

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

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AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

>>> 4:30 pm Monday, July 15, 2013 <<<

Bill Platt Training Center

Coast Life Support District Station

38901 Ocean Drive, Gualala, CA 95445

1. Call to Order Toedter
 2. Adoption of the Agenda
 3. Minutes Approval
 4. Privilege of the Floor – Public Comment
 5. Old Business – Information or Action
 - Shifting Urgent Care Schedule Dodds
 - Joint Executive Committee Update - Action Toedter
 - Approval of Consultant Project Phase - Action
 6. New Business
 7. Reports
 - Committee Reports
 - District Administrator
 - Write-offs Approval
 8. Other
 - General announcements
 9. Adjournment
- Scheduled Board of Director meetings (4:30 at Bill Platt Training Center unless otherwise noted):
 - None at this time



MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS
June 24th, 2013

Call to Order. President Tom Toedter called the meeting to order at 3:00 p.m. Present: Directors Randolph, Dodds, Perry, Schwartz, Rice, Provencher.

Adoption of the Agenda. Director Perry moved to adopt the Agenda. Director Randolph second, all ayes.

Approval of May 20th, 2013 Board Minutes. Director Randolph moved to approve the Minutes. Director Rice second, all ayes.

Privilege of the Floor: RCMS Board Member Donald Kemp responded to the possibility of RCMS moving Urgent Care days of Tuesday and Wednesday to weekend UC. After review, RCMS does not recommend this change.

Old Business: Information or Action

- FY14 Proposition 4 Limits Resolution 218 - Action. Director Rice moved, Director Schwartz second, all ayes.
- Employee Handbook Approval. Ellen Buechner of The Sea Ranch Association human resources staff, helped to review the handbook with final review by the CLSD Board. After discussion it was decided that the handbook needed further review on the following points:
 - Inclusion of an arbitration clause for employee terminations or disputes
 - Resolve whether one or two years' PTO may be accrued or carried over into a new fiscal year.
 - Include a grievance procedure for complaints against the District Administrator
- Joint Executive Committee Update: A proposal for contracting with a consultant is not yet ready for board action.

New Business: None

Reports:

- Governance Committee Update: Director Randolph reported that the committee has met and will continue to meet monthly. He agreed to develop a format for the District Administrator evaluation.
- District Administrator Foster's Report. See board packet.
- Business Mgr. Bold's June 2013 Write-Off Report. Director Schwartz moved for approval, Director Rice second, all ayes.

Closed Session: District Administrator's Annual Evaluation. Chairman Toedter will follow-up with DA Foster personally.

Other:

- General Announcements: Board email accounts will be established.
- Next Board Meetings: Monday, July 15th, 2013

Adjournment. Director Schwartz moved for adjournment, Director Dodds second, all ayes. Meeting adjourned at 5:20 pm.

Minutes approved:

Date