             |
| May 27 <sup>th</sup> , 2024                           |             |
| 11. Adjourn   |             |



Post Office Box 1056 • Gualala, California 95445 • www.clsd.ca.gov

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS 4:00 PM, January 22<sup>nd</sup>, 2024

**Call to Order:** President Beaty called the meeting to order at 4:10 PM at the Bill Platt Training Room. Present were Directors: André, Beaty, Bower, Crosby, Schwartz, Tilles. Director Tittle was absent. Also present: DA Dave Crowl

**Adoption of the Agenda:** Director Schwartz moved to adopt the agenda as written, seconded by Director Tilles. All ayes.

**Minutes Approval:** Director Schwartz moved to approve the November 27<sup>th</sup>, 2023 minutes with correction and was seconded by Director André. All ayes.

**Privilege of the Floor:** None

### Old Business

- a. Ambulance New Purchase- The board for permission to buy the ambulance and also enter into a municipal leasing agreement to make the purchase. Director Beaty moved to give Dave the authority to make the purchase under the terms presented, seconded by Director Tilles, all ayes. Director Beaty moved to authorize financing, seconded by Director André. All ayes. See pages 3-6 CLSD Staff was involved in every step of the decision making process.
- b. Amending CLSD By Laws discussion- Director Schwartz is requesting the board review the 2014 By Laws to be updated at next month's meeting. See pages 7-10

### New Business

- a. CLSD 2023 Year in Review- Dave highlighted the previous years activity

### Reports:

- a. BOD Goals Update- tabled for next meeting
- b. RCMS Update- Ara will be giving a presentation at the February meeting
- c. REDCOM- The DA attended several meetings regarding REDCOM's management. Possible changes will occur for FY25
- d. Finance: YTD
  - i. Ambulance Revenue- Net payments for November 2023 was \$41,685 with A/R of \$411,183. Net payments for December 2023 was \$70,422 with A/R of \$392,332. See page 11
  - ii. Expenses- Expenses remain within budgeted range. See page 12
- e. Ambulance run data/CLSD Activity- November 2023 had 38 transports and 51 billable incidents. December 2023 had 42 transports and 53 billable incidents. See page 13

### Other:

- a. Personnel Update- T Daniels was promoted to training director. There is 1 full time paramedic position and another will open in March. We have 1 position filled by a part time paramedic.
- b. CLSD 2024 EMT Class- 9 students are attending

### Shout Out:

**Next Meeting:** the 4<sup>th</sup> Monday of the month at 4 PM

- January 22<sup>nd</sup>, 2024

**Adjournment:** Adjourned at 0:00PM

Minutes Approved:

(Date)

---

**THE BOARD OF DIRECTORS OF COAST LIFE SUPPORT  
WOULD LIKE TO CELEBRATE OUR HEROES WHO HELP PEOPLE AND  
SAVE LIVES: THE PARAMEDICS AND EMTS WHO DIRECT  
AND STAFF OUR AMBULANCES FOR THE DISTRICT.  
IF YOU SEE ANY BELOW, PLEASE THANK THEM FOR WHAT THEY DO!**

**FULL TIME PARAMEDICS: Dave Crawl, Tina Daniels, Bronwyn Golly,  
John Huff, Ethan Pack, Hans Peterson, Megan Rosecrans**

**FULL TIME EMTS: Dominic Camozzi, Daniel Sexton,  
Brenda Storm, Katherine Wells.**



**PART TIME PARAMEDICS: Summer Kelly, Joe Peters,  
Oline Sharp, Terry Tisman, Matt Won,**

**PART TIME EMTS: Delena Alvarez, Joey Beak, Chris Dilks, Sally  
Foster, Jack Horvitz, Jacqui Malik, Keelyn O'Brien  
Tashi Pence-Doster, Bonnie Plakos, Goldie Pounds,  
Malia Rees, Malay Thaker, Glenn Valli,**

## CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
<b>FY23</b>													
FEB'23	54	\$ 208,294	\$ 109,829	\$ 35,591	\$ 29,063	\$ 33,810	\$ 41,758	\$ -	\$ 41,758	\$ -	\$ 2,500	\$ 0.32	\$ 450,657
MAR'23	79	\$ 322,321	\$ 132,757	\$ 50,713	\$ (2,336)	\$ 141,186	\$ 91,095	\$ 9,652	\$ 81,444	\$ -	\$ -	\$ -	\$ 510,400
APR'23	62	\$ 217,379	\$ 133,512	\$ 35,482	\$ 4,293	\$ 44,093	\$ 56,347	\$ 853	\$ 55,495	\$ 42,440	\$ 1,380	\$ -	\$ 455,179
MAY'23	55	\$ 220,728	\$ 104,585	\$ 20,527	\$ 6,340	\$ 89,276	\$ 41,233		\$ 41,233	\$ 2,204	\$ -	\$ -	\$ 501,018
JUN'23	63	\$ 324,497	\$ 156,292	\$ 64,456	\$ 13,032	\$ 90,717	\$ 112,774		\$ 112,774	\$ 6,126	\$ 1,216	\$ -	\$ 471,619
<b>FY24</b>													
*JUL'23	64	\$ 220,124	\$ 37,027	\$ 12,683	\$ 349	\$ 170,065	\$ 94,503		\$ 94,503	\$ -	\$ -	\$ 1,046.06	\$ 416,595
AUG'23	68	\$ 239,698	\$ 185,174	\$ 48,390	\$ 2,924	\$ 3,210	\$ 76,712	\$ 3,516	\$ 73,196	\$ 40,834	\$ 13,358	\$ (738.73)	\$ 423,311
SEPT'23	49	\$ 218,350	\$ 78,953	\$ 52,918	\$ 8,369	\$ 78,109	\$ 102,440	\$ 1,785	\$ 100,656	\$ 1,717	\$ 3,721	\$ -	\$ 395,327
*OCT'23	62	\$ 235,995	\$ 33,964	\$ 40,852	\$ 13,770	\$ 147,408	\$ 53,689	\$ 727	\$ 52,962	\$ 24,728	\$ 1,477	\$ -	\$ 342,944
NOV'23	49	\$ 153,535	\$ 101,243	\$ 46,704	\$ 6,139	\$ (551)	\$ 41,685		\$ 41,685	\$ 10,149		\$ -	\$ 411,183
DEC'23	53	\$ 215,968	\$ 109,438	\$ 20,370	\$ 11,580	\$ 74,579	\$ 70,781	\$ 359	\$ 70,422	\$ 23,710	\$ 500	\$ 1,201.61	\$ 392,332
JAN'24	44	\$ 167,921	\$ 69,381	\$ 19,919	\$ 11,871	\$ 66,750	\$ 49,322	\$ 959	\$ 48,363	\$ -	\$ 727	\$ -	\$ 409,992

\* adjusted for late bill submission

JAN'23	77	\$ 290,643	\$ 150,154	\$ 27,786	\$ 7,287	\$ 105,415	\$ 72,788	\$ -	\$ 72,788	\$ -	\$ -	\$ -	\$ 461,104
--------	----	------------	------------	-----------	----------	------------	-----------	------	-----------	------	------	------	------------

<b>FY To Date</b>	389	\$ 1,451,591	\$ 615,180	\$ 241,839	\$ 55,002	\$ 539,570	\$ 489,132	\$ 7,346	\$ 481,787	\$ 101,137	\$ 19,783	\$ 1,509
<b>Last 12 Months</b>	702	\$ 2,744,810	\$ 1,252,155	\$ 448,607	\$ 105,394	\$ 938,653	\$ 832,341	\$ 17,850	\$ 814,491	\$ 151,906	\$ 24,878	\$ 1,509

<b>Monthly Average FY To Date</b>	56	\$ 207,370	\$ 87,883	\$ 34,548	\$ 7,857	\$ 77,081	\$ 69,876	\$ 1,049	\$ 68,827	\$ 14,448	\$ 2,826	\$ 216
<b>Monthly Average Last 12 Months</b>	59	\$ 228,734	\$ 104,346	\$ 37,384	\$ 8,783	\$ 78,221	\$ 69,362	\$ 1,488	\$ 67,874	\$ 12,659	\$ 2,073	\$ 126

AGING 246 (234)							
Month	Current (44)	31-60 (58)	61-90 (21)	91-120 (20)	121-180 (44)	180+ (69)	Balance
JAN	\$ 69,711	\$ 87,852	\$ 45,804	\$ 24,126	\$ 70,970	\$ 111,528	\$ 409,992

# Coast Life Support District

## Profit & Loss Budget Overview FY24

### July 2023 through January 2024

	Jul '23 - Jan 24	Budget	\$ Over Budg...	% of Budget
<b>Ordinary Revenue/Expense</b>				
<b>Revenue</b>				
4000 · CLSD Special Taxes	1,394,677.20	1,340,300.30	54,376.90	104.1% <sup>1</sup>
4100 · Interest Revenue	83.64	0.00	83.64	100.0%
4200 · Ambulance Revenue	510,932.26	466,666.65	44,265.61	109.5% <sup>2</sup>
4400 · Miscellaneous Revenue	10,566.00	11,666.65	-1,100.65	90.6%
4410 · Intergovernmental Transport(IGT)	175,000.00	175,000.00	0.00	100.0%
4420 · Ground Emerg Med Transport	175,000.00	175,000.00	0.00	100.0%
4421 · GEMT QAF Revenue	13,467.65	0.00	13,467.65	100.0%
<b>Total Revenue</b>	<b>2,279,726.75</b>	<b>2,168,633.60</b>	<b>111,093.15</b>	<b>105.1%</b>
<b>Expense</b>				
5000 · Wages and Benefits	1,186,468.53	1,115,551.97	70,916.56	106.4% <sup>3</sup>
5000TD · Wages & Bene-Training Division	68,224.52	114,395.53	-46,171.01	59.6%
6000 · Ambulance Operations	113,478.65	110,979.20	2,499.45	102.3%
6700 · Overhead/Administration	187,418.26	120,575.65	66,842.61	155.4% <sup>4</sup>
6700TD · Overhead/Admin-T.Division	1,853.47	1,458.35	395.12	127.1%
7000 · Urgent Care	487,886.21	487,884.59	1.62	100.0%
9500 · Depreciation Expense	75,933.65	75,933.65	0.00	100.0%
<b>Total Expense</b>	<b>2,121,263.29</b>	<b>2,167,683.09</b>	<b>-46,419.80</b>	<b>97.9%</b>
<b>Net Ordinary Operating Surplus</b>	<b>158,463.46</b>	<b>950.51</b>	<b>157,512.95</b>	



1. Total 4000- CLSD Special Taxes

2. NET BILLING: \*Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L).

3. 5000 & 5000TD - Wages & Benefits Combined: FY24 Budgeted: \$1,229,947.50 - Expense: \$1,254,693.05 = \$24,745.55 (over Budget). With The Project Director resigning the position in Dec we are cost saving.

4. 6700: CY 2023-GEMT Transfer Amounts: 2 of 3 -CY 2023 annual collection amount: Managed care & fee total: \$55,233.72 & CY 2024 -GEMT 1 of 3 pymts = 17,526.43 (FY24 total \$72,760.15)

**CLSD RUN DATA  
PRECEEDING 12 MONTHS**

DATE		INCIDENTS		BILLABLE INCIDENTS		AMBULANCE DISPATCH					TO HOSPITAL TRANSPORTS		FROM UC TRANSPORTS		LANDING 	T&R 	# OF HOURS UNAVAIL.	# MISSED CALLS
						M	M	M	B	B								
MON	YR					120	122	124*	121*	123*								
Jan	2024	71	91	44	77	56	15	0	0	0	24	58	7	15	8	15	14	0
Dec	2023	77	88	53	67	61	16	0	0	0	42	50	3	10	5	12	14	0
Nov	2023	69	54	51	42	54	15	0	0	0	38	26	4	5	3	10	8	0
Oct	2023	102	74	62	52	76	21	3	2	0	33	28	13	4	12	16	21	0
Sep	2023	72	94	55	75	58	13	2	1	0	33	36	5	10	10	12	12	0
Aug	2023	86	92	68	62	65	19	2	0	0	36	32	5	11	7	21	21	0
July	2023	97	81	56	54	72	25	1	1	0	30	36	8	7	11	26	17	0
June	2023	86	65	63	45	65	21	2	1	0	43	25	3	7	6	18	30	1
May	2023	99	99	55	77	81	18	2	1	0	47	42	12	6	8	17	15	1
Apr	2023	85	88	62	57	63	20	1	1	0	34	39	5	6	8	19	8	0
Mar	2023	96	88	79	68	77	19	0	4	1	57	46	13	4	8	23	12	0
Feb	2023	79	55	54	38	62	17	1	2	0	32	26	8	5	10	16	12	0

<b>TOTALS</b>	1019	969	702	714	790	219	14	13	1	449	444	86	90	96	205	184	2
---------------	------	-----	-----	-----	-----	-----	----	----	---	-----	-----	----	----	----	-----	-----	---

ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

M120 AND M122 ARE 24/7 STAFFED AMBULANCES/\*M124,\*B121 & \*B123 ARE UPSTAFFED WHEN NEEDED

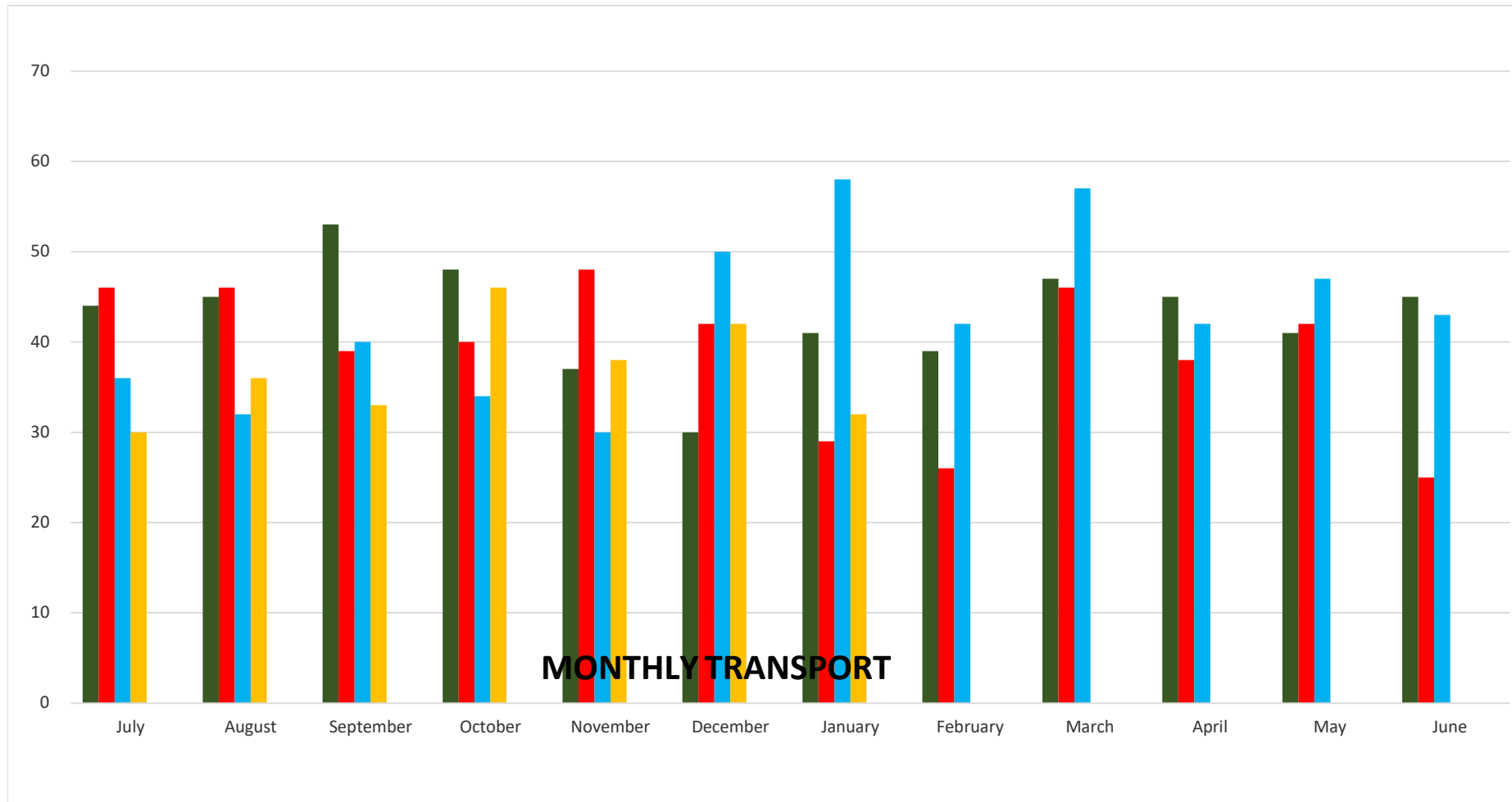
TREAT & RELEASE (T&R) INCLUDES BOTH RELEASED AT SCENE (RAS) AND AGAINST MEDICAL ADVICE (AMA)

AMBULANCE UNAVAILABLE IS TOTAL HOURS UNCOVERED BECAUSE ALL OTHER AMBULANCES ARE OFF ISLAND

AN EMPTY BOX MEANS MISSING DATA

### MONTHLY AMBULANCE TRANSPORT DATA

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2020 - 2021	44	45	53	48	37	30	41	39	47	45	41	45
2021 - 2022	46	46	39	40	48	42	29	26	46	38	42	25
2022 - 2023	36	32	40	34	30	50	58	42	57	42	47	43
2023 - 2024	30	36	33	46	38	42	32					





### MONTHLY AMBULANCE DATA

Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2020 - 2021	60	55	61	58	48	39	54	58	47	72	56	72
2021 - 2022	68	70	72	65	56	57	49	38	68	59	77	45
2022 - 2023	54	62	75	52	42	66	77	54	79	62	55	63
2023 - 2024	56	68	55	62	51	53	44					

