

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

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AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

38901 Ocean Drive, Gualala, CA 95445 – Bill Platt Training Room

>>> **2 PM, Dec 10th, 2018** <<<

**RE: the Thanksgiving and Christmas Holidays – this is a joint Finance Committee and Board of Directors Meeting
(As such, there will not be a 3rd Wed Finance Committee meeting nor a 4th Monday BOD Meeting in December)**

1. Call to Order Beaty
2. Swearing in of new Board Directors: Beaty / Schwartz
 - Newly elected: Annan Paterson
 - Re-elected: Julie Bower
 - Re-elected: Crystal Villagomez
3. Selection of a new Board President and Board Treasurer Caley
4. Adoption of the agenda Beaty
5. Minutes Approval: Beaty
 - Finance Committee meeting Oct 17th
 - Board of Directors meeting Oct 22nd
6. Privilege of the floor Directors & District Administrator
 - a. Appreciation for outgoing Board President Richard Hughes
 - b. Introduction of Deborah Housen – new Bookkeeper/Executive Assistant Caley
7. New Business Caley
 - a. Resolution 258 – Adopting the Prop 4 Appropriation Limit for FY19
8. Old Business Beaty
 - a. Board goals – review
9. Reports: Beaty
 - a. Finance: YTD Caley
 - i. Wittman ambulance revenue – YTD Caley
 - ii. Expenses Caley
 - iii. Intergovernmental Transfer (IGT) update Caley
 - iv. Ground Emergency Medical Transport (GEMT) updates Caley
 - b. Communication Committee Bower/André
 - c. MHA update Tittle
10. DA / Ops report Caley
 - a. Ambulance run data
 - b. DA / Ops Summary Report – read in advance and will have Q & A
 - c. Board Holiday dinner for the crew
11. **NEXT MEETINGS:** Scheduled Board of Director meetings are held routinely on the 4th Monday of the month at 4:00 PM at the CLSD Bill Platt Training Center unless otherwise noted. Upcoming meetings are:

2019

January 28th, 4 PM

February 25th, 4 PM

March 25th, 4 PM

12. Adjourn



Finance Committee

Minutes of Meeting Oct 17th, 2018 at 9:00 a.m. – Bill Platt Training Center

(NOTE: the Sep 19th – Meeting was cancelled due to the lack of a quorum.)

1. **Call to Order:** The meeting was called to order at 9 AM by CLSD Treasurer Geoffrey Beaty. Also present: Director Schwartz and RMCS Treasurer Doric Jemison-Ball. Also present: Ex officio District Administrator David Caley, Ops Manager Evan Dilks, and Executive Assistant Robin Bean. Excused absence Director Hughes.
2. **Agenda Approval:** Director Schwartz moved to adopt the agenda and seconded by Director Beaty. All ayes.
3. **Meeting Minutes Approval:** Director Schwartz moved to approve the Aug 15th FC meeting minutes, and was seconded by Director Beaty. All ayes.
4. **Wittman (YTD) month-end report:**
 - a. **Aug gross charges** \$341,797 (record high). Actual net receipts received in August \$51,142. There were 80 (record high) billable incidents.
 - **A/R Balance** in Aug is \$449,415 (reflective of high gross charges).
 - b. **Sep gross charges** \$194,431. Actual net receipts received for September \$52,021. There were 52 billable incidents.
 - **A/R Balance** in Sep is \$442,027.
 - E. A. Bean continues to monitor and work with Wittman to reduce the aging claims.
5. **Expenses YTD:** continue to be within budget.
 - **P&L Report:** Reviewed and discussed
6. **Cash Flow:**
 - **FY17/18 Cash flow and projection** as expected.
7. **Ambulance dispatch and transport data YTD:**
 - (55) transports in Aug
 - (33) in Sep.
8. **FY19 Budget:**
 - **RCMS & Urgent Care Contract:** RCMS interim CEO Gary Collins provided a formal letter leveraging their option in the existing Urgent Care contract for a two-year extension to continue providing UC services. The original contract initiated in July 2014 was for five years and will be ending Jun 2019.
 - **Resolution 257: Adoption of the Final Budget for FY19.** The FC reviewed the final budget. CLSD learned that Intergovernmental Funding (IGT) was not going away as previously informed and was inserted back into the budget. Wages also increased to bolster the 2nd- Out Paramedic program between the hours of 0900-2100 (9:00 PM) with the expectations paramedic coverage will increase to nearly 100% during those hours in Q3 and Q4 of FY19. And CLSD has become an authorized EMT Program with Coastal Valleys EMS Agency. CLSD is underwriting the cost of the program to assure registration fees are reasonable for those local community members interested in the classes and become eligible for local Fire Department recruitment. The Annual FY19 revenue projected to ~\$2,462,733. Total budgeted expenses will decrease the UC Reserve Fund by (\$90,195). After discussion, Director Schwartz made a motion to recommend the final budget be presented at the upcoming BOD meeting and was seconded by Director Beaty.

9. Other Issues:

- a. **Ground Emergency Medical Transports** – Quality Assurance Fee (GEMT – QAF) was to start July 1, 2018. DHCS has not yet invoiced CLSD to-date. Program is running about 3 months behind. All paperwork has been submitted in a timely manner and awaiting for next steps from the Department of Health Care Services.
- b. **GEMT FY15 Audit completed** and awaiting results.
- c. **IGT Update:** As stated above, we had previously been informed for FY2019 that the IGT program would not be available. But, the DHCS has distributed the IGT (FY18/19) Letter of Interest and Supplemental Agreement to be completed and returned.
- d. **CLSD books are closed.** Per the auditor's findings for FY17, CLSD contracted with a local CPA to formally close our books and prepare for the annual audit.
- e. **Annual Audit:** Auditors will be on site Nov 7th – 9th.
- f. **Executive Assistant Robin Bean** gave notice she would be moving away from the area and regretfully submitted her resignation.

- 10. Next FD Meeting:** Third Wednesdays of the month, 9 AM, all at the CLSD Bill Platt Training Room
- Nov 14th – CANCELLED – originally moved up one week due to the regularly scheduled meeting on the 21st falls on the eve of Thanksgiving.
 - Dec 10th at 2 PM will be a joint Finance Committee and Board of Directors meeting to avoid the holidays.
 - Jan 16th, 2019

- 11. Adjournment:** at 10:28 AM. Director Schwartz moved for adjournment, Director Beaty seconded all ayes.

Minutes Approved:

_____(Date)_____

Geoff Beaty, Treasurer



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
October 22nd, 2018

Call to Order: Director Hughes called the meeting to order at 4:01 p.m. at the Bill Platt Training Room.
Present: Directors: Beaty, Bower, Schwartz, André, Tittle and Villagomez. Also, present: District Administrator David Caley, Ops Manager Evan Dilks.

Adoption of the Agenda: Director Schwartz moved to adopt the agenda and seconded by Director Beaty. All ayes.

Approval of August 27th, 2018 Board Minutes: Director Schwartz moved to approve the August 22nd meeting minutes and was seconded by Director Beaty. All ayes.

Privilege of the Floor – Public Comment: Leigh Mueller from the North Sonoma Coast Fire Protection District thanked the BOD for their endorsement of Measure V on the upcoming November ballot. He also thanked them for the NSCFPD's plagiarizing of the ad campaign strategies.

New Business:

- a. None

Old Business:

- a. **Resolution 257 Adoption of the Final FY19 Budget:** CLSD was learned the Intergovernmental Transfers (IGT) funding was not going away for FY19 as previously informed. The funding was included in the FY19 budget. Increased expenses are to bolster wages for the 2nd-out Paramedic program (9:00 AM – 9:00 PM) and the newly authorized CLSD EMT Program. The Urgent Care contract with RCMS will result in a \$90,195 decrease to the UC reserves. After discussion led by the Finance Committee and contributions of the District Administrator (DA), they moved to adopt the Final FY19 Budget. The motion was made to approve by Director Schwartz and seconded by Geoff Beaty. By roll call vote, the ayes were unanimous and the Final Budget approved.
- b. **Board Goals:** Director Hughes reviewed the Board goals as of Q1 – FY19. Status of each goal was discussed and determined that strong momentum is moving them along on their anticipated trajectory during this FY.

Reports:

- a. **Finance: YTD**

Wittman ambulance revenue – Year-to-Date: The "Wittman CLSD (YTD) Report" was reviewed. August gross charges \$314,797 (record high) with net receipts of \$51,142.

80 billable incidents with 55 transports

September gross charges \$194,431 with net receipts of 52,021.

52 billable incidents with 33 transports

For the last 12 months, average monthly net receipts has been \$50, 474.

Expenses – FY19 YTD: Expenses continue to be within budget.

Ground Emergency Medical Transport (GEMT):

FY 15 audit just completed by Department of Health Care Services and awaiting results

GEMT – Quality Assurance Fee program still not started (compliant with data reporting)

GEMT Program – in prep for annual audit realized FY18 funds not paid. DA will follow-up.

- b. **P&L Actuals vs Budget: FY19 Report:**

Board of Directors reviewed the "P&L Actuals vs Budget" Report.

- c. **180+ Day Aging:** in August was \$449,415. In September was \$442,027. E. A. Bean continues to monitor and take correct course of action regarding the aging claims.

- d. **Communications Committee:** they are forming an ad hoc Ballot Measure Analysis workgroup to review parcel tax structures.
- e. **MHA:**
Director Tittle provided a quarterly update on MHA and walked the Board through the summary document provided in the meeting Board Packet.

DA report:

- a. **Ambulance run data** - Reviewed
- b. **DA Summary Report** – read in advance and Q & A during meeting.
- c. **Reminder to sign up for the Crew's Thanksgiving dinner.**

Next Board of Directors Meeting:

- Monday, November 26th – Monday after Thanksgiving - CANCELLED
- Monday, December 24th – Monday Christmas Eve - CANCELLED
- Monday, December 10, will hold a joint Finance Committee and Board of Directors meeting starting at 2 PM

2019: RETURNING TO REGULAR SCHEDULING the 4th Monday of the month at 4 PM

- Monday, January 28th – 4 PM
- Monday, February 25th – 4 PM

Adjournment: at 5:21 pm. Director Bower motioned to adjourn and seconded by Director Tittle, all ayes.

Minutes Approved:

(Date)

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 258**

**RESOLUTION OF THE BOARD OF DIRECTORS OF COAST LIFE SUPPORT
DISTRICT, STATE OF CALIFORNIA, ADOPTING THE PROPOSITION 4
APPROPRIATION LIMIT FOR THE FISCAL YEAR 2018-2019**

WHEREAS, each fiscal year a Proposition 4 limit must be established; and

WHEREAS, Proposition 111, Article XIIIB, requires the Board of Directors of the Coast Life Support District to choose and adopt a certain method to increase this limit every year; and

WHEREAS, the Coast Life Support District had approved and adopted an Appropriation Limit for Fiscal Year 2017-2018 of \$2,067,112; and

WHEREAS, the Coast Life Support District has chosen the California Per Capita Personal Income and the Sonoma County Population Change Percentage factors in establishing the Proposition 4 limit; and

WHEREAS, the Board of Directors of the Coast Life Support District, now accepts the Sonoma County Treasurer's calculation for the Appropriation Limit to be \$2,138,261, based on sum of the tax income increase and the annual percentage change for the California Per Capita Personal Income which is 3.67% and the local population growth change which is 0.78%,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Coast Life Support District hereby adopts a new Appropriation Limit in the amount of \$2,138,261 for the Fiscal Year 2018-2019,

THE FOREGOING RESOLUTION was introduced by Director Beaty, who moved its adoption, seconded by Director Schwartz, and then adopted by the following vote on the 28th day of January, 2019,

Directors:	André	Aye	No	Abstain	Absent
	Bower	Aye	No	Abstain	Absent
	Schwartz	Aye	No	Abstain	Absent
	Beaty	Aye	No	Abstain	Absent
	Tittle	Aye	No	Abstain	Absent
	Villagomez	Aye	No	Abstain	Absent
	Paterson	Aye	No	Abstain	Absent

Ayes:

Noes:

Abstain:

Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and



SO, ORDERED


Naomi Schwartz, Secretary to the Board

Ranked CLSD Goals for FY 18 - 19

	STATUS
1. FINANCIAL MANAGEMENT	
Highest Priority (5 to 8 responses)	
(1) Assess need for parcel tax increase, amount and when (includes updating multi-year projection)	Ad hoc Ballot Measure Analysis Workgroup has formed and in progress.
(2) Review parcel tax rates for different uses and determine where changes are needed.	
(3) Begin development of process for passing any tax increase proposed (community group, funding, messaging, activities, etc.)	
(4) Complete DA salary structure change	Done.
(5) Determine funding sources for "self-directed" EMT training	Now authorized EMT Provider. Revenue from Registration fees but underwriting expenses.
Next Priority (3 and 4 responses)	
(6) Implement parcel tax classification adjustments found in aerial scan	Done. Net \$10 – 13K/annually.
(7) Monitor Reserve balances with three to six months targets set	On-going.
(8) Continue to monitor new revenue streams, including County sales tax increase in unincorporated areas for EMS	Part of 1 – 3 above.
(9) Review Urgent Care expenditure and revenue need forecasts and affirm CLSD policy for allocating tax revenues	Postponed b/c RCMS is leveraging their two-year option on the contract through June 2021.
(10) Develop RFP for Urgent Care contract with completion of the existing five year contract	
Lower Priority (1 to 2 responses)	
(11) Decide on how equipment replacement to be handled financially	Purchase when able, otherwise finance (e.g. ambulance)
(12) Determine a way to allocate and codify unrestricted reserves	
(13) Complete 10 year forecast of equipment needs	Spreadsheet needs updating.

(14) Find way to finance research better logo for CLSD	
<p>2. PERSONNEL DEVELOPMENT</p> <p style="text-align: center;">Top Priorities</p> <p>(1) Resolve best way to provide annual EMT training and update courses in house, pricing and financing</p> <p>(2) Begin development of a succession plan for the DA position with a targeted retirement date of 2020</p> <p>(3) Complete the Employee Engagement survey annually and take action on findings</p> <p>(4) Continue to build relationships between staff and Board and agree on activities needed.</p> <p style="text-align: center;">Next Priority</p> <p>(5) Advocate for appropriate and expanded scope of practice for Paramedics and EMT's who serve in a rural and isolated frontier area.</p> <p>(6) Develop redundancy planning for the Operations Manager position</p> <p style="text-align: center;">Lower Priority</p> <p>(7) Continue ongoing support of the multi-disciplinary SOP committee and insure all relevant SOP's are in place.</p> <p>(8) Expand and update the Boar Orientation manual and develop a process for assessing its usefulness and relevance</p> <p>(9) Develop redundancy for the Executive Assistant position</p>	<p>CLSD is authorized EMT Provider In-house instructor Still need to secure funding to cover expenses.</p> <p>Work with Rich Hughes to design and execute.</p> <p>DA to-do in Jan 2019.</p> <p>On-going.</p> <p>On-going with CVEMS and part of the Sonoma County Ambulance Ordinance process. LAFCO also.</p> <p>Plan developing to split Ops in two and each cover the other job duties.</p> <p>SOP Committee in place but results not as robust as desired. Working to reprioritize.</p> <p>On to-do list.</p> <p>In development. Transition from Robin to Deborah is helping with this. Back-up is Jane Kelly.</p>
<p>3. COMMUNITY RELATIONS</p> <p style="text-align: center;">Highest Priority</p> <p>(1) Continue to develop positive relations with all fire departments and other EMS agencies.</p> <p>(2) Insure we understand what other EMS organizations need from CLSD.</p>	<p>Continuous.</p> <p>CREST EMT/EMR/EMT Refresher Other trainings as needed: e.g. BLS Expanded Scope, CAM, etc.</p>

<p>(3) Involve CLSD Board and staff in important and high visibility events</p> <p style="text-align: center;">Lower Priority</p> <p>(4) Improve CLSD signage on the road</p> <p>(5) Provide an annual report on what CLSD has accomplished during the year</p> 	<p>TBD</p> <p>TBD</p> <p>TBD working w/ Communications Committee</p>
<p>4. SERVICE IMPROVEMENT</p> <p style="text-align: center;">Priority</p> <p>(1) By end of year insure dual paramedic program (Second Out) has 100% coverage from 9 to 2100.</p> <p>(2) Determine cost and benefits of dual paramedic (Second Out) 24/7 with potential implementation date of 20/21</p> <p style="text-align: center;">Lower Priority</p> <p>(3) Determine what needs to happen to keep Urgent Care on the coast and a viable operation</p> 	<p>BOD approved budget w/ plan to hire new FT Paramedic (expect Jan 2019 start) Currently ~50% 2nd-out PM coverage – goal 100%.</p> <p>Initial analysis BOD meeting Dec 10, 2018. Will Change with hiring of second PM.</p> <p>Update at State of the District presentation in Feb 2019.</p> <p>Challenge currently with Provider shortage at RCMS. This is a MHA goal with collaborative efforts behind it.</p>

<p>5. MENDOCINO HEALTH ALLIANCE</p> <p>High Priority</p> <p>(1) Expanding services available in Urgent Care</p> <p>Priority</p> <p>(2) Increasing hours of urgent care</p> <p>(3) Advocating for Congressional adoption of HR 5678 (Rural Emergency Medical Services Act)</p> <p>Lower Priority</p> <p>(4) Expanding protocols for urgent care providers</p> 	<p>Awaiting new Chief Medical Officer to implement. Recruitment in progress with national head hunter.</p> <p>Awaiting CMO</p> <p>Working with retired Kaiser Gov't Policy advocate/JD. Targeting the Senate Finance Committee with Sen's. Feinstein and Harris.</p> <p>Awaiting CMO</p>
<p>6. COMMUNICATIONS</p> <p>High Priority</p> <p>(1) Create a communication plan for an upcoming election</p> <p>(2) Insure the new website remains up-to-date and relevant</p> <p>Priority</p> <p>(3) Continue development of community education programs</p> <p>(4) Develop a multi-year communications plan for CLSD</p> <p>(5) Develop and implement on ongoing presence in the ICO</p> <p>(6) Assess logo and rebranding options for CLSD</p>	<p>Done.</p> <p>Continuous.</p> <p>Continue expansion of CPR program/First Aid training. Implement Pulse Point</p> <p>TBD</p> <p>TBD</p> <p>TBD</p>

Lower Priority

(7) Insure medicine alert notice has wide distribution for homes

TBD

(8) Expand CLSD's digital outreach to the community through other media outlets

TBD



7. MEASURES OF SUCCESS

High Priority

(1) Develop an customer/patient services improvement plan based on the ongoing customer satisfaction survey

Highest priority – Comfort of ride in ambulance. Looking into better mattresses for power gurneys (thicker/contoured).

Lower Priority

Create an annual report on when paramedics are available on the coast by time of day and day of week as well as by day of year

Create an annual report on when services are provided by time of day and day of week

Simplify the service call and transport workload volume reporting

State of the District in Feb 2019 will have updated data (3 yrs) & ready to develop annual report with Communications Committee.

Dec BOD meeting 2nd-Out Program



8. FACILITIES

Highest Priority

(1) Complete renovation of Quarters downstairs (2019) (7)

Planned Q3/Q4 of FY19

(2) Complete renovation of Quarters upstairs (2020) (5)

Investigating expansion of sleeping quarters as part of...

Priority

(3) Complete cosmetic renovation of Bill Platt meeting room (4)

Q3 FY19

(4) Power wash building and landscape/weed removal (4)

Q3/Q4 FY19

Lower Priority

(5) Develop a plan for maintenance of the training room (2)

Investigating resources

(6) Insure the policies for training room use meet the needs of CLSD and the community (2)

Not written policy but request from an organization working to improve the community's health, will be allowed to use. Current users: RCMS, MHA, Coastal Srs., Ham Radio Group, EMT/EMR training, etc.



CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
FY18													
NOVEMBER '17	55	\$ 300,041	\$ 107,310	\$ 78,225	\$ (2,518)	\$ 117,024	\$ 49,971	\$ 580	\$ 49,391	\$ 17,724	\$ -	\$ -	\$ 504,156
DECEMBER '17	47	\$ 172,167	\$ 69,416	\$ 63,344	\$ 3,929	\$ 35,478	\$ 50,462	\$ -	\$ 50,462	\$ -	\$ -	\$ 4	\$ 489,176
JANUARY '18	43	\$ 163,388	\$ 65,539	\$ 46,515	\$ 2,622	\$ 48,711	\$ 35,372	\$ -	\$ 35,372	\$ 20,280	\$ -	\$ -	\$ 482,236
FEBRUARY '18	53	\$ 272,815	\$ 109,275	\$ 65,276	\$ 2,803	\$ 95,461	\$ 54,511	\$ 23	\$ 54,487	\$ -	\$ -	\$ -	\$ 523,210
MARCH '18	72	\$ 272,061	\$ 148,108	\$ 5,215	\$ 3,021	\$ 68,784	\$ 40,754	\$ -	\$ 40,754	\$ 32,164	\$ 653	\$ -	\$ 518,423
APR '18	56	\$ 206,528	\$ 105,159	\$ 46,448	\$ 3,024	\$ 51,897	\$ 80,068	\$ -	\$ 80,068	\$ -	\$ 3,835	\$ 737	\$ 487,155
MAY '18	58	\$ 204,220	\$ 80,596	\$ 51,439	\$ (1,495)	\$ 73,681	\$ 55,203	\$ -	\$ 55,203	\$ 56,045	\$ 1,250	\$ -	\$ 448,338
JUNE '18	54	\$ 192,499	\$ 103,831	\$ 61,697	\$ 3,130	\$ 23,859	\$ 52,759	\$ 9,307	\$ 43,452	\$ -	\$ -	\$ 23	\$ 428,768
FY19													
JULY '18	70	\$ 281,184	\$ 174,532	\$ 49,415	\$ 5,255	\$ 51,982	\$ 37,431	\$ -	\$ 37,431	\$ 31,334	\$ 3,317	\$ -	\$ 408,669
AUG '18	80	\$ 314,797	\$ 126,949	\$ 92,536	\$ 3,430	\$ 91,883	\$ 51,142	\$ -	\$ 51,142	\$ -	\$ -	\$ -	\$ 449,415
SEPT '18	52	\$ 194,431	\$ 86,754	\$ 53,314	\$ 9,730	\$ 44,632	\$ 52,021	\$ -	\$ 52,021	\$ -	\$ -	\$ -	\$ 442,027
OCT '18	67	\$ 248,217	\$ 116,334	\$ 55,281	\$ 11,288	\$ 65,314	\$ 70,941	\$ -	\$ 70,941	\$ -	\$ -	\$ -	\$ 436,400

FY To Date	269	1,038,630	504,569	250,546	29,703	253,812	211,535	-	211,535	31,334	3,317	-	-
Last 12 Months	707	2,822,350	1,293,803	668,705	44,219	768,707	630,634	9,910	620,724	157,547	9,054	765	-

Monthly Average FY To Date	67	259,657	126,142	62,636	7,426	63,453	52,884	-	52,884	7,833	829	-	-
Monthly Average Last 12 Months	59	235,196	107,817	55,725	3,684.93	64,059	52,553	826	51,727	13,129	755	64	-

AGING					
Month	Current	31-60	61-90	91-120	Balance
OCT'19	\$ 91,479	\$ 33,771	\$ 49,500	\$ 36,045	\$ 179,896
					\$ 436,400

CMS TRANSPORTS ON -HOLD			
FY17	\$ 6,478		
FY18	\$ 16,227		
FY19	\$ 307		
TOTAL	\$ 23,012		

\$ 25,427.04 as of Oct 2018

7:05 PM

12/03/18

Accrual Basis

Coast Life Support District
Profit & Loss Budget Overview FY19
 July through October 2018

	Jul - Oct 18	Budget	\$ Over Budget	% of Bud...
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes	532,394.36	532,394.36	0.00	100.0%
4100 · Interest Revenue	0.00	0.00	0.00	0.0%
4200 · Ambulance Revenue	250,490.00	216,666.64	33,823.36	115.6% ¹
4400 · Miscellaneous Revenue	4,749.50	10,850.00	-6,100.50	43.8%
4410 · Intergovermntl Transport(IGT)	0.00	43,333.36	-43,333.36	0.0%
4420 · Ground Emerg Med Transport	0.00	8,333.36	-8,333.36	0.0%
4421 · GEMT - SB523 (QAF)	0.00	9,333.36	-9,333.36	0.0%
Total Revenue	787,633.86	820,911.08	-33,277.22	95.9%
Expense				
5000 · Wages and Benefits	396,240.73	433,184.44	-36,943.71	91.5%
6000 · Ambulance Operations	49,676.65	53,365.72	-3,689.07	93.1%
66000 · Payroll Expenses	106.00			
6700 · Overhead/Administration	44,889.44	66,733.63	-21,844.19	67.3%
7000 · Urgent Care	259,583.15	259,575.36	7.79	100.0%
8000 · Interest Expense	797.65	1,500.00	-702.35	53.2%
9500 · Depreciation Expense	30,400.72	30,400.72	0.00	100.0%
9999 · Prior Period Adjustment	0.00	0.00	0.00	0.0%
Total Expense	781,694.34	844,759.87	-63,065.53	92.5%
Net Ordinary Operating Surplus	5,939.52	-23,848.79	29,788.31	-24.9%
Net Revenue	5,939.52	-23,848.79 ²	29,788.31	-24.9%

1. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)
2. \$10,833 x4 months = \$43,332 for Urgent Care increase and covered by UC reserves.

7:05 PM

12/03/18

Accrual Basis

Coast Life Support District

Profit & Loss Budget Overview FY19

July through October 2018

	Jul - Oct 18	Budget	\$ Over Bu...	% of Bud...
Ordinary Revenue/Expense				
Revenue				
4000 · CLSD Special Taxes				
4001 · Mendocino County Taxes				
4004 · Mendocino Ambulance Tax	159,221.36	159,221.36	0.00	100.0%
4009 · Mendocino Urgent Care Tax	112,642.36	112,642.36	0.00	100.0%
4010 · Mendocino Ad Valorem Tax	33,477.64	33,477.64	0.00	100.0%
Total 4001 · Mendocino County Taxes	305,341.36	305,341.36	0.00	100.0%
4002 · Sonoma County Taxes				
4024 · Sonoma Ambulance Tax	125,048.00	125,048.00	0.00	100.0%
4029 · Sonoma Urgent Care Tax	102,005.00	102,005.00	0.00	100.0%
Total 4002 · Sonoma County Taxes	227,053.00	227,053.00	0.00	100.0%
Total 4000 · CLSD Special Taxes	532,394.36	532,394.36	0.00	100.0%
4100 · Interest Revenue	0.00	0.00	0.00	0.0%
4200 · Ambulance Revenue				
4201 · Amb Transport Billings	250,490.00	216,666.64	33,823.36	115.6%
4228 · Writedowns-District Res. Disc.	0.00	0.00	0.00	0.0%
Total 4200 · Ambulance Revenue	250,490.00	216,666.64	33,823.36	115.6% ¹
4400 · Miscellaneous Revenue	4,749.50	10,850.00	-6,100.50	43.8%
4410 · Intergovermntl Transport(IGT)	0.00	43,333.36	-43,333.36	0.0%
4420 · Ground Emerg Med Transport	0.00	8,333.36	-8,333.36	0.0%
4421 · GEMT - SB523 (QAF)	0.00	9,333.36	-9,333.36	0.0%
Total Revenue	787,633.86	820,911.08	-33,277.22	95.9%
Expense				
5000 · Wages and Benefits				
5200 · Health Insurance	30,054.56	40,000.00	-9,945.44	75.1%
5300 · Payroll Taxes Emplr Costs	9,880.89	12,119.36	-2,238.47	81.5%
5350 · PERS Employer Costs	41,581.43	35,619.36	5,962.07	116.7% ²
5405 · Administration Salaries				
5405.1 · Admin Salaries-Alloc/UC	-7,997.75	-7,996.00	-1.75	100.0%
5405 · Administration Salaries - Other	83,290.98	77,583.00	5,707.98	107.4%
Total 5405 · Administration Salaries	75,293.23	69,587.00	5,706.23	108.2%
5410 · Ambulance Operations Wages	207,388.07	239,151.36	-31,763.29	86.7% ³
5430 · Extra Duty/Stipend Pay/DA	14,071.31	18,736.00	-4,664.69	75.1%
5500 · Work Comp Insurance	17,971.24	17,971.36	-0.12	100.0%
Total 5000 · Wages and Benefits	396,240.73	433,184.44	-36,943.71	91.5%
6000 · Ambulance Operations				
6030 · Med. Director Fee-non AHUC	12,600.00	12,600.00	0.00	100.0%
6040 · Dispatch Services	9,194.75	9,299.00	-104.25	98.9%
6050 · Misc Reimbursements	0.00	0.00	0.00	0.0%
6100 · Station/Crew Expenses				
5100 · Uniforms & Med Tests	214.43	1,666.64	-1,452.21	12.9%
6101 · Facility Repair & Maintenance	852.85	3,133.36	-2,280.51	27.2%
6102 · Facility Furniture	0.00	0.00	0.00	0.0%
6110 · Supps, Rental, Clean. etc	1,556.32	4,333.36	-2,777.04	35.9%
6210 · Veh. Repair & Maintenance	5,296.91	6,000.00	-703.09	88.3%
6240 · Vehicle Fuel	7,837.40	5,000.00	2,837.40	156.7%
6410 · Radios & Comm Equip				
6410.1 · ATT Tower Lease	250.00			
6410 · Radios & Comm Equip - Other	188.00	1,333.36	-1,145.36	14.1%

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12/03/18

Accrual Basis

Coast Life Support District

Profit & Loss Budget Overview FY19

July through October 2018

	Jul - Oct 18	Budget	\$ Over Bu...	% of Bud...
Total 6410 · Radios & Comm Equip	438.00	1,333.36	-895.36	32.8%
6510 · Medical Supplies & Equip	11,478.87	8,000.00	3,478.87	143.5% 4.
6100 · Station/Crew Expenses - Other	207.12			
Total 6100 · Station/Crew Expenses	27,881.90	29,466.72	-1,584.82	94.6%
6980 · Misc. Employee Train. Exps	0.00	2,000.00	-2,000.00	0.0%
Total 6000 · Ambulance Operations	49,676.65	53,365.72	-3,689.07	93.1%
66000 · Payroll Expenses	106.00			
6700 · Overhead/Administration				
6180 · Utilities	3,498.16	4,666.64	-1,168.48	75.0%
6188 · Telephone	2,026.11	1,491.64	534.47	135.8%
6300 · Insurance	6,006.00	5,998.64	7.36	100.1%
6710 · Billing & Bookkeeping	947.63			
6713 · Ambulance Billing	11,042.76	13,000.00	-1,957.24	84.9%
6714 · GEMT SB52B EXP	0.00	2,333.36	-2,333.36	0.0%
6718 · Office Supp/Equip/Software				
6718.1 · Office Supplies	874.18	1,666.64	-792.46	52.5%
6718.2 · Computer Equipment	626.41	1,000.00	-373.59	62.6%
6718.3 · Software	891.90	1,000.00	-108.10	89.2%
6718 · Office Supp/Equip/Software - Other	0.00	0.00	0.00	0.0%
Total 6718 · Office Supp/Equip/Software	2,392.49	3,666.64	-1,274.15	65.3%
6720 · Board Expenses	493.16	833.36	-340.20	59.2%
6730 · Consultants				
6734 · IT	2,054.12	2,333.36	-279.24	88.0%
6735 · EMS Survey	926.90	1,166.64	-239.74	79.5%
6737 · Financial/Bookkeeping	15.00	1,000.00	-985.00	1.5%
6738 · Legal	0.00	1,666.64	-1,666.64	0.0%
6740 · Audit	0.00	3,033.36	-3,033.36	0.0%
6741 · Tax Administration - NBS	3,603.57	3,476.64	126.93	103.7%
Total 6730 · Consultants	6,599.59	12,676.64	-6,077.05	52.1%
6742 · Bank/Merchant Fees	306.93	400.00	-93.07	76.7%
6755 · Property Tax Admin	0.00	6,666.64	-6,666.64	0.0%
6760 · Education/Professional Dev	498.50	833.36	-334.86	59.8%
6765 · Election Costs/Reserve	0.00	1,666.64	-1,666.64	0.0%
6770 · Dues, Subscrip, Membership	3,099.89	3,333.36	-233.47	93.0%
6788 · Printing & Reproduction	995.59	3,333.36	-2,337.77	29.9%
6795 · Travel/Transportation	2,029.34	2,500.00	-470.66	81.2%
6970 · Community Dev/Training	4,953.29	3,333.35	1,619.94	148.6% 5.
Total 6700 · Overhead/Administration	44,889.44	66,733.63	-21,844.19	67.3%
7000 · Urgent Care				
7011 · Admin Salaries-Alloc to UC	7,997.75	7,996.00	1.75	100.0%
7050 · UC Contract	251,585.40	251,579.36	6.04	100.0%
Total 7000 · Urgent Care	259,583.15	259,575.36	7.79	100.0%
8000 · Interest Expense				
8005 · EMS Interest Expense	0.00	500.00	-500.00	0.0%
8000 · Interest Expense - Other	797.65	1,000.00	-202.35	79.8%
Total 8000 · Interest Expense	797.65	1,500.00	-702.35	53.2%
9500 · Depreciation Expense	30,400.72	30,400.72	0.00	100.0%
9999 · Prior Period Adjustment	0.00	0.00	0.00	0.0%
Total Expense	781,694.34	844,759.87	-63,065.53	92.5%
Net Ordinary Operanting Surplus	5,939.52	-23,848.79	29,788.31	-24.9%
Net Revenue	5,939.52	-23,848.79 6.	29,788.31	-24.9%

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12/03/18

Accrual Basis

Coast Life Support District
Profit & Loss Budget Overview FY19
July through October 2018

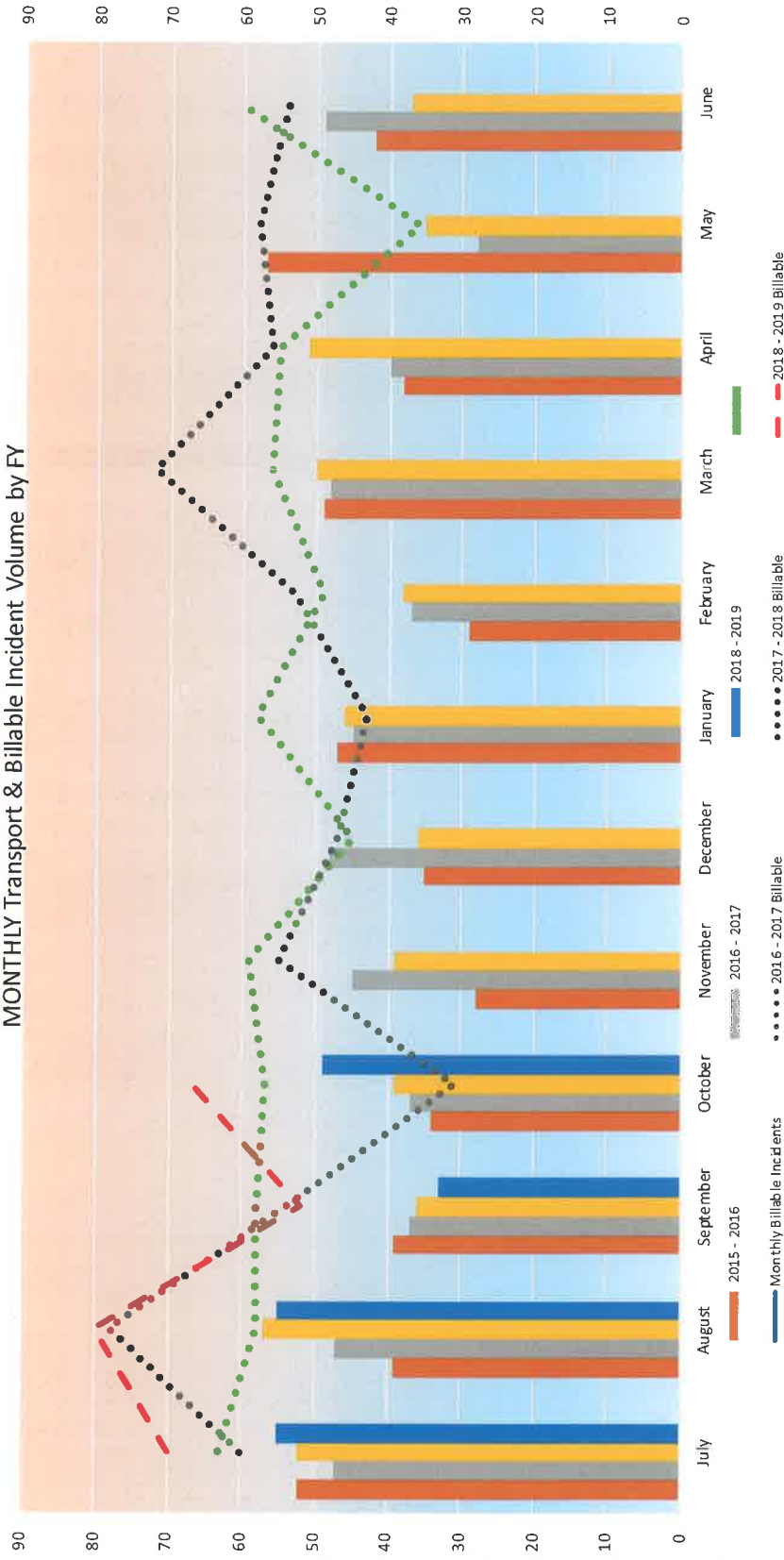
1. NET BILLING: *Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)
2. CalPERS retro employee & employer contribution payment included for 2016 to 2017
3. Ambulance Op Wages show an decrease at this time due to when payperiods hit the P&L . Budgeted number split evenly over 12 months.
4. higher volume of medical supplies needed than budgeted
5. CPR program expansion
6. \$10,833 x4 months = \$43,332 for Urgent Care increase and covered by UC reserves.

MONTHLY AMBULANCE DATA

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2015 - 2016	52	39	39	34	28	35	47	29	49	38	57	42
2016 - 2017	47	47	37	37	45	48	45	37	48	40	28	49
2017 - 2018	52	57	36	39	39	36	46	38	50	51	35	37
2018 - 2019	55	55	33	49								

Monthly Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017 Billable	63	58	58	57	59	45	58	49	56	55	36	61
2017 - 2018 Billable	60	78	54	31	55	47	43	53	72	56	58	54
2018 - 2019 Billable	70	80	52	67								

MONTHLY Transport & Billable Incident Volume by FY

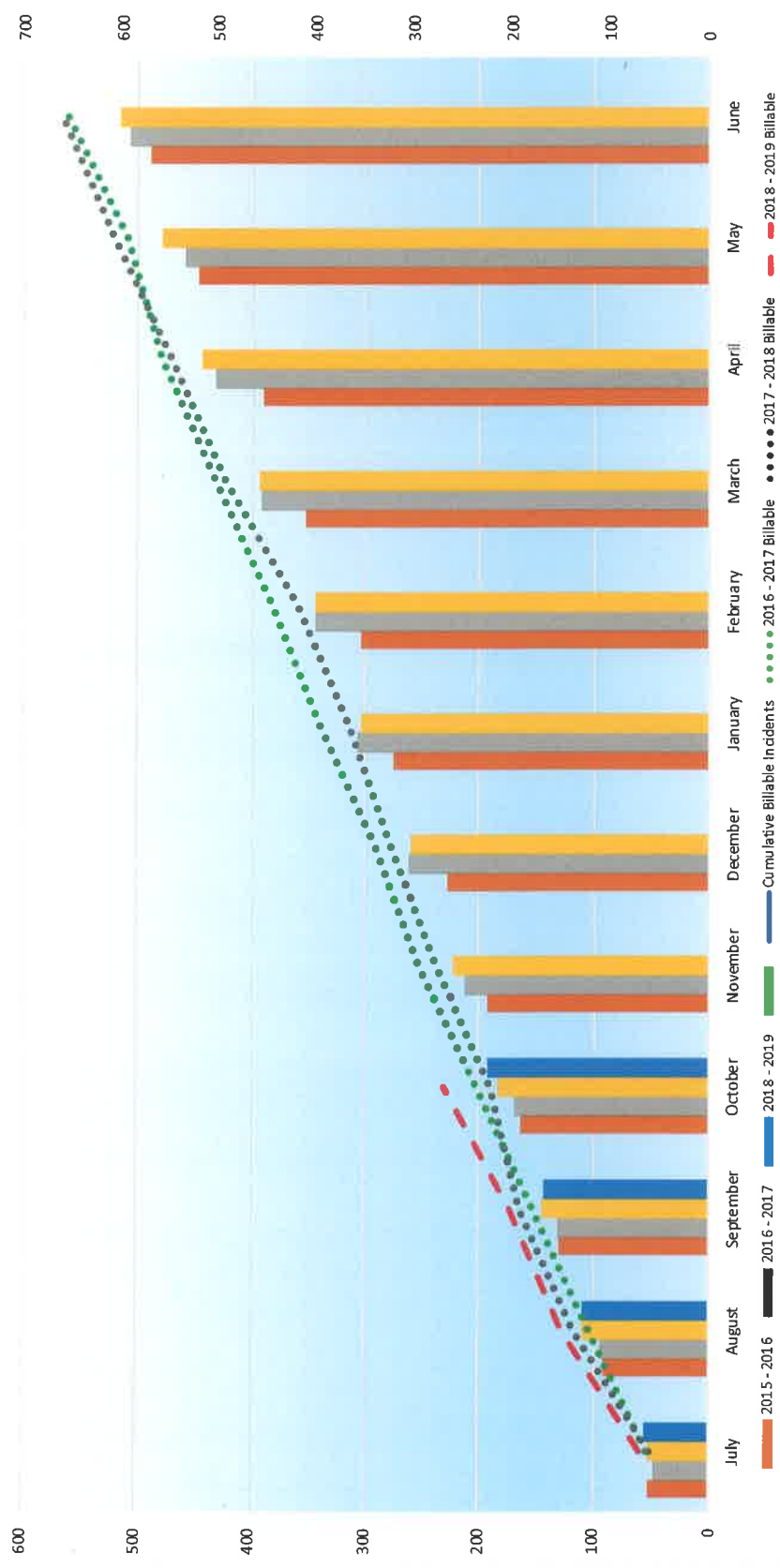


CUMULATIVE AMBULANCE DATA

Cumulative Transports	July	August	September	October	November	December	January	February	March	April	May	June
2015 - 2016	52	91	130	164	192	227	274	303	352	390	447	489
2016 - 2017	47	94	131	168	213	261	306	343	391	431	459	508
2017 - 2018	52	109	145	184	223	259	304	343	393	444	479	516
2018 - 2019	55	110	143	192								

Cumulative Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2016 - 2017 Billable	63	121	179	236	295	340	398	447	503	558	594	655
2017 - 2018 Billable	60	138	192	223	278	325	368	421	493	549	607	661
2018 - 2019 Billable	70	150	202	269								

CUMULATIVE Transport & Billable Incident Volume by FY



CLSD RUN DATA for the PRECEDING 12 MONTHS

ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH MOST CURRENT ON TOP	A/O		PCR		ALS		ALS>BLS		BLS		BLS>ALS		TOTAL		LANDING		DRY RUN		T&R		TO RCMS				FROM RCMS			
	AUTHORIZED ORDER DISPATCHED		PATIENT CARE RECORD		ADVANCED LIFE SUPPORT		ALS>BLS		BASIC LIFE SUPPORT		BLS>ALS		TRANSPORTS		CANCELED ON ROUTE		Year Prior		Year Prior		ALS		BLS		ALS		BLS	
	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
18-Nov	89	90	54	61	31	31	3	0	7	18	1	1	38	49	4	5	20	29	16	12	1	3	1	1	5	9	1	12
18-Oct	99	81	64	54	38	23	4	2	11	16	2	0	49	39	10	4	19	21	15	15	1	2	1	1	15	6	9	
18-Sep	74	60	54	48	30	28	2	1	3	6	1	1	33	34	6	5	18	12	17	14	1	2	0	0	8	1	4	
18-Aug	110	121	73	77	46	42	1	3	9	15	1	2	55	57	6	3	26	38	18	22	3	7	0	2	14	4	6	
18-Jul	105	98	70	62	47	37	3	4	8	15	1	1	55	52	5	9	26	31	15	15	4	4	0	0	7	5	7	
18-Jun	78	99	52	61	33	33	1	4	4	16	2	2	37	49	8	7	26	28	15	15	4	2	0	1	3	1	10	
18-May	76	70	54	58	32	34	1	4	3	4	0	0	35	51	5	10	20	25	19	20	3	0	0	2	8	1	3	
18-Apr	70	84	58	58	34	27	4	2	4	13	0	1	51	40	10	4	25	23	20	18	0	2	2	0	10	3	6	
18-Mar	97	91	70	60	37	34	1	4	13	14	1	4	50	48	10	8	25	23	20	12	0	1	3	0	10	2	6	
18-Feb	63	72	53	53	31	28	2	3	7	9	2	1	38	37	6	3	7	13	13	16	2	4	1	0	4	4	3	
18-Jan	80	67	59	53	36	28	2	1	10	8	2	0	46	36	2	5	16	17	13	11	7	5	0	2	8	7	3	
17-Dec	67	95	53	92	28	32	1	6	8	18	0	3	36	48	5	7	17	25	11	10	5	4	2	1	5	3	4	
	1008	1028	714	737	423	377	25	34	87	152	13	16	523	540	77	70	245	285	192	180	31	36	10	10	97	78	38	73
	A/O		PCR		ALS		ALS>BLS		BLS		BLS>ALS		TOTAL		LZ		DRY RUN		T&R		TO RCMS				FROM RCMS			

CLSD SECOND-OUT RUN DATA

CLSD APPROVED AMBULANCE RATES

SERVICE	BLS	ALS I	ALS II
Non-Emergency	\$1,381	\$2,726	
Emergency	\$1,887	\$3,258	\$3,814
Night	\$130	\$415	\$415
Mileage	\$36	\$36	\$36
Oxygen	\$162	\$162	\$162
EKG		\$227	\$227
Treat & Release	\$250	\$500	
Late Payment Fee	\$25	\$25	\$25

WITTMAN FY18 PROJECTION: VOLUME & PAYOR MIX

FY 18 PAYOR MIX PROJECTION	RUN %	ALS TRANSPORTS	BLS TRANSPORTS	% of NET CHARGES
Insurance	16%	57	28	86%
Private	4%	14	7	8%
Medicare	57%	202	100	17%
MediCal	23%	82	40	6%
		Non-Transport	Non-Transport	
Insurance	28%	40	9	83%
Private	42%	60	13	40%
Medicare	13%	13	3	76%
MediCal	21%	30	7	21%

#1

WITTMAN FY18 PROJECTION: REVENUE v. ACTUAL

Transports			Projected Net Revenue	Actual Net Revenue	Net per transport
Projection	Actual				
ALS	355	356	437,252	467,526	1,313
BLS	175	161	165,152	159,034	988
	530	517	602,404	626,560	

Averaged difference in net revenue between ALS & BLS transports (Inclusive of Payor mix) = **\$325**

#2

Non-Transports		Projected Net Revenue	Actual Net Revenue	Net per transport	
Projection	Actual				
ALS	143	141	39,883	35,351	251
BLS	31	42	3,598	5,202	124
	174	183	43,481	40,553	

Averaged difference in net revenue between ALS & BLS AMA (Inclusive of Payor mix) = **\$127**

Projected 645,886 667,114 Actual Net

SIX MONTHS SECOND-OUT AMBULANCE RUN DATA ALS v. BLS

2018	# of Shifts B-121 0900 - 2100	B-121 Transports	B-121 AMAs	B-121 Cancelled	# of Shifts M-122 0900 - 2100	M-122 Transports	M-122 AMAs	M-122 Cancelled	ALS v. BLS charges generated by 2nd-Out
May	6	3	0	3	25	3	3	0	1,256
June	15	6	0	5	15	2	1	1	777
July	15	9	2	8	16	6	0	3	1,950
August	11	12	0	3	20	9	3	3	3,306
September	14	5	0	2	16	3	2	1	1,329
October	17	10	0	3	14	6	1	1	2,077
184 days	78	45	2	24	106	29	10	9	10,695

#3

RATIONALE FOR 2ND OUT PARAMEDIC PROGRAM

•Increased ALS coverage in the District
•Better patient care
•Tipping Point – 50% of time PM unavailable
•Capture lost revenue
•Tiered approach to meeting demand
•Better on the job training -EMTs with Paramedics
•Time for extra duties
•More shift flexibility
•Reduces burnout
•Doesn't infringe on crew's personal life

#4

COAST LIFE SUPPORT DISTRICT

District Administrator / Operations Manager's Report

District Administrator:

- Big Thank You to the BOD for providing the Crew Thanksgiving dinner. It was much appreciated.
- CLSD EMR class started with 15 students. Fourteen remain. Current class scheduled to conclude Dec 20th. Four to five students have expressed intent to take the Jan EMT class.
- CLSD EMT course scheduled Jan 22nd – Jun 8th, 2019. Registration fee \$395. Advertising/recruitment to begin this month and carry over into first half of January 2019.
- FY18 Audit conducted on site visit Nov 7-9. Expecting draft audit any day and will finalize in the following weeks.
- Continue to attend the Sonoma County Ambulance Ordinance meetings. Primary topics of discussion expect to be completed by end of Dec, 2018. Will then begin drafting the actual ordinance language and craft the RFP for release to determine the Exclusive Operating Area in the core of Sonoma County. A secondary area of exploration is potential work with LAFCO to merge fire services/ambulance providers. The West County is targeted for analysis down the road.
- See attached Urgent Care utilization spreadsheet. Measure J was implemented July FY14/15. The first year after Measure J, RCMS Urgent Care saw a 28% increase in patient visits but only 13% is attributed to on-call weekend access. For the past three years (FY16, 17, 18), patient visits have remained over 5,000/annually.
- In FY18 we applied for and were granted a \$12,000 Tourist Impact Fund. These funds have been received but rolled over into FY19. We are purchasing replacement equipment used on the ambulances and will take the existing to replace/add to old equipment for the EMR/EMT training program. This will allow more students to simultaneously form small groups with hands-on clinical experience while also putting new equipment on the ambulances.
- For FY19 Tourist Impact Fund, the DA applied for ~\$40K. Big ticket items included a fourth power gurney (so all ambulances would have one, reduction in work injuries, and no longer require training on the manual gurney) and replacement of our entire paging system. We have been notified by Supervisor Lynda Hopkins she is granting \$10K directed to purchase a new power gurney. Final approval still required by the full Sonoma County Board of Supervisors but expected to pass. The topic has not yet be placed on their agenda.
- Deborah Housen, our new Bookkeeper/Executive Assistant started Tue Dec 4th.
- GEMT FY15 audit complete. Expecting approximately \$6,000 overpayment demand letter in coming weeks. This is largely due to the cost report asking for Bad Debt but actually not an allowed expense on the report.
- We realized the GEMT FY18 funds had never been received as we closed our books. Working with the GEMT program, we learned the warrant had been assigned but never cut. Funds have now been received (\$24K).
- Working to establish a remote Employee Assistance Program (EAP). Have had a long standing relationship with RCMS Behavioral Health Providers but staff have voiced concerns over confidentiality in our small community and now RCMS BH providers are stretched thin with the recent passing of their primary therapist. Investigating two companies (past and present used by American Medical Ambulance) at a cost of ~\$2 – 2.5K/annually. Both have strong expertise working with First Responders, 24/7, phones answered by therapists, etc. Staff can utilize for many reasons besides debriefing a difficult incident.
- As reported in the ICO, Diane Agee has stepped down from the CEO position at RCMS but remains in a development role securing grant funding, etc. The RCMS BOD has unanimously voted to place Gary Collins (CFO) in the CEO position. Recruitment will be conducted to identify a new CFO. Recruitment for a new CMO is in progress.

**Operations Manager:
Deployment / Staffing**

- ALS (M-120) staffed 100%
- Second out Staffed 100% for October and November
Second out ALS coverage October (13 days) November (13 days)
- We have a new EMT interested in employment (student from the 2018 EMT class). He is completing some pre-employment requirements.
- Starting process for recruitment of a full-time and part-time paramedic.
- Hans Petersen is interested in upgrading to paramedic with CLSD. Procedures are being discussed.
- One part time EMT resigned

Facilities

- No major issues pending.

Vehicles/Equipment

- All services are up to date and we have no major issues
- Investigating the cost for rear air bag suspension for the Chevy.
- Received three new CPR manikins. Donation received through South Coast Fire

Community events / Training

- RCMS is scheduling monthly CPR classes with us now.
- Health Fair at PA High School. 300 children attended. Mr. Bones and ambulance made the ICO
- CLSD taught monthly community CPR
- Ten students and the principal from South Coast High school were certified in CPR and First Aid. Full page article in the ICO (attached).
- CPR and first aid training for staff of PA Lighthouse
- CLSD provided stand-by for PA High football game. The rest of the year is cancelled.
- CLSD participated in the Gualala Parade of Lights Thanksgiving weekend.
- Goldie is working on updating our AED program. We are registering our AED with CVEMS (Pulse Point) and the dispatch centers
- All employees are rotating to Santa Rosa Junior College for Emergency Vehicle Operations Course (EVOC). (8 hours)
- HAM radio operators performed a drill at CLSD main.
- Dean Rising and Evan Dilks attended the EMS world conference in Nashville. Great conference lots of good information, such as national trends, revenue patterns, regulatory change, new equipment, etc. Will integrate topics as appropriate with our Training Program.
- EMT Goldie Pounds and Malay Thaker attended a one-day conference in Fairfield on Pediatrics.

URGENT CARE - PATIENTS PER MONTH DATA

FY13/14													
	July	August	Sept	October	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL
Barb Brittell							301	75	157	123	211	52	919
L.Koenk	75	149	167	123	132	282	89	203	130	145	101	202	1798
M.Boyd	271	158	157	225	149								960
Regular RCMS providers	2	33	2	1	25	31	8	15	2	2	1	10	132
Total	348	340	326	349	306	313	398	293	289	270	313	264	3809
	348	688	1014	1363	1669	1982	2380	2673	2962	3232	3545	3809	

FY 14 / 15																										
	July		August		Sept		October		Nov		Dec		Jan		Feb		March		April		May		June		TOTAL	
	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end
B. Brittell	253	47		26	350	50	76	7	243	36	107	26	182	39	335	43	190	28	241	27	116	14	304	49	2397	392
L.Koenk		12	296	27	24		294	40	71	20	255	24	209	39	44	5	232	30	140	21	237	42	35	0	1837	260
Regular RCMS providers																										
Total w/day and w/end	253	59	296	53	374	50	370	47	314	56	362	50	391	78	379	48	422	58	381	48	353	56	339	49	4234	652
Monthly Total	312		349		424		417		370		412		469		427		480		429		409		388		4886	
	312		661		1085		1502		1872		2284		2753		3180		3660		4089		4498		4886			
		-10%		-4%		7%	10%	12%			15%		16%		19%		24%		27%		27%		28%			28%

FY 15/16																										
	July		August		Sept		October		Nov		Dec		Jan		Feb		March		April		May		June		TOTAL	
	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end
B. Brittell	45	6	275	44	47	7	394	46	2	234	25	175	25	215	31	263	17	113	17	382	59	55	8	2198	287	
L.Koenk	358	16	54	19	340	52			351	48	138	18	200	42	177	15	178	22	263	31	33	1	343	42	2435	306
Regular RCMS providers																										
Total w/day and w/end	403	22	329	63	387	59	394	46	351	50	372	43	375	67	392	46	441	39	376	48	415	60	398	50	4633	593
Monthly Total	425		392		446		440		401		415		442		438		480		424		475		448		5226	
	425	36%	817	24%	1263	16%	1703	13%	2104	12%	2519	10%	2961	8%	3399	7%	3879	6%	4303	5%	4778	6%	5226	7%		7%

FY 16 /17																											
	July		August		Sept		October		Nov		Dec		Jan		Feb		March		April		May		June		TOTAL		
	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	
B. Brittell	354	64	138	14	202	28	204	32	242	33			382	76	198	41	87	9	255	58	154	33	221	44	2437	432	
L.Koenk	20	10	286	39	213	41	85	21	135	16	379	54			106	22	302	47	75	23	242	28	162	16	2005	317	
Regular RCMS providers									7		16		25		24	2	41				4				119		
Total w/day and w/end	374	74	424	53	415	69	289	53	384	49	395	54	407	76	328	65	430	56	330	81	400	61	383	60	4559	749	
Monthly Total	448		477		484		342		433		449		483		393		486		411		461		443		5310		
	448	5%	925	22%	1409	9%	1751	-22%	2184	8%	2633	8%	3116	9%	3509	-10%	3995	1%	4406	-3%	4867	-3%	5310	-1%		2%	

FY 17 / 18																									
July		August		Sept		October		Nov		Dec		Jan		Feb		March		April		May		June		TOTAL	
w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end	w/day	w/end
184	37	140	16	289	31	93	24	324	38	12	17	430	64	205	33	312	30	0	0	403	47	0	0	2392	337
136	46	191	25	79	31	271	42	44	10	319	40	0	0	206	20	105	3	420	48	0	0	324	45	2095	310
Regular RCMS providers																									
320	83	331	41	368	62	364	66	368	48	331	57	430	64	411	53	417	33	420	48	403	47	324	45	4487	647
Monthly Total																									
403		372		430		430		416		388		494		464		450		468		450		369		5134	
403	-10%	775	-22%	1205	-11%	1635	26%	2051	-4%	2439	-14%	2933	2%	3397	18%	3847	-7%	4315	14%	4765	-2%	5134	-17%		-3%

24

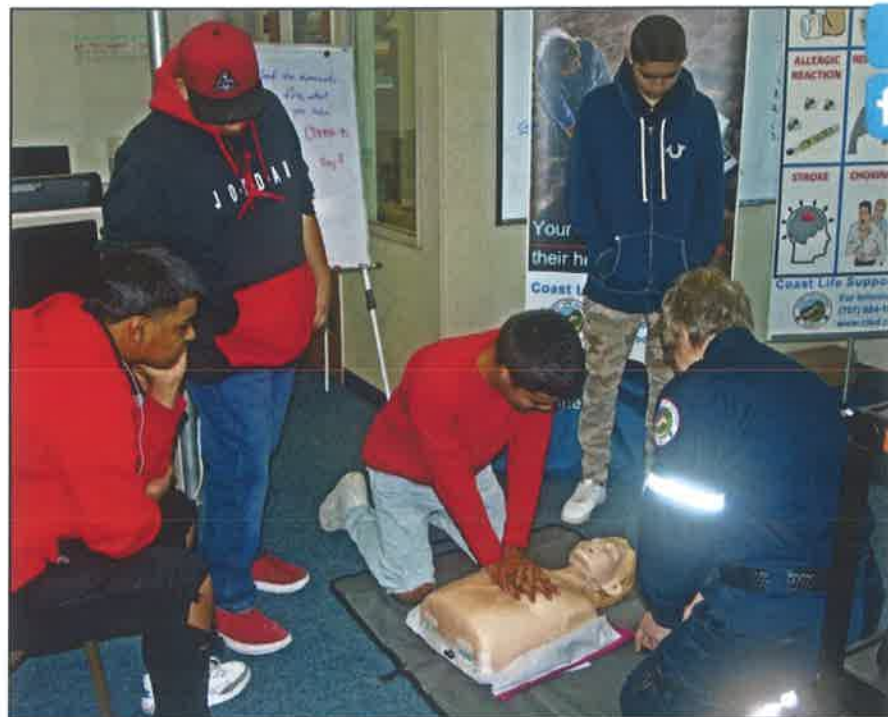


South Coast High School principal Dan Regelbrugge looks on as Coast Life Support Community CPR Coordinator Goldie Pounds gives Nick Smith CPR instruction. Pounds gave Smith kudos for an excellent effort. David Torres photo.

... Last week at the South Coast High School, students took a First Aid and CPR class taught by Coast Life Support Community CPR Coordin-

tor Goldie Pounds and CLSD Operations manager Evan Dilks.

SCHS principal Dan Regelbrugge, who spearheaded the two-day class, came up with the



Coast Life Support Community CPR Coordinator Goldie Pounds instructs South Coast High School student Isaac Garcia on the skill of Cardio Pulmonary Resuscitation. Coast Life Support District gave a two-day seminar on First Aid and CPR last week to students at the school. The First Aid portion covered skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. David Torres photo.

idea for his kids when he met up with Pounds at a recent health fair demo at Point Arena High School. "I wanted this for my kids," said Regelbrugge.

"The students were very interested and asked all the right questions," said Dilks. For Pounds, this was a path she had envisioned for middle and high school students.

The students learned

the nine ways to save a life, which included saving people from choking, from bleeding and saving their own lives.

The students were given books and had a verbal test. The American Heart Association certified two students in first aid and eight students in both first aid and CPR. "This happened with Dan Regelbrugge's support and belief," said Pounds, who runs the CPR training sessions at the Platt Center in Gualala.

A ceremony immediately followed the training session and by electronic transmission their certification cards were issued. "They were so proud to get their certification," said Dilks, "for some kids this could lead to a career in the medical field."

The cost of the training was shared between CLSD and the school.



Coast Life Support District Operations Manager Evan Dilks gives Otter Moline a CPR lesson in a two-day emergency responder/first aid instruction class held at the school. David Torres photo.

8th ANNUAL MARTINI MADNESS

HOSTED BY COASTAL SENIORS
TO BENEFIT MEALS ON WHEELS



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"THE BEST APPETIZERS AND MARTINIS ON THE COAST"

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Benefitting the Coastal Seniors

December 8th and 9th

12:00 - 6:00 PM