

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445
Tel: (707) 884-1829 Fax: 884-9119

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS
38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room
>>> 4 PM, June 24th, 2019 <<<

1. Call to Order Beaty
2. Adoption of the agenda Beaty
3. Minutes Approval: May 20th, 2019 meeting Beaty
4. Privilege of the floor Beaty
 - a. Staff and patient appreciation stories (see attachments) Caley
5. New Business Caley
6. Old Business Caley
 - a. Discussion of the FY20 Budget (minor changes from last month)
 - b. Resolution 259 – Adoption of the Preliminary FY 20 Budget - ACTION
 - c. Resolution 260 – Adoption of the FY20 Ambulance Rates - ACTION
 - d. Resolution 261 – Adoption of the FY20 Tax Rates - ACTION
 - e. Resolution 262 – Adoption of the FY20 Prop 4 Appropriations Limit - ACTION
 - f. Draft: FY20 Urgent Care Contract - ACTION
7. Reports:
 - a. Finance: YTD Paterson/Beaty
 - i. Ambulance revenue – Wittman YTD
 - ii. Expenses
 - iii. Investment account
 - b. Communication Committee Bower/André
 - i. Website update
 - c. MHA update Tittle
8. DA / Ops report Caley
 - a. CLSD hosting Coastal Seniors dinner on July 26th – confirm crew
 - b. Ambulance run data, with new 2nd-Out program data
 - c. DA / Ops Summary Report – read in advance and will have Q & A
 - d. Updates re: state & federal funding:
 - i. Intergovernmental Transfer (IGT)
 - ii. Ground Emergency Medical Transport (GEMT)
 - iii. Ground Emergency Medical Transport – Quality Assessment Fee (GEMT – QAF)
9. **NEXT MEETINGS:** Scheduled Board of Director meetings are held routinely on the 4th Monday of the month at 4:00 PM at the CLSD Bill Platt Training Center unless otherwise noted. Upcoming meetings are:

Jul 22nd, 2019
Aug 26th, 2019
Sep 23rd, 2019
10. Adjourn



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
May 20, 2019 Meeting

Call to Order: President Beaty called the meeting to order at 4:03 p.m. at the Bill Platt Training Room. Present were Directors: Paterson, Schwartz, André, Bower, Villagomez. Director Tittle was absent. Also present: District Administrator (DA) David Caley, Ops Manager Evan Dilks, Bookkeeper Clara Frost and community representatives Richard and Sandy Hughes and Mr. Hembel.

Adoption of the Agenda: Director Schwartz moved to adopt the agenda and seconded by Director André. All ayes.

Approval of Minutes: Board of Directors meeting minutes Mar 25th, 2019: Director Schwartz moved to approve the minutes as written and was seconded by Director Paterson. All ayes.

Privilege of the Floor – Public Comment:

- a. Mr. Hembel returned this month to continue dialog regarding the consumer experience of ambulance services and his desire to understand (before calling 911) what fees may be charged. The Board explained there are many variables to each incident (such as: Advanced Life Support vs. Basic Life Support; what procedures, equipment or medicines were used, mileage, etc.) The Board informed Mr. Hembel the law precludes 911 dispatchers and emergency medical personnel from discussing fees with callers. The number one concern is the wellbeing of the patient. In addition, anyone who obtains any type of insurance (e.g., auto, homeowners, health, etc.) should be aware of the deductible amounts they might be responsible for. The Communication Committee will spearhead a review of the website information and make it easier for individuals to find it. We will respond to him prior to the next Board meeting. The Board thanked Mr. Hembel for his perspective. CLSD strives for the utmost transparency on the website to help educate those who may utilize our ambulance services.

New Business: Discussed the following

- a. Preliminary review of the CLSD FY20 Budget
- b. Resolution 259 - Adoption of the Preliminary FY 20 Budget
- c. Resolution 260 - Adoption of the FY20 Ambulance Rates
- d. Resolution 261 - Adoption of the FY20 Tax Rates
- e. Resolution 262 - Adoption of the FY20 Prop 4 Appropriations Limit
- f. Fiscal Management policy. Schwartz move to adopt, seconded by Bower, all ayes.
- g. Investment Recap
- h. Draft: FY20 Urgent Care Contract
- i. Rural Ambulance Service Assessment - Prelude to FY20 Strategic Planning. DA Caley led a discussion utilizing the *Attributes of a Successful Rural Ambulance Service* toolkit to score CLSD's current status of said attributes. The results will be woven into discussions at the next Strategic Planning and Board Goal setting session (date TBD).
- j. Medical Emergency Information - Building Community Awareness. Discussed the need for a Community campaign centering around the various means for residents to keep current medical history, medications, and emergency contacts. The Communication Committee will add this to their list of future deliverables.

Director Gomez and Clara Frost had to leave at 6:00 PM.

Old Business:

Reports:

- a. Finance: YTD

- i. Ambulance Revenue – Wittman YTD reviewed. Net payment for April FY19 was \$69,947 with YTD revenue of \$506,517.
 - ii. Expenses – as expected and within budget.
- b. **Communications Committee:** Discussed publishing (various means print and social media) for community education about CLSD. Will be an on-going priority going forward.
- c. **MHA update:** deferred till next month.

DA / Ops report:

- a. **Ambulance run data:**
April 2019: 54 billable incidents; 635 cumulative. There were 38 Transports; 460 cumulative.
Annual projection based on ten months: 762 billable incidents with 552 transports.
- b. **DA Summary Report – see summary report in agenda packet.**
- c. **Updates re: state and federal funding:**
 - i. Intergovernmental Transfer (IGT) – received FY18 funds just under \$250K.
 - ii. Ground Emergency Medical Transport (GEMT) – no update
 - iii. Ground Emergency Medical Transport Quality Assurance Fee (GEMT QAF) – continuing to pay the ambulance fees per SB523 for the four quarters of FY18. No revenue has been received from this new program as yet.

Closed Session: at 6:22 to discuss the District Administrator Performance Evaluation.

Return from Closed Session: at 6:58. The BOD expressed their ongoing appreciation of the diverse work of the DA and made some suggestions for future discussions with staff.

Next Board of Directors Meeting: the 4th Monday of the month at 4 PM

- Monday, June 24th at 4 pm
- Monday, July 22nd at 4 pm
- Monday, August 26th at 4 pm

Adjournment: at 7:00 Director Schwartz motioned to adjourn and seconded by Director Paterson, all ayes.

Minutes Approved:

(Date)

It Takes a Village of Emergency Medical Services

By David Caley

Labor Day Holiday weekend 2017, Kevin McCullough was playing a round of golf with his sons Ryan and Tim at The Sea Ranch Links. On this hot afternoon while driving his golf cart, Kevin suddenly experienced a dull ache in his lower back becoming intense enough it caused him to pass out and fall face down on the cart path. His sons called 911 quickly activating our local area's emergency medical services (EMS) and the personnel who play critical roles in saving lives.

Coast Life Support District with Paramedic Jeff Finck and EMT Ron Miles arrived on scene with First Responders from North Sonoma Coast Fire and Cal Fire. Upon paramedic assessment, Jeff knew that Kevin had a life-threatening condition that was not related to his fall out of the cart and contusion to his head.

Jeff suspected some type of an abdominal aneurysm (the tearing of a large arterial vessel) and time was of the essence. After a short ride in the ambulance to the RCMS helipad, a REACH helicopter transported Kevin to Memorial Hospital in Santa Rosa. Emergency Room attending Tuck Bierbaum, MD had to revive Kevin after going into cardiac arrest in the ER and then quickly passed him on to vascular surgeon Doug Jicha, MD., for repair of his iliac artery aneurysm.

Kevin was one of six survivors celebrating on May 23rd, 2019 at the annual Survivor's Reunion hosted by the Sonoma County Paramedic Association. This event honors the local EMS First Responders in celebration of Emergency Medical Services Week, May 19-25, 2019. The Survivor's Reunion brings patients, their families, their First Responder rescuers, 911 dispatchers, and healthcare providers together again, to celebrate gratitude for second chances.

After ten surgeries since that Labor Day and over 100 units of blood products, Kevin is alive and doing well. Following the ceremony, Kevin walked up to CLSD Paramedic Jeff and stated that "everyone up on the stage just told me I'm here today because you saved my a*s. You figured out what was happening and called it. Thank you".

We are proud of Jeff and all of our Coast Life Support District employees, as well as the EMS partners we have here on our rural coast. We're here when you need us.

It does indeed take a village.



Survivor Reunion 2019: From Memorial Hospital in Santa Rosa: Tucker Bierbaum, MD; Scott Fitzgerald, Tech; Doug Jicha, MD (surgeon); Survivor Kevin McCullough and his wife Cathy; Paramedic Jeff Finck; and REACH air ambulance staff.
Photo by David Caley

Local paramedic lauded as Rural Health Rock Star

Coast Life Support District paramedic Chris Ottolini was honored Saturday as a "Rural Health Rock Star" by Family Medicine Education for Mendocino County. FMEMC was formed in Ukiah to support the three-year Fam-

ily Medicine Residency Program launching at Adventist Health Ukiah Valley, in affiliation with UC Davis, in July.

Every year FMEMC awards five individuals with the title of Rural Health Rock Star. Awards were presented

Saturday night in Ukiah at FMEMC's annual "Music is Medicine" concert and farm-to-table dinner.

Ottolini was presented the award for paramedic. According to the FMEMC, Ottolini has been a paramedic for over 20 years, the last six of which have been with Coast Life Support District here in Gualala. At Coast Life Support District he is a training officer, responsible for the entire training program and the role of the lead resource and contact for the district's fire department and Coastal Valley Emergency Medical Services. A FMEMC spokesperson said Ottolini is a dedicated provider in the community who believes working in this rural environment affords significant and unique opportunities to

See Ottolini...

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provide emergency medical services, education, training, growth, and a positive impact on a distinctive community.

This year's honoree for advocate/leader was Luchresha Renteria of

Mendocino Coast Clinics; the award for physician went to Mills Matheson, MD of Baechtel Creek Clinic in Willits; The honoree for Certified Physician Assistant was Justin Ebert of MCHC Health Centers in Ukiah; the award for chiropractor went to Audrey Jade of Laytonville.



Chris Ottolini

Subject: Email from CLSD Website

Date: Monday, June 17, 2019 at 4:25:10 PM Pacific Daylight Time

From:

To: da@clsd.ca.gov

Your Name

Your Email

Comment or Message

Hello,

My husband and I were in an accident in Gualala on Friday, June 14, 2019 around 5 pm. Your paramedics Ethan and Evan were the first on the scene. We were both probably in a bit of shock, and they were calming influences for us. We felt cared for. I was grateful (as the driver) that all of us (my husband and me, as well as the other driver) walked away and did not need an ambulance ride to SRMH, but I was also grateful that such competent, thoughtful and compassionate people who have taken us had the need been present. I just wanted to let you know. Thank you.

Sent from Coast Life Support District



Weather



Thumbnails

JUNE 21, 2019

INDEPENDENT CO

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EMT Graduates



The 2019 class of Emergency Medical Technicians has been studying and training in Gustis twice a week since January. They recently completed the rigorous practical exam to qualify for certification. From left, front row: Daniel Ginsburg, Isaac Rice, Tashi Dozier, Benjamin Bristol, Maria Price; back row, Dean Fernandez, Robert Bledell, instructor Anthony Macedo, Liam Ignacio, Mitchell Kaspohi, Maryann Watts, Bernadette Naul, Lance Karstetter, Brenda Baorm and Katherine Wells. Photo courtesy Anthony Macedo.

COAST LIFE SUPPORT DISTRICT

Income	4/8/19						
	Actual	Budget	Budget			Budget	Budget
	FY19	FY19	FY20	FY19 vs	%	FY20	FY20
	Projected		6% Inc	FY20	Change	3% Inc	0% Inc
	exceptions co taxes		Draft	Changes		Draft	Draft
	Actual	Budget	Budget			Budget	Budget
4000 CLSD Special Taxes							
4001 Mendocino County Taxes							
4004 Mendocino Ambulance Tax	477,664	477,664	477,664	-	0.00%	477,664	477,664
4009 Mendocino Urgent Care Tax	337,927	337,927	434,750	96,823	28.65%	434,750	434,750
4010 Mendocino Special Tax	100,433	100,433	105,750	5,317	5.29%	105,750	105,750
Total 4001 Mendocino County Taxes	916,024	916,024	1,018,164	102,140	11%	1,018,164	1,018,164
4002 Sonoma County Taxes							
4024 Sonoma Ambulance Tax	375,144	375,144	375,144	-	0.00%	375,144	375,144
4029 Sonoma Urgent Care Tax	306,015	306,015	392,052	86,037	28.12%	392,052	392,052
4030 Sonoma Special Tax			28,100			28,100	28,100
Total 4002 Sonoma County Taxes	681,159	681,159	795,296	114,137	17%	795,296	795,296
Total 4000 CLSD Special Taxes	1,597,183	1,597,183	1,813,460	216,277	14%	1,813,460	1,813,460
4100 Interest Income	20	-	11,000	11,000	0.00%	11,000	11,000
4200 Ambulance Income							
4201 Ambulance Transport Billings	2,539,050	650,000	650,000	-	0.00%	650,000	650,000
4220 Writedownwns - Misc	(81,665)		-	-		-	-
4225 Writedowns -MediCar/Cal	(1,819,736)		-	-		-	-
4228 Writedowns - District Resident Discount		-	-	-		-	-
Total 4201 Ambulance Transport Billings	637,649	650,000	661,000	73,500	11.31%	661,000	661,000
4400 Miscellaneous Revenue	50,493	32,550	50,000	17,450	53.61%	50,000	50,000
4410 Intergovernmental Transport (IGT)	-	130,000	175,530	45,530	35.02%	175,530	175,530
4420 Ground Emerg Med Transport	-	25,000	18,000	(7,000)	-28.00%	18,000	18,000
4420 GEMT - SB523 (QAF)	-	28,000	46,104	18,104	64.66%	46,104	46,104
Unapplied Cash Payment Income			-	-		-	-
Total Income	2,285,345	2,462,733	2,764,094	374,861	15.22%	2,764,094	2,764,094
Expenses							
5000 Wages and Benefits							
5200 Health Insurance	109,576	108,000	132,000	24,000	22.22%	132,000	132,000
5300 Payroll Taxes Employer Costs	33,641	36,358	39,586	3,228	8.88%	38,917	38,239
5350 PERS Employer Costs	112,198	106,858	158,240	51,382	48.08%	157,771	155,579
5405 Administration Salaries	246,717	232,749	257,031	24,282	10.43%	237,558	232,229
5405.1 Admin Salaries-Allocate to UC	(23,988)	(23,988)	(25,315)	(1,327)	5.53%	(24,669)	(24,022)
5410 Ambulance Operations Wages	655,134	717,455	801,212	83,757	11.67%	780,687	760,223
5430 Extra Duty/Stipend Pay	40,782	56,208	44,596	(11,612)	-20.66%	44,596	44,596
5460 Other Compensation	-	-	-	-		-	-
5500 Work Comp Insurance	35,942	55,678	54,575	(1,103)	-1.98%	54,575	54,575
Total 5000 Wages and Benefits	1,210,002	1,289,318	1,461,925	172,606	13.39%	1,421,435	1,393,419
6000 Ambulance Operations/ 66000 payroll exp							
6030 Medical Director Fee-non AHUC	37,800	37,800	37,800	-	0.00%	37,800	37,800
6040 Dispatch Services	21,545	21,545	21,871	326	1.51%	21,871	21,871
6050 Misc Reimbursements	-		-	-		-	-
6100 Station/Crew Expenses/LIC & PERMITS	157						
6101 Facility Repair & Maintenance	2,578	9,400	7,500	(1,900)	-20.21%	7,500	7,500
6102 Facility Furniture	-	-	-	-		-	-
5100 Uniforms & Med Tests	2,801	5,000	3,500	(1,500)	-30.00%	3,500	3,500
6110 Supplies, Rental, Cleaning etc	6,057	13,000	7,500	(5,500)	-42.31%	7,500	7,500
6210 Vehicle Repair & Maintenance	22,996	18,000	22,500	4,500	25.00%	22,500	22,500
6240 Vehicle Fuel	22,956	15,000	25,000	10,000	66.67%	25,000	25,000
6410 Radios & Comm Equip	1,222	4,000	3,000	(1,000)	-25.00%	3,000	3,000
6510 Medical Supplies & Equipment	34,668	24,000	30,000	6,000	25.00%	30,000	30,000
6980 Misc. Staff Taining & Development	1,280	6,000	5,000	(1,000)	-16.67%	5,000	5,000
Total 6000 Ambulance Operations	154,060	153,745	163,671	9,926	6.46%	163,671	163,671
6700 Overhead/Administration/ 6971 IGT EXP.	-						

6180 Utilities	11,812	14,000	13,000	(1,000)	-7.14%	13,000	13,000
6188 Telephone	6,073	4,475	6,500	2,025	45.25%	6,500	6,500
6300 Insurance	24,177	17,996	17,300	(696)	-3.87%	17,300	17,300
6714 4420 GEMT - SB523 (QA Fee)	-	7,000	13,525	6,525	93.21%	13,525	13,525
6713 Ambulance Billing	35,265	39,000	39,000	-	0.00%	39,000	39,000
6718 Office Supp/Equip/Software	36	-	-	-	-	-	-
6718.1 Office Supplies	759	5,000	2,500	(2,500)	-50.00%	2,500	2,500
6718.2 Computer Equipment	834	3,000	2,000	(1,000)	-33.33%	2,000	2,000
6718.3 Software	3,895	3,000	3,000	-	0.00%	3,000	3,000
6720 Board Expenses	674	2,500	2,500	-	0.00%	2,500	2,500
6730 Consultants	-	-	-	-	-	-	-
6734 IT	6,138	7,000	7,000	-	0.00%	7,000	7,000
6735 EMS Survey	2,942	3,500	3,000	(500)	-14.29%	3,000	3,000
6737 Financial/Bookkeeping	15,280	3,000	3,000	-	0.00%	3,000	3,000
6738 Legal	597	5,000	5,000	-	0.00%	5,000	5,000
6739 Policy Development	-	-	4,800	-	-	4,800	4,800
6740 Audit	9,100	9,100	9,100	-	0.00%	9,100	9,100
6741 Tax Administration - NBS	10,953	10,430	11,000	570	5.47%	11,000	11,000
6742 Bank/Merchant Fees	1,272	1,200	1,200	-	0.00%	1,200	1,200
6755 Property Tax Administration - Counties	16,948	20,000	17,500	(2,500)	-12.50%	17,500	17,500
6760 Leadership Admin Development	3,286	2,500	1,000	(1,500)	-60.00%	1,000	1,000
6765 Election Costs/Reserve	-	5,000	25,000	20,000	400.00%	25,000	25,000
6770 Dues, Subscriptions, Membership	14,238	10,000	12,000	2,000	20.00%	12,000	12,000
6788 Printing & Reproduction	3,852	10,000	3,000	(7,000)	-70.00%	3,000	3,000
6795 Travel/Transportation	3,038	7,500	4,000	(3,500)	-46.67%	4,000	4,000
6970 Community Dev/Training	22,710	10,000	10,000	-	0.00%	10,000	10,000
Total 6700 Overhead/Administration	193,879	200,201	215,925	10,924	5.46%	215,925	215,925
7000 Urgent Care							
7011 Admin Salaries-Alloc to UC	23,988	23,988	25,315	1,327	5.53%	25,315	25,315
7050 UC Contract	754,738	754,738	800,000	45,262	6.00%	800,000	800,000
Total 7000 Urgent Care	778,726	778,726	825,315	46,589	5.98%	825,315	825,315
8000 Interest Expense							
8005 EMS Interest Expense	2,378	1,500	2,000	500	33.33%	2,000	2,000
Total 8000 Interest Expense	2,378	1,500	2,000	500	33.33%	2,000	2,000
9500 Depreciation Expense	91,202	91,202	93,664	2,462	2.70%	93,664	93,664
999 Prior Period Adjustments	-	-	-	-	-	-	-
Total Expenses	2,430,247	2,514,693	2,762,500	243,008	9.66%	2,722,010	2,693,994
Net Operating Income	(144,901)	(51,960)	1,594	131,853	-253.76%	42,084	70,100
Other Miscellaneous Expense	(1,070)	-	-	-	-	-	-
Net Other Income	-	-	-	-	-	-	-
Net Income	(145,972)	(51,960)	1,594	131,853	-253.76%	42,084	70,100

	BUDGET FY18	BUDGET FY19	BUDGET FY20
EMS Income	1,641,403	1,818,791	1,937,292
EMS Expense	1,651,521	1,735,967	1,937,185
EMS Net	(10,117)	82,824	107
UC Income	643,942	643,942	826,802
UC Expense	778,726	778,726	825,315
UC Net	(134,784)	(134,784)	1,487

BUDGET FY20	BUDGET FY20
1,937,292	1,937,292
1,896,695	1,868,679
40,597	68,613
826,802	826,802
825,315	825,315
1,487	1,487

COAST LIFE SUPPORT DISTRICT

RESOLUTION No: 259

ADOPTION OF PRELIMINARY BUDGET FOR FISCAL YEAR 2020

WHEREAS, Coast Life Support District Board of Directors, Finance Committee and Staff have reviewed the current financial position for the past year, and

WHEREAS, the District has a need to maximize its revenues, including maintaining the benefit assessment special tax rates as approved by the voters for Emergency Medical Services, and

WHEREAS, the District has reviewed the Ambulance billing charges, in order to maximize revenue while maintaining rates consistent with medical cost inflation,

WHEREAS, the District will not require the full assessment as authorized for Urgent Care services in order to fully fund the current program and provide adequate funds for development of the presently envisioned Urgent Care program and any other authorized use, and

WHEREAS, Reserve funding should remain at present levels to support contingencies and capital replacement requirements, and

WHEREAS, Coast Life Support District anticipates Revenues of the following:

Sonoma County	\$ 795,296
Mendocino County	\$1,018,164
Ambulance Billings	\$ 650,000
Miscellaneous	<u>\$ 300,634</u>
Total Budgeted Revenue	\$2,764,094

WHEREAS, the following Expenditures will provide the resources necessary to meet the established objectives for the next Fiscal Year:

Ambulance Operations	\$1,625,596
Administration & Overhead	\$ 215,925
Urgent Care Program	\$ 825,315
Interest & Depreciation	\$ 95,664
Reserve Fund Increase	<u>\$ 1,594</u>
Total Budgeted Expenditures	\$2,764,094

BE IT RESOLVED that the Board of Directors authorize its Officers, Administrator and Staff to make expenditures necessary to operate the Ambulance service and all Authorized programs,

BE IT FURTHER RESOLVED that the Board of Directors authorized the above amounts for the Coast Life Support District's Budget for Fiscal Year 2020.

The above resolution was introduced by Director Schwartz, who moved its adoption, seconded by Director Beaty, and passed and adopted on this 24th day of June 2019 by the following roll call vote:

Directors:	André	Aye	No	Abstain
	Beaty	Aye	No	Abstain
	Bower	Aye	No	Abstain
	Paterson	Aye	No	Abstain
	Schwartz	Aye	No	Abstain
	Tittle	Aye	No	Abstain
	Villagomez	Aye	No	Abstain

Ayes: Noes: Abstain: Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 260**

ADOPTION OF AMBULANCE RATES FOR FISCAL YEAR 2020

WHEREAS, the Coast Life Support District last adjusted the rates at which Ambulance Services are billed in June of 2016, and

WHEREAS, with the passage of AB 2091 Berg, as of January 1, 2007, the District may charge Residents and Taxpayers of the District a Fee for Service Rate less than that of Non-Residents and Non-Taxpayers, and

WHEREAS, the District recognizes the disparity between what a Resident/Taxpayer actually pays for services versus what a Non-Resident/Non-Taxpayer pays, by their parcel tax contribution, and

WHEREAS, as Resident/Taxpayer is defined as either having a mailing address within the District or owning property within the District or both,

BE IT THEREFORE RESOLVED that the rate schedule adopted, effective July 1, 2017 and in effect until changed by resolution, be as follows:

<i>Service</i>	<i>BLS</i>	<i>ALS I</i>	<i>ALS II</i>
Non-Emergency	\$1,381	\$2,726	
Emergency	\$1,887	\$3,258	\$3,814
Night	\$130	\$415	\$415
Mileage (per mile)	\$36	\$36	\$36
Oxygen	\$162	\$162	\$162
EKG		\$227	\$227
Treat & Release	\$250	\$500	
Late Payment Fee	\$25	\$25	\$25

AND BE IT FURTHER RESOLVED, that Resident/Taxpayers will receive a fifty percent reduction of the balance owed after third-party payments, if any, and if that reduced balance is paid in full within sixty days.

AND BE IT FURTHER RESOLVED, that for transport of a Resident/Taxpayer which does not leave the District, the balance owed after third party payments will not exceed fifty percent of the sum of the applicable Treat & Release fee plus mileage charge.

AND BE IT FURTHER RESOLVED, that these charges be reviewed annually and changes included in the Budget for the following year.

The above RESOLUTION was introduced by Director Hughes, who moved for its adoption, seconded by Director Schwartz, and passed on this 24th day of June, 2019,

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

See attached Level of Service definitions applicable to said rates.

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 261**

ADOPTION OF TAX RATES FOR FISCAL YEAR 2020

WHEREAS, in March 2012 the voters of the Coast Life Support District authorized the District Board of Directors to levy a Special Tax of up to \$44 per benefit unit to support Emergency Medical Services, and

WHEREAS, in April 2014, the voters of the District approved a Special Tax assessment of up to \$74 for a developable parcel, and \$148 for a developed parcel, to support Urgent Care, and

WHEREAS, the District's budget for Fiscal Year 2020 requires a Special Tax rate of \$44 per unit of benefit for Emergency Medical Services and \$74.00/\$148.00 Special Tax for developable/developed parcels to support Urgent Care,

BE IT RESOLVED, THEREFORE that the Special Tax rate of \$44 per unit of benefit for Emergency Medical Services, plus \$74.00/\$148.00 per developable/developed parcel for Urgent Care, be assessed accordingly to parcels in the District,

BE IT FURTHER RESOLVED that the Coast Life Support District renews its agreements with the appropriate offices of Mendocino and Sonoma Counties for collections of the assessments through the property tax rolls.

The above RESOLUTION was introduced by Director Schwartz, who moved for its adoption, seconded by Director Beaty and passed on this 24th day of June 2019 by the following roll call vote:

Directors:	André	Aye	No	Abstain
	Beaty	Aye	No	Abstain
	Bower	Aye	No	Abstain
	Paterson	Aye	No	Abstain
	Schwartz	Aye	No	Abstain
	Tittle	Aye	No	Abstain
	Villagomez	Aye	No	Abstain

Ayes: Noes: Abstain: Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 262**

**RESOLUTION OF THE BOARD OF DIRECTORS OF COAST LIFE SUPPORT
DISTRICT, STATE OF CALIFORNIA, ADOPTING THE PROPOSITION 4
APPROPRIATION LIMIT FOR THE FISCAL YEAR 2019-2020**

WHEREAS, each fiscal year a Proposition 4 limit must be established; and

WHEREAS, Proposition 111, Article XIII B, requires the Board of Directors of the Coast Life Support District to choose and adopt a certain method to increase this limit every year; and

WHEREAS, the Coast Life Support District had approved and adopted an Appropriation Limit for Fiscal Year 2018-2019 of \$2,138,261; and

WHEREAS, the Coast Life Support District has chosen the California Per Capita Personal Income and the Sonoma County Population Change Percentage factors in establishing the Proposition 4 limit; and

WHEREAS, the Board of Directors of the Coast Life Support District, now accepts the Sonoma County Treasurer's calculation for the Appropriation Limit to be \$2,211,702, based on sum of the tax income increase and the annual percentage change for the California Per Capita Personal Income which is 3.85% and the local population growth change which is 0.47%,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Coast Life Support District hereby adopts a new Appropriation Limit in the amount of \$2,211,702 for the Fiscal Year 2019-2020,

THE FOREGOING RESOLUTION was introduced by Director Beaty, who moved its adoption, seconded by Director Schwartz, and then adopted by the following vote on the 24th day of June, 2020,

Directors:	André	Aye	No	Abstain
	Beaty	Aye	No	Abstain
	Bower	Aye	No	Abstain
	Paterson	Aye	No	Abstain
	Schwartz	Aye	No	Abstain
	Tittle	Aye	No	Abstain
	Villagomez	Aye	No	Abstain

Ayes: Noes: Abstain: Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and

SO, ORDERED

Naomi Schwartz, Secretary to the Board

APPENDIX 3

BID SHEET

Redwood Coast Medical Services (hereafter referred to as "Applicant") proposes to provide Urgent Care services to the Coast Life Support District (hereafter referred to as "District") in accordance with the terms of the proposal, dated June 30, 2014 and signed by Tom Toedter, CLSD Board President and Diane Agee, RCMS CEO in exchange for the following payment:

Year One:

Six hundred twenty four thousand seven hundred and thirty nine dollars (\$624,739) during the period of July 1, 2014 (or actual starting date) to June 30, 2015. The monthly payment for the contract annual period excluding any extensions shall be: Fifty two thousand and sixty three dollars (\$52,063) per month.

Year Two:

Six hundred twenty four thousand seven hundred and thirty nine dollars (\$624,739) during the period of July 1, 2015 (or actual starting date) to June 30, 2016. The monthly payment for the contract annual period excluding any extensions shall be: Fifty two thousand and sixty three dollars (\$52,063) per month.

Year Three:

Six hundred twenty four thousand seven hundred and thirty nine dollars (\$624,739) during the period of July 1, 2016 (or actual starting date) to June 30, 2017. The monthly payment for the contract annual period excluding any extensions shall be: Fifty two thousand and sixty three dollars (\$52,063) per month.

Year Four:

Seven hundred fifty four thousand seven hundred and thirty nine dollars (\$754,739) during the period of July 1, 2017 (or actual starting date) to June 30, 2018. The monthly payment for the contract annual period excluding any extensions shall be: Sixty two thousand eight hundred ninety five dollars (\$62,895) per month.

Year Five:

Seven hundred fifty four thousand seven hundred and thirty nine dollars (\$754,739) during the period of July 1, 2018 (or actual starting date) to June 30, 2019. The monthly payment for the contract annual period excluding any extensions shall be: Sixty two thousand eight hundred ninety five dollars (\$62,895) per month.

An extension will be granted if the District and the Provider mutually agree on an extension. The District may award up to two contract extensions of up to two years each, under all of the same terms and conditions of the original.

Year Six: Option #1, first year of optional two year extension

Eight hundred thousand dollars (\$800,000) during the period of July 1, 2019 (or actual starting date) to June 30, 2020. The monthly payment for the contract annual period excluding any extensions shall be: Sixty six thousand, six hundred and sixty six dollars (\$66,666) per month.

June 2019: Appendix 3 Bid Sheet amended to document that RCMS will leverage the option described herein, for a two-year extension of the contract with Coast Life Support District to provide Urgent Care Medical Services.

Year Seven: Option #1, second year of optional two year extension

_____ TBD _____ dollars (\$) during the period of July 1, 2020 (or actual starting date) to June 30, 2021. The monthly payment for the contract annual period excluding any extensions shall be: _____ dollars (\$ _____) per month.

Year Eight: Option #2, first year of optional two year extension

_____ dollars (\$) during the period of July 1, 2021 (or actual starting date) to June 30, 2022. The monthly payment for the contract annual period excluding any extensions shall be: _____ dollars (\$ _____) per month.

Year Nine: Option #2, second year of optional two year extension

_____ dollars (\$) during the period of July 1, 2022 (or actual starting date) to June 30, 2023. The monthly payment for the contract annual period excluding any extensions shall be: _____ dollars (\$ _____) per month.

In submitting this proposal/offer, Applicant hereby affirms its full understanding of all terms set forth in the Request for Proposals (RFP) issued by District on December 18, 2014. Further, applicant certifies the completeness and accuracy of all information contained in the applicant's response to the RFP and supplied to District during the bidding process. Applicant's proposal constitutes a firm and binding offer by Applicant to perform the services as stated during the period between July 1, 2014 and June 30, 2019, unless other dates are agreed to in the Agreement.

This amended document constitutes a firm and binding offer by Applicant to perform the services as stated during the period between July 1, 2019 and June 30, 2021.

Applicant further affirms that Applicant will meet or exceed bidding specifications unless exceptions have been specifically noted in the proposal.

Bidding Organization

BY: _____
Signature of Authorized Representative

Name (Typed or Printed)

Title

Date

June 2019: Appendix 3 Bid Sheet amended to document that RCMS will leverage the option described herein, for a two-year extension of the contract with Coast Life Support District to provide Urgent Care Medical Services.

CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
FY18													
JUNE '18	54	\$ 192,499	\$ 103,831	\$ 61,697	\$ 3,130	\$ 23,859	\$ 52,759	\$ 9,307	\$ 43,452	\$ -	\$ -	\$ 23	\$ 428,768
FY19													
JULY '18	70	\$ 281,184	\$ 174,532	\$ 49,415	\$ 5,255	\$ 51,982	\$ 37,431	\$ -	\$ 37,431	\$ 31,334	\$ 3,317	\$ -	\$ 408,669
AUG '18	80	\$ 314,797	\$ 126,949	\$ 92,536	\$ 3,430	\$ 91,883	\$ 51,142	\$ -	\$ 51,142	\$ -	\$ -	\$ -	\$ 449,415
SEPT '18	52	\$ 194,431	\$ 86,754	\$ 53,314	\$ 9,730	\$ 44,632	\$ 52,021	\$ -	\$ 52,021	\$ -	\$ -	\$ -	\$ 442,027
OCT '18	67	\$ 248,217	\$ 116,334	\$ 55,281	\$ 11,288	\$ 65,314	\$ 70,941	\$ -	\$ 70,941	\$ -	\$ -	\$ -	\$ 436,400
NOV '18	58	\$ 208,046	\$ 95,675	\$ 68,631	\$ 6,318	\$ 37,423	\$ 48,605	\$ -	\$ 48,605	\$ -	\$ 3	\$ 0	\$ 425,215
DEC '18	68	\$ 223,719	\$ 67,435	\$ 61,071	\$ -	\$ 95,212	\$ 48,587	\$ -	\$ 48,587	\$ -	\$ -	\$ 2,638	\$ 474,478
JAN '19	50	\$ 199,104	\$ 110,645	\$ 48,835	\$ 2,685	\$ 36,940	\$ 48,119	\$ 7,077	\$ 41,042	\$ -	\$ -	\$ 7	\$ 470,383
FEB '19	61	\$ 233,790	\$ 94,248	\$ 63,149	\$ 9,264	\$ 67,129	\$ 47,592		\$ 47,592	\$ 34,163	\$ 233	\$ -	\$ 455,524
MARCH '19	75	\$ 297,252	\$ 172,524	\$ 32,088	\$ 964	\$ 91,676	\$ 39,210		\$ 39,210	\$ 38,101	\$ 5,024	\$ -	\$ 464,867
APRIL '19	54	\$ 196,917	\$ 143,715	\$ 18,395	\$ 3,144	\$ 31,662	\$ 71,037	\$ 1,091	\$ 69,947	\$ -	\$ 250	\$ 65	\$ 426,397
MAY '19	56	\$ 215,716	\$ 74,460	\$ 50,320	\$ 967	\$ 89,969	\$ 67,379	\$ -	\$ 67,379	\$ 26,680	\$ 1,948	\$ 500	\$ 420,858

MAY '18	58	\$ 204,220	\$ 80,596	\$ 51,439	\$ (1,495)	\$ 73,681	\$ 55,203	\$ -	\$ 55,203	\$ 56,045	\$ 1,250	\$ -	\$ 448,338
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FY To Date	691	\$ 2,613,173	\$ 1,263,271	\$ 593,034	\$ 53,045	\$ 703,822	\$ 582,063	\$ 8,167	\$ 573,896	\$ 130,277	\$ 10,774	\$ 3,210
Last 12 Months	745	\$ 2,805,672	\$ 1,367,102	\$ 654,732	\$ 56,175	\$ 727,681	\$ 634,822	\$ 17,474	\$ 617,348	\$ 130,277	\$ 10,774	\$ 3,233

Monthly Average FY To Date	63	\$ 237,561.16	\$ 114,842.80	\$ 53,912.22	\$ 4,822.30	\$ 63,983.85	\$ 52,914.85	\$ 742.48	\$ 52,172.37	\$ 11,843.39	\$ 979.48	\$ 291.80
Monthly Average Last 12 Months	62	\$ 233,806.02	\$ 113,925	\$ 54,561	\$ 4,681	\$ 60,640	\$ 52,902	\$ 1,456	\$ 51,446	\$ 10,856	\$ 898	\$ 269

AGING							
Month	Current	31-60	61-90	91-120	121-180	180+	Balance
MAY	\$ 98,822.46	\$ 45,117.51	\$ 43,304.47	\$ 34,310.28	\$ 59,784.42	\$ 139,518.52	\$ 420,857.66

CMS TRANSPORTS ON -	
TOTAL	\$ 26,516

as of MAY' 19

Coast Life Support District

Profit & Loss Budget Overview FY19

July 2018 through May 2019

	Jul '18 - May 19	Budget	\$ Over Budget	% of Budget
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes	1,640,487.18	1,464,084.42	176,402.76	112.0%
4100 · Interest Revenue	126.01	0.00	126.01	100.0%
4200 · Ambulance Revenue	682,665.90	595,833.33	86,832.57	114.6% ¹
4400 · Miscellaneous Revenue	43,245.90	29,837.50	13,408.40	144.9% ²
4410 · Intergovernmental Transport(IGT)	0.00	119,166.67	-119,166.67	0.0%
4420 · Ground Emerg Med Transport	18,143.34	22,916.67	-4,773.33	79.2%
4421 · GEMT QAF Income	0.00	25,666.67	-25,666.67	0.0%
Total Revenue	2,384,668.33	2,257,505.26	127,163.07	105.6%
Expense				
5000 · Wages and Benefits	1,141,563.16	1,191,256.93	-49,693.77	95.8% ³
6000 · Ambulance Operations	145,359.11	141,771.34	3,587.77	102.5%
66000 · Payroll Expenses	0.00			
6700 · Overhead/Administration	187,536.18	183,517.58	4,018.60	102.2%
6971 · IGT	0.00	0.00	0.00	0.0%
7000 · Urgent Care	713,848.87	713,832.17	16.70	100.0%
8000 · Interest Expense	1,901.02	4,125.00	-2,223.98	46.1%
9000 · Other Expenses	0.00			
9500 · Depreciation Expense	83,601.84	83,601.84	0.00	100.0%
9999 · Prior Period Adjustment	0.00	0.00	0.00	0.0%
Total Expense	2,273,810.18	2,318,104.86	-44,294.68	98.1%
Net Ordinary Operating Surplus	110,858.15	-60,599.60	171,457.75	-182.9%
Net Revenue	110,858.15	-60,599.60 ⁴	171,457.75	-182.9%

1. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)

2. FY19 Tourist Mitigation Funds.

3. Ambulance Op Wages show an decrease at this time due to when payperiods hit the P&L. Budgeted number split evenly over 12 months.

4. \$10,833 x 11 months = \$119,163 for Urgent Care increase and covered by UC reserves.

Coast Life Support District

Profit & Loss Budget Overview FY19

July 2018 through May 2019

	Jul '18 - May 19	Budget	\$ Over Budget	% of Budget
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes				
4001 · Mendocino County Taxes				
4004 · Mendocino Ambulance Tax	482,501.53	437,858.67	44,642.86	110.2%
4009 · Mendocino Urgent Care Tax	332,740.27	309,766.42	22,973.85	107.4%
4010 · Mendocino Ad Valorem Tax	106,728.94	92,063.58	14,665.36	115.9%
Total 4001 · Mendocino County Taxes	921,970.74	839,688.67	82,282.07	109.8%
4002 · Sonoma County Taxes				
4024 · Sonoma Ambulance Tax	395,585.01	343,882.00	51,703.01	115.0%
4029 · Sonoma Urgent Care Tax	322,931.43	280,513.75	42,417.68	115.1%
Total 4002 · Sonoma County Taxes	718,516.44	624,395.75	94,120.69	115.1%
Total 4000 · CLSD Special Taxes	1,640,487.18	1,464,084.42	176,402.76	112.0%
4100 · Interest Revenue	126.01	0.00	126.01	100.0%
4200 · Ambulance Revenue				
4201 · Amb Transport Billings	682,665.90	595,833.33	86,832.57	114.6%
4228 · Writedowns-District Res. Disc.	0.00	0.00	0.00	0.0%
Total 4200 · Ambulance Revenue	682,665.90	595,833.33	86,832.57	114.6% ¹
4400 · Miscellaneous Revenue	43,245.90	29,837.50	13,408.40	144.9% ²
4410 · Intergovernmental Transport(IGT)	0.00	119,166.67	-119,166.67	0.0%
4420 · Ground Emerg Med Transport	18,143.34	22,916.67	-4,773.33	79.2%
4421 · GEMT QAF Income	0.00	25,666.67	-25,666.67	0.0%
Total Revenue	2,384,668.33	2,257,505.26	127,163.07	105.6%
Expenses				
5000 · Wages and Benefits				
5200 · Health Insurance	103,811.57	110,000.00	-6,188.43	94.4%
5300 · Payroll Taxes Emplr Costs	32,119.07	33,328.17	-1,209.10	96.4%
5350 · PERS Employer Costs	101,881.94	97,953.17	3,928.77	104.0%
5405 · Administration Salaries				
5405.1 · Admin Salaries-Alloc/UC	-21,989.00	-21,989.00	0.00	100.0%
5405 · Administration Salaries - Other	227,070.29	213,353.25	13,717.04	106.4%
Total 5405 · Administration Salaries	205,081.29	191,364.25	13,717.04	107.2%
5410 · Ambulance Operations Wages	611,184.87	657,666.17	-46,481.30	92.9% ³
5430 · Extra Duty/Stipend Pay/DA	38,063.62	51,524.00	-13,460.38	73.9%
5500 · Work Comp Insurance	49,420.80	49,421.17	-0.37	100.0%
Total 5000 · Wages and Benefits	1,141,563.16	1,191,256.93	-49,693.77	95.8%
6000 · Ambulance Operations				
6030 · Med. Director Fee-non AHUC	34,650.00	34,650.00	0.00	100.0%
6040 · Dispatch Services	20,157.72	20,588.00	-430.28	97.9%
6050 · Misc Reimbursements	520.00	0.00	520.00	100.0%
6100 · Station/Crew Expenses				
5100 · Uniforms & Med Tests	2,766.66	4,583.33	-1,816.67	60.4%
6101 · Facility Repair & Maintenance	2,251.29	8,616.67	-6,365.38	26.1%
6102 · Facility Furniture	592.95	0.00	592.95	100.0%
6110 · Supps, Rental, Clean. etc	5,037.06	11,916.67	-6,879.61	42.3%
6210 · Veh. Repair & Maintenance	20,909.25	16,500.00	4,409.25	126.7%
6240 · Vehicle Fuel	21,331.52	13,750.00	7,581.52	155.1%
6410 · Radios & Comm Equip				
6410.1 · ATT Tower Lease	687.50			
6410 · Radios & Comm Equip - Other	291.56	3,666.67	-3,375.11	8.0%
Total 6410 · Radios & Comm Equip	979.06	3,666.67	-2,687.61	26.7%
6510 · Medical Supplies & Equip	33,915.45	22,000.00	11,915.45	154.2% ⁴
Total 6100 · Station/Crew Expenses	87,783.24	81,033.34	6,749.90	108.3%

Coast Life Support District

Profit & Loss Budget Overview FY19

July 2018 through May 2019

	Jul '18 - May 19	Budget	\$ Over Budget	% of Budget
6980 · Misc. Employee Train. Exps	2,248.15	5,500.00	-3,251.85	40.9%
Total 6000 · Ambulance Operations	145,359.11	141,771.34	3,587.77	102.5%
66000 · Payroll Expenses	0.00			
6700 · Overhead/Administration				
6180 · Utilities	11,756.97	12,833.33	-1,076.36	91.6%
6188 · Telephone	5,763.53	4,102.08	1,661.45	140.5%
6300 · Insurance	16,821.31	16,496.33	324.98	102.0%
6713 · Ambulance Billing	32,998.15	35,750.00	-2,751.85	92.3%
6714 · GEMT QAF Expense	6,711.18	6,416.67	294.51	104.6%
6718 · Office Supp/Equip/Software				
6718.1 · Office Supplies	1,939.07	4,583.33	-2,644.26	42.3%
6718.2 · Computer Equipment	626.41	2,750.00	-2,123.59	22.8%
6718.3 · Software	2,522.99	2,750.00	-227.01	91.7%
6718 · Office Supp/Equip/Software - Other	0.00	0.00	0.00	0.0%
Total 6718 · Office Supp/Equip/Software	5,088.47	10,083.33	-4,994.86	50.5%
6720 · Board Expenses	559.51	2,291.67	-1,732.16	24.4%
6730 · Consultants				
6734 · IT	5,631.42	6,416.67	-785.25	87.8%
6735 · EMS Survey	5,082.05	3,208.33	1,873.72	158.4%
6737 · Financial/Bookkeeping	11,460.26	2,750.00	8,710.26	416.7% ⁵
6738 · Legal	832.00	4,583.33	-3,751.33	18.2%
6740 · Audit	9,100.00	8,341.67	758.33	109.1%
6741 · Tax Administration - NBS	10,058.81	9,560.83	497.98	105.2%
Total 6730 · Consultants	42,164.54	34,860.83	7,303.71	121.0%
6742 · Bank/Merchant Fees	1,187.79	1,100.00	87.79	108.0%
6755 · Property Tax Admin	18,881.92	18,333.33	548.59	103.0%
6760 · Education/Professional Dev	1,390.50	2,291.67	-901.17	60.7%
6765 · Election Costs/Reserve	5,086.25	4,583.33	502.92	111.0%
6770 · Dues, Subscrip, Membership	10,253.76	9,166.67	1,087.09	111.9%
6788 · Printing & Reproduction	3,415.03	9,166.67	-5,751.64	37.3%
6795 · Travel/Transportation	3,072.49	6,875.00	-3,802.51	44.7%
6970 · Community Dev/Training	22,384.78	9,166.67	13,218.11	244.2% ⁶
Total 6700 · Overhead/Administration	187,536.18	183,517.58	4,018.60	102.2%
6971 · IGT	0.00	0.00	0.00	0.0%
7000 · Urgent Care				
7011 · Admin Salaries-Alloc to UC	21,989.00	21,989.00	0.00	100.0%
7050 · UC Contract	691,859.87	691,843.17	16.70	100.0%
Total 7000 · Urgent Care	713,848.87	713,832.17	16.70	100.0%
8000 · Interest Expense				
8005 · EMS Interest Expense	0.00	1,375.00	-1,375.00	0.0%
8000 · Interest Expense - Other	1,901.02	2,750.00	-848.98	69.1%
Total 8000 · Interest Expense	1,901.02	4,125.00	-2,223.98	46.1%
9000 · Other Expenses	0.00			
9500 · Depreciation Expense	83,601.84	83,601.84	0.00	100.0%
9999 · Prior Period Adjustment	0.00	0.00	0.00	0.0%
Total Expense	2,273,810.18	2,318,104.86	-44,294.68	98.1%
Net Ordinary Operating Surplus	110,858.15	-60,599.60	171,457.75	-182.9%
Net Revenue	110,858.15	-60,599.60⁷	171,457.75	-182.9%

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Accrual Basis

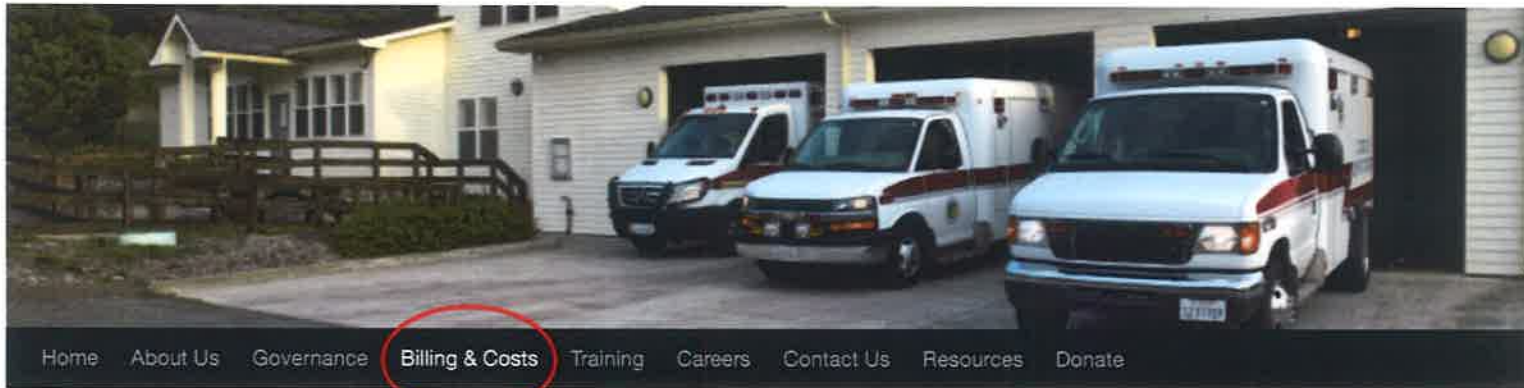
Coast Life Support District
Profit & Loss Budget Overview FY19
July 2018 through May 2019

1. NET BILLING: *Ref Wltman YTD Report (acc 4220 + Column F minus H/K/L)
2. FY19 Tourist Mitigation Funds.
3. Ambulance Op Wages show an decrease at this time due to when payperiods hit the P&L. Budgeted number split evenly over 12 months.
4. Higher volume of medical supplies needed than budgeted.
5. Transition training to new financial/bookkeeper
6. Draw down funds from Tourist Mitigation funds for CPR training
7. $\$10,833 \times 11 \text{ months} = \$119,163$ for Urgent Care increase and covered by UC reserves.



COAST LIFE SUPPORT DISTRICT

Ambulance & collaborative healthcare services for southern Mendocino and northern Sonoma County coastal communities



Billing & Costs

Costs associated with Emergency Medical Services (EMS) are complicated. Emergency medical technicians, paramedics, 911-dispatch, hospital emergency rooms, medical/nurse advice hotlines, urgent care providers, and primary care doctors are not privy to specific EMS costs nor are they allowed to discuss costs for services with patients.

Please note that a patient's wellbeing is the only concern to our medical personnel in emergency situations. Certified emergency medical technicians and paramedics will assess patients in the field, discuss options, and determine the most appropriate treatment interventions based on protocols established by our Local Emergency Medical Services Agency.

Patient Bills

Coast Life Support District (CLSD) will bill patients for services received through [Wittman Enterprises, Inc.](#), a specialized ambulance billing company. Costs to a patient depend on many factors such as:

- Advanced Life Support (ALS) vs. Basic Life Support (BLS) services
- Complexity/severity of medical conditions
- Medications and equipment required for medical stabilization (i.e., oxygen, EKG,

Search

What's New?

[Measure J Special Tax Update](#)

Upcoming Meetings

CLSD Board:

Monday June 24, 2019

4:00 p.m.

[Bill Platt Training Center](#)

Finance Committee:

Wednesday June 19, 2019

9:00 a.m.

[Bill Platt Training Center](#)

Meeting Packets

- [June 2019 Finance Committee Packet](#)
- [May 2019 Board Packet](#)

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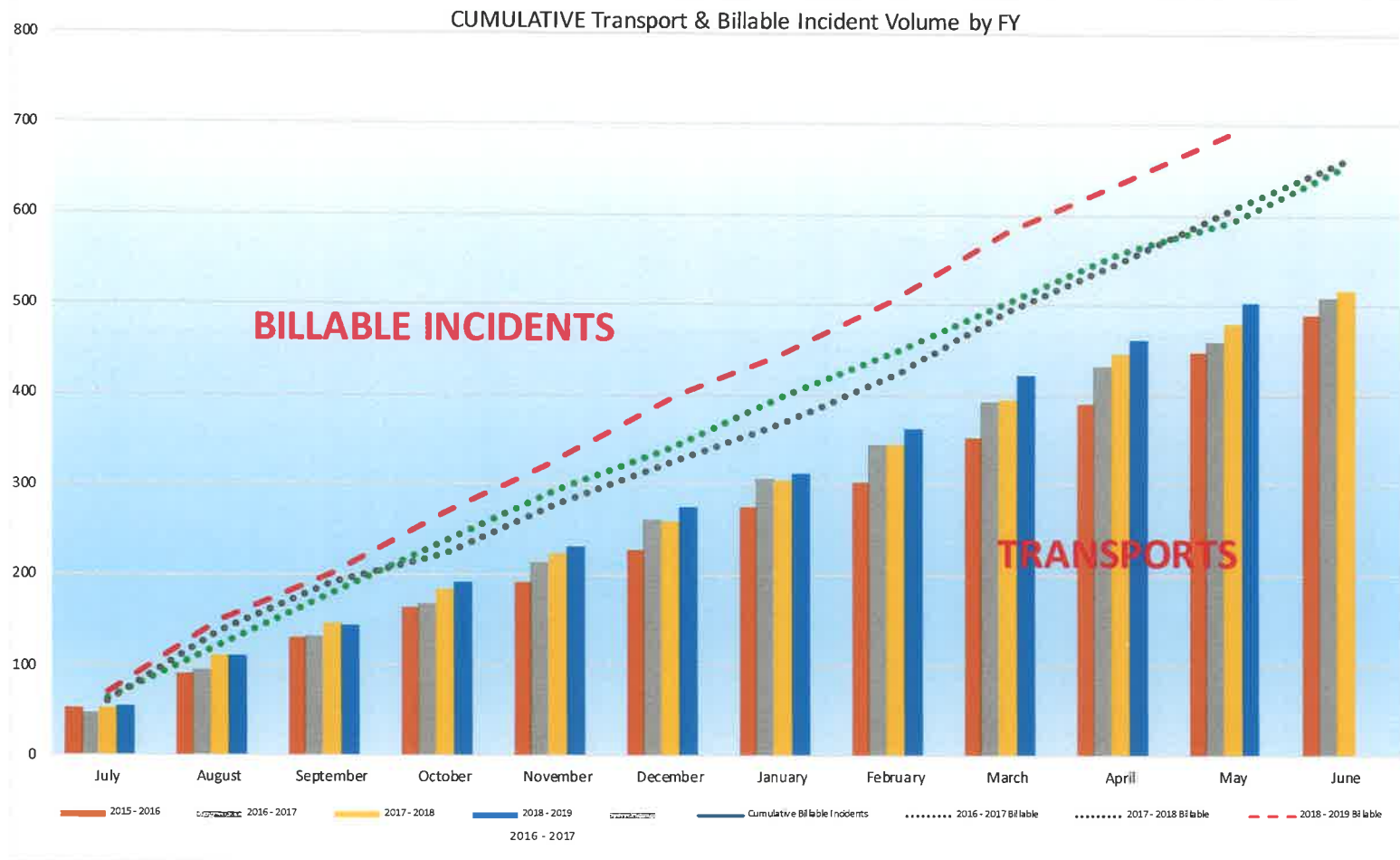
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BOD June 2019 Agenda Packet 22 of 28

CUMULATIVE AMBULANCE DATA

Cumulative Transports	July	August	September	October	November	December	January	February	March	April	May	June
2015 - 2016	52	91	130	164	192	227	274	303	352	390	447	489
2016 - 2017	47	94	131	168	213	261	306	343	391	431	459	508
2017 - 2018	52	109	145	184	223	259	304	343	393	444	479	516
2018 - 2019	55	110	143	192	231	275	313	362	422	460	502	

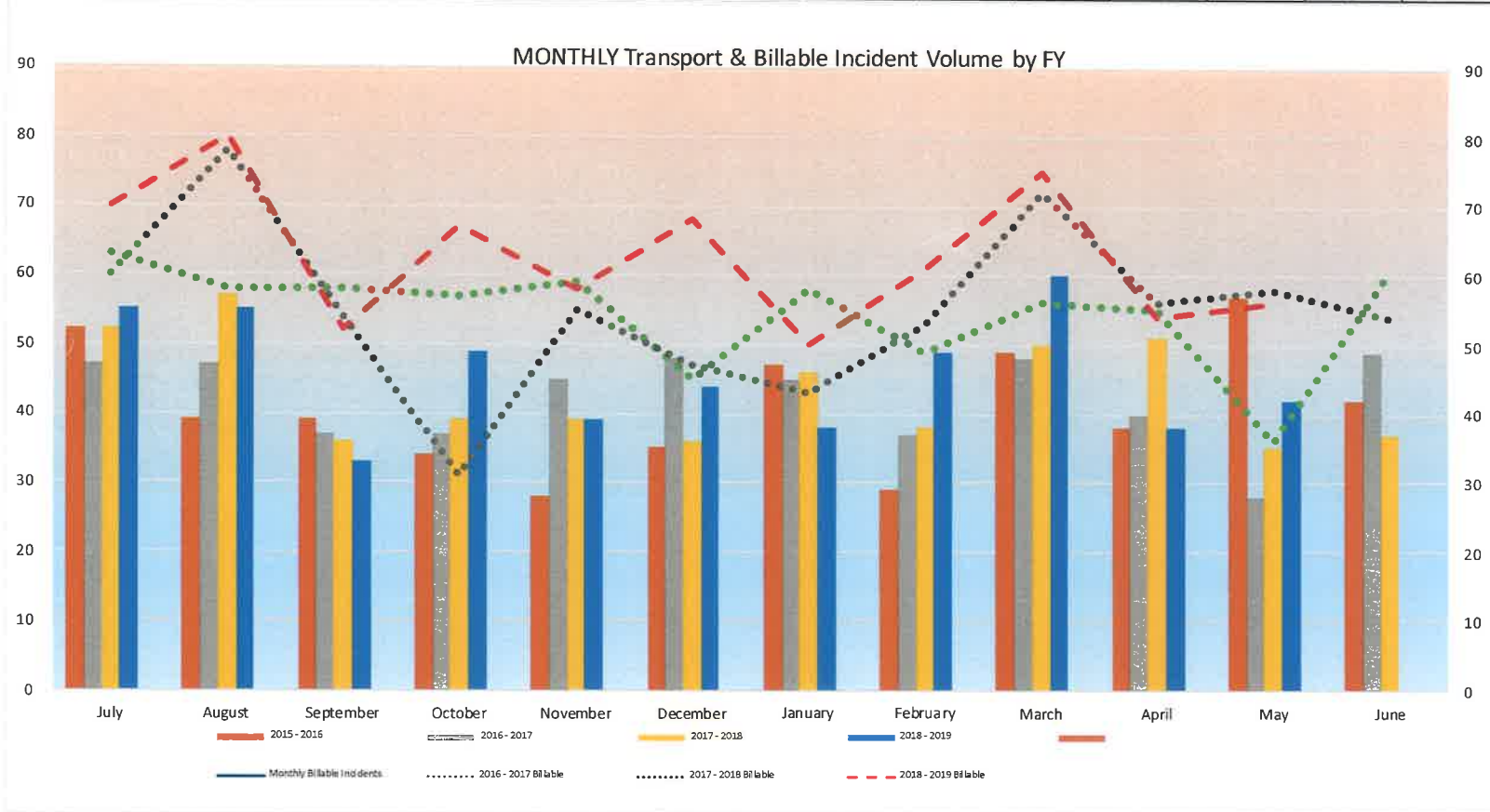
Cumulative Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017 Billable	63	121	179	236	295	340	398	447	503	558	594	655
2017 - 2018 Billable	60	138	192	223	278	325	368	421	493	549	607	661
2018 - 2019 Billable	70	150	202	269	327	395	445	506	581	635	691	



MONTHLY AMBULANCE DATA

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2015 - 2016	52	39	39	34	28	35	47	29	49	38	57	42
2016 - 2017	47	47	37	37	45	48	45	37	48	40	28	49
2017 - 2018	52	57	36	39	39	36	46	38	50	51	35	37
2018 - 2019	55	55	33	49	39	44	38	49	60	38	42	

Monthly Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017 Billable	63	58	58	57	59	45	58	49	56	55	36	61
2017 - 2018 Billable	60	78	54	31	55	47	43	53	72	56	58	54
2018 - 2019 Billable	70	80	52	67	58	68	50	61	75	54	56	





M-120: 1st Out - PM + EMT = ALS
M-122: 2nd Out - PM + EMT = ALS
B-121: Back up - EMT + EMT = BLS

2nd-Out Paramedic Tracking

2019	# of Shifts M-122 Staffed	Shift	Total M122 Incidents	Dispatched	Cancelled	AMA / RAS	Transports	Billed as ALS	Billed as BLS	Total billable	Notes
MAY	29	9:00 A - 9:00 P	15	13	6	3	4	4	2	7	(2) shifts no M-122 but B-121 not dispatched
	19	9:00 P - 9:00 A		2	1	0	1	1	0		
JUN		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
JUL		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
AUG		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
SEP		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
OCT		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
NOV		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
DEC		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
2020											
JAN		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
FEB		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
MAR		9:00 A - 9:00 P									
		9:00 P - 9:00 A									
APR		9:00 A - 9:00 P									
		9:00 P - 9:00 A									

CLSD RUN DATA for the PRECEEDING 12 MONTHS

ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH MOST CURRENT ON TOP	A/O		PCR		ALS		ALS>BLS		BLS		BLS>ALS		TOTAL		LANDING		DRY RUN		T&R		TO RCMS				FROM RCMS			
	AUTHORIZED ORDER DISPATCHED		PATIENT CARE RECORD		ADVANCED LIFE SUPPORT				BASIC LIFE SUPPORT				TRANSPORTS		 CANCELLED ON ROUTE						ALS		BLS		ALS		BLS	
	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
19-May	87	76	58	54	41	32	1	1	1	3	0	0	42	35	5	5	19	20	14	19	4	3	0	0	10	8	0	1
19-Apr	78	108	53	79	31	49	1	1	7	13	1	3	38	62	5	8	20	27	15	17	1	7	2	0	8	10	3	8
19-Mar	108	97	79	70	49	37	1	1	13	13	3	1	62	50	8	10	27	25	17	20	7	0	0	2	10	10	8	3
19-Feb	82	63	63	53	35	31	0	2	14	7	2	2	49	38	6	6	20	7	13	14	4	2	1	1	10	4	6	4
19-Jan	71	80	47	59	27	36	4	2	11	10	0	2	38	46	4	2	17	16	9	13	2	7	1	0	5	8	7	7
18-Dec	100	67	62	53	29	28	2	1	15	8	2	0	44	36	4	5	29	17	18	11	2	5	1	2	10	5	6	3
18-Nov	89	90	54	61	31	31	3	0	7	18	1	1	38	49	4	5	20	29	16	12	1	3	1	1	5	9	1	12
18-Oct	99	81	64	54	38	23	4	2	11	16	2	0	49	39	10	4	19	21	15	15	1	2	1	1	15	2	6	9
18-Sep	74	60	54	48	30	28	2	1	3	6	1	1	33	34	6	5	18	12	17	14	1	2	0	0	8	8	1	4
18-Aug	110	121	73	77	46	42	1	3	9	15	1	2	55	57	6	3	26	38	18	22	3	7	0	2	14	7	4	6
18-Jul	105	98	70	62	47	37	3	4	8	15	1	1	55	52	5	9	26	31	15	15	4	4	0	0	7	8	5	7
18-Jun	78	99	52	61	33	33	1	4	4	16	2	2	37	49	8	7	26	28	15	15	4	2	0	1	3	6	1	10
	1081	1040	729	731	437	407	23	22	103	140	16	15	540	547	71	69	267	271	182	187	34	44	7	10	105	85	48	74
	A/O		PCR		ALS		ALS>BLS		BLS		BLS>ALS		TOTAL		LZ		DRY RUN		T&R		TO RCMS				FROM RCMS			

District Administrator and Operations Manager Report June 2019

District Administrator:

- Sonoma County Ambulance Ordinance Process continues: There is a new level of cooperation of all parties (EMS First Responders, Private Providers, Coastal Valleys EMS Agency, County Counsel, etc.). We expect to have a completed draft of the ordinance by the end of September, have a comment period of 60-days, and finalized by the end of 2019. This timeline meets the request by the So Co Board of Supervisors.
- Schwab Investment account opened. Per policy, we are investing in Treasuries earning approximately 2.4% interest.
- GEMT FY16 additional funds of \$10,450 received adjusting for the transports that were covered under the Affordable Care Act.
- GEMT – Quality Assurance Fee: The Add-on rate has been revised upward for reimbursement in FY18. We will receive a new net of \$32,757 (previous reported as \$16,221).
- See attached story (submitted to the ICO) regarding the 2019 Sonoma County Paramedic Association Survivor Reunion. CLSD Paramedic Jeff Finck and EMT Ron Miles were honored (as well as all of the first responders and hospital staff) associated with Survivor Kevin McCullough. CLSD Medical Officer Tuck Bierbaum, MD was the attending ER physician that resuscitated Kevin upon arrival in the ER.
- Participated in the interview panel for the replacement of the RCMS CEO position. Doric Jemison-Ball was later appointed by the RCMS Board of Directors on June 11th.
- The CLSD winter 2019 EMT class completed the coursework on Saturday June 8th. Thank you to instructor Anthony Macedo. All 14 students graduated. They will now be able to sit or the National EMT Registry exam. When asked, about 2/3's of the class indicated they plan to sit for the exam. Thank you to all the First Responders, volunteers and CLSD Board members who participated with the clinical skills exam and/or were mock-patients.
- Submitted a Letter of Support on behalf of Timbercove Fire Protection District in their 10-year pursuit of the installation of cell tower. The project is nearing approval. This will improve cell reception through the area and aid in First Responder communication and connecting the base-hospital.
- Ballot Measure Analysis workgroup has re-convened.
- Communication Committee has begun working on a variety of tasks. Just posted a new "Billing and Costs" tab on the CLSD website.

Operations Manager:

Deployment / Staffing

- ALS (M-120) staffed 100%

- Second out paramedic staffed all but 2 days in May and continues heavy in June. This will be consistent in FY 20.
- Paramedic Hans Petersen who upgraded to paramedic is fully engaged in a dual medic role with CLSD and is also getting good shifts at Fort Bragg ambulance with good feedback.
- One PT/EMT went on long term disability. Not work related.

Facilities

- No major issues repairs pending. Good shape heading into FY20.
- Finished some final touches on the training room remodel. New back cabinets.
- 90% of downstairs crew quarters remodel completed. Final touches completing this week.
- June into July will be outside landscape and building maintenance.

Vehicles/Equipment

- Vehicles are current with no major repairs pending. As mentioned last month we had some expensive repairs in the last quarter of FY 19. Final invoices are being processed.
- Fourth power gurney due to be shipped any day (tourist grant).
- All equipment and maintenance in good working order.

Community events / Training

- Jeff Finck and Ron Miles were honored during EMS week for their life saving actions related to a patient on the golf course. Jeff Finck attended with David Caley. Ron Miles was unable to attend
- EMT class had skills finals on June 8th. Fourteen students graduated.
- We are scheduling Sea Ranch employees for CPR and First aid. Big group over 3 days.
- Coastal Seniors staff were instructed in CPR and first aid. Approximately 15 staff completed. Per Nancy Gastongauy, Executive Director, "Della and Evan were both wonderful, we had a large group and the feedback was all very positive. In addition, Goldie pointed me to some great resources to help with needs that came to light during the training".
- May was VFD BBQ month and EMS appreciation. Crew thankful for the gift cards.
- More training equipment on order with the tourist grant. We have used our computerized CPR manikins. Working great with much improved instruction