

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

Tel: (707) 884-1829 Fax: 884-9119

AGENDA

REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS

38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room

>>> **Monday May 24th, 2021 – 4 PM**<<<

NOTICE: Due to COVID-19 pandemic; the mandatory use of masks and social distancing while attending in person at the Bill Platt Training Room. Board meetings will also be available via teleconference.

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=ma9111072d7c6e03f7f7f81d01d4a7ebd>

1. Call to Order Beaty
2. Adoption of the agenda Beaty
3. Minutes Approval:
 - a. April 27th Board Meeting Beaty
4. Privilege of the floor Beaty
5. New Business
 - a. Preliminary Budget FY22 Crowl
6. Old Business
 - a. BOD Goals Paterson
7. Reports:
 - a. RCMS updates Tilles
 - b. Finance: YTD Tilles/Crowl
 - i. Ambulance revenue – Wittman YTD
 - ii. Expenses
 - c. Communication Committee Bower/André
 - i. Branding
 - d. Ad Hoc HR/Personnel Committee Paterson
8. DA / Ops report Crowl
 - a. Ambulance run data/CLSD Activity
 - b. IGT, GEMT, and GEMT-QAF update
 - c. DA / Captain Summary Report – read in advance and will have Q & A
9. Shout out: Open
10. **NEXT MEETINGS:** Scheduled Board of Director meetings are held routinely on the 4th Monday of the month at 4:00 PM at the CLSD Bill Platt Training Center unless otherwise noted. Upcoming meetings are:
June 28th, 2021
July 26th, 2021
August 23rd, 2021
11. Adjourn



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

4:00 PM, April 26nd, 2021 Meeting

This meeting was held by teleconference.

Call to Order: President Beaty called the meeting to order at 4:02 PM at the Bill Platt Training Room. Present were Directors: André, Bower, Paterson, Schwartz, Tilles. Also present: District Administrator Dave Crowl, Ops Captain Bronwyn Golly, Training Captain Chris Ottolini, Bookkeeper Clara Frost and community member Micheline White.

Adoption of the Agenda: Director Schwartz moved to adopt the agenda as written, seconded by Director Bower, All ayes.

Approval of Minutes: Director Paterson moved to approve the March 22nd 2021 meeting and was seconded by Director Schwartz. All ayes.

Privilege of the Floor: none.

New Business:

- a. Community Paramedic Program- This program is being researched. The purpose of it is to extend the scope of paramedic delivery for the district.

Old Business:

- a. Board retreat and strategic planning: There will be a meeting this week to establish board goals.
- b. Reserve policy revision: Beaty proposed a revision to the current reserve policy. It is written that CLSD should hold in reserves 6 months of operating expenses for each emergency medical services and urgent care. The proposed revision will change the policy to holding a combined total in reserves. Tilles moved to change the policy seconded by André. All ayes.

Reports:

- a. RCMS updates: RCMS remains in good shape.
- b. Finance: YTD
 - i. Ambulance Revenue – Wittman YTD: Net payments for March 2020 totaled \$75,257 and the A/R balance is \$471,732. Revenue is within budgeted range and there are no concerns.
 - ii. Expenses – We remain over budgeted expenses and are falling back within range.
- c. Communication Committee:
 - i. Branding: Directors André and Bower are working on a presentation for the staff.
- d. Ad Hoc HR/Personnal Committee: Working on an employee handbook and job descriptions and looking at updating compensation and benefits packages.

DA / Ops report:

- a. Ambulance Run data – March had 47 billable incidents with 47 transports. Cumulative are 470 billable incidents with 384 transports.
- b. IGT and GEMT-QAF update: IGT payment made, waiting for return.
- c. DA/Ops Summary Report- Presentation made of what a “slow” month at CLSD is like

Next Meeting: the 4th Monday of the month at 4 PM

- May 24th
- June 28th
- July 26th

Adjournment: Director Schwartz motioned to adjourn at 5:02 PM seconded by Director André. All ayes.

Minutes Approved:

(Date)

Coast Life Support District Goals 2021

DRAFT 5/11/21

Specific Goal	Measurable (How will we know met?)	Attainable (Tasks, Objectives)	Relevant/ Responsible Parties (Committees, Persons Responsible)	Time Sensitive (Deadline s)	Notes
1. Complete the rebranding of ambulance service.	<ul style="list-style-type: none"> ● New logo, ● website redesigned and functional, ● staff and community education provided, ● media (print, social, radio) notified. 	<p>A. Hire professionals to develop new logo and redesign website; B. Obtain staff and community input; C. Board approves new logo; D. Logo implemented on all CLSD resources; E. Community and staff education.</p>	Communications committee, HR Committee, DA, staff as assigned by DA	12/2021	Timelines, deadlines for tasks, Committees and Staff provide deadlines. Ask Carolyn to lead Goal 1. Tasks deadlines due to Board by June meeting.

DRAFT 5/11/21

Specific	Measurable (How will we know met?)	Attainable (Tasks, Objectives)	Relevant (Committees, Persons Responsible)	Time Sensitive (Deadlines)	Notes
2. Complete HR Rewrite.	<ul style="list-style-type: none"> ● Employee Handbook updated and online; ● Job descriptions updated and online; ● SOP updated and online; ● DA Evaluation process updated and implemented; ● A-D above reviewed and approved by BOD 	<ul style="list-style-type: none"> A. Consult with DA regarding “ThinkHR” program to update measurables; B. HR Committee BOD members develop DA job description; C. agendize measurables for BOD approval as appropriate. 	HR Committee; DA; BOD	2/2022	DA will be working with leadership staff on staff job descriptions and the HR Committee will be developing DA job description.

DRAFT 5/11/21

Specific	Measurable (How will we know met?)	Attainable (Tasks, Objectives)	Relevant/Persons-Committees Responsible	Time Sensitive (Deadlines)	Notes
<p>3. Explore and define ways to expand services to better serve our community.</p>	<p>List of programs for CLSD's participation.</p>	<p>Research community paramedic programs to identify programs that may work within our community (include determining what requirements, certification, training, state approval, etc may be necessary for CLSD to provide services in any such programs);</p> <p>Work with MHA & RCMS to identify which programs (existing & new) will benefit from collaboration between 2 or more of the entities;</p>	<p>MHA-RCMS liaisons; DA; Training Captain</p>	<p>Monthly BOD updates.</p>	<p>Tie in with our mission statement, Communications Committee "umbrella" org chart, consider Ad Hoc Committee if indicated; agendaize BOD Goals 1,2,3 every meeting.</p>

CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
FY20													
APR '20	46	\$ 179,336	\$ 61,654	\$ 36,685	\$ 9,182	\$ 71,815	\$ 42,942	\$ 848	\$ 42,094	\$ -	\$ -	\$ -	\$ 446,772
MAY '20	44	\$ 178,031	\$ 89,447	\$ 30,422	\$ 778	\$ 57,384	\$ 71,715	\$ 196	\$ 71,519	\$ -	\$ -	\$ 306	\$ 432,943
FY21													
JULY '20	60	\$ 234,039	\$ 100,164	\$ 39,824	\$ 11,326	\$ 82,725	\$ 53,954	\$ 250	\$ 53,704	\$ 9,460	\$ 3,477	\$ 243	\$ 405,260
AUG '20	55	\$ 250,373	\$ 110,193	\$ 38,146	\$ 4,986	\$ 97,048	\$ 71,580	\$ 1,154	\$ 70,426	\$ -	\$ (0.19)	\$ -	\$ 431,882
SEPT '20	61	\$ 252,324	\$ 96,311	\$ 43,517	\$ 7,999	\$ 104,497	\$ 68,602	\$ -	\$ 68,602	\$ -	\$ 4,929	\$ -	\$ 462,848
OCT '20	58	\$ 253,498	\$ 99,962	\$ 39,992	\$ 2,269	\$ 111,276	\$ 70,665	\$ -	\$ 70,665	\$ -	\$ -	\$ -	\$ 503,459
NOV '20	48	\$ 204,221	\$ 75,028	\$ 47,860	\$ 2,579	\$ 78,754	\$ 95,678	\$ -	\$ 95,678	\$ -	\$ -	\$ 96	\$ 486,631
DEC '20	39	\$ 156,802	\$ 94,882	\$ 10,651	\$ 21,820	\$ 29,449	\$ 54,496	\$ -	\$ 54,496	\$ -	\$ -	\$ -	\$ 461,583
JAN'21	58	\$ 237,442	\$ 106,998	\$ 41,155	\$ 11,841	\$ 77,448	\$ 60,700	\$ -	\$ 60,700	\$ -	\$ -	\$ 158	\$ 478,489
FEB'21	57	\$ 211,610	\$ 77,196	\$ 32,249	\$ 333	\$ 101,832	\$ 36,867	\$ 7,839	\$ 29,028	\$ -	\$ 1,044	\$ -	\$ 550,249
MAR'21	44	\$ 165,670	\$ 62,820	\$ 36,698	\$ 8,928	\$ 57,223	\$ 75,587	\$ 330	\$ 75,257	\$ 40,118	\$ 20,365	\$ -	\$ 471,732
APR'21	73	\$ 239,711	\$ 114,324	\$ 79,460	\$ 7,988	\$ 37,939	\$ 41,009	\$ 3,576	\$ 37,433	\$ -	\$ 2,911	\$ -	\$ 469,328

APR '20	46	\$ 179,336	\$ 61,654	\$ 36,685	\$ 9,182	\$ 71,815	\$ 42,942	\$ 848	\$ 42,094	\$ -	\$ -		\$ 446,772
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FY To Date	553	\$ 2,205,689	\$ 937,877	\$ 409,552	\$ 80,069	\$ 778,192	\$ 629,138	\$ 13,149	\$ 615,989	\$ 49,578	\$ 32,726	\$ 496
Last 12 Months	643	\$ 2,563,057	\$ 1,088,978	\$ 476,658	\$ 90,029	\$ 907,391	\$ 743,795	\$ 14,193	\$ 729,602	\$ 49,578	\$ 32,726	\$ 802

Monthly Average FY To Date	55	\$ 220,569	\$ 93,788	\$ 40,955	\$ 8,007	\$ 77,819	\$ 62,914	\$ 1,315	\$ 61,599	\$ 4,958	\$ 3,273	\$ 50
Monthly Average Last 12 Months	54	\$ 213,588	\$ 90,748	\$ 39,722	\$ 7,502	\$ 75,616	\$ 61,983	\$ 1,183	\$ 60,800	\$ 4,131	\$ 2,727	\$ 67

AGING (307)							
Month	Current (76)	31-60 (51)	61-90 (33)	91-120 (20)	121-180 (22)	180+ (105)	Balance
APR	\$ 80,953	\$ 61,305	\$ 51,220	\$ 27,960	\$ 55,804	\$ 192,085	\$ 469,328

CMS TRANSPORTS ON -HOLD		
TOTAL	\$ 2,883.04	APR

Coast Life Support District Profit & Loss Budget Overview FY21 July 2020 through April 2021

	Jul '20 - Apr 21	Budget	\$ Over Budget	% of Budget
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes	2,186,953.69	1,792,534.16	394,419.53	122.0% ¹
4100 · Interest Revenue	43.53	0.00	43.53	100.0%
4200 · Ambulance Revenue	751,152.11	541,666.66	209,485.45	138.7% ²
4400 · Miscellaneous Revenue	67,473.97	0.00	67,473.97	100.0%
4410 · Intergovermntl Transport(IGT)	0.00	208,333.34	-208,333.34	0.0%
4420 · Ground Emerg Med Transport	0.00	16,666.67	-16,666.67	0.0%
4421 · GEMT QAF Income	0.00	0.00	0.00	0.0%
4500G · Training Grant Revenue	140,116.69	124,996.00	15,120.69	112.1% ³
Total Revenue	3,145,739.99	2,684,196.83	461,543.16	117.2%
Expense	2,828,020.47	2,659,660.41	168,360.06	106.3% ⁴
Net Ordinary Operating Surplus	317,719.52	24,536.42	293,183.10	
	0.00	0.00	0.00	
Net Income	317,719.52	24,536.42	293,183.10	

1. 4000 -CLSD Parcel Tax is showing higher than budget due to receiving higher payment for Mendo & Sonoma Co. in April. By end of the FY21 this should be closer to anticipated Budget.

2. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)

3. Training Grant - reimbursement of Services, payroll, employer taxes, training equipment.
Revenues represents accrual grant expenses (invoiced) to the Training Grant.
Some expenses (ex: Training Equipment ~22k) were purchases at the beginning of the Grant and are showing higher than budgeted. Seeing the gap close as we get closer to end of FY21. Will continue to monitor expenses.

4. 5000-wages & benefits
5300-Payroll taxes: Payroll Taxes - Higher than normal due to transition of District Administrators, DA step increase, retention salary. Also, there were three pay periods in July and Dec FY21. Jan FY21 Prior DA Retired and CLSD should see this decrease. Seeing a Decrease as we end FY21
5405-Admin Salary: Higher than normal due to the New DA Step increase and retention salary. The Opt's Manager's Ambulance Wage not split out from his Admin Salary (Budgeted to 5410), as well as, three pay periods in July & Dec FY21. Increase hours for Grant prep and maintenance. Prior DA has retired in Jan FY21 and CLSD should start seeing a decrease. In Mar we have seen this decrease (Total Wage & Benefits in Feb: \$47,820.35 & Mar \$34,152.39= -\$13,668.11). Seeing a decrease from last month and as we end the FY21
5430-Some expense not yet realized.
5500-Work Comp Insurance: billing based on the Annual SDRMA-WC PAYROLL RECONCILIATION REPORT. Billing adjustments (charges/credits) are made based on those finding. Received a rebate/refund of 5,489.04 in Oct. (based on Annual PR Reconciliation). An increase to wages in FY21 (Operations and REMSTC Grant) are expected. Part of the Work Comp is being coded to the Training Grant.

Purchase of Training Grant equipment hit in Dec.(Reimbursed by the Training Grant) Budgeted expense are split over 12 months FY21

Provider Match and Fee ~133k incld here. Revenue not yet realized.

Coast Life Support District Profit & Loss Budget Overview FY21 July 2020 through April 2021

	Jul '20 - Apr 21	Budget	\$ Over Budget	% of Budget
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes				
4001 · Mendocino County Taxes	1,223,882.85	1,006,607.50	217,275.35	121.6%
4002 · Sonoma County Taxes	963,070.84	785,926.66	177,144.18	122.5%
Total 4000 · CLSD Special Taxes	2,186,953.69	1,792,534.16	394,419.53	122.0%
4100 · Interest Revenue	43.53	0.00	43.53	100.0%
4200 · Ambulance Revenue				
4201 · Amb Transport Billings	751,152.11	541,666.66	209,485.45	138.7%
Total 4200 · Ambulance Revenue	751,152.11	541,666.66	209,485.45	138.7% ¹
4400 · Miscellaneous Revenue	67,473.97	0.00	67,473.97	100.0%
4410 · Intergovermntl Transport(IGT)	0.00	208,333.34	-208,333.34	0.0%
4420 · Ground Emerg Med Transport	0.00	16,666.67	-16,666.67	0.0%
4421 · GEMT QAF Revenue	0.00	0.00	0.00	0.0%
4500G · Training Grant Revenue	140,116.69	124,996.00	15,120.69	112.1%
Total Revenue	3,145,739.99	2,684,196.83	461,543.16	117.2%
Expense				
5000 · Wages and Benefits	1,440,302.18	1,406,447.52	33,854.66	102.4%
5000G · Wages & Benefits-Training Grant	113,834.58	107,947.50	5,887.08	105.5%
6000 · Ambulance Operations	156,306.12	151,810.01	4,496.11	103.0%
6000G · Training Grant Operations				
6100G · Training Grant Station/Equipment	23,782.11	14,005.82	9,776.29	169.8%
Total 6000G · Training Grant Operations	23,782.11	14,005.82	9,776.29	169.8%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
6700 · Overhead/Administration				
6180 · Utilities	13,528.78	11,666.67	1,862.11	116.0%
6188 · Telephone	6,061.11	5,416.67	644.44	111.9%
6300 · Insurance	14,953.00	14,958.33	-5.33	100.0%
6713 · Ambulance Billing	30,197.98	32,500.00	-2,302.02	92.9%
6714 · GEMT QAF Expense	14,858.00	11,687.50	3,170.50	127.1%
6718 · Office Supp/Equip/Software	9,355.97	10,000.00	-644.03	93.6%
6720 · Board Expenses	6,584.72	20,833.33	-14,248.61	31.6%
6730 · Consultants	36,787.93	37,916.68	-1,128.75	97.0%
6742 · Bank/Merchant Fees	1,576.86	1,416.67	160.19	111.3%
6755 · Property Tax Admin	21,680.79	14,583.33	7,097.46	148.7%
6760 · Education/Professional Dev	3,425.95	4,166.67	-740.72	82.2%
6765 · Election Costs/Reserve	326.40	0.00	326.40	100.0%
6770 · Dues, Subscrip, Membership	9,256.10	12,500.00	-3,243.90	74.0%
6788 · Printing & Reproduction	1,382.71	2,500.00	-1,117.29	55.3%
6795 · Travel/Transportation	0.00	4,166.67	-4,166.67	0.0%
6970 · Community Dev/Training	6,851.13	6,250.00	601.13	109.6%
Total 6700 · Overhead/Administration	176,827.43	190,562.52	-13,735.09	92.8%
6700G · Overhead/Administration -Training Grant				
6730G · Consultants	2,500.00	2,500.00	0.00	100.0%
6795G · Travel & Conferences	0.00	5,792.50	-5,792.50	0.0%
6970G · Meals (annual conference)	0.00	375.00	-375.00	0.0%
Total 6700G · Overhead/Administration -Training Grant	2,500.00	8,667.50	-6,167.50	28.8%
6971 · IGT	133,355.00	0.00	133,355.00	100.0%
7000 · Urgent Care	692,373.33	692,373.33	0.00	100.0%



Coast Life Support District Profit & Loss Budget Overview FY21 July 2020 through April 2021

	Jul '20 - Apr 21	Budget	\$ Over Budget	% of Budget
8000 · Interest Expense	893.51	0.00	893.51	100.0%
9000 · Other Expenses	0.00	0.00	0.00	0.0%
9500 · Depreciation Expense	87,846.21	87,846.21	0.00	100.0%
9999 · Prior Period Adjustment	0.00	0.00	0.00	0.0%
Total Expense	2,828,020.47	2,659,660.41	168,360.06	106.3%
Net Ordinary Operating Surplus	317,719.52	24,536.42	293,183.10	
Net Revenue	0.00	0.00	0.00	
	317,719.52	24,536.42	293,183.10	

1. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)
.....
2. IGT Receivable: the amount receivable for IGT/transport historically will not reflect until later in FY21
.....
3. GEMT Receivable: the amount receivable for IGT/transport historically will not reflect until later in FY21
.....
4. Training Grant - reimbursement of Services, payroll, employer taxes, training equipment.
Revenues represents accrual grant expenses (invoiced) to the Training Grant.
Some expenses (ex: Training Equipement ~22k) were purchases at the beginning of the Grant and are showing higher than budgeted. Seeing the gap close as we get closer to end of FY21. Will continue to monitor expenses.
.....
5. Admin Salary: Higher than normal due to the New DA Step increase and retention salary. The Opt's Manager's Ambulance Wage not spilt out from his Admin Salary (Budgeted to 5410), as well as, three pay periods in July & Dec FY21. Increased hours to handle Grant . Prior DA has retired in Jan FY21 and CLSD should start seeing a decrease. In Mar we have seen this decrease (Total Wage & Benefits in Feb: \$47,820.35 & Mar \$34,152.39= -\$13,668.11). Continues to decrease the closer to end of FY21
.....
6. Training Grant Amb Ops Wages are more heavy upfront (multiple classes being held at this time). By Summer we should see a lull and balance out. Purchase of Training Grant equipment hit in Dec.(Reimbursed by the Training Grant) Budgeted expense are split over 12 months FY21 Seeing this decrease as we end the FY21
.....
7. DA Recruitment- New DA in place. expenses complete. Budget also included New "BRANDING" -in pending status.
.....
8. CPA for the Close of FY20 invoice not yet realized. Expect before the end of FY21.
.....
9. Expenses put on hold due to COVID-19
.....
10. Provider Match and Fee
.....

CLSD RUN DATA for the PRECEEDING 12 MONTHS

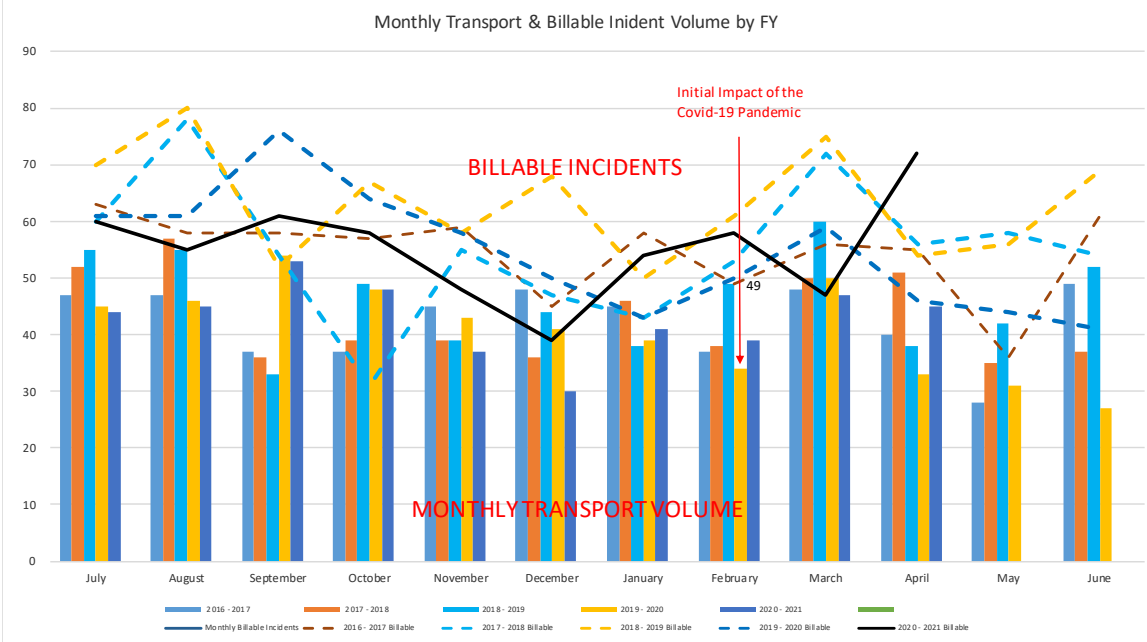
ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH <small>MOST CURRENT ON TOP</small>	INCIDENT		PCR		RESIDEN		ALS		DAYTIME		NIGHT		TOTAL		LANDING		DRY RUN		T&R		TO RCMS		FROM RCMS			
	PATIENT CONTACT IN-FIELD		PATIENT CARE RECORD		RESI-DENT	NON RES	ADVANCED LIFE SUPPORT		9:00 AM TO 9:00 PM		9:00 PM TO 9:00 AM		TRANSPORTS			CANCELLED ON ROUTE			ALS		ALS		BLS			
	Current	Year Prior	Current	Year Prior	Current Year		Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
21-Apr	88	65	72	44	67	5	37	31	67		21		45	33	7	4	18	10	27	11	1	1	10	6	1	2
21-Mar	61	73	47	61	44	3	47	47	43		18		47	49	6	6	14	10	15	10	1	3	7	14	0	0
21-Feb	80	69	59	47	49	9	49	30	55		25		39	34	5	1	18	16	20	16	1	1	5	11	0	0
21-Jan	67	64	54	49	29	12	41	30	64		3		41	39	7	6	17	14	13	11	5	1	3	8	0	0
20-Dec	60	67	43	51	37	2	30	36	43		17		30	40	5	4	18	7	13	11	0	1	5	10	0	0
20-Nov	64	84	49	63	41	7	37	47	51		13		37	48	8	9	14	22	12	11	1	0	6	13	0	0
20-Oct	84	84	63	58	54	16	47	47	68		16		48	48	9	7	22	17	11	16	0	2	13	11	0	0
20-Sep	84	94	63	66	43	18	53	51	64		16		53	54	15	12	17	20	10	23	1	0	9	13	0	1
20-Aug	79	85	56	61	57	9	45	41	63		16		45	45	5	11	22	22	11	13	3	1	14	13	0	3
20-Jul	79	84	57	61	53	14	44	45	63		16		44	45	7	9	18	11	13	16	2	2	19	11	0	0
20-Jun	47	67	42	38	31	10	27	29					27	30	5	7	5	15	15	8	0	0	7	7	0	7
20-May	67	87	38	58	39	10	29	41					30	42	7	5	15	19	8	14	0	4	7	10	1	0
	838	984	617	700	529	126	461	482	416	0	97	0	471	538	79	89	184	214	143	168	17	23	114	124	3	28
	Patient Contacts		PCR		RES / NON		ALS		Daytime		Night		T:Transports		LZ		DRY RUN		T&R		TO RCMS		FROM RCMS			

MONTHLY AMBULANCE DATA

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2015 - 2016	52	39	39	34	28	35	47	29	49	38	57	42
2016 - 2017	47	47	37	37	45	48	45	37	48	40	28	49
2017 - 2018	52	57	36	39	39	36	46	38	50	51	35	37
2018 - 2019	55	55	33	49	39	44	38	49	60	38	42	52
2019 - 2020	45	46	54	48	43	41	39	34	50	33	31	27
2020 - 2021	44	45	53	48	37	30	41	39	47	45		

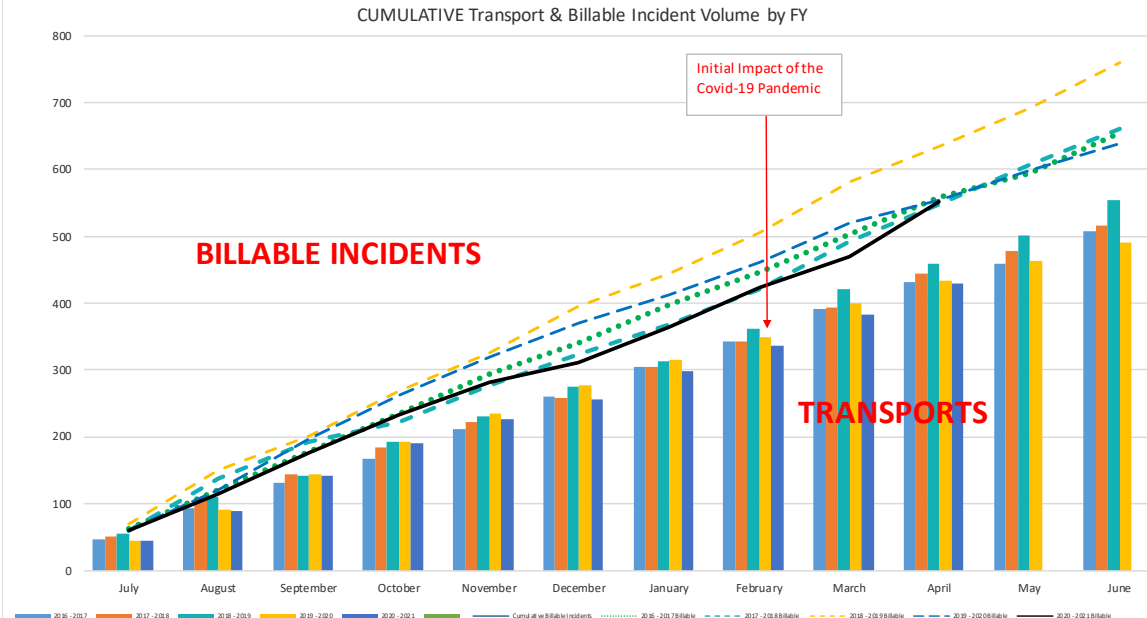
Monthly Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017 Billable	63	58	58	57	59	45	58	49	56	55	36	61
2017 - 2018 Billable	60	78	54	31	55	47	43	53	72	56	58	54
2018 - 2019 Billable	70	80	52	67	58	68	50	61	75	54	56	69
2019 - 2020 Billable	61	61	76	64	58	50	43	50	59	46	44	41
2020 - 2021 Billable	60	55	61	58	48	39	54	58	47	72		



CUMULATIVE AMBULANCE DATA

Cumulative Transports	July	August	September	October	November	December	January	February	March	April	May	June
2015 - 2016	52	91	130	164	192	227	274	303	352	390	447	489
2016 - 2017	47	94	131	168	213	261	306	343	391	431	459	508
2017 - 2018	52	109	145	184	223	259	304	343	393	444	479	516
2018 - 2019	55	110	143	192	231	275	313	362	422	460	502	554
2019 - 2020	45	91	145	193	236	277	316	350	400	433	464	491
2020 - 2021	44	89	142	190	227	257	298	337	384	429		

Cumulative Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017 Billable	63	121	179	236	295	340	398	447	503	558	594	655
2017 - 2018 Billable	60	138	192	223	278	325	368	421	493	549	607	661
2018 - 2019 Billable	70	150	202	269	327	395	445	506	581	635	691	760
2019 - 2020 Billable	61	122	198	262	320	370	413	462	521	554	598	639
2020 - 2021 Billable	60	115	176	234	282	311	365	423	470	552		



District Administrator and Operations Captain Report April/May 2021

District Administrator:

- CLSD and RCMS have continued to provide mass vaccine clinics for the district. We have held 3 vaccine clinics and 1 mobile clinic since the last BOD meeting. Demand for vaccination has drastically fallen off.
- Rural EMS Training Collaborative (REMSTC): Grant submitted and verified on March 16. Still awaiting award status.
- Intergovernmental Transfer (IGT) payment has been submitted for 2019/2020. Awaiting payment return status. .
- CLSD was given the go ahead by Coastal Valleys EMS to explore different avenues to providing medical care through a Community Paramedic Program.
- The EMT class is working well with 28 students in attendance virtually and in person at the training center.
- We continue to provide on-going training for our partners on the fire side through the Grant. Our positive relationship with our fire departments has grown significantly through this program.

Ops Captain Report April—May 2021

Deployment/Staffing

- Tina Daniels, the new full-time paramedic, has been cleared off of training and has been working independently for the past 3 weeks. She has been doing a great job fitting into her role as a medic and a co-worker here at CLSD.
- Summer Kelly, one of the two part-time paramedics has just finished her Company training and will be cleared to work and cover shifts on June 1.
- Austin De Lozada, the other part-time paramedic, is still working on finishing up his Coastal Valleys EMSA 5-call to work in our area. He has been doing a great job training-wise and once he completes the 5-call he will be cleared to pick up shifts.
- We have hired Maryann Watts to work as a part-time EMT to help supplement our EMT coverage. She will start her training June 1st.
- Our Crews are continuing to step up and support the local COVID-19 vaccine campaign.
- CLSD participated in a hands-on training with MHA on opioid addiction and overdose awareness for the employees of Gualala Supermarket.

Equipment/Vehicles

- The new ambulance is being shipped to California this week (!). Once it arrives in Southern California our Rep will be able to give us a much more specific timeline for when we can expect it's delivery.