

# CLAST LIFE SUPPORT DISTRICT



## AGENDA

### REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS

38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room

>>> **Monday January 23, 2023 – 4:00 PM**<<<<

Board meetings will also be available via teleconference.

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=m503ba7d70d12d7d925897e528828b279>

1. Call to Order Beaty
2. Adoption of the agenda Beaty
3. Minutes Approval:
  - a. November 28<sup>th</sup> Board Meeting Beaty
4. Privilege of the floor Beaty
5. Old Business:
  - a. CLSD Holiday Pay Crowl
6. New Business:
7. Reports:
  - a. Board Goals FY23 Beaty/Bower/André/Tittle
  - b. RCMS Update/Urgent Care RFP Tilles
  - c. Finance: YTD Crowl
    - i. Ambulance revenue – Wittman YTD
    - ii. Expenses
  - d. Ambulance run data/CLSD Activity Crowl
  - e. Captain and DA Report Golly/Ottolini/Crowl
8. Other:
  - a. Storm activity Crowl
  - b. GEMT Update
9. Shout out: Open
10. **NEXT BOD MEETINGS:**  
February 26<sup>th</sup>, 2023  
March 26<sup>th</sup>, 2023  
April 23<sup>rd</sup>, 2023
11. Adjourn

# CLSD LIFE SUPPORT DISTRICT

Post Office Box 1056 • Gualala, California 95445 • www.clsd.ca.gov

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS 4:00 PM, November 28<sup>th</sup>, 2022

**Call to Order:** President Beaty called the meeting to order at 4:05 PM at the Bill Platt Training Room. Present were Directors: André, Bower (Online), Schwartz, Tilles & Tittle. Also present: District Administrator Dave Crowl. Community members present: Leslie Bates from RCMS and Richard Hughes.

**Adoption of the Agenda:** Director Schwartz moved to adopt the agenda as written, seconded by Director André . All ayes.

**Approval of Minutes:** Director Schwartz moved to approve the amended October 24<sup>th</sup>, 2022 meeting and was seconded by Director Tittle. All ayes.

**Privilege of the Floor:** Mr. Richard Hughes requested the floor. Mr. Hughes stated he was a resident of the district, a client of our EMS service and tax payer. Mr. Hughes commended the CLSD BOD for their voluntary commitment to the district. The work of the CLSD BOD is fundamental to the safety of our citizens, visitors and employees. Mr. Hughes continued to praise the leadership of CLSD with their commitment to the job and public safety.

### Old Business:

- a. President Beaty: The California Governor emergency order #AB361 allowing California special districts to conduct Brown regulated meetings remotely will sunset in February of 2023. There is new legislation (AB2449) which sets the requirements for Board Directors physical attendance and remote attendance of board meetings. The legislation will be circulated to all BOD members for review. All questions should be addressed to President Beaty for clarification. Current emergency order CLSD Resolution #293 was moved to adopt for another month by Director Schwartz and seconded by Director Bower. All ayes.
- b. DA Evaluation- Director Schwartz moved to deferral the DA evaluation to the end of the fiscal year to align with all other employees evaluation. Director André seconded. All ayes.
- c. December BOD meeting- Due to timing of the meeting and impending holiday it was proposed to cancel the meeting. Director André asked if there was any foreseeable drawbacks to delaying the meeting. None were stated. President Beaty proposed and Director Tittle seconded the cancelation of December BOD meeting. All ayes.
- d. CalPers Audit of CLSD Holiday Pay: CalPers annually conducts audits of CLSD activities. This year's audit was of Holiday Pay. The Audit was successful with recommendation that the Holiday Pay policy be updated in the CLSD Policy Manual. The current holiday pay practice was discussed which is a holiday bonus system. Questions were asked if this was a fair policy and reflection of current best practices regarding holiday pay. The DA was tasked with investigating local holiday pay standards in ambulance delivery, the legality of current CLSD policy and how much financial impact there would be to move to a traditional paid time and a half for holiday pay.

### New Business:

- a. Director Paterson is retiring from the CLSD Board effective December 1. The BOD can either appointment a new Director within 90 days or call for a special election. Consensus with the Directors was that appointment would be less financially burdensome than paying for a special election. Director Beaty stated that he hoped the next appointment would be willing to act for many years and serve as a legacy bank for retiring BOD. Director Schwartz stated that she hoped the next appointment would come from parts of the district that have been underrepresentative in the past. The BOD has been tasked to "beat the bushes" to find quality candidates for the appointment. Director Beaty directed the communications committee to get an ad together for posting and ICO in two weeks. Further, an ad-hoc committee will be formed to review the applications and potentially interview the prospective appointees. Applications will be due by December 30 with an appointment happening in the January BOD Meeting.

- b. NBS delivered CLSD’s annual special tax report for FY22 (Pg 6 on Agenda Packet). This is a verification report confirming that CLSD is at a net 0 budget and spending all tax monies appropriately.

**Reports:**

- a. Board Goals FY23 – President Beaty reported that the CLSD/MHA mobile clinic is moving forward with getting a vehicle for use. This joint initiative is planned to start mid-year 2023. Director Bower reported that the rebranding is on track and will rollout in mid January. Director Tittle – nothing to report on open house.
- b. RCMS and RFP Urgent Care update- A late statement of interest was received from a physician’s group based in San Francisco that staffs emergency departments and urgent cares in Sonoma County. The group had indicated they would like to collaborate with RCMS. RCMS leadership has been put into touch with the group.
- c. Finance: YTD
  - i. Ambulance Revenue – Net payments total for October 2022 was \$61,093 with A/R of \$343,710 which is \$200K less than last year. Great work by Clara.
  - ii. Expenses – Expenses remain within budgeted range with the one underfunded segment of the Training Division. See pg 10 for notes. President Beaty requested an updated budget analysis from DA Crowl showing the financial impact of the training grant loss.
- d. Ambulance run data/CLSD Activity-October had 52 billable incidents. See pg 12-17
- e. Captain and DA Report- see pg 18-20

**Other:**

- a. GEMT Update: Consolidated GEMT, IGT and QAF moving forward with anticipated payment dates in March.

**Shout Out:** Director Schwartz commended the CLSD crews for participating in the Gualala lighted truck parade during the holiday weekend. DA Crowl gave a shout out from the crews to the BOD for an incredible Thanksgiving Dinner, thank you. Director Tittle had a proactive shout out for CLSD participation in Project Santa. Ambulances have been upstaffed to help deliver gifts to deserving residents in the district.

**Next Meeting:** the 4<sup>th</sup> Monday of the month at 4 PM

- December 26<sup>th</sup>, 2022 **CANCELLED Happy Holidays!!!**
- January 23<sup>rd</sup>, 2023
- February 27<sup>th</sup>, 2023

**Adjournment:** Adjourned at 5:20 PM

Minutes Approved:

\_\_\_\_\_(Date)\_\_\_\_\_

## 7.4 Exempt Personnel

If you are classified as exempt at the time of your hiring, you are not eligible for overtime pay as otherwise required by federal, state, or local laws. If you have a question regarding whether you are exempt or nonexempt, contact your supervisor for clarification.

## 7.5 Health Insurance

Coast Life Support District offers a healthcare stipend to half and full time employees. The stipend is \$500/month for half-time employees and \$1000/month for full-time employees. Medical insurance can be obtained through an insurance broker or through Covered California during open enrollment time.

## 7.6 Holidays

Coast Life Support District offers the following paid holidays each year:

- July 4, Independence Day
- 1st Monday in September, Labor Day
- 4th Thursday in November, Thanksgiving
- December 24 and 25, Christmas
- December 31 and January 1, New Years
- April, Easter Day
- 3rd Monday in February, President's Day
- Last Monday in May, Memorial Day

Office staff will take holidays as scheduled. Shift personnel will be paid holiday pay when working a holiday.

You will be compensated for holidays in accordance with federal and state law.

## 7.7 Paid Time Off (PTO)

Coast Life Support District provides Scheduled weekly employees with paid time off (PTO). PTO may be used for vacation, sick time and personal matters.

### Eligibility

All full-time and half-time weekly scheduled employees are eligible to receive PTO immediately upon filling these positions.

### Deposits Into Your Leave Account

PTO is calculated according to the employees scheduled work schedule. Employees work a variety of schedules at Coast Life Support District. The current options of PTO accrual rates per pay period are:

- Full-time average 56 hours a week - 11.08 hours
- Full-time 48 hours a week - 9.23 hours
- Full-time 40 hours a week - 7.69 hours
- Half-time 24 hours scheduled a week - 4.62 hours

Employees are eligible to accrue up to 2 years of PTO at their scheduled rate.

Once you reach the maximum accrual amount, you will not accrue any additional PTO until you use some of the accrued but unused PTO and the amount falls below the maximum accrual amount. You will not receive retroactive credit for any period of time in which you did not accrue PTO because you accrued the maximum amount.

### Leave Usage and Requests for Leave

**Eligible employee classifications for Holiday pay:**

- Regular Full Time
- Temporary Full Time
- Part Time/On call

"Special Compensation"-CLSD pays holiday stipends to all employees working on specified holidays: New Years Day, Easter, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving, Christmas Eve and Christmas day. CLSD's Holiday-schedule will be established during the annual budget process and posted prior to each fiscal year. Stipends may vary for different holidays. Stipend amounts and specific holidays subject to premium pay (special compensation) may change at the discretion of CLSD. See Below CLSD "Board Approved" Holiday Schedule.

CLSD Holiday Schedule			Stipend		
Month	Date	Event	Medic	EMT	Call Out
Jan	1st	New Year's Day	150	100	50
Feb	Monday	Presidents Day	150	100	50
Mar-Apr	Sunday	Easter	150	100	50
May	Monday	Memorial Day	150	100	50
Jul	4th	Independence Day	150	100	50
Sep	Monday	Labor Day	150	100	50
Nov	Thursday	Thanksgiving Day	150	100	50
Dec	24th	Christmas Eve	150	100	50
Dec	25th	Christmas Day	300	200	100
Dec	31st	New Years Eve	150	100	50

Office staff only- if a holiday falls on a weekend observe on prior Friday or following Monday. For office staff only, pay based on individual's pay-rate.

### CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
<b>FY22</b>													\$ 444,753
JAN'22	40	\$ 130,757	\$ 62,036	\$ 35,404	\$ 6,208	\$ 27,109	\$ 46,379	\$ 9,601	\$ 36,778	\$ -	\$ 945	\$ -	\$ 459,613
FEB'22	38	\$ 169,002	\$ 50,014	\$ 37,976	\$ 1,466	\$ 79,546	\$ 56,555	\$ 5,703	\$ 50,852	\$ -	\$ -	\$ 50	\$ 488,807
MAR'22	68	\$ 278,856	\$ 141,788	\$ 47,457	\$ 5,436	\$ 84,175	\$ 78,408	\$ 1,266	\$ 77,142	\$ 45,804	\$ 0	\$ 74	\$ 450,110
APR'22	57	\$ 212,767	\$ 116,563	\$ 41,492	\$ 826	\$ 53,885	\$ 70,745	\$ 561	\$ 70,185	\$ -	\$ -	\$ -	\$ 433,811
MAY'22	77	\$ 271,373	\$ 105,853	\$ 44,429	\$ 12,080	\$ 109,011	\$ 66,939	\$ 3,091	\$ 63,847	\$ -	\$ 6,705	\$ 15	\$ 472,285
JUN'22	45	\$ 165,192	\$ 78,867	\$ 19,828	\$ 864	\$ 65,634	\$ 91,875	\$ -	\$ 91,875	\$ -	\$ 1,537	\$ 246	\$ 444,753
<b>FY23</b>													
JUL'22	54	\$ 187,272	\$ 45,127	\$ 69,096	\$ 1,407	\$ 71,642	\$ 78,972	\$ -	\$ 78,972	\$ 47,333	\$ 1,395	\$ -	\$ 388,695
AUG'22	62	\$ 220,864	\$ 110,760	\$ 51,756	\$ 2,004	\$ 56,344	\$ 57,193	\$ -	\$ 57,193	\$ -	\$ -	\$ -	\$ 387,846
SEPT'22	75	\$ 245,461	\$ 87,388	\$ 62,212	\$ 3,999	\$ 91,862	\$ 75,904	\$ 6,628	\$ 69,275	\$ -	\$ 0	\$ 5,076	\$ 415,508
OCT'22	52	\$ 187,463	\$ 107,759	\$ 24,006	\$ 11,777	\$ 43,921	\$ 61,093	\$ -	\$ 61,093	\$ 50,292	\$ 4,418	\$ 82	\$ 343,710
NOV'22	42	\$ 161,993	\$ 66,145	\$ 37,882	\$ 500	\$ 57,466	\$ 61,302	\$ 1,214	\$ 60,089	\$ -	\$ -	\$ -	\$ 341,087
DEC'22	66	\$ 299,577	\$ 112,355	\$ 55,850	\$ 14,255	\$ 117,117	\$ 27,633	\$ -	\$ 27,633	\$ 640	\$ 1,454	\$ -	\$ 428,477
<b>DEC'21</b>	54	\$ 277,301	\$ 116,218	\$ 46,589	\$ 1,033	\$ 113,462	\$ 66,081	\$ 3,892	\$ 62,189	\$ -	\$ -	\$ -	\$ 428,477
<b>FY To Date</b>	351	\$ 1,302,631	\$ 529,534	\$ 300,803	\$ 33,942	\$ 438,352	\$ 362,097	\$ 7,842	\$ 354,255	\$ 98,264	\$ 7,266	\$ 5,158	
<b>Last 12 Months</b>	676	\$ 2,530,577	\$ 1,084,655	\$ 527,388	\$ 60,821	\$ 857,712	\$ 772,998	\$ 28,063	\$ 744,935	\$ 144,068	\$ 16,453	\$ 5,544	
<b>Monthly Average FY To Date</b>	59	\$ 217,105	\$ 88,256	\$ 50,134	\$ 5,657	\$ 73,059	\$ 60,349	\$ 1,307	\$ 59,042	\$ 16,377	\$ 1,211	\$ 860	
<b>Monthly Average Last 12 Months</b>	56	\$ 210,881	\$ 90,388	\$ 43,949	\$ 5,068	\$ 71,476	\$ 64,417	\$ 2,339	\$ 62,078	\$ 12,006	\$ 1,371	\$ 462	
<b>AGING 268 (239)</b>													
<b>Month</b>	<b>Current (66)</b>	<b>31-60 (50)</b>	<b>61-90 (17)</b>	<b>91-120 (31)</b>	<b>121-180 (32)</b>	<b>180+ (72)</b>	<b>Balance</b>						
<b>Dec</b>	\$ 127,520	\$ 56,268	\$ 21,871	\$ 36,258	\$ 45,945	\$ 140,616	\$ 428,477						
<b>CMS TRANSPORTS ON -</b>													
<b>TOTAL</b>	<b>\$ 915.56</b>	NOV 1 FY22 & 1FY23											

**Coast Life Support District**  
**Profit & Loss Budget Overview FY23**  
**July through December 2022**

	<u>Jul - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Revenue/Expense</b>				
<b>Revenue</b>				
4000 · CLSD Special Taxes	1,247,150.03	1,115,368.04	131,781.99	111.8% <b>1</b>
4100 · Interest Revenue	29.09	0.00	29.09	100.0%
4200 · Ambulance Revenue	425,351.38	399,999.98	25,351.40	106.3% <b>2</b>
4400 · Miscellaneous Revenue	10,049.97	10,000.02	49.95	100.5%
4410 · Intergovermntl Transport(IGT)	125,000.02	125,000.02	0.00	100.0% <b>3</b>
4500G · Training Grant Revenue	24,538.30	99,999.98	-75,461.68	24.5% <b>4</b>
<b>Total Revenue</b>	<u>1,832,118.79</u>	<u>1,750,368.04</u>	<u>81,750.75</u>	<u>104.7%</u>
<b>Expense</b>				
5000 · Wages and Benefits	975,238.77	990,662.48	-15,423.71	98.4%
5000TD · Wages & Bene-Training Division	82,399.69	94,440.52	-12,040.83	87.3% <b>5</b>
6000 · Ambulance Operations	104,785.67	89,523.60	15,262.07	117.0% <b>6</b>
6000TD · Training Division Operations	31.00	7,500.00	-7,469.00	0.4%
6700 · Overhead/Administration	80,742.46	94,074.92	-13,332.46	85.8%
6700TD · Overhead/Admin-T.Division	2,670.00	1,250.02	1,419.98	213.6% <b>7</b>
7000 · Urgent Care	418,155.44	418,155.46	-0.02	100.0%
8000 · Interest Expense	0.00	399.98	-399.98	0.0%
9500 · Depreciation Expense	52,707.52	52,707.52	0.00	100.0%
<b>Total Expense Net</b>	<u>1,718,435.89</u>	<u>1,748,714.50</u>	<u>-30,278.61</u>	<u>98.3%</u>
<b>Ordinary Operating Surplus</b>	<u><b>113,682.90</b></u>	<u><b>1,653.54</b></u>	<u><b>112,029.36</b></u>	

# Coast Life Support District Profit & Loss Budget Overview FY23 July through December 2022



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1. Total 4000- CLSD Special Taxes - Account 4002 Sonoma Co Tax recieved 7/1/22-12/1/22 (1st Tax Deposit for FY23). \$131,781.99 represents the true \$ amount in \$ over Budget column (Sonoma Co accrual have been reversed).  
.....
2. NET BILLING: \*Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)  
.....
3. 4410 represents IGT accrual for FY23  
.....
4. Training Grant FY22 income as expected and within budget. T.G. is from Sept 1, 2021- Aug 31, 2022  
FY22 Training Grant funded in full. JUL-AUG= \$24,538.30 reprecented in FY23 Cycle funded in full.  
FY23 Training Grant (not awarded). Changed name to Training Division to continue to track.  
.....
5. Training Grant FY22 iis from Sept 1, 2021- Aug 31, 2022  
FY22 Training Grant JUL-AUG= \$24,538.30 reprecented in expenses in the FY23 Cycle.  
FY23 Training Grant (not awarded). Changed name to Training Division to continue to track.  
.....
6. 6000-Ambulance Operations: Veh. Repair & Fuel continue to be responsible for increase, as well as,  
REDCOM FEE SHOWING ABT ~\$5K MORE at this time.  
.....
7. 6700TD- FY22( prior year ) T. Grant has some overlape with FY23. Expense is within Budget.  
.....



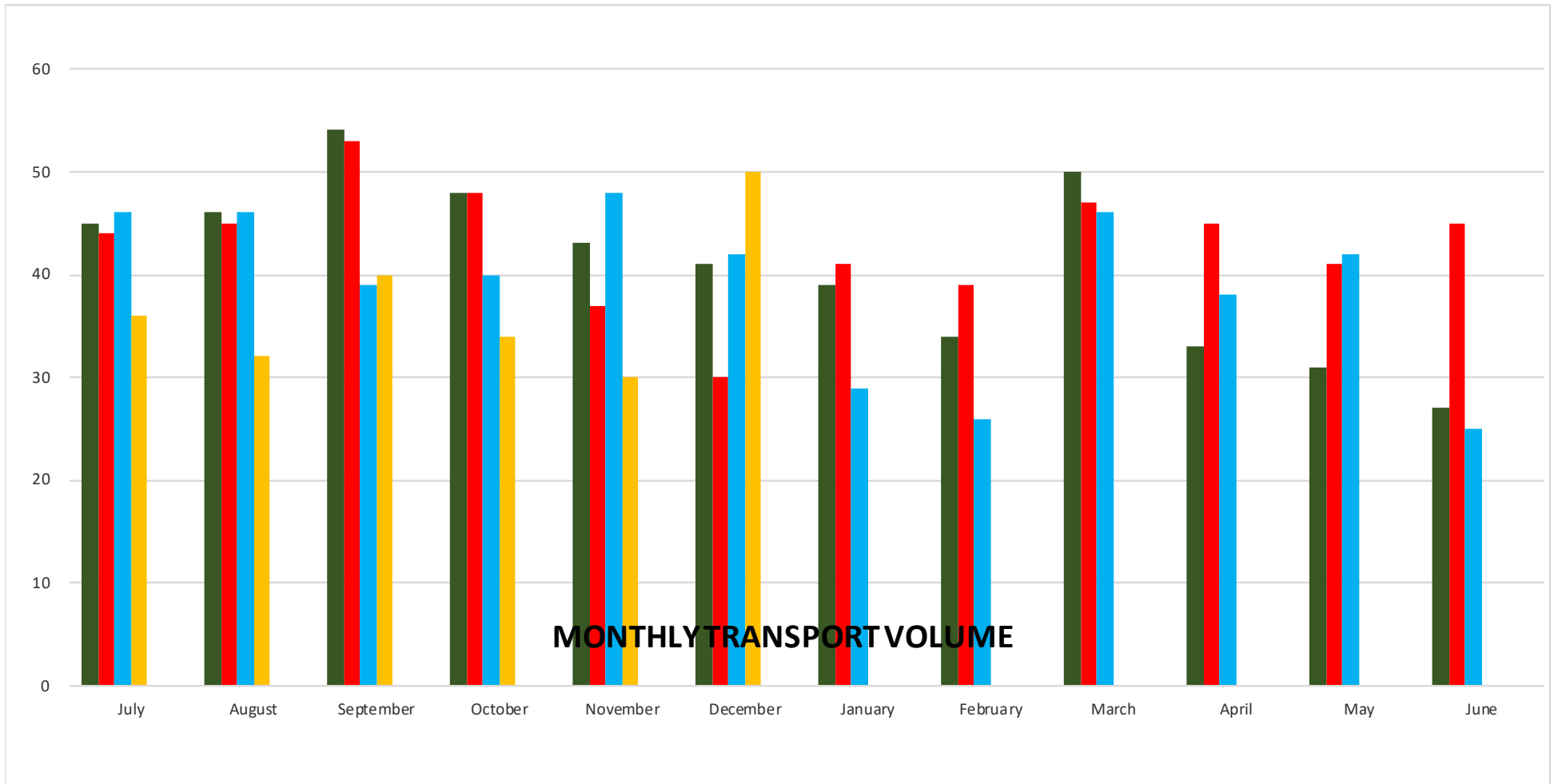
## CLSD RUN DATA for the PRECEEDING 12 MONTHS

ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH <small>MOST CURRENT ON TOP</small>	INCIDENT		PCR		RESIDENT		ALS		DAYTIME		NIGHT		TOTAL		LANDING		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			
	DISPATCHED CALLS		PATIENT CARE RECORD		RESIDENT	NON RESID.	ADVANCED LIFE SUPPORT		9:00 AM TO 9:00 PM		9:00 PM TO 9:00 AM		TRANSPORTS				CANCELLED ON ROUTE				ALS		TOTAL HRS		MISSED CALLS	
	Current	Year Prior	Current	Year Prior	BOTH CURRENT YEAR		Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
Dec '22	88	66	67	57	49	18	59	53	62	50	26	16	50	42	2	2	9	7	14	10	10	6	27	25	0	1
Nov '22	54	85	42	66	33	9	38	56	37	66	17	19	26	42	4	4	7	12	11	20	5	10	10	11	0	0
Oct '22	74	80	52	67	43	9	48	60	61	55	13	25	28	40	6	8	7	12	18	19	4	8	16	21	0	3
Sep '22	94	92	75	72	56	19	60	58	79	62	15	30	36	39	4	3	14	8	32	29	10	7	20	33	1	1
Aug '22	92	106	62	70	40	22	58	62	73	74	19	32	32	46	9	6	14	17	19	23	11	10	10	26	0	2
July '22	81	93	54	68	34	20	50	45	51	63	30	16	36	46	6	4	6	13	22	17	7	4	9	19	1	0
June '22	65	91	45	74	28	17	41	56	44	67	21	24	25	45	6	8	6	14	15	20	7	11	12	32	0	0
May '22	99	74	77	56	64	13	72	31	69	57	30	16	42	41	9	10	17	17	27	15	6	6	24		2	
Apr '22	88	88	65	72	54	11	44	37	68	67	20	21	39	45	6	18	19	18	21	27	6	10	14		0	
Mar '22	88	61	68	47	58	10	64	47	63	43	25	18	46	47	7	6	7	14	15	15	4	14	19		0	
Feb '22	55	80	38	59	36	2	36	49	38	55	17	25	26	39	8	5	8	18	14	20	5	5	6		0	
Jan '22	57	67	49	54	44	5	46	41	39	64	18	3	29	41	4	7	5	17	20	13	3	8	12		0	1
<b>TOTAL</b>	<b>935</b>	<b>983</b>	<b>694</b>	<b>762</b>	<b>539</b>	<b>155</b>	<b>616</b>	<b>595</b>	<b>684</b>	<b>723</b>	<b>251</b>	<b>245</b>	<b>415</b>	<b>513</b>	<b>71</b>	<b>81</b>	<b>119</b>	<b>167</b>	<b>228</b>	<b>228</b>	<b>78</b>	<b>99</b>	<b>179</b>	<b>167</b>	<b>4</b>	<b>8</b>
	<b>CALLS</b>		<b>PCR</b>		<b>RESIDENT</b>	<b>NON RESID.</b>	<b>ALS</b>		<b>AM TO PM</b>		<b>PM TO AM</b>		<b>TRANSPORTS</b>		<b>LZ</b>		<b>DRY RUN</b>		<b>T&amp;R</b>		<b>FROM RCMS</b>		<b>AMB UNAVAILABLE</b>			

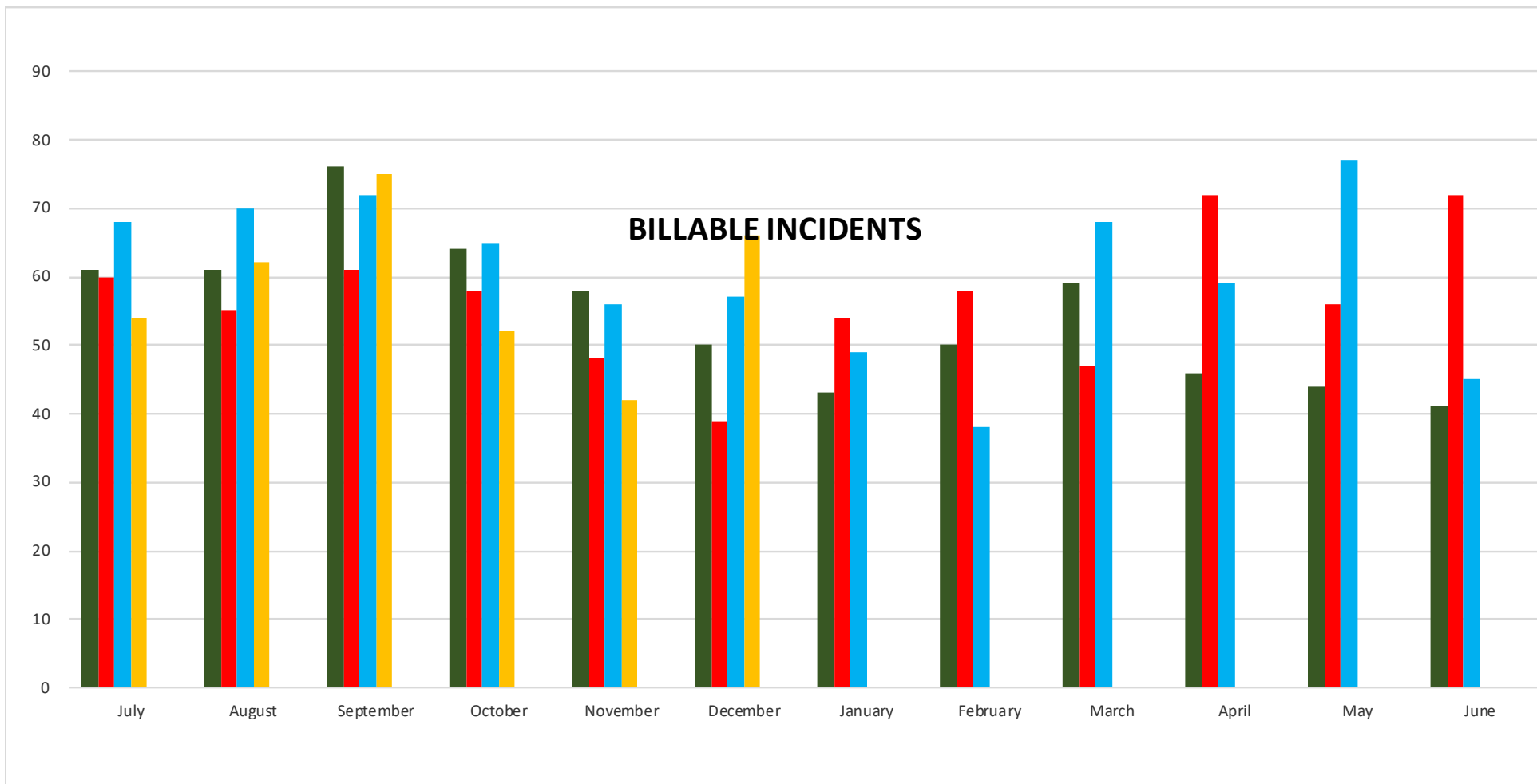
**MONTHLY AMBULANCE TRANSPORT DATA**

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
<i>2019 - 2020</i>	45	46	54	48	43	41	39	34	50	33	31	27
<i>2020 - 2021</i>	44	45	53	48	37	30	41	39	47	45	41	45
<i>2021 - 2022</i>	46	46	39	40	48	42	29	26	46	38	42	25
<i>2022 - 2023</i>	36	32	40	34	30	50						



**MONTHLY AMBULANCE DATA**

<b>Billable Incidents</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<i>2019 - 2020</i>	61	61	76	64	58	50	43	50	59	46	44	41
<i>2020 - 2021</i>	60	55	61	58	48	39	54	58	47	72	56	72
<i>2021 - 2022</i>	68	70	72	65	56	57	49	38	68	59	77	45
<i>2022 - 2023</i>	54	62	75	52	42	66						



DEC  
2022RUN  
DATA

## Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	78	88.64%
Interfacility Transport	10	11.36%
<b>Total: 88</b>		<b>Total: 100.00%</b>

## Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	19	21.59%
Interfacility Transfer	11	12.50%
Traffic/Transportation Incident	11	12.50%
Stroke/CVA	9	10.23%
Abdominal Pain/Problems	7	7.95%
Sick Person	7	7.95%
Medical Alarm	4	4.55%
Breathing Problem	3	3.41%
Cardiac Arrest/Death	2	2.27%
Chest Pain (Non-Traumatic)	2	2.27%
Other	2	2.27%
Traumatic Injury	2	2.27%
Unconscious/Fainting/Near-Fainting	2	2.27%
Unknown Problem/Person Down	2	2.27%
Convulsions/Seizure	1	1.14%
Diabetic Problem	1	1.14%
Heart Problems/AICD	1	1.14%
Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle)	1	1.14%
Overdose/Poisoning/Ingestion	1	1.14%
<b>Total: 88</b>		<b>Total: 100.00%</b>

## Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported by this EMS Unit	47	53.41%
Against Medical Advice (AMA)	11	12.50%
Canceled Enroute - No Patient Contact	9	10.23%
Canceled on Scene - No Patient Contact	6	6.82%
Canceled/Dispatch Error (Prior to En Route)	4	4.55%
Released at Scene (RAS)	3	3.41%
Treated, Transferred Care to Another EMS Unit	3	3.41%
Transported to Landing Zone, Care Transferred	2	2.27%
Canceled (Request Transferred to Another Unit)	1	1.14%
Field Pronouncement - No Interventions	1	1.14%
Public/Lift Assist	1	1.14%
<b>Total: 88</b>		<b>Total: 100.00%</b>

## Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
	20	22.73%
Abdominal Pain / Problems (R10.84)	10	11.36%
Traumatic Injury (T14.90)	9	10.23%
Pain (G89.1)	8	9.09%
Weakness (General) (R53.1)	8	9.09%
Cardiac Dysrhythmia - Tachycardia (R00.0)	4	4.55%
Stroke/CVA (I63.9)	4	4.55%
Cold/Flu Symptom (J00)	2	2.27%
Respiratory Distress - Pulmonary Edema / CHF (J81.0)	2	2.27%
Respiratory Distress - Unspecified (J80)	2	2.27%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Altered Level of Consciousness (R41.82)	1	1.14%
Anxiety / Emotional Upset (F41.9)	1	1.14%
Cardiac Arrest (I46.9)	1	1.14%
Chest Pain - Non-cardiac (R07.89)	1	1.14%
Dizziness / Vertigo (R42)	1	1.14%
Environment - Hypothermia/Cold Injury (T68)	1	1.14%
Fever (R50.9)	1	1.14%
G.I. Bleed (K92.2)	1	1.14%
Gastrointestinal System Issue (G.I.) (K92.9)	1	1.14%
Genitourinary System Issue (Urinary) (N39.9)	1	1.14%
Headache (R51)	1	1.14%
Hypertension (I10)	1	1.14%
Nausea / Vomiting (R11.2)	1	1.14%
No Apparent Illness/Injury (Adult) (Z00.00)	1	1.14%
No Apparent Illness/Injury (Pediatric) (Z00.129)	1	1.14%
Overdose / Poisoning / Ingestion (F19)	1	1.14%
Syncope/Near Syncope (R55)	1	1.14%
TIA (G45.9)	1	1.14%
Unconscious (R40.20)	1	1.14%
<b>Total: 88</b>		<b>Total: 100.00%</b>

**Call Volumes by Day and Hour Report**

Incident Day Name	Number of Runs	Percent of Total Runs
<b>Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59</b>		
Sunday	2	2.27%
Tuesday	2	2.27%
Friday	1	1.14%
Saturday	1	1.14%
	<b>Total: 6</b>	<b>Total: 6.82%</b>
	<b>Avg: 1.50</b>	
<b>Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59</b>		
Sunday	1	1.14%
Tuesday	1	1.14%
	<b>Total: 2</b>	<b>Total: 2.27%</b>
	<b>Avg: 1.00</b>	
<b>Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59</b>		
Sunday	1	1.14%
Tuesday	1	1.14%
Wednesday	5	5.68%
Saturday	1	1.14%
	<b>Total: 8</b>	<b>Total: 9.09%</b>
	<b>Avg: 2.00</b>	
<b>Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59</b>		
Sunday	1	1.14%
Monday	5	5.68%
Tuesday	1	1.14%
Wednesday	2	2.27%
Thursday	2	2.27%
Saturday	2	2.27%
	<b>Total: 13</b>	<b>Total: 14.77%</b>
	<b>Avg: 2.17</b>	
<b>Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59</b>		
Sunday	2	2.27%
Monday	2	2.27%
Tuesday	3	3.41%
Wednesday	1	1.14%

Incident Day Name	Number of Runs	Percent of Total Runs
Thursday	4	4.55%
Friday	4	4.55%
Saturday	2	2.27%
<b>Total: 18</b>		<b>Total: 20.45%</b>
<b>Avg: 2.57</b>		
<b>Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59</b>		
Sunday	1	1.14%
Monday	3	3.41%
Wednesday	2	2.27%
Thursday	3	3.41%
Friday	3	3.41%
Saturday	5	5.68%
<b>Total: 17</b>		<b>Total: 19.32%</b>
<b>Avg: 2.83</b>		
<b>Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59</b>		
Sunday	2	2.27%
Monday	2	2.27%
Tuesday	1	1.14%
Thursday	3	3.41%
Friday	2	2.27%
Saturday	4	4.55%
<b>Total: 14</b>		<b>Total: 15.91%</b>
<b>Avg: 2.33</b>		
<b>Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59</b>		
Sunday	2	2.27%
Monday	2	2.27%
Tuesday	1	1.14%
Thursday	3	3.41%
Saturday	2	2.27%
<b>Total: 10</b>		<b>Total: 11.36%</b>
<b>Avg: 2.00</b>		
<b>Total: 88</b>		<b>Total: 100.00%</b>
<b>Avg: 2.20</b>		

**Report Criteria**

Agency Name (Dagency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 12/1/2022 and 12/31/2022

- DAY CALLS (0900-2100) 62, NIGHT CALLS (2100-0900) 26
- M122 DISPATCHED 17 TIMES
- TOTAL HOURS UNCOVERED 26.68
- MISSES CALLS 0
- BIZ1 UPSTAFFED 2 TIMES FOR 3<sup>rd</sup> CALL IN DISTRICT + FOR RIVER COVERAGE/ROADS CLOSURE.



## Captains and DA Report for January, 2023

### Operations Captain Report

#### **Injuries**

One full-time medic out for 3+ months with a broken foot—off-duty injury. Update to no surgery but extended period of time off.

One part-time EMT out for 2-3 months with a shoulder injury suffered off-duty, surgery required.

#### **Other**

Full-time EMT is back from injury after 11 months. While he was out he was able to finish his paramedic school and internship and is in the process of obtaining his state and local authority license.

Managed all scheduling for the ambulance, maintaining service response at two fully staffed ALS ambulances 24/7

Coordinated staffing of B121 in Manchester during the storms to ensure the Northern part of our district is covered when Hwy 1 is closed at the Garcia River.

*January*—Storm planning. Coordinated with Leon, PA at RCMS, for potential use of RCMS as a destination when no options for transport off the coast available.

Put into use on 1/4/2023 with 2 patients, one moderate and one critical, brought to RCMS at 1800hrs due to all roads closed north and south. Staff stayed with Leon at Urgent Care and continued assist until the roads opened to the north and M120 able to transport the pt to AHMC. Second patient was able to be released home and did not need transport.

B121 staffed in Manchester for 7 days with two EMTs and an on-call firefighter from Redwood Coast Fire due to storm potential.

Continue to oversee in house COVID-19 testing and PPE as needed, meeting local and state requirements.

## **Training Captain's Report**

- Completion and submission of SAMHSA Final Progress Report (FPR)
- Mobile Health Clinic Development w/MHA (continued)
- State of California Community Paramedic Workshop in Berkeley
  - Side bar meeting with Sonoma Co. EMS providers
  - Insight into CVEMSA intentions
- Formal Submission of Release at Scene/Assess, Treat and Refer policy to CVEMSA
  - Meeting to between CVMESA and CLSD scheduled (anticipated approval)
- Annual Compliance Training Assignments for all CLSD employees and Board of Directors
- Return to monthly EMS training for RCVFD, SCVFD and TCVFD/FRVFD and CREST
- 3 scheduled EMS training session with NSCVFD/CalFire in Jan/Feb
- Spring 2023 NREMT EMT Course begins January 20 January 20<sup>th</sup>, 2023 to May 13<sup>th</sup>, 2023) with **11** confirmed students
  - **3** of confirmed are returning students “auditing” to complete certification process
  - Currently working with Sutter Medical Center on a student clinical affiliation agreement
  - Instructors attend/participate in virtual workshop to take full advantage of the course platform
- Completion of renewal for CVEMSA Training Program agreement and submission
- EMT Refresher Class Schedule for Feb 4<sup>th</sup>/5<sup>th</sup> at NSCVFD North Station

## **Training Captain (Chris' Outside Associated Activities)**

- Cleared to return to work on the ambulance December 29<sup>th</sup>
- Moving forward with PPN (Pediatric Pandemic Network) Fellowship program meeting with national mentors on the development of a Pediatric Mental Health Screening Algorithm to be utilized in conjunction with MHC and telemedicine
  - Setting up meeting with MHA, to determine local contact sources for focus group for needs assessment
  - Reach out to Point Arena High School and Middle School to learn resources available to them and inclusion in focus group for needs assessment
  - Set up focus group for Point Arena High School and Middle School students for needs assessment
- Recruited and accepted Chairman position on Santa Rosa Junior College Public Safety Training Center Emergency Medical Care Committee



## **District Administrator Report**

- UC RFP generated two proposals from RCMS and a Bay Area group called Peitz Consulting. Overview of proposals completed and clarifying questions asked with a January 30 deadline for response. Next step is in person proposal presentations in February. TBD
- Virtually attended several management seminars offered by California Special Districts Association.
- Continued working with MHA to discuss Community Paramedic concept; specifically a mobile clinic to help reach underserved parts of the district.
- Attended the MHA BOD meeting.
- Attended RCMS BOD and finance meeting as guest.
- Attended REDCOM board meeting as Director.
- Participated in Sonoma/Mendocino County COVID management meetings on a bi-weekly schedule. COVID and RSV infections are at a high in our area with peak in December. Very little reported hospitalizations in vaccinated patients.
- Attended CLSD CREST.
- Administered various activities for the newly merged GEMT program.
- Christmas was wonderful for the crews with lots of yummy food and a low call volume.
- Two weeks of stormy weather took an incredible toll on our District, residents and infrastructure. The field crews were quite simply heroes with an increased call volume, difficult/dangerous working conditions and critical calls handled professionally and compassionately. There were numerous times that all 5 ambulances were in service with CLSD ambulances posted in Manchester, Timber Cove and Gualala.



December 30, 2022

David Crawl  
District Administrator  
Coast Life Support District  
PO Box 1056  
Gualala, CA 95445

Dear David Crawl:

The Department of Health Care Services (DHCS) has completed its calculation of the following:

1. Rating Period CY 2021 (interim) Voluntary Rate Range Program (service period of January 1, 2021 through December 31, 2021) payment transfer amounts for the Intergovernmental Agreement Regarding Transfer of Public Funds (Agreement), **No. 21-10194**. The executed Agreement is enclosed. As stated in Section 1.3 of the Agreement, the enrollment reconciliations will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment will not be considered final until two years after December 31, 2021.
2. Rating Period 2019-20 Voluntary Rate Range Program (service period of July 1, 2019 through December 31, 2020) payment transfer amounts for the Intergovernmental Agreement Regarding Transfer of Public Funds (Agreement), **No. 19-96404**. The initial payment, which is shown in the enclosed Exhibit 1, was made during the second calendar quarter of 2021. As stated in Section 1.3 of the Agreement, the enrollment reconciliations will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment for the service periods of July 1, 2019 through June 30, 2020, and July 1, 2020 through December 31, 2020 will not be considered final until two years after June 30, 2020 and December 31, 2020, respectively.

Based on the above calculations, and as provided in the above referenced Agreements, DHCS is requesting that Coast Life Support District transfer funds in the amount of **\$245,970** to DHCS by no later than **February 17, 2023**. Exhibit 1 contains the invoice. Please transfer the above Total Amount to the following: