



AGENDA

REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS

38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room

>>> **Monday November 28, 2022 – 4:00 PM**<<<

Board meetings will also be available via teleconference.

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=md40b4cb601e285b3313530876592e789>

1. Call to Order Beaty
2. Adoption of the agenda Beaty
3. Minutes Approval:
 - a. October 24th Board Meeting Beaty
4. Privilege of the floor Beaty
5. New Business:
 - a. Planning and timeline for open CLSD BOD position Beaty
 - b. Local Agency Special Tax Bond Accountability Act Crowl
6. Old Business: Beaty/Crowl
 - a. Resolution #293: This resolution is required by the State of California to continue meeting remotely pursuant to legislation AB361. This measure sunsets in January. Discussions on remote meeting access will be discussed.
 - b. DA evaluation Schwartz
 - c. December BOD Meeting Crowl
 - d. CalPers Audit/CLSD Holiday Pay Crowl
7. Reports:
 - a. Board Goals FY23 Beaty/Bower/André/Tittle
 - b. RCMS Update/Urgent Care RFP Tilles
 - c. Finance: YTD Crowl
 - i. Ambulance revenue – Wittman YTD
 - ii. Expenses
 - d. Ambulance run data/CLSD Activity Crowl
 - e. Captain and DA Report Golly/Ottolini/Crowl
8. Other:
 - a. GEMT Update
9. Shout out: Open
10. **NEXT BOD MEETINGS:**
December 26th, 2022
January 22nd, 2023
February 26th, 2023
11. Adjourn



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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS 4:00 PM, October 24th, 2022 Meeting

Call to Order: President Beaty called the meeting to order at 4:05 PM at the Bill Platt Training Room. Present were Directors: André, Bower, Paterson, Schwartz, Tilles & Tittle. Also present: District Administrator Dave Crowl, Captain Chris Ottolini, Bookkeeper Clara Frost. Community members present: Kevin Evans from GMAC, Leslie Bates from RCMS and Micheline White from MHA

Adoption of the Agenda: Director Schwartz moved to adopt the agenda as written, seconded by Director Paterson. All ayes.

Approval of Minutes: Director Paterson moved to approve the September 26th, 2022 meeting and was seconded by Director Schwartz. All ayes.

Privilege of the Floor: Director Tittle gave an overview of a 6 week fall prevention program that was put on by MHA and held at CLSD Bill Platt.

New Business:

- a. Training Grant- CLSD was not awarded the training grant for this year. Funding for the program was cut by 20%. In addition, CLSD scored lower than last year because of the decrease in the EMT class attendance. The total amount of the training grant was \$190,600.
- b. DA Evaluation- Director Schwartz requested that the DA evaluation be extended 6 months in order for it to line up with evaluations for the rest of the staff. Fiscal alignment will also be more convenient for budget planning. This will be voted upon at the November BOD meeting.
- c. December BOD meeting- It was suggested to cancel the meeting. This will be voted upon at the November BOD meeting.

Old Business:

- a. Resolution #292- Use of remote meetings during the pandemic. all ayes.
- b. Defining public use of Bill Platt- all ayes. Bill Platt will be utilized by healthcare partners in our community with scheduling and monitoring delegated to the Operations Captain.

Reports:

- a. RCMS update- Board talked extensively about RCMS and difficulty with tracking patients. Provider access is a problem with recruiting ongoing.
- b. Urgent Care RFP- One letter of intent was received from RCMS. The closing date for letters is set on November 1, 2022.
- c. Finance: YTD
 - i. Ambulance Revenue – Net payments total for September 2022 was \$59,000 with A/R of \$415,000.
 - ii. Expenses – Expenses remain within budgeted range. See pg 9 for notes.
- d. Ambulance run data/CLSD Activity- August had 75 billable incidents and 40 transports. See pg 12-14
- e. Captain and DA Report- see pg 15-17
- f. Board Goals FY23- Decals for rigs and rebranding advertisement is all scheduled for mid January.

Other:

- a. Thanksgiving 2022- A volunteer list was put together for Thanksgiving dinner for the crew.
- b. Gurneys to Ukraine- used gurneys will be donated to a non-profit that send needed medical gear to Ukraine.

Shout Out: Director Paterson was recognized as a valuable member and contributor to the CLSD BOD. Director Paterson will be retiring from the BOD effective December 1, 2022. Director Paterson took the lead in many different

projects that enhanced CLSD's capabilities to effectively carry out our mission. She will be greatly missed. Thank you for all the incredible work you have provided.

Next Meeting: the 4th Monday of the month at 4 PM

- October 24th
- November 28nd

Adjournment: Adjourned at 5:40 PM

Minutes Approved:

_____(Date)_____

DRAFT

Local Agency Special Tax and Bond Accountability Act

Senate Bill 165, filed with the Secretary of State on September 19, 2000, enacted the Local Agency Special Tax and Bond Accountability Act (the "Act"). This Act requires that any local special tax or local bond measure subject to voter approval contain a statement indicating the specific purposes of the special tax, require that the proceeds of the special tax be applied to those purposes, require the creation of an account into which the proceeds shall be deposited, and require an annual report containing specified information concerning the use of the proceeds. The Act only applies to any local special tax measure or local bond measure adopted on or after January 1, 2001, in accordance with Section 50075.1 or Section 53410 of the California Government Code.

Some of the requirements of the Act are handled at the formation of the Special Tax District and others are handled through annual reports. This section of this report intends to comply with Section 50075.3 of the California Government Code that states:

"The chief fiscal officer of the issuing local agency shall file a report with its governing body no later than January 1, 2002, and at least once a year thereafter. The annual report shall contain all of the following:

1. The amount of funds collected and expended.
2. The status of any project required or authorized to be funded as identified in subdivision (a) of Section 50075.1."

The requirements of the Act apply to the Funds for the following:

Coast Life Support District		Coast Life Support District
Urgent Care	&	Emergency Medical Services
Special Tax Established June 3, 1997		Special Tax Established March 6, 2007

Purpose of Special Tax

The Urgent Care ("UC") Special Tax will levy a tax on parcels of real property that are within the Coast Life Support District to augment funding for urgent medical services. The Emergency Medical Services ("EMS") Special Tax will levy a tax on parcels of real property that are within the Coast Life Support District to augment funding for furnishing, operating and maintaining emergency medical services, ambulance, life support, and transport equipment and services. Both Service Projects are ongoing on an annual basis.

Collections & Expenditures

Fund	Initial Deposit	Total Amount Collected ⁽¹⁾	6/30/2022 Balance	Amount Expended ⁽²⁾
UC	\$0.00	\$830,798.00	\$0.00	\$830,798.00
EMS	0.00	1,187,792.00	0.00	1,187,792.00

(1) Equal to the Fiscal Year 2021/22 levy amount, not accounting for delinquencies, if any.

(2) Amount Expended is the difference between Total Amount Collected and 6/30/2022 Balance.



RESOLUTION NO. 293

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COAST LIFE SUPPORT DISTRICT (“CLSD”) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF COAST LIFE SUPPORT DISTRICT FOR THE PERIOD DECEMBER 1, 2022 THROUGH JANUARY 1, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the CLSD is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of CLSD’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by conditions described in Government Code section 8558; and

WHEREAS, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed by Governor Newsom on March 4, 2020, as a result of the threat of COVID-19; and

WHEREAS, the Board of Directors does hereby find that the state of emergency proclaimed by Governor Newsom on March 4, 2020, and the Delta variant of COVID-19 surging in Sonoma County per the Sonoma County Public Health Notice on August 2, 2021, and similarly surging in Mendocino County per the Mendocino County Public Health Order on August 5, 2021, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of CLSD shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, during the COVID-19 pandemic, CLSD has conducted remote, teleconferenced meetings consistent with the Governor’s Executive Orders promoting social distancing; and

WHEREAS, consistent with AB361, as a condition of extending the use of the provisions in section 54953(e), the Board must consider the circumstances of the state of emergency that exists in the District, and the Board has done so; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF COAST LIFE SUPPORT DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the surging Delta variant of COVID-19 would present an imminent risk to meeting in person.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies The Proclamation of a State of Emergency, issued by Governor Newsome on March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Administrator and legislative bodies of CLSD are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 1, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of COAST LIFE SUPPORT DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of COAST LIFE SUPPORT DISTRICT, this 28th day of November, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: November 28, 2022

Geoffrey A. Beaty, President
CLSD Board of Directors

ATTEST

Dave Crowl
CLSD District Administrator

Goals FY 22-23 BOD CLSD	Activities/Objectives	Measurable	Time Sensitive	Board member responsible	Notes and Dates of Completion
Complete the rebranding of the ambulance service.	1.Website redesigned and functional; 2. New logo on remaining ambulances and new CLSD sign; 3.Media campaign completed.	All units and programs updated.	By May 2023	Carolyn	
Develop policy and procedure for Public Information position.	1. Increase presence in social media 2. Regular ICO articles about crews/calls published.	Board Policy and procedure written with staff and approved by board.	By May 2023	Julie	
Explore and develop ways to expand services to better serve our community.	1. Continued implementation of Community Paramedic resources. 2. Continued development of Mobile Health Clinic with RCMS and MHA. 3. Continued training and interoperability with RCMS and CLSD.	Summary of Board research and options presented to Board during open meeting.	By May 2023	Geoff	
Tentative (Board Hosts) “Open House” for the community.	Activity with debrief	Open House held with debrief by Board and Staff.	By May 2023	Leslie	

COAST LIFE SUPPORT DISTRICT BOARD GOALS 22-23 FISCAL YEAR
Submitted by Annan Paterson from workshop notes by DA REV 9/24/2022

CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
FY22													\$ 444,753
NOV'21	56	\$ 181,297	\$ 97,158	\$ 33,526	\$ 7,258	\$ 43,354	\$ 114,155	\$ -	\$ 114,155	\$ 45,231	\$ 2,510	\$ 85	\$ 418,955
DEC'21	54	\$ 277,301	\$ 116,218	\$ 46,589	\$ 1,033	\$ 113,462	\$ 66,081	\$ 3,892	\$ 62,189	\$ -	\$ -	\$ -	\$ 470,277
JAN'22	40	\$ 130,757	\$ 62,036	\$ 35,404	\$ 6,208	\$ 27,109	\$ 46,379	\$ 9,601	\$ 36,778	\$ -	\$ 945	\$ -	\$ 459,613
FEB'22	38	\$ 169,002	\$ 50,014	\$ 37,976	\$ 1,466	\$ 79,546	\$ 56,555	\$ 5,703	\$ 50,852	\$ -	\$ -	\$ 50	\$ 488,807
MAR'22	68	\$ 278,856	\$ 141,788	\$ 47,457	\$ 5,436	\$ 84,175	\$ 78,408	\$ 1,266	\$ 77,142	\$ 45,804	\$ 0	\$ 74	\$ 450,110
APR'22	57	\$ 212,767	\$ 116,563	\$ 41,492	\$ 826	\$ 53,885	\$ 70,745	\$ 561	\$ 70,185	\$ -	\$ -	\$ -	\$ 433,811
MAY'22	77	\$ 271,373	\$ 105,853	\$ 44,429	\$ 12,080	\$ 109,011	\$ 66,939	\$ 3,091	\$ 63,847	\$ -	\$ 6,705	\$ 15	\$ 472,285
JUN'22	45	\$ 165,192	\$ 78,867	\$ 19,828	\$ 864	\$ 65,634	\$ 91,875	\$ -	\$ 91,875	\$ -	\$ 1,537	\$ 246	\$ 444,753
FY23													
JUL'22	54	\$ 187,272	\$ 45,127	\$ 69,096	\$ 1,407	\$ 71,642	\$ 78,972	\$ -	\$ 78,972	\$ 47,333	\$ 1,395	\$ -	\$ 388,695
AUG'22	62	\$ 220,864	\$ 110,760	\$ 51,756	\$ 2,004	\$ 56,344	\$ 57,193	\$ -	\$ 57,193	\$ -	\$ -	\$ -	\$ 387,846
SEPT'22	75	\$ 245,461	\$ 87,388	\$ 62,212	\$ 3,999	\$ 91,862	\$ 75,904	\$ 6,628	\$ 69,275	\$ -	\$ 0	\$ 5,076	\$ 415,508
OCT'22	52	\$ 187,463	\$ 107,759	\$ 24,006	\$ 11,777	\$ 43,921	\$ 61,093	\$ -	\$ 61,093	\$ 50,292	\$ 4,418	\$ 82	\$ 343,710

<i>OCT'21</i>	<i>65</i>	<i>\$ 243,640</i>	<i>\$ 110,530</i>	<i>\$ 42,067</i>	<i>\$ 3,281</i>	<i>\$ 87,761</i>	<i>\$ 70,382</i>	<i>\$ -</i>	<i>\$ 70,382</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 7</i>	<i>\$ 537,413</i>
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FY To Date	243	\$ 841,060	\$ 351,034	\$ 207,070	\$ 19,187	\$ 263,769	\$ 273,162	\$ 6,628	\$ 266,534	\$ 97,625	\$ 5,812	\$ 5,158
Last 12 Months	678	\$ 2,527,605	\$ 1,119,531	\$ 513,771	\$ 54,357	\$ 839,945	\$ 864,300	\$ 30,742	\$ 833,558	\$ 188,660	\$ 17,509	\$ 5,628

Monthly Average FY To Date	61	\$ 280,353	\$ 117,011	\$ 69,023	\$ 6,396	\$ 87,923	\$ 91,054	\$ 2,209	\$ 66,845	\$ 32,542	\$ 1,937	\$ 1,719
Monthly Average Last 12 Months	57	\$ 210,634	\$ 93,294	\$ 42,814	\$ 4,530	\$ 69,995	\$ 72,025	\$ 2,562	\$ 69,463	\$ 15,722	\$ 1,459	\$ 469

AGING 239 (280)							
Month	Current (52)	31-60 (29)	61-90 (38)	91-120 (28)	121-180 (24)	180+ (68)	Balance
OCT	\$ 63,738	\$ 61,878	\$ 34,792	\$ 24,750	\$ 42,253	\$ 116,299	\$ 343,710

CMS TRANSPORTS ON -HOLD	
TOTAL	\$ 1,427.07

OCT 3 ALL FY23

Coast Life Support District

Profit & Loss Budget Overview FY22

July through October 2022

	Jul - Oct 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · CLSD Special Taxes				
4001 · Mendocino County Taxes	423,368.72	423,368.72	0.00	100.0%
4002 · Sonoma County Taxes	320,210.00	320,210.00	0.00	100.0%
Total 4000 · CLSD Special Taxes	743,578.72	743,578.72	0.00	100.0%
4100 · Interest Revenue	0.00	0.00	0.00	0.0%
4200 · Ambulance Revenue	251,982.42	266,666.64	-14,684.22	94.5%
4400 · Miscellaneous Revenue	7,034.97	6,666.68	368.29	105.5%
4410 · Intergovermntl Transport(IGT)	83,333.36	83,333.36	0.00	100.0%
4420 · Ground Emerg Med Transport	0.00	0.00	0.00	0.0%
4500G · Training Grant Revenue	24,538.30	66,666.64	-42,128.34	36.8%
Total Income	1,110,467.77	1,166,912.04	-56,444.27	95.2%
Gross Profit	1,110,467.77	1,166,912.04	-56,444.27	95.2%
Expense				
5000 · Wages and Benefits	623,405.08	660,441.64	-37,036.56	94.4%
5000TD · Wages & Bene-Training Division	49,399.74	62,960.36	-13,560.62	78.5%
6000 · Ambulance Operations	72,558.72	59,703.30	12,855.42	121.5%
6000TD · Training Division Operations	31.00	5,000.00	-4,969.00	0.6%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
6700 · Overhead/Administration	60,959.62	62,716.56	-1,756.94	97.2%
6700TD · Overhead/Admin-T.Division	2,166.77	833.36	1,333.41	260.0%
6971 · IGT	0.00	0.00	0.00	0.0%
7000 · Urgent Care	278,770.28	278,770.28	0.00	100.0%
8000 · Interest Expense	0.00	266.64	-266.64	0.0%
9000 · Other Expenses	0.00	0.00	0.00	0.0%
9500 · Depreciation Expense	35,138.36	35,138.36	0.00	100.0%
Total Expense	1,122,429.57	1,165,830.50	-43,400.93	96.3%
Net Ordinary Income	-11,961.80	1,081.54	-13,043.34	-1,106.0%
Net Income	-11,961.80	1,081.54	-13,043.34	-1,106.0%

1:20 AM

11/12/22

Accrual Basis

Coast Life Support District



Profit & Loss Budget Overview FY22

July through October 2022

1. Total 4000- CLSD Special Taxes is actual revenue - Recieved recieved 7% Tetter Mendocino Co Tax in Sept shift to FY22
.....
2. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)
.....
3. 4410 represents IGT accrual for FY23
.....
4. Training Grant FY22 income as expected and within budget. T.G. is from Sept 1, 2021- Aug 31, 2022
FY22 Training Grant funded in full. JUL-AUG= \$24,538.30 incld. in FY23 Cycle -funded in full.
FY23 Training Grant (not awarded). Changed name to Training Division to continue to track.
.....
5. Training Grant FY22 is from Sept 1, 2021- Aug 31, 2022
FY22 Training Grant JUL-AUG= \$24,538.30 incld. in expenses in the FY23 Cycle.
FY23 Training Grant (not awarded). Changed name to Training Division to continue to track.
.....
6. 6000-Ambulance Operations: unexpected Veh. Repair & Fuel responsible for increase, Redcom showing abt ~\$4,500 more at this time.
.....
7. 6700TD- FY22(prior year) T. Grant has some overlap with FY23. Expense is within Budget.
.....
8. FY23 TRAINING GRANT DID NOT GET AWARDED. STILL HAVE THE ANTICAPATED INCOME INCLD AT TIME OF BUDGETING (PER THE APRVD FY23 BUDGET)
.....

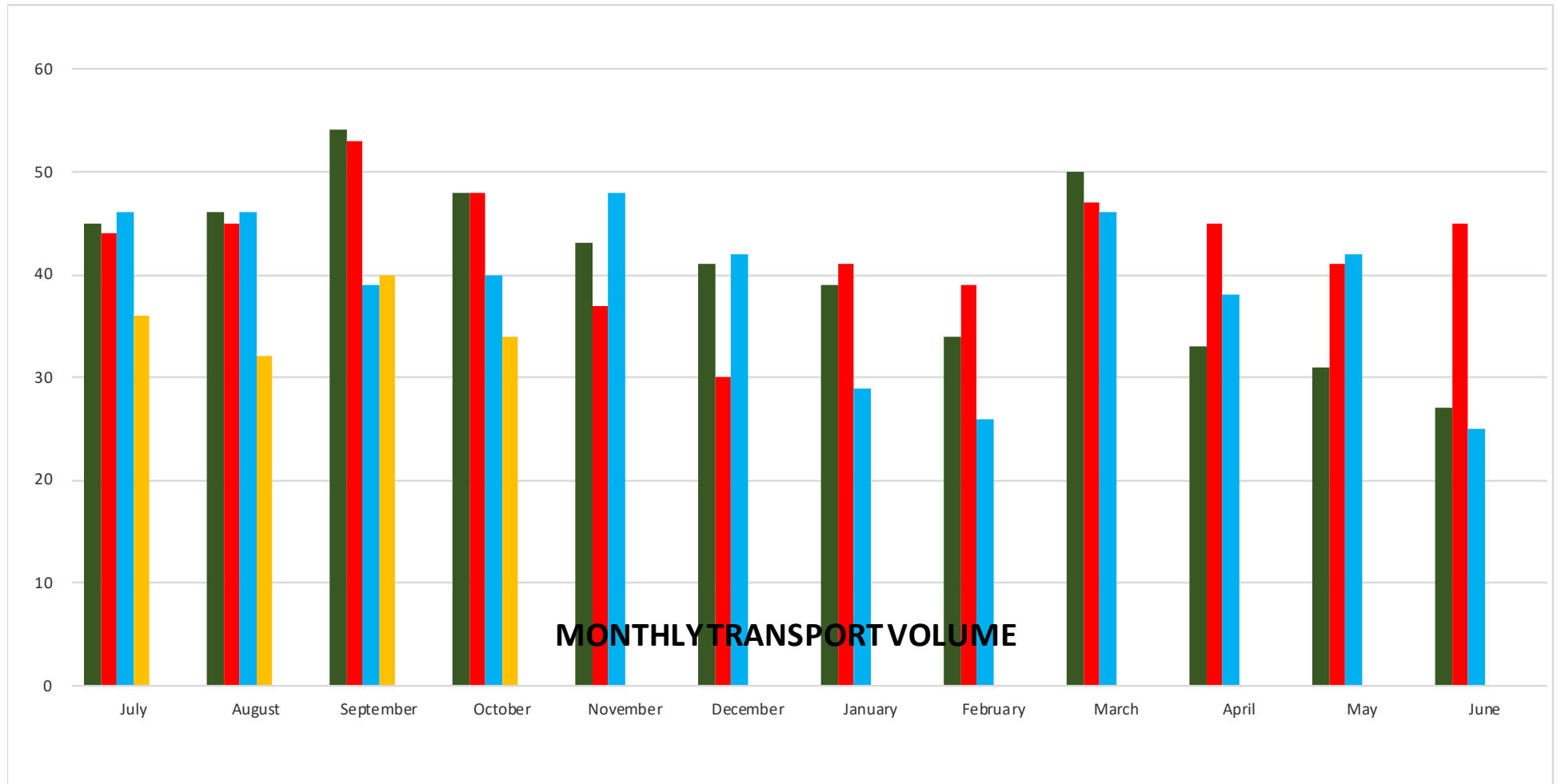
CLSD RUN DATA for the PRECEEDING 12 MONTHS

ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH <small>MOST CURRENT ON TOP</small>	INCIDENT		PCR		RESIDENT		ALS		DAYTIME		NIGHT		TOTAL		LANDING		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			
	DISPATCHED CALLS		PATIENT CARE RECORD		RESIDENT	NON RESID.	ADVANCED LIFE SUPPORT		9:00 AM TO 9:00 PM		9:00 PM TO 9:00 AM		TRANSPORTS			CANCELLED ON ROUTE			ALS		TOTAL HRS		MISSED CALLS			
	Current	Year Prior	Current	Year Prior	BOTH CURRENT YEAR		Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
Oct '22	74	80	52	67	43	9	48	60	61	55	13	25	28	40	6	8	7	12	18	19	4	8	16	21	0	3
Sep '22	94	92	75	72	56	19	60	58	79	62	15	30	36	39	4	3	14	8	32	29	10	7	20	33	1	1
Aug '22	92	106	62	70	40	22	58	62	73	74	19	32	32	46	9	6	14	17	19	23	11	10	10	26	0	2
July '22	81	93	54	68	34	20	50	45	51	63	30	16	36	46	6	4	6	13	22	17	7	4	9	19	1	0
June '22	65	91	45	74	28	17	41	56	44	67	21	24	25	45	6	8	6	14	15	20	7	11	12	32	0	0
May '22	99	74	77	56	64	13	72	31	69	57	30	16	42	41	9	10	17	17	27	15	6	6	24		2	
Apr '22	88	88	65	72	54	11	44	37	68	67	20	21	39	45	6	18	19	18	21	27	6	10	14		0	
Mar '22	88	61	68	47	58	10	64	47	63	43	25	18	46	47	7	6	7	14	15	15	4	14	19		0	
Feb '22	55	80	38	59	36	2	36	49	38	55	17	25	26	39	8	5	8	18	14	20	5	5	6		0	
Jan '22	57	67	49	54	44	5	46	41	39	64	18	3	29	41	4	7	5	17	20	13	3	8	12		0	1
Dec '21	66	60	57	43	50	7	53	30	50	43	16	17	42	30	2	5	7	18	10	13	6	5	25		1	
Nov '21	85	64	66	49	40	16	56	37	66	51	19	13	42	37	4	8	12	14	20	12	10	6	11		0	
TOTAL	944	956	708	731	547	151	628	553	701	701	243	240	423	496	71	88	122	180	233	223	79	94	178	131	5	7
	CALLS		PCR		RESIDENT	NON RESID.	ALS		AM TO PM		PM TO AM		TRANSPORTS		LZ		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			

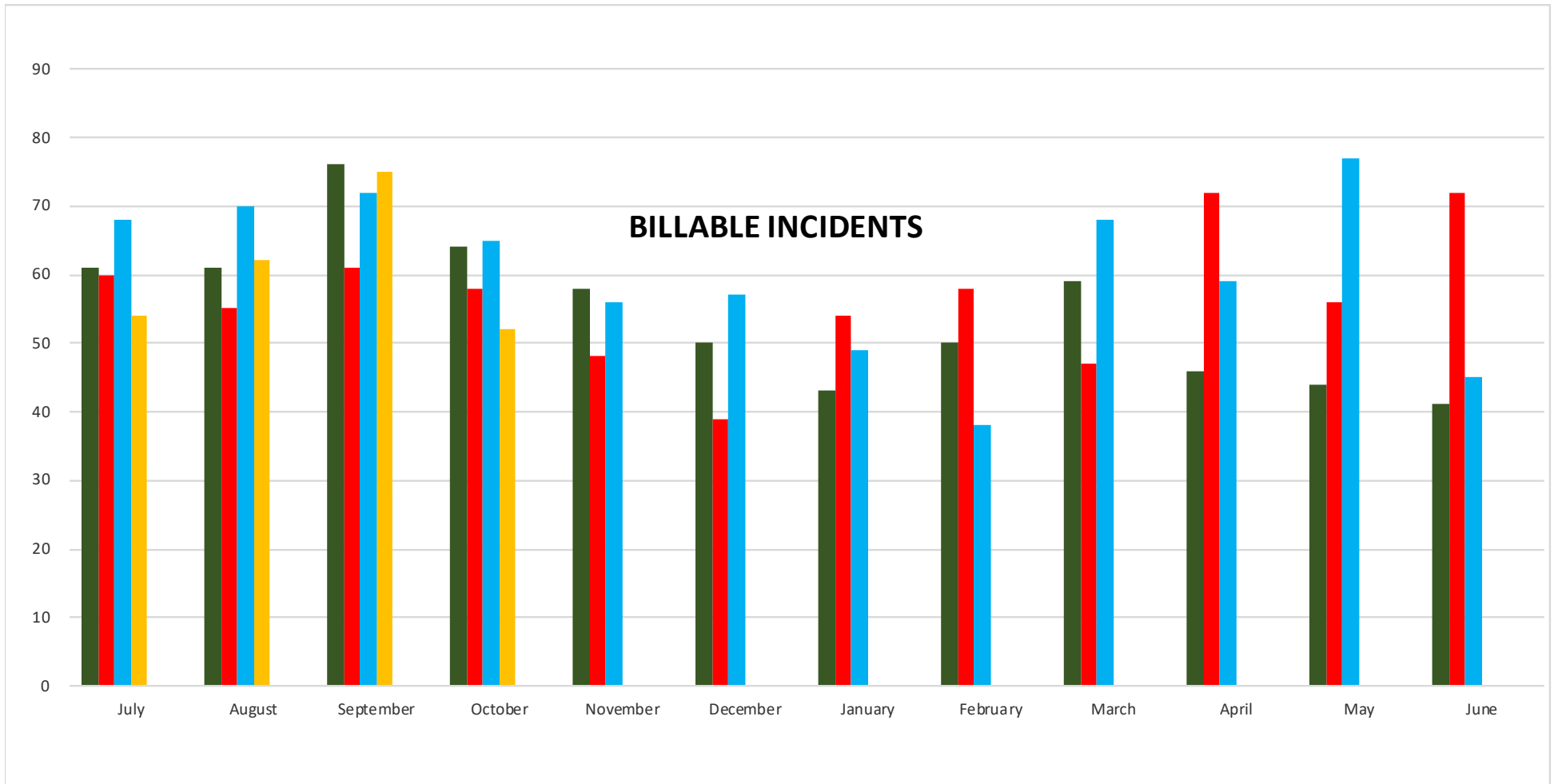
MONTHLY AMBULANCE TRANSPORT DATA

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
<i>2019 - 2020</i>	45	46	54	48	43	41	39	34	50	33	31	27
<i>2020 - 2021</i>	44	45	53	48	37	30	41	39	47	45	41	45
<i>2021 - 2022</i>	46	46	39	40	48	42	29	26	46	38	42	25
<i>2022 - 2023</i>	36	32	40	34								



MONTHLY AMBULANCE DATA

Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2019 - 2020	61	61	76	64	58	50	43	50	59	46	44	41
2020 - 2021	60	55	61	58	48	39	54	58	47	72	56	72
2021 - 2022	68	70	72	65	56	57	49	38	68	59	77	45
2022 - 2023	54	62	75	52								



Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	69	93.24%
Interfacility Transport	4	5.41%
Standby	1	1.35%
Total: 74		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	13	17.57%
Unknown Problem/Person Down	11	14.86%
Traffic/Transportation Incident	8	10.81%
Sick Person	7	9.46%
Breathing Problem	6	8.11%
Abdominal Pain/Problems	4	5.41%
Chest Pain (Non-Traumatic)	4	5.41%
Interfacility Transfer	4	5.41%
Traumatic Injury	3	4.05%
Cardiac Arrest/Death	2	2.70%
Convulsions/Seizure	2	2.70%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	2	2.70%
Standby	2	2.70%
Allergic Reaction/Stings	1	1.35%
Back Pain (Non-Traumatic)	1	1.35%
Choking	1	1.35%
Hemorrhage/Laceration	1	1.35%
Medical Alarm	1	1.35%
Other	1	1.35%
Total: 74		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported by this EMS Unit	28	37.84%
Against Medical Advice (AMA)	10	13.51%
Canceled on Scene - No Patient Contact	7	9.46%
Released at Scene (RAS)	6	8.11%
Transported to Landing Zone, Care Transferred	6	8.11%
Canceled Enroute - No Patient Contact	5	6.76%
Treated, Transferred Care to Another EMS Unit	4	5.41%
Canceled (Request Transferred to Another Unit)	3	4.05%
Canceled/Dispatch Error (Prior to En Route)	2	2.70%
Field Pronouncement – BLS/ALS	1	1.35%
Field Pronouncement – No Interventions	1	1.35%
Standby - Events, etc.	1	1.35%
Total: 74		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
	18	24.32%
Pain (G89.1)	11	14.86%
Traumatic Injury (T14.90)	11	14.86%
Anxiety / Emotional Upset (F41.9)	4	5.41%
Altered Level of Consciousness (R41.82)	3	4.05%
Cardiac Arrest (I46.9)	3	4.05%
No Apparent Illness/Injury (Adult) (Z00.00)	3	4.05%
Weakness (General) (R53.1)	3	4.05%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Abdominal Pain / Problems (R10.84)	2	2.70%
Cold/Flu Symptom (J00)	2	2.70%
Sepsis (A41.9)	2	2.70%
Allergic Reaction (T78.40)	1	1.35%
Chest Pain - Non-cardiac (R07.89)	1	1.35%
Chest Pain - Suspected Cardiac (I20.9)	1	1.35%
Fever (R50.9)	1	1.35%
Medication Related Issue (Non- Overdose) (T50.905)	1	1.35%
Nausea / Vomiting (R11.2)	1	1.35%
Respiratory Distress - Bronchospasm (J98.01)	1	1.35%
Respiratory Distress - Pulmonary Edema / CHF (J81.0)	1	1.35%
Respiratory Distress - Unspecified (J80)	1	1.35%
Seizure - Active (G40.901)	1	1.35%
Seizure - Post (G40.909)	1	1.35%
Syncope/Near Syncope (R55)	1	1.35%
Total: 74		Total: 100.00%

Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59		
Friday	1	1.35%
Total: 1		Total: 1.35%
Avg: 1.00		
Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59		
Sunday	1	1.35%
Friday	1	1.35%
Total: 2		Total: 2.70%
Avg: 1.00		
Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59		
Sunday	1	1.35%
Tuesday	1	1.35%
Friday	1	1.35%
Total: 3		Total: 4.05%
Avg: 1.00		
Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59		
Sunday	2	2.70%
Monday	2	2.70%
Tuesday	3	4.05%
Thursday	3	4.05%
Friday	1	1.35%
Saturday	3	4.05%
Total: 14		Total: 18.92%
Avg: 2.33		
Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59		
Sunday	2	2.70%
Monday	1	1.35%
Tuesday	2	2.70%
Wednesday	4	5.41%
Thursday	1	1.35%
Friday	2	2.70%
Saturday	3	4.05%
Total: 15		Total: 20.27%
Avg: 2.14		
Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59		
Sunday	1	1.35%
Monday	5	6.76%

Incident Day Name	Number of Runs	Percent of Total Runs
Tuesday	1	1.35%
Wednesday	2	2.70%
Thursday	1	1.35%
Friday	5	6.76%
Saturday	1	1.35%
Total: 16		Total: 21.62%
Avg: 2.29		
Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59		
Sunday	4	5.41%
Monday	5	6.76%
Tuesday	3	4.05%
Wednesday	1	1.35%
Friday	1	1.35%
Saturday	2	2.70%
Total: 16		Total: 21.62%
Avg: 2.67		
Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59		
Sunday	2	2.70%
Monday	2	2.70%
Thursday	1	1.35%
Saturday	2	2.70%
Total: 7		Total: 9.46%
Avg: 1.75		
Total: 74		Total: 100.00%
Avg: 2.06		

Report Criteria

Agency Name (Dagency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 10/1/2022 and 10/31/2022

- ☐ DAY CALLS (0900-2100) 61, NIGHT CALLS (2100-0900) 13
- ☐ M122 DISPATCHED 15 TIMES (23 in September)
- ☐ TOTAL HOURS UNCOVERED 15.72 (20.35 in September)
- ☐ MISSED CALLS 0
- ☐ M122 DOWNSTAFFED TO B121 FOR APPROX 33 HOURS DUE TO STAFFING ISSUES (INJURY / COVIDS)
- ☐ M124 UPSTAFFED FOR 1 CALL
- ☐ B121 STAFFED FOR 2 VACCINE CLINICS



Captains and DA Report for November, 2022

Operations Captain Report

Injuries

One full-time EMT still out with a significant upper arm/shoulder injury. Tentative return to work on December 1.

One full-time medic out for 3+ months with a broken foot—off-duty injury. Update to no surgery but extended period of time off.

One part-time EMT out for 2-3 with a shoulder injury suffered off-duty, surgery required.

Other

COVID hit the station in late October affecting both EMTs and Medics and resulted in M122 being down staffed to B121 for 33hrs. No calls were missed and the District remained covered during that period.

Managed all scheduling for the ambulance, maintaining service response at two fully staffed ALS ambulances 24/7

Assist with RCMS vaccination clinic, ensuring an ambulance is staffed at each event with either a medic or EMT.

Continue to oversee in house COVID-19 testing and PPE as needed, meeting local and state requirements.

Training Captain's Report

- Continued to rehab from surgery. Returned to in District EMS trainings for CREST and First Responders. Return to ambulance coverage date of early January
- Grant was not renewed for 22/23, investigating and determining measure to move forward with any alteration to programs and positions
- Next EMT class scheduled for Jan 2023
- EMR class continues ahead strong with 4 students, lead instruction being broken up between Jeannie and Anthony. 1 student has officially dropped due to work conflicts. We are attempting to help them finish.
- Of the 4 students within the current EMR class, 3 have expressed wanting to continue in the Spring with EMT. The other two intend to attend the following Spring (2024). 3 from RCVFD have expressed interest in participating, an additional 3 expressed interest in retaking the course. Other fire department first responders throughout the District have also expressed interest.
- Expanded scope training (HandTevy and Epi Check and Inject) continues as employees that were on disability filter back into service. Expect full staff compliance by December.
- New policy, Assess, Treat and Refer developed with algorithm and field acknowledgement form to better capture patient disposition within the District, allow for better billing and meet what has already being accomplished within the District
- Community Paramedic within the State is on hold as policies continue to be hashed out amongst all affected and involved. Moving forward with Mobile Health Clinic development with CLSD providing "Expanded Medical Assistant" services, as setting foundation for when Community Paramedic becomes a reality.
- Received word that our AHA Training Center can also host advanced classes such as ACLS (Advanced Cardiac Life Support) and PALS (Pediatric Advanced Life Support)
- Participated in biannual Santa Rosa Junior College Public Safety Training Center Emergency Medical Care Committee as a Board member and continued efforts to foster partnership with SRJC. Emphasis being on how to get more students back into programs
- Annual Employee Compliance standards and trainings for all paid staff members field and administration (Board?), returns over November December and January.
- Goldie has provided numerous trainings for the PA School District at all levels.
- AHA requirements are that we provide training mannequins with visual feedback for CPR training. Recently purchased (4) four pediatric mannequins with feedback to compliment the (6) six adult mannequins with feedback we already have.
- Continue to look for ways to expand services and scope of practice
- Continued completion of the Grant Closeout

On a personal note, that directly reflects upon CLSD, I was recently offered and accepted into the Center for Pediatric Everyday Awareness Pediatric Pandemic Network Scholar's Program for at least the next 12 month. My focus will be tying in our MHC development into recognition and service for Pediatric Substance Abuse and Mental Health needs within our District. If successful there may be a 12-month extension, with findings being published.

District Administrator Report

- UC RFP interest statement collected from RCMS. Only interested party at this time.
- Assisted with vaccine clinics.
- Continued working with MHA to discuss Community Paramedic concept; specifically a mobile clinic to help reach underserved parts of the district.
- Attended the MHA BOD meeting.
- Attended MHA workshop.
- Attended RCMS BOD meeting as guest.
- Continued to meet with Timber Cove Fire, North Sonoma Coast Fire and Cal Fire representatives regarding enhancing public safety in northern Sonoma county. Met with the Sonoma County Supervisor. Discussed options to help CLSD deliver quicker ALS service. This included costs of solo ALS resource 12 hours a day vs 24 hour ALS ambulance coverage.
- Participated in Sonoma/Mendocino County COVID management meetings on a bi-weekly schedule.
- Attended CLSD CREST.
- Administered various activities for the newly merged GEMT program.
- Thanksgiving was a grand success. The crews appreciated the yummy food. Thank you.