

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

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AGENDA

REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS

38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room

>>> **Monday January 24, 2021 – 4:00 PM**<<<<

All attendees must be masked due to covid restrictions. Board meetings will also be available via teleconference.

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=maa0185b5777e9a1af11dcb1a3ac6e933>

1. Call to Order Beaty
2. Adoption of the agenda Beaty
3. Minutes Approval:
 - a. December 20th Board Meeting Beaty
4. Privilege of the floor Beaty
5. Old Business: Beaty
 - a. Resolution #279: This resolution is required by the State of California to continue meeting remotely pursuant to legislation AB361
 - b. Urgent Care RFP Ad Hoc Committee
 - c. DA evaluation/Step increase
6. Reports:
 - a. RCMS updates Tilles
 - b. Finance: YTD Crowl
 - i. Ambulance revenue – Wittman YTD
 - ii. Expenses
 - c. Communication Committee Bower/André
7. Other:
 - a. Salary structure – follow up Crowl
 - b. Ambulance run data/CLSD Activity
 - c. Captain's Report and DA's Report Golly/Ottolini/Crowl
8. Shout out: Open
9. **NEXT BOD MEETINGS:**
February 28th, 2022
March 28th, 2022
April 25th, 2022
10. Adjourn



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
3:30 PM, December 20th, 2021 Meeting

Call to Order: President Beaty called the meeting to order at 3:30 PM at the Bill Platt Training Room. Present were Directors: Tittle, Paterson, Schwartz, Andre, Bower and Tilles. Also present: District Administrator Dave Crowl, Captain Bronwyn Golly, Captain Chris Ottolini and Bookkeeper Robin Dills

Adoption of the Agenda: Director Schwartz moved to adopt the agenda as written, seconded by Director Tittle. All ayes.

Approval of Minutes: Minutes to be amended to reflect corrections. Director Schwartz moved to approve the amended November 22nd, 2021 meeting minutes and was seconded by Director Tittle. All ayes.

Privilege of the Floor: None.

New Business:

- a. **Urgent Care Ad Hoc Committee:** Director Tilles brought up to the Finance Committee looking at an increase in the remuneration for Urgent Care.
 1. It was agreed to create an Ad Hoc Committee. CLSD can not legally advocate or solicit for this increase in remuneration. An invite, to anyone from the Board, to join this committee was sent out. Currently Naomi Schwartz, Geoffry Beaty and Michael Tiles have agreed to be apart of the Ad Hoc Committee.
 2. Measure J was the last measure to be on the ballot.
 3. Historically ,RCMS has been the only bidder to provide an Urgent Care. RCMS contract ends at fiscal year end 2023 and Urgent Care will be up for bid.
 4. There is 1.5 years before the end of the contract. It's time to think about the functions of this volunteer group (fundraising, publicity,handling requests for proposal to apply for providers of care).

Old Business:

- a. **Resolution #279:** required by the State of California to continue meeting remotely pursuant to legislation signed by Governor Newsom 9/20/2021 (AB361) Director Schwartz moved to adopt the Resolution as written, seconded by Director Tilles. Resolution passed (7) All ayes.
- b. **Workforce Housing Proposal Update:** Anna Paterson share that (as an individual not representative of CLSD) she as come forward with a proposal for CLSD to be a part of a collaboration and continues to with different stakeholders. This is all still in the initial stages and Paterson will post if something formal comes up.This will be added to the next agenda for updates.

Closed Session at 4 pm.

DA Annual Review: strictly for performance evaluation purposes and not for discussion of compensation. Per the Brown Act compensation has to be discussed open to the Board of Directors meeting and accessible to the public. Director Beaty will be meeting with DA Crowl to review the BOD's discussion of his performance.

Re-Open from closed Session 4:33 pm.

Reports:

- a. **RCMS updates:** Staffing issues. One Doctor is retiring and one Nurse Practitioner is leaving at the end of year. RCMS is understaffed and the temporary hires are more expenses than permanent staff. The Financials are, slightly eschew, but still strong. Currently, the number of UC visits are down with the shortage of staff. Primary Care is slightly under projections with UC slightly above. Grants and Donations have contributed to some of the financial stability.
- b. **Finance: YTD**
 - i. **Ambulance Revenue** – 56 Billable incidents, Wittman YTD: Net payments total for November 2021 was \$114,155 with A/R of \$418,955.
 - ii. **Expenses** – Expenses remain within budgeted range.
 - iii. **IGT, GEMT Update:** CLSD has received a bill for an overpayment of ~\$24k from 2010. This particular year had been previously audited twice. DA Crowl is reviewing all records pertaining to the year in question and will report back of any new information.
 - iv. **PGE Grant:** Mendocino County fire settlements set aside funds and CLSD received ~87k. DA Crowl with the permission of the BOD has put in for two new gurneys and monitor.
 - v. **Covid Funding Update:** awarded ~59K -included in this was CLSD staffing and equipment for the clinics and

c. Communication Committee: Director Bower said that the new ambulance looks amazing and they are meeting to work out the details of the patch for crew uniforms.

d. Ad Hoc HR/Personnel Committee: Director Paterson informed the BOD at this time they have completed the agenda and recommends that this Ad Hoc committee meet on an as needed basis. Policies and procedure manual finalized and needs to added to the Agenda with propose to adopt.

Other:

a. EMT Pay Scales: Director Beaty discussed the need to look at pay scales. With new government mandated changes to Social Security (5.9% increase), Director Beaty recognizes the fact that we have good staff, but there is a need to see what financial position CLSD is at for potential COLA increase in the next budget. DA Crowl has added that after the FY21 audit he has plans to prepare and define our current step ladder and starting wages and create a model so that it allow the BOD to conceptualize it better. (see:EMT PAY AND HOURS AVAILABLE FY21 vs. FY22 in BOD 2021 Dec. packet pg13)

b. Ambulance run data/CLSD Activity: Presented by DA Crowl: see notes: BOD 2021 December Packet pg 10-12.

c. Captain's Report and DA's Report (both presented their reports) see notes: BOD 2021 December Packet pg 14 & 15.

Shout out:

- a. Director Tilles attended the preliminary audit meeting. He stated that the Auditor Larry Bain could not have spoken better how well prepared the Bookkeeper Robin Dills and DA Dave Crowl was this year (which seems to be getting smoother each year).
- b. Director Beaty; Great Job to the Ad Hoc HR/Personnel Committee for all their hard work .
- c. Capitan Golly gave a shout out to the EMT's, as well as, Brenda Storm for stepping up to help with all the 911 calls this month.
- d. DA Crowl introduced some of the fantastic staff that attended the meeting: EMT Jack Horvitz, EMT Matt Bold and EMT Brenda Storm

Next Meeting: the 4th Monday of the month at 4 PM

- January 24th
- February 21st
- March 21st

Adjournment: Director Schwartz motioned to adjourn the meeting and was seconded by Director Andre. All ayes.
Adjourned at 5:19 PM

Minutes Approved:

_____ (Date) _____

RESOLUTION NO. 280

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COAST LIFE SUPPORT DISTRICT (“CLSD”) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF COAST LIFE SUPPORT DISTRICT FOR THE PERIOD FEBRUARY 1, 2022 THROUGH MARCH 1, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the CLSD is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of CLSD’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by conditions described in Government Code section 8558; and

WHEREAS, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed by Governor Newsom on March 4, 2020, as a result of the threat of COVID-19; and

WHEREAS, the Board of Directors does hereby find that the state of emergency proclaimed by Governor Newsom on March 4, 2020, and the Delta variant of COVID-19 surging in Sonoma County per the Sonoma County Public Health Notice on August 2, 2021, and similarly surging in Mendocino County per the Mendocino County Public Health Order on August 5, 2021, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of CLSD shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, during the COVID-19 pandemic, CLSD has conducted remote, teleconferenced meetings consistent with the Governor’s Executive Orders promoting social distancing; and

WHEREAS, consistent with AB361, as a condition of extending the use of the provisions in section 54953(e), the Board must consider the circumstances of the state of emergency that exists in the District, and the Board has done so; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF COAST LIFE SUPPORT DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the surging Delta variant of COVID-19 would present an imminent risk to meeting in person.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies The Proclamation of a State of Emergency, issued by Governor Newsome on March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Administrator and legislative bodies of CLSD are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of March 1, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of COAST LIFE SUPPORT DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of COAST LIFE SUPPORT DISTRICT, this 24th day of January, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: January 24, 2022

Geoffrey A. Beaty, President
CLSD Board of Directors

ATTEST

Dave Crawl
CLSD District Administrator

CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
FY21													
JAN'21	58	\$ 237,442	\$ 106,998	\$ 41,155	\$ 11,841	\$ 77,448	\$ 60,700	\$ -	\$ 60,700	\$ -	\$ -	\$ 158	\$ 478,489
FEB'21	57	\$ 211,610	\$ 77,196	\$ 32,249	\$ 333	\$ 101,832	\$ 36,867	\$ 7,839	\$ 29,028	\$ -	\$ 1,044	\$ -	\$ 550,249
MAR'21	44	\$ 165,670	\$ 62,820	\$ 36,698	\$ 8,928	\$ 57,223	\$ 75,587	\$ 330	\$ 75,257	\$ 40,118	\$ 20,365	\$ -	\$ 471,732
APR'21	73	\$ 239,711	\$ 114,324	\$ 79,460	\$ 7,988	\$ 37,939	\$ 41,009	\$ 3,576	\$ 37,433	\$ -	\$ 2,911	\$ -	\$ 469,328
MAY'21	56	\$ 218,020	\$ 92,787	\$ 38,089	\$ 5,911	\$ 81,233	\$ 47,754	\$ 210	\$ 47,544	\$ -	\$ 245	\$ 15	\$ 502,786
JUN'21	74	\$ 288,211	\$ 111,710	\$ 57,174	\$ 1,996	\$ 117,330	\$ 78,282	\$ -	\$ 78,282	\$ -	\$ -	\$ -	\$ 541,835
FY22													
JUL'21	67	\$ 273,034	\$ 121,870	\$ 72,489	\$ 1,783	\$ 76,892	\$ 72,141	\$ -	\$ 72,141	\$ -	\$ 1,150	\$ 53	\$ 545,489
AUG'21	70	\$ 273,104	\$ 143,968	\$ 49,921	\$ 12,441	\$ 66,774	\$ 69,074	\$ -	\$ 69,074	\$ 82,794	\$ 17,228	\$ 657	\$ 443,824
SEPT'21	72	\$ 284,162	\$ 110,904	\$ 40,511	\$ 6,044	\$ 126,702	\$ 56,790	\$ 12,090	\$ 44,700	\$ -	\$ 5,990	\$ 191	\$ 520,027
OCT'21	65	\$ 243,640	\$ 110,530	\$ 42,067	\$ 3,281	\$ 87,761	\$ 70,382	\$ -	\$ 70,382	\$ -	\$ -	\$ 7	\$ 537,413
NOV'21	56	\$ 181,297	\$ 97,158	\$ 33,526	\$ 7,258	\$ 43,354	\$ 114,155	\$ -	\$ 114,155	\$ 45,231	\$ 2,510	\$ 85	\$ 418,955
DEC'21	54	\$ 277,301	\$ 116,218	\$ 46,589	\$ 1,033	\$ 113,462	\$ 66,081	\$ 3,892	\$ 62,189	\$ -	\$ -	\$ -	\$ 470,277

<i>DEC '20</i>	39	\$ 156,802	\$ 94,882	\$ 10,651	\$ 21,820	\$ 29,449	\$ 54,496	\$ -	\$ 54,496	\$ -	\$ -	\$ -	\$ 461,583
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FY To Date	384	\$ 1,532,536	\$ 700,648	\$ 285,103	\$ 31,841	\$ 514,944	\$ 448,623	\$ 15,982	\$ 432,641	\$ 128,025	\$ 26,878	\$ 993	
Last 12 Months	746	\$ 2,893,200	\$ 1,266,483	\$ 569,929	\$ 68,838	\$ 987,950	\$ 788,823	\$ 27,938	\$ 760,885	\$ 168,143	\$ 51,444	\$ 1,166	

Monthly Average FY To Date	64	\$ 255,423	\$ 116,775	\$ 47,517	\$ 5,307	\$ 85,824	\$ 74,771	\$ 2,664	\$ 72,107	\$ 21,338	\$ 4,480	\$ 166	
Monthly Average Last 12 Months	62	\$ 241,100	\$ 105,540	\$ 47,494	\$ 5,737	\$ 82,329	\$ 65,735	\$ 2,328	\$ 63,407	\$ 14,012	\$ 4,287	\$ 97	

AGING (299) (278 Nov)							
Month	Current	31-60 (54)	61-90 (48)	91-120 (39)	121-180 (57)	180+ (101)	Balance
DEC	\$ 109,913	\$ 65,284	\$ 48,729	\$ 34,769	\$ 62,196	\$ 149,336	470,227.13

CMS TRANSPORTS ON -HOLD		
TOTAL	\$ 5,688.65	DEC

12 CLAIMS (2 IN FY20 & 4 FY21 & 6 FY22)

Coast Life Support District Profit & Loss Budget Overview FY22 July through December 2021

	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes				
4001 · Mendocino County Taxes	604,742.48	604,742.48	0.00	100.0%
4002 · Sonoma County Taxes	524,945.81	457,512.52	67,433.29	114.7%
Total 4000 · CLSD Special Taxes	1,129,688.29	1,062,255.00	67,433.29	106.3%
4100 · Interest Revenue	7.69	0.00	7.69	100.0%
4200 · Ambulance Revenue				
4201 · Amb Transport Billings	534,754.76	396,183.00	138,571.76	135.0%
Total 4200 · Ambulance Revenue	534,754.76	396,183.00	138,571.76	135.0%
4400 · Miscellaneous Revenue	67,285.00	9,999.98	57,285.02	672.9%
4410 · Intergovermntl Transport(IGT)	124,999.96	124,999.96	0.00	100.0%
4500G · Training Grant Revenue	89,546.71	99,999.98	-10,453.27	89.5%
Total Revenue	1,946,282.41	1,693,437.92	252,844.49	114.9%
Expense				
5000 · Wages and Benefits	885,239.91	928,413.50	-43,173.59	95.3%
5000G · Wages & Benefits-Training Grant	87,932.50	89,930.02	-1,997.52	97.8%
6000 · Ambulance Operations	106,237.27	87,460.96	18,776.31	121.5%
6000G · Training Grant Operations				
6100G · T.Grant Station/Equipment/Train	970.43	14,449.96	-13,479.53	6.7%
Total 6000G · Training Grant Operations	970.43	14,449.96	-13,479.53	6.7%
66000 · Payroll Expenses	233.07	0.00	233.07	100.0%
6700 · Overhead/Administration	98,576.13	102,825.00	-4,248.87	95.9%
6700G · Overhead/Administration-T.Grant	643.78	1,250.02	-606.24	51.5%
6971 · IGT	58,377.67	0.00	58,377.67	100.0%
7000 · Urgent Care	415,998.96	415,998.98	-0.02	100.0%
8000 · Interest Expense	3,715.23	399.98	3,315.25	928.9%
9000 · Other Expenses	0.00	0.00	0.00	0.0%
9500 · Depreciation Expense	52,707.52	52,707.52	0.00	100.0%
Total Expense	1,710,632.47	1,693,435.94	17,196.53	101.0%
Net Ordinary Operating Surplus	235,649.94	1.98	235,647.96	
Net Revenue	235,649.94	1.98	235,647.96	

1. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)

2. 4400: Misc Rev: \$59,291 COVID RELIEF GRANT - Equipment purchases not yet realized.

3. Training grant FY22 income/expenses as expected and within budget

4. Training Grant expenses are as expected for the new FY21/22 grant.

5. IGT- Wire transfer (IN Oct.) Admin Fee and Employer Match for FY20/21 Q1 &Q2.

Current Pay Scale—January 2022

EMT

STEP	1	2	3	4	5	6	7	8	9	10
Hourly	15.89	16.34	16.84	17.31	17.82	18.36	18.90	19.47	20.06	20.66

EMT 48hr

STEP	1	2	3	4	5	6	7	8		
Salary & Bi-weekly	42,968.64	44,183.36	45,535.36	46,808.32	48,185.28	49,645.44	51,105.60	52,648.96		
	1,652.64	1,699.36	1,751.36	1,800.32	1,853.28	1,909.44	1965.60	2,024.96		
	9	10								
	54,242.24	55,864.64								
	2,086.24	2,148.64								

EMT 56hr

STEP	1	2	3	4	5	6	7	8		
Salary & Bi-weekly	52,886.08	54,379.52	56,043.52	57,611.84	59,304.96	61,102.08	62,899.20	64,800.32		
	2,034.08	2,091.52	2,155.52	2,215.84	2,280.96	2,350.08	2,419.20	2,492.32		
	9	10								
	66,759.68	68,756.48								
	2,567.68	2,644.48								

MEDIC

STEP	1	2	3	4	5	6	7	8	9	10
Hourly	20.17	20.75	21.39	22.04	22.71	23.38	24.07	24.81	25.52	26.36

MEDIC 48hr



STEP	1	2	3	4	5	6	7	8		
Salary & Bi-weekly	54,541.76	56,110.08	57,840.64	59,596.16	61,409.92	63,219.52	65,087.36	67,088.32		
	2,097.76	2,158.08	2,224.64	2,292.16	2,361.92	2,431.52	2,503.36	2,580.32		
	9	10								
	69,006.08	71,277.44								
	2,654.08	2,741.44								

MEDIC 56hr

STEP	1	2	3	4	5	6	7	8		
Salary & Bi-weekly	67,129.92	69,060.16	71,190.08	73,349.12	75,583.04	77,808.64	80,109.12	82,571.84		
	2,581.92	2,656.16	2,738.08	2,821.12	2,907.04	2,992.64	3,081.12	3,175.84		
	9	10	Lieutenant & Captain salary—100,083.00							
	84,930.56	87,726.08								
	3,266.56	3,374.08								

CLSD RUN DATA for the PRECEEDING 12 MONTHS

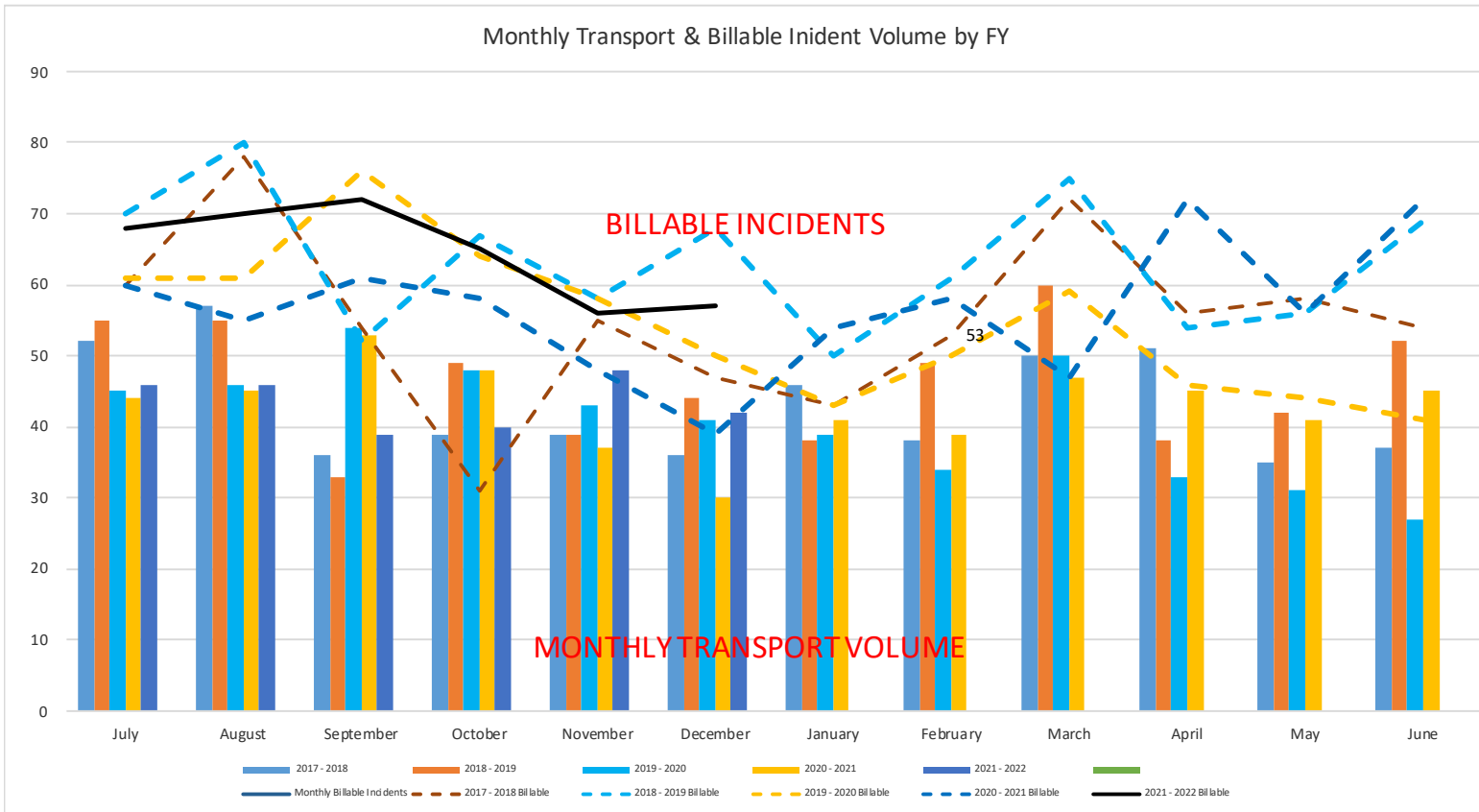
ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH <small>MOST CURRENT ON TOP</small>	INCIDENT		PCR		RESIDENT		ALS		DAYTIME		NIGHT		TOTAL		LANDING		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			
	DISPATCHED CALLS		PATIENT CARE RECORD		RESIDENT	NON RESID.	ADVANCED LIFE SUPPORT		9:00 AM to 9:00 PM		9:00 PM to 9:00 AM		TRANSPORTS			CANCELLED ON ROUTE			ALS		TOTAL HRS		MISSED CALLS			
	Current	Year Prior	Current	Year Prior	BOTH CURRENT YEAR		Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
Dec '21	66	60	57	43	50	7	53	30	50	43	16	17	42	30	2	5	7	18	10	13	6	5	25		1	
Nov '21	85	64	66	49	40	16	56	37	66	51	19	13	42	37	4	8	12	14	20	12	10	6	11		0	
Oct '21	80	84	67	63	52	15	60	47	55	68	25	16	40	48	8	9	12	22	19	11	8	13	21		3	
SEP '21	92	84	72	63	55	17	58	53	62	64	30	16	39	53	3	15	8	17	29	10	7	8	33		1	
AUG '21	106	79	70	56	56	14	62	45	74	63	32	16	46	45	6	5	17	22	23	11	10	4	26		2	
JULY '21	93	84	68	61	52	16	44	45	60	63	33	16	46	45	4	9	13	11	17	16	4	11	19		0	
JUNE '21	91	47	74	42	55	19	58	27	67		24		45	27	8	5	14	5	20	15	11	7	32		0	
MAY '21	74	67	56	38	43	13	31	29	57		16		41	30	10	7	17	18	15	27	6	10			0	
APRIL '21	88	65	72	44	67	5	37	31	67		21		45	33	7	4	18	10	27	11	10	6			0	
MARCH '21	61	73	47	61	44	3	47	47	43		18		47	49	6	6	14	10	15	10	7	14			0	
FEBR '21	80	69	59	47	49	9	49	30	55		25		39	34	5	1	18	16	20	16	5	11			0	
JAN '21	67	64	54	49	29	12	41	30	64		3		41	39	7	6	17	14	13	11	3	8			1	
TOTAL	983	840	762	616	592	146	596	451	720	352	262	94	513	470	70	80	167	177	228	163	87	103	167	0	8	0
	CALLS		PCR		RESIDENT	NON RESID.	ALS		AM TO PM		PM TO AM		TRANSPORTS		LZ		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			

MONTHLY AMBULANCE DATA

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017	47	47	37	37	45	48	45	37	48	40	28	49
2017 - 2018	52	57	36	39	39	36	46	38	50	51	35	37
2018 - 2019	55	55	33	49	39	44	38	49	60	38	42	52
2019 - 2020	45	46	54	48	43	41	39	34	50	33	31	27
2020 - 2021	44	45	53	48	37	30	41	39	47	45	41	45
2021 - 2022	46	46	39	40	48	42						

Monthly Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2017 - 2018 Billable	60	78	54	31	55	47	43	53	72	56	58	54
2018 - 2019 Billable	70	80	52	67	58	68	50	61	75	54	56	69
2019 - 2020 Billable	61	61	76	64	58	50	43	50	59	46	44	41
2020 - 2021 Billable	60	55	61	58	48	39	54	58	47	72	56	72
2021 - 2022 Billable	68	70	72	65	56	57						



2021

DECEMBER RUN DATA

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	60	90.91%
Interfacility Transport	6	9.09%
Total: 66		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	9	13.64%
Chest Pain (Non-Traumatic)	8	12.12%
Abdominal Pain/Problems	6	9.09%
Traffic/Transportation Incident	6	9.09%
Interfacility Transfer	5	7.58%
Traumatic Injury	5	7.58%
Unknown Problem/Person Down	5	7.58%
Back Pain (Non-Traumatic)	3	4.55%
Sick Person	3	4.55%
Breathing Problem	2	3.03%
Heart Problems/AICD	2	3.03%
Hemorrhage/Laceration	2	3.03%
Stroke/CVA	2	3.03%
Unconscious/Fainting/Near-Fainting	2	3.03%
Allergic Reaction/Stings	1	1.52%
Cardiac Arrest/Death	1	1.52%
Diabetic Problem	1	1.52%
Headache	1	1.52%
Medical Alarm	1	1.52%
Other	1	1.52%
Total: 66		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported by this EMS Unit	42	63.64%
Against Medical Advice (AMA)	7	10.61%
Canceled/Dispatch Error (Prior to En Route)	4	6.06%
Canceled Enroute - No Patient Contact	3	4.55%
Released at Scene (RAS)	3	4.55%
Transported to Landing Zone, Care Transferred	2	3.03%
Treated, Transferred Care to Another EMS Unit	2	3.03%
Canceled (Request Transferred to Another Unit)	1	1.52%
Canceled on Scene - No Patient Contact	1	1.52%
Field Pronouncement - BLS/ALS	1	1.52%
Total: 66		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Traumatic Injury (T14.90)	10	15.15%
	9	13.64%
Pain (G89.1)	7	10.61%
Abdominal Pain / Problems (R10.84)	4	6.06%
Altered Level of Consciousness (R41.82)	4	6.06%
No Apparent Illness/Injury (Adult) (Z00.00)	4	6.06%
Weakness (General) (R53.1)	4	6.06%
Syncope/Near Syncope (R55)	3	4.55%
Cardiac Arrest (I46.9)	2	3.03%
Cardiac Dysrhythmia - Tachycardia (R00.0)	2	3.03%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Chest Pain - Non-cardiac (R07.89)	2	3.03%
Chest Pain - Suspected Cardiac (I20.9)	2	3.03%
Cold/Flu Symptom (J00)	2	3.03%
Nausea / Vomiting (R11.2)	2	3.03%
Stroke/CVA (I63.9)	2	3.03%
Allergic Reaction (T78.40)	1	1.52%
Anxiety / Emotional Upset (F41.9)	1	1.52%
Behavioral / Psychiatric - Disorder/Issue (F99)	1	1.52%
Cardiac Dysrhythmia - Bradycardia (R00.1)	1	1.52%
Fever (R50.9)	1	1.52%
Headache (R51)	1	1.52%
Sepsis (A41.9)	1	1.52%
Total:	66	Total: 100.00%

Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59		
Tuesday	1	1.52%
Wednesday	2	3.03%
Friday	2	3.03%
Saturday	1	1.52%
Total:	6	Total: 9.09%
	Avg: 1.50	
Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59		
Tuesday	2	3.03%
Thursday	1	1.52%
Friday	2	3.03%
Saturday	1	1.52%
Total:	6	Total: 9.09%
	Avg: 1.50	
Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59		
Sunday	2	3.03%
Monday	1	1.52%
Tuesday	2	3.03%
Wednesday	6	9.09%
Thursday	3	4.55%
Friday	2	3.03%
Saturday	1	1.52%
Total:	17	Total: 25.76%
	Avg: 2.43	
Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59		
Sunday	3	4.55%
Monday	1	1.52%
Tuesday	1	1.52%
Wednesday	3	4.55%
Thursday	4	6.06%
Friday	2	3.03%
Saturday	2	3.03%
Total:	16	Total: 24.24%
	Avg: 2.29	
Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59		
Monday	2	3.03%
Wednesday	2	3.03%
Thursday	1	1.52%
Saturday	2	3.03%
Total:	7	Total: 10.61%

Incident Day Name	Number of Runs	Percent of Total Runs
Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59		
	Avg: 1.75	
Sunday	2	3.03%
Monday	1	1.52%
Wednesday	3	4.55%
Thursday	1	1.52%
Friday	2	3.03%
Saturday	1	1.52%
	Total: 10	Total: 15.15%
Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59		
	Avg: 1.67	
Thursday	1	1.52%
Friday	2	3.03%
Saturday	1	1.52%
	Total: 4	Total: 6.06%
	Avg: 1.33	
	Total: 66	Total: 100.00%
	Avg: 1.89	

Report Criteria

Agency Name (Dagency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 12/1/2021 and 12/31/2021

DAY CALLS (0900-2100) - 50
 NIGHT CALLS (2100-0900) - 16

M122 dispatched 15 times

Total hours uncovered = 25.15 (10.86 in November)

Missed Calls = 1

B121 upstaffed 3 times when district uncovered and transported 3 patients to rendezvous w/ ALS. All between the hours 0900-2100.

Operations Captain Report 1-2022

Injuries

- Currently 2 employees out with injuries, one due back in February and the other indetermined.

New Ambulance

- 2020 Ambulance placed in service as M122.

Other

- Assisted with COVID-19 vaccine clinics.
- Managed all scheduling for the ambulance, maintaining service response at two fully staffed ALS ambulances 24/7.
- Lead paramedic for several shifts during the reporting period.
- Continued CLSD'sd in house COVID-19 testing as needed, meeting local and state requirements.
- Prepared cost invoices for PG&E Grant Settlement purchases.

Training Captain's Report 1-2022

- EMT class for 2022 is scheduled to start on 25th of January
- CLSD Employee Compliance update
- Training Coordinator update
- Training Instructor Pool update
- General Grant/Training update
 - Tech improvements
 - MCI drill
- Coraborated with MHA representatives on mobile clinic and integration of community paramedics

District Administrator Notes
January/2022

- Continued meetings with RCMS and MHA to discuss Community Paramedic Concept. Notified that a group would like to donate us funds for purchase of a vehicle for the mobile health clinic.
- Help staff a vaccine/flu shot clinic.
- Continued a webinar outlining management of Special Districts in California.
- Worked on closeout of 2020/2021 training grant.
- Finished work for the FY21 Audit of CLSD. Anticipated final audit submission in February.
- Participated in several discussions about upcoming urgent care contract RFP.
- Working on finalizing rebranding and awaiting logos for various applications.
- Attended 2 command staff meetings.
- Had a very fun Christmas and 50th Birthday.