



Finance Committee

AGENDA

Wednesday, December 15, 2021 at 9:00 AM

CLSD Headquarters, 38901 Ocean Drive, Gualala, CA

Due to the Covid-19 pandemic, all attendees of the Brown Act Board meetings held at the Platt Training Center shall utilize face masks and practice social distancing. All meetings are also available via teleconference.

To join the board meeting virtually:

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=md0812c8f40c1211a7d22ba94b1e317a0>

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|--|-------------|
| 1. Call to Order | Tilles |
| 2. Agenda Approval | Tilles |
| 3. Minutes Approval: November 17, 2021 meeting | Tilles |
| 4. Privilege of the floor | Tilles |
| 5. Ambulance revenue – Wittman (YTD) | Crowl |
| 6. Expenses Summary | Crowl |
| 7. Cash Flow | Crowl |
| 8. Banking review | Crowl |
| 9. Ambulance transport data YTD | Crowl |
| 10. Other: | |
| • Urgent Care Parcel Tax | Tilles |
| • CLSD Audit | |
| 11. Shout out | Open to all |
| 12. Next FC Meetings – Third Wednesdays of the month, 9:00 AM. | |
| • January 19, 2022 | |
| • February 16, 2022 | |
| • March 16, 2022 | |
| 13. Adjournment | |



Finance Committee

Minutes of Meeting November 17th, 2021 at 9 am - Bill Platt Training Center

This meeting was held by teleconference (via audio participation).

1. **Call to Order:** The meeting was called to order at 9:01 am PM by FC Director Michael Tilles. Also present: Secretary Naomi Schwartz and Director Geoffrey Beaty, DA Dave Crowl, Captain Bronwyn Golly, Captain Chris Ottolini, Bookkeeper Clara Frost.
2. **Agenda Approval:** Secretary Schwartz moved to adopt the agenda, seconded by Director Beaty. All ayes.
3. **Meeting Minutes Approval:** Title errors will be corrected. Director Beaty moved to approve the Oct 20 FC meeting minutes, seconded by Secretary Schwartz. All ayes.
4. **Privilege of the floor:** None.
5. **New Business**
 - a. CalPERS for part time staff: Crew that has worked more than 1000 hours in the last year are eligible to receive CalPERS pensions benefits.
6. **Ambulance Revenue- Wittman:** Payments for October '21 totaled \$70,665 with A/R of \$537,412. Billable incidents have increased compared to last year but payments have not. We are seeing an increase in revenue from IG
7. **Expenses YTD:** Reviewed and within range. Please see pg 5 for footnotes.
8. **Cash Flow:** Reviewed
9. **Banking and Investments Statement review:** Reviewed
10. **Ambulance Transport data** – October had 65 billable incidents with 40 transports.
11. **Other:**
 - a. Current staff salary schedule – update: Waiting for completion of audit to generate several different scenarios for the salary schedule. Anticipated timeline is January/February.
 - b. PG&E Settlement: We have confirmation that we will be reimbursed for 2 gurneys and a monitor for a total of around \$87k.
 - c. CLSD billing update, hardship & write offs: Decisions were made for delinquent accounts.
12. Shout out: Bronwyn & Dave for volunteering at the vaccine clinic.

Next FC Meeting: Third **Monday** of the month, at 9 am.

- December 15, 2021, January 19, 2022, February 16, 2022

Adjournment: at 9:55 AM, Director Schwartz made a motion to adjourn and seconded by Director Beaty. All ayes.

Minutes approved:

_____(Date)_____

Naomi Schwartz, Treasurer

CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
FY21													
DEC '20	39	\$ 156,802	\$ 94,882	\$ 10,651	\$ 21,820	\$ 29,449	\$ 54,496	\$ -	\$ 54,496	\$ -	\$ -	\$ -	\$ 461,583
JAN'21	58	\$ 237,442	\$ 106,998	\$ 41,155	\$ 11,841	\$ 77,448	\$ 60,700	\$ -	\$ 60,700	\$ -	\$ -	\$ 158	\$ 478,489
FEB'21	57	\$ 211,610	\$ 77,196	\$ 32,249	\$ 333	\$ 101,832	\$ 36,867	\$ 7,839	\$ 29,028	\$ -	\$ 1,044	\$ -	\$ 550,249
MAR'21	44	\$ 165,670	\$ 62,820	\$ 36,698	\$ 8,928	\$ 57,223	\$ 75,587	\$ 330	\$ 75,257	\$ 40,118	\$ 20,365	\$ -	\$ 471,732
APR'21	73	\$ 239,711	\$ 114,324	\$ 79,460	\$ 7,988	\$ 37,939	\$ 41,009	\$ 3,576	\$ 37,433	\$ -	\$ 2,911	\$ -	\$ 469,328
MAY'21	56	\$ 218,020	\$ 92,787	\$ 38,089	\$ 5,911	\$ 81,233	\$ 47,754	\$ 210	\$ 47,544	\$ -	\$ 245	\$ 15	\$ 502,786
JUN'21	74	\$ 288,211	\$ 111,710	\$ 57,174	\$ 1,996	\$ 117,330	\$ 78,282	\$ -	\$ 78,282	\$ -	\$ -	\$ -	\$ 541,835
FY22													
JUL'21	67	\$ 273,034	\$ 121,870	\$ 72,489	\$ 1,783	\$ 76,892	\$ 72,141	\$ -	\$ 72,141	\$ -	\$ 1,150	\$ 53	\$ 545,489
AUG'21	70	\$ 273,104	\$ 143,968	\$ 49,921	\$ 12,441	\$ 66,774	\$ 69,074	\$ -	\$ 69,074	\$ 82,794	\$ 17,228	\$ 657	\$ 443,824
SEPT'21	72	\$ 284,162	\$ 110,904	\$ 40,511	\$ 6,044	\$ 126,702	\$ 56,790	\$ 12,090	\$ 44,700	\$ -	\$ 5,990	\$ 191	\$ 520,027
OCT'21	65	\$ 243,640	\$ 110,530	\$ 42,067	\$ 3,281	\$ 87,761	\$ 70,382	\$ -	\$ 70,382	\$ -	\$ -	\$ 7	\$ 537,413
NOV'21	56	\$ 181,297	\$ 97,158	\$ 33,526	\$ 7,258	\$ 43,354	\$ 114,155	\$ -	\$ 114,155	\$ 45,231	\$ 2,510	\$ 85	\$ 418,955

NOV '20	48	\$ 204,221	\$ 75,028	\$ 47,860	\$ 2,579	\$ 78,754	\$ 95,678	\$ -	\$ 95,678	\$ -	\$ -	\$ 96	\$ 486,631
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FY To Date	330	\$ 1,255,235	\$ 584,431	\$ 238,515	\$ 30,808	\$ 401,482	\$ 382,542	\$ 12,090	\$ 370,452	\$ 128,025	\$ 26,878	\$ 993
Last 12 Months	731	\$ 2,772,700	\$ 1,245,148	\$ 533,991	\$ 89,625	\$ 903,937	\$ 777,238	\$ 24,045	\$ 753,192	\$ 168,143	\$ 51,444	\$ 1,166



Monthly Average FY To Date	66	\$ 251,047	\$ 116,886	\$ 47,703	\$ 6,162	\$ 80,296	\$ 76,508	\$ 2,418	\$ 74,090	\$ 25,605	\$ 5,376	\$ 199
Monthly Average Last 12 Months	61	\$ 231,058	\$ 103,762	\$ 44,499	\$ 7,469	\$ 75,328	\$ 64,770	\$ 2,004	\$ 62,766	\$ 14,012	\$ 4,287	\$ 97

AGING (278) (Last Month 330)							
Month	Current (56)	31-60 (42)	61-90 (33)	91-120 (31)	121-180 (57)	180+ (59)	Balance
NOV	\$ 89,619	\$ 65,826	\$ 45,206	\$ 42,765	\$ 88,193	\$ 87,346	\$ 418,955

CMS TRANSPORTS ON -HOLD			
TOTAL	\$ 3,788.04	NOV	8 CLAIMS (2 IN FY20 & 4 FY21 & 2 FY22)

CLSD RUN DATA for the PRECEEDING 12 MONTHS

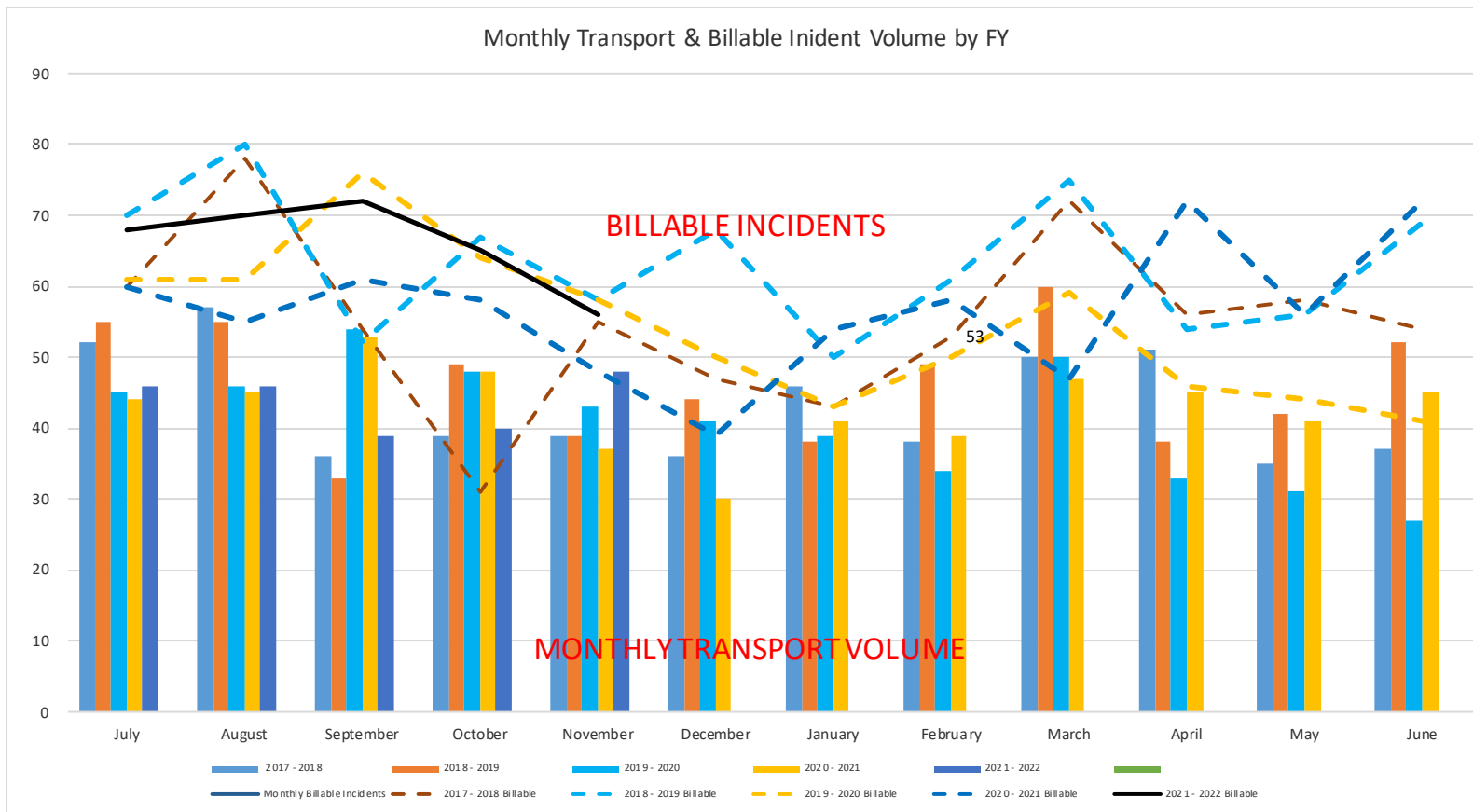
ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH <small>MOST CURRENT ON TOP</small>	INCIDENT		PCR		RESIDENT		ALS		DAYTIME		NIGHT		TOTAL		LANDING		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			
	DISPATCHED CALLS		PATIENT CARE RECORD		RESIDENT	NON RESID.	ADVANCED LIFE SUPPORT		9:00 AM TO 9:00 PM		9:00 PM TO 9:00 AM		TRANSPORTS			CANCELLED ON ROUTE			ALS		TOTAL HRS		MISSED CALLS			
	Current	Year Prior	Current	Year Prior	BOTH CURRENT YEAR		Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
Nov '21	85	64	66	49	40	16	56	37	66	51	19	13	42	37	4	8	12	14	20	12	10	6	11		0	
Oct '21	80	84	67	63	52	15	60	47	55	68	25	16	40	48	8	9	12	22	19	11	8	13	21		3	
SEP '21	92	84	72	63	55	17	58	53	62	64	30	16	39	53	3	15	8	17	29	10	7	8	33		1	
AUG '21	106	79	70	56	56	14	62	45	74	63	32	16	46	45	6	5	17	22	23	11	10	4	26		2	
JULY '21	93	84	68	61	52	16	44	45	60	63	33	16	46	45	4	9	13	11	17	16	4	11	19		0	
JUNE '21	91	47	74	42	55	19	58	27	67		24		45	27	8	5	14	5	20	15	11	7	32		0	
MAY '21	74	67	56	38	43	13	31	29	57		16		41	30	10	7	17	18	15	27	6	10			0	
APRIL '21	88	65	72	44	67	5	37	31	67		21		45	33	7	4	18	10	27	11	10	6			0	
MARCH '21	61	73	47	61	44	3	47	47	43		18		47	49	6	6	14	10	15	10	7	14			0	
FEBR '21	80	69	59	47	49	9	49	30	55		25		39	34	5	1	18	16	20	16	5	11			0	
JAN '21	67	64	54	49	29	12	41	30	64		3		41	39	7	6	17	14	13	11	3	8			1	
DEC '20	60	67	43	51	37	2	30	36	43		17		30	40	5	4	18	7	13	11	5	10			0	
TOTAL	977	847	748	624	579	141	573	457	713	309	263	77	501	480	73	79	178	166	231	161	86	108	142	0	7	0
	CALLS		PCR		RESIDENT	NON RESID.	ALS		AM TO PM		PM TO AM		TRANSPORTS		LZ		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			

MONTHLY AMBULANCE DATA

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017	47	47	37	37	45	48	45	37	48	40	28	49
2017 - 2018	52	57	36	39	39	36	46	38	50	51	35	37
2018 - 2019	55	55	33	49	39	44	38	49	60	38	42	52
2019 - 2020	45	46	54	48	43	41	39	34	50	33	31	27
2020 - 2021	44	45	53	48	37	30	41	39	47	45	41	45
2021 - 2022	46	46	39	40	48							

Monthly Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2017 - 2018 Billable	60	78	54	31	55	47	43	53	72	56	58	54
2018 - 2019 Billable	70	80	52	67	58	68	50	61	75	54	56	69
2019 - 2020 Billable	61	61	76	64	58	50	43	50	59	46	44	41
2020 - 2021 Billable	60	55	61	58	48	39	54	58	47	72	56	72
2021 - 2022 Billable	68	70	72	65	56							



Report Criteria

Agency Name (Agency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 11/1/2021 and 11/30/2021

NOVEMBER RUN DATA 2021

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	75	88.24%
Interfacility Transport	10	11.76%
Total: 85		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Unknown Problem/Person Down	13	15.29%
Falls	12	14.12%
Sick Person	10	11.76%
Traffic/Transportation Incident	10	11.76%
Interfacility Transfer	8	9.41%
Abdominal Pain/Problems	5	5.88%
Breathing Problem	3	3.53%
Chest Pain (Non-Traumatic)	3	3.53%
Traumatic Injury	3	3.53%
Cardiac Arrest/Death	2	2.35%
Choking	2	2.35%
Heart Problems/AICD	2	2.35%
Medical Alarm	2	2.35%
Stroke/CVA	2	2.35%
Unconscious/Fainting/Near-Fainting	2	2.35%
Allergic Reaction/Stings	1	1.18%
Animal Bite	1	1.18%
Convulsions/Seizure	1	1.18%
Heat/Cold Exposure	1	1.18%
Overdose/Poisoning/Ingestion	1	1.18%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	1.18%
Total: 85		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported by this EMS Unit	38	44.71%
Against Medical Advice (AMA)	13	15.29%
Canceled Enroute - No Patient Contact	12	14.12%
Released at Scene (RAS)	7	8.24%
Canceled on Scene - No Patient Contact	4	4.71%
Transported to Landing Zone, Care Transferred	4	4.71%
Treated, Transferred Care to Another EMS Unit	3	3.53%
Canceled/Dispatch Error (Prior to En Route)	2	2.35%
Canceled (Request Transferred to Another Unit)	1	1.18%
Field Pronouncement - No Interventions	1	1.18%
Total: 85		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Traumatic Injury (T14.90)	19	22.35%
Abdominal Pain / Problems (R10.84)	15	17.65%
Anxiety / Emotional Upset (F41.9)	7	8.24%
	7	8.24%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Pain (G89.1)	7	8.24%
Medication Related Issue (Non- Overdose) (T50.905)	4	4.71%
Chest Pain - Suspected Cardiac (I20.9)	3	3.53%
Respiratory Distress - Unspecified (J80)	3	3.53%
Weakness (General) (R53.1)	3	3.53%
Chest Pain - Non-cardiac (R07.89)	2	2.35%
Genitourinary System Issue (Urinary) (N39.9)	2	2.35%
Syncope/Near Syncope (R55)	2	2.35%
Airway Obstruction (T17.9)	1	1.18%
Allergic Reaction (T78.40)	1	1.18%
Altered Level of Consciousness (R41.82)	1	1.18%
Cardiac Arrest (I46.9)	1	1.18%
Cardiac Dysrhythmia - Tachycardia (R00.0)	1	1.18%
Fever (R50.9)	1	1.18%
Gastrointestinal System Issue (G.I.) (K92.9)	1	1.18%
Hypertension (I10)	1	1.18%
Nausea / Vomiting (R11.2)	1	1.18%
Sepsis (A41.9)	1	1.18%
Stings/ Venomous Bites (T63.0)	1	1.18%
	Total: 85	Total: 100.00%

Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59		
Sunday	1	1.18%
Wednesday	1	1.18%
Friday	1	1.18%
Saturday	2	2.35%
	Total: 5	Total: 5.88%
	Avg: 1.25	
Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59		
Monday	1	1.18%
Saturday	1	1.18%
	Total: 2	Total: 2.35%
	Avg: 1.00	
Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59		
Monday	1	1.18%
Tuesday	1	1.18%
Wednesday	1	1.18%
Thursday	1	1.18%
Saturday	2	2.35%
	Total: 6	Total: 7.06%
	Avg: 1.20	
Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59		
Sunday	2	2.35%
Monday	8	9.41%
Tuesday	3	3.53%
Thursday	4	4.71%
Friday	8	9.41%
Saturday	2	2.35%
	Total: 27	Total: 31.76%
	Avg: 4.50	
Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59		
Sunday	2	2.35%
Monday	3	3.53%
Tuesday	1	1.18%

Incident Day Name	Number of Runs	Percent of Total Runs
Wednesday	1	1.18%
Saturday	3	3.53%
	Total: 10	Total: 11.76%
	Avg: 2.00	
Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59		
Sunday	2	2.35%
Monday	5	5.88%
Thursday	2	2.35%
Saturday	2	2.35%
	Total: 11	Total: 12.94%
	Avg: 2.75	
Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59		
Sunday	1	1.18%
Monday	3	3.53%
Tuesday	3	3.53%
Wednesday	2	2.35%
Thursday	3	3.53%
Friday	3	3.53%
	Total: 15	Total: 17.65%
	Avg: 2.50	
Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59		
Monday	1	1.18%
Thursday	1	1.18%
Friday	1	1.18%
Saturday	6	7.06%
	Total: 9	Total: 10.59%
	Avg: 2.25	
	Total: 85	Total: 100.00%
	Avg: 2.36	

☐ DAY CALLS - 66 (0900-2100)
☐ NIGHT CALLS - 19 (2100 - 0900)

☐ M122 dispatched 17 times. On 4 of those occasions M124 was available in district and the district remained covered.

☐ Total Hrs Uncovered = 10.86 (20.53 in October)

☐ M124 dispatched twice, plus vaccine clinic standbys

☐ No Missed Calls for NOVEMBER

