

# CLSD LIFE SUPPORT DISTRICT



## Finance Committee

### AGENDA

Wednesday, August 17, 2022 at 10:00 AM

CLSD Headquarters, 38901 Ocean Drive, Gualala, CA

Meeting Link: <https://clsd.my.webex.com/clsd.my/j.php?MTID=m23e103aa6c438e60eee7ced94e1f604c>

1. Call to Order Beaty
2. Agenda Approval Beaty
3. Minutes Approval: July 20, 2022 meeting Beaty
4. Privilege of the floor Beaty
5. Old Business:
  - Urgent Care RFP Crowl
6. Ambulance revenue – Wittman (YTD) Crowl
7. Expenses Summary Crowl
8. Cash Flow Crowl
9. Banking review Crowl
10. Ambulance transport data YTD Crowl
11. Other:
  - GEMT update Crowl
12. Shout out Open to all
  
13. Next FC Meetings – Third Wednesdays of the month, 9:00 AM.
  - September 21, 2022
  - October 19, 2022
14. Adjournment

COAST LIFE SUPPORT DISTRICT  
PO Box 1056 • Gualala, California 95445  
[www.clsd.ca.gov](http://www.clsd.ca.gov)

**Finance Committee**

Minutes of Meeting July 20<sup>th</sup>, 2022 at 9 am - Bill Platt Training Center

*This meeting was held by teleconference and in person.*

1. **Call to Order:** The meeting was called to order at 9:01 am by Treasurer Michael Tilles. Also present: Director Naomi Schwartz, Director Geoffrey Beaty, DA David Crowl, Captain Bronwyn Golly and bookkeeper Clara Frost.
2. **Agenda Approval:** Director Beaty moved to adopt the agenda seconded by Director Schwartz. All ayes.
3. **Meeting Minutes Approval:** Minutes to be amended: June 20 on sections 5, 6 and 10. Director Beaty moved to approve the amended June 20<sup>th</sup> FC meeting minutes, seconded by Director Schwartz. All ayes.
4. **Privilege of the floor:** none
5. **Old Business**
  - a. CLSD FY23 Budget- No money will be going into investments until after the next IGT payment comes in. The IGT money is expected to be 6 months late due to a transition from fiscal year to calendar year.
6. **Ambulance Revenue-** Net payments for June 2022 totaled \$91,875 with A/R of \$444,753 down \$30k from last month. Wittman provided feedback on the new billing policy which eliminated out of pocket non-transport charges for residents. It is costing the company an average of \$800/mo. This amount was projected to be \$1,200/mo.
7. **Expenses YTD:** Reviewed and within range. Please see pg 7 for footnotes.
8. **Cash Flow:** Reviewed, pg 8.
9. **Banking review:** Reviewed
10. **Ambulance Transport data** – June had 45 transports.
11. **Other:**
  - a. Non-transport district billing update- Wittman reported a lower than projected cost to the company and we are now ready to publicize the policy update.
  - b. GEMT, IGT and Grants update: The merger of the GEMT, QAF and IGT are going through as reported. Still awaiting grant status for next year.
12. **Shout out:** To Dave for holding the record shortest meeting!!

Next FC Meeting: Third Wednesday of the month, at 9 am.

- August 17, 2022
- September 21 2022
- October 19<sup>th</sup>, 2022

Adjournment: at 10:25 AM, Director Tilles made a motion to adjourn and seconded by Director Schwartz. All ayes.

Minutes approved:

\_\_\_\_\_ (Date) \_\_\_\_\_ Naomi Schwartz, Treasurer

### CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
<b>FY22</b>													\$ 444,753
AUG'21	70	\$ 273,104	\$ 143,968	\$ 49,921	\$ 12,441	\$ 66,774	\$ 69,074	\$ -	\$ 69,074	\$ 82,794	\$ 17,228	\$ 657	\$ 443,824
SEPT'21	72	\$ 284,162	\$ 110,904	\$ 40,511	\$ 6,044	\$ 126,702	\$ 56,790	\$ 12,090	\$ 44,700	\$ -	\$ 5,990	\$ 191	\$ 520,027
OCT'21	65	\$ 243,640	\$ 110,530	\$ 42,067	\$ 3,281	\$ 87,761	\$ 70,382	\$ -	\$ 70,382	\$ -	\$ -	\$ 7	\$ 537,413
NOV'21	56	\$ 181,297	\$ 97,158	\$ 33,526	\$ 7,258	\$ 43,354	\$ 114,155	\$ -	\$ 114,155	\$ 45,231	\$ 2,510	\$ 85	\$ 418,955
DEC'21	54	\$ 277,301	\$ 116,218	\$ 46,589	\$ 1,033	\$ 113,462	\$ 66,081	\$ 3,892	\$ 62,189	\$ -	\$ -	\$ -	\$ 470,277
JAN'22	40	\$ 130,757	\$ 62,036	\$ 35,404	\$ 6,208	\$ 27,109	\$ 46,379	\$ 9,601	\$ 36,778	\$ -	\$ 945	\$ -	\$ 459,613
FEB'22	38	\$ 169,002	\$ 50,014	\$ 37,976	\$ 1,466	\$ 79,546	\$ 56,555	\$ 5,703	\$ 50,852	\$ -	\$ -	\$ 50	\$ 488,807
MAR'22	68	\$ 278,856	\$ 141,788	\$ 47,457	\$ 5,436	\$ 84,175	\$ 78,408	\$ 1,266	\$ 77,142	\$ 45,804	\$ 0	\$ 74	\$ 450,110
APR'22	57	\$ 212,767	\$ 116,563	\$ 41,492	\$ 826	\$ 53,885	\$ 70,745	\$ 561	\$ 70,185	\$ -	\$ -	\$ -	\$ 433,811
MAY'22	77	\$ 271,373	\$ 105,853	\$ 44,429	\$ 12,080	\$ 109,011	\$ 66,939	\$ 3,091	\$ 63,847	\$ -	\$ 6,705	\$ 15	\$ 472,285
JUN'22	45	\$ 165,192	\$ 78,867	\$ 19,828	\$ 864	\$ 65,634	\$ 91,875	\$ -	\$ 91,875	\$ -	\$ 1,537	\$ 246	\$ 444,753
<b>FY23</b>													
JUL'22	54	\$ 187,272	\$ 45,127	\$ 69,096	\$ 1,407	\$ 71,642	\$ 78,972	\$ -	\$ 78,972	\$ 47,333	\$ 1,395	\$ -	\$ 388,695

<i>JUL'21</i>	<i>67</i>	<i>\$ 273,034</i>	<i>\$ 121,870</i>	<i>\$ 72,489</i>	<i>\$ 1,783</i>	<i>\$ 76,892</i>	<i>\$ 72,141</i>	<i>\$ -</i>	<i>\$ 72,141</i>	<i>\$ -</i>	<i>\$ 1,150</i>	<i>\$ 53</i>	<i>\$ 545,489</i>
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<b>FY To Date</b>	54	\$ 187,272	\$ 45,127	\$ 69,096	\$ 1,407	\$ 71,642	\$ 78,972	\$ -	\$ 78,972	\$ 47,333	\$ 1,395	\$ -
<b>Last 12 Months</b>	696	\$ 2,674,722	\$ 1,179,027	\$ 508,296	\$ 58,344	\$ 929,055	\$ 866,356	\$ 36,203	\$ 830,153	\$ 221,162	\$ 36,309	\$ 1,325

<b>Monthly Average FY To Date</b>	54	\$ 187,272	\$ 45,127	\$ 69,096	\$ 1,407	\$ 71,642	\$ 78,972	\$ -	\$ 78,972	\$ 47,333	\$ 1,395	\$ -
<b>Monthly Average Last 12 Months</b>	58	\$ 222,893	\$ 98,252	\$ 42,358	\$ 4,862	\$ 77,421	\$ 72,196	\$ 3,017	\$ 69,179	\$ 18,430	\$ 3,026	\$ 110

AGING 251 (278 June)							
Month	Current(54)	31-60 (29)	61-90 (38)	91-120 (28)	121-180 (24)	180+ (78)	Balance
JUL	\$ 79,618	\$ 51,126	\$ 38,926	\$ 26,753	\$ 27,421	\$ 164,851	\$ 388,695

## Coast Life Support District Profit & Loss Budget Overview FY23 July 2022

	Jul 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Revenue/Expense</b>				
<b>Revenue</b>				
4000 · CLSD Special Taxes	185,894.74	185,894.74	0.00	100.0% <sup>1</sup>
4100 · Interest Revenue	0.00	0.00	0.00	0.0%
4200 · Ambulance Revenue	70,247.78	66,666.63	3,581.15	105.4% <sup>2</sup>
4400 · Miscellaneous Revenue	30.00	1,666.67	-1,636.67	1.8%
4410 · Intergovernmental Transport(IGT)	20,833.27	20,833.37	-0.10	100.0% <sup>3</sup>
4420 · Ground Emerg Med Transport	0.00	0.00	0.00	0.0%
4500G · Training Grant Revenue	11,993.13	16,666.63	-4,673.50	72.0% <sup>4</sup>
<b>Total Revenue</b>	<b>288,998.92</b>	<b>291,728.04</b>	<b>-2,729.12</b>	<b>99.1%</b>
<b>Expense</b>				
5000 · Wages and Benefits	152,483.44	165,110.38	-12,626.94	92.4%
5000G · Wages & Benefits-Training Grant	11,778.55	15,740.12	-3,961.57	74.8%
6000 · Ambulance Operations	18,537.10	14,910.35	3,626.75	124.3% <sup>5</sup>
6000G · Training Grant Operations	0.00	1,250.00	-1,250.00	0.0%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
6700 · Overhead/Administration	14,806.29	15,679.02	-872.73	94.4%
6700G · Overhead/Administration-T.Grant	214.58	208.37	6.21	103.0%
6971 · IGT	0.00	0.00	0.00	0.0%
7000 · Urgent Care	69,692.54	69,692.51	0.03	100.0%
8000 · Interest Expense	0.00	66.63	-66.63	0.0%
9000 · Other Expenses	0.00	0.00	0.00	0.0%
9500 · Depreciation Expense	8,784.60	8,784.60	0.00	100.0%
<b>Total Expense Net</b>	<b>276,297.10</b>	<b>291,441.98</b>	<b>-15,144.88</b>	<b>94.8%</b>
<b>Ordinary Operating Surplus</b>	<b>12,701.82</b>	<b>286.06</b>	<b>12,415.76</b>	

1. Total 4000- CLSD Special Taxes is actual revenue - Received Apr-Jun Sonoma Co Tax in July (shifted income to FY22). Still anticipating Mendocino Co Tax Aug or Sept.
2. NET BILLING: \*Ref Wittman YTD Report (acc 4220 + Column F minus H/K/L)
3. 4410 represents IGT accrual for FY23
4. Training grant FY22 (Oct 1 2021 -Sep 30 2022) Grant income will be used by next payroll in Aug). Any expense will be toward CLSD budget.
5. 6000-Ambulance Operations: 1 invoice for unexpected Veh. Repair ~\$4k.

FY 22 Cash Projection	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Bank balance 7/31/22	764,128	560,936	201,235	404,552	201,360	522,568	794,087	997,404	794,212	591,020	912,228	1,390,256
SAMHSA Trng Grant			50,000			50,000			50,000		50,000	
Prop Tax EMS/UC					524,400	631,220				524,400	631,220	
GEMT or GEMT-QAF												
IGT			406,509				406,509					
Ambulance Revenue	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
Expenses	268,192	268,192	268,192	268,192	268,192	268,192	268,192	268,192	268,192	268,192	268,192	268,192
IGT funding		156,509				156,509						
	560,936	201,235	404,552	201,360	522,568	794,087	997,404	794,212	591,020	912,228	1,390,256	1,187,064
Charles Schwab Invest.	308,751	308,751	308,751	308,751	308,751	308,751	308,751	308,751	308,751	308,751	308,751	308,751
	Schwab due											



**GEMT FY21/22 +**

SAMHSA Rural EMS Training Grant: just under \$200K in FY23. \$50K installments simply representational - not precise timing.

Sonoma County pays in Dec and Apr  
Mendocino County pays in Jan and May

### CLSD RUN DATA for the PRECEEDING 12 MONTHS

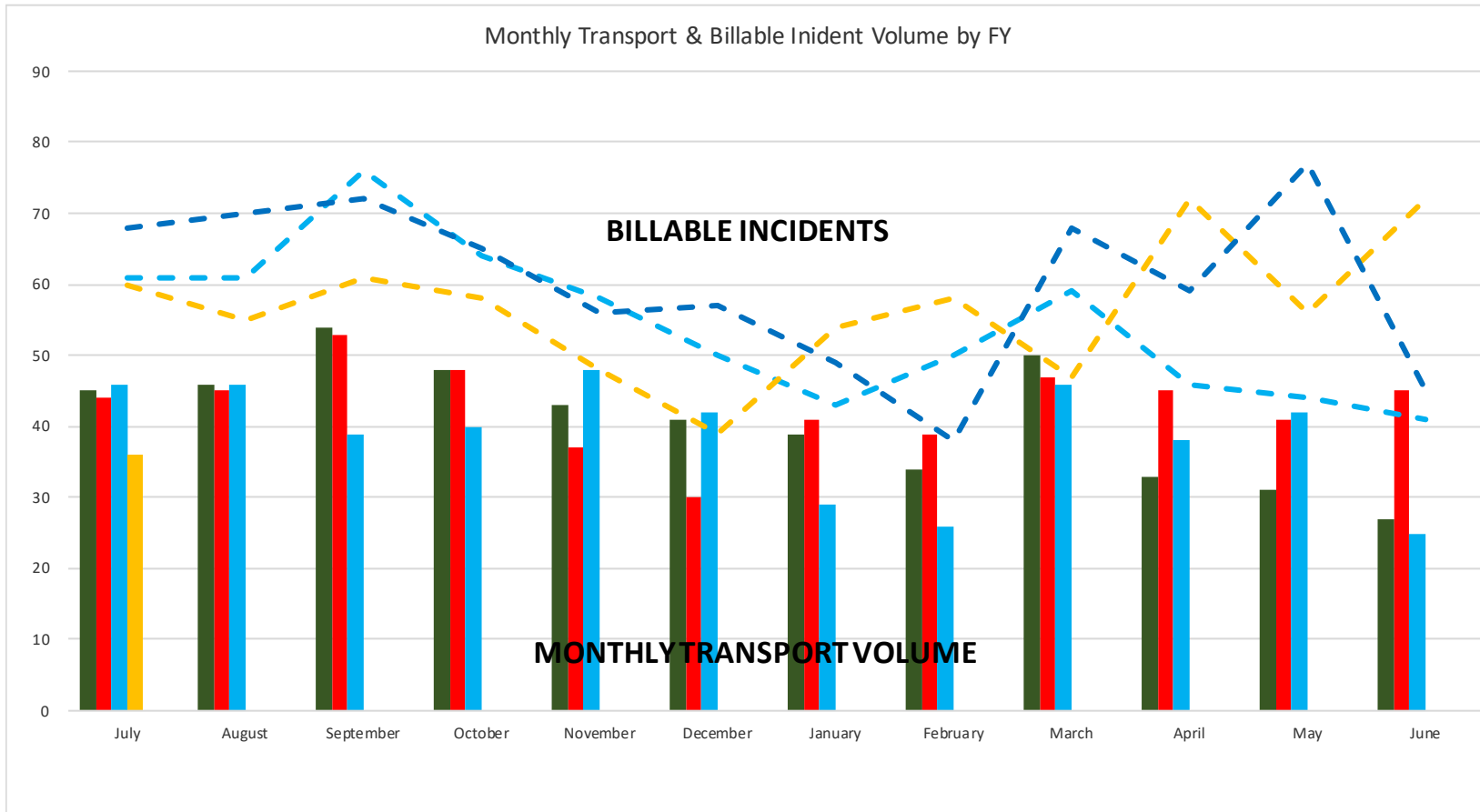
ALL SHADED COLUMNS ARE PREVIOUS YEAR DATA

MONTH <small>MOST CURRENT ON TOP</small>	INCIDENT		PCR		RESIDENT		ALS		DAYTIME		NIGHT		TOTAL		LANDING		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			
	DISPATCHED CALLS		PATIENT CARE RECORD		RESIDENT	NON RESID.	ADVANCED LIFE SUPPORT		9:00 AM TO 9:00 PM		9:00 PM TO 9:00 AM		TRANSPORTS				CANCELLED ON ROUTE				ALS		TOTAL HRS		MISSED CALLS	
	Current	Year Prior	Current	Year Prior	BOTH CURRENT YEAR		Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior	Current	Year Prior
July '22	81	93	54	68	34	20	50	45	51	63	30	16	36	46	6	4	6	13	22	17	7	4	9	19	1	0
June '22	65	91	45	74	28	17	41	56	44	67	21	24	25	45	6	8	6	14	15	20	7	11	12	32	0	0
May '22	99	74	77	56	64	13	72	31	69	57	30	16	42	41	9	10	17	17	27	15	6	6	24		2	
Apr '22	88	88	65	72	54	11	44	37	68	67	20	21	39	45	6	18	19	18	21	27	6	10	14		0	
Mar '22	88	61	68	47	58	10	64	47	63	43	25	18	46	47	7	6	7	14	15	15	4	14	19		0	
Feb '22	55	80	38	59	36	2	36	49	38	55	17	25	26	39	8	5	8	18	14	20	5	5	6		0	
Jan '22	57	67	49	54	44	5	46	41	39	64	18	3	29	41	4	7	5	17	20	13	3	8	12		0	1
Dec '21	66	60	57	43	50	7	53	30	50	43	16	17	42	30	2	5	7	18	10	13	6	5	25		1	
Nov '21	85	64	66	49	40	16	56	37	66	51	19	13	42	37	4	8	12	14	20	12	10	6	11		0	
Oct '21	80	84	67	63	52	15	60	47	55	68	25	16	40	48	8	9	12	22	19	11	8	13	21		3	
SEP '21	92	84	72	63	55	17	58	53	62	64	30	16	39	53	3	15	8	17	29	10	7	8	33		1	
AUG '21	106	79	70	56	56	14	62	45	74	63	32	16	46	45	6	5	17	22	23	11	10	4	26		2	
TOTAL	962	925	728	704	571	147	642	518	679	705	283	201	452	517	69	100	124	204	235	184	79	94	212	51	10	1
	CALLS		PCR		RESIDENT	NON RESID.	ALS		AM TO PM		PM TO AM		TRANSPORTS		LZ		DRY RUN		T&R		FROM RCMS		AMB UNAVAILABLE			

**MONTHLY AMBULANCE DATA**

Monthly Transports	July	August	September	October	November	December	January	February	March	April	May	June
2019 - 2020	45	46	54	48	43	41	39	34	50	33	31	27
2020 - 2021	44	45	53	48	37	30	41	39	47	45	41	45
2021 - 2022	46	46	39	40	48	42	29	26	46	38	42	25
2022 - 2023	36											

Monthly Billable Incidents	July	August	September	October	November	December	January	February	March	April	May	June
2019 - 2020 Billable - - - - -	61	61	76	64	58	50	43	50	59	46	44	41
2020 - 2021 Billable - - - - -	60	55	61	58	48	39	54	58	47	72	56	72
2021 - 2022 Billable - - - - -	68	70	72	65	56	57	49	38	68	59	77	45
2022 - 2023 Billable - - - - -	54											



**Runs by Response Request**

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	73	90.12%
Interfacility Transport	7	8.64%
Standby	1	1.23%
	<b>Total: 81</b>	<b>Total: 100.00%</b>

**Runs by Dispatch Reason**

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	11	13.58%
Interfacility Transfer	10	12.35%
Breathing Problem	8	9.88%
Sick Person	8	9.88%
Abdominal Pain/Problems	6	7.41%
Traffic/Transportation Incident	6	7.41%
Allergic Reaction/Stings	5	6.17%
Chest Pain (Non-Traumatic)	4	4.94%
Assault	3	3.70%
Back Pain (Non-Traumatic)	3	3.70%
Cardiac Arrest/Death	2	2.47%
Heart Problems/AICD	2	2.47%
Hemorrhage/Laceration	2	2.47%
Medical Alarm	2	2.47%
Traumatic Injury	2	2.47%
Unconscious/Fainting/Near-Fainting	2	2.47%
Burns/Explosion	1	1.23%
Convulsions/Seizure	1	1.23%
Overdose/Poisoning/Ingestion	1	1.23%
Standby	1	1.23%
Unknown Problem/Person Down	1	1.23%
	<b>Total: 81</b>	<b>Total: 100.00%</b>

**Runs by Response Disposition**

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Treated, Transported by this EMS Unit	36	44.44%
Against Medical Advice (AMA)	15	18.52%
Released at Scene (RAS)	7	8.64%
Canceled Enroute - No Patient Contact	6	7.41%
Transported to Landing Zone, Care Transferred	6	7.41%
Canceled on Scene - No Patient Contact	3	3.70%
Canceled/Dispatch Error (Prior to En Route)	2	2.47%
Field Pronouncement – No Interventions	2	2.47%
Public/Lift Assist	2	2.47%
Standby - Events, etc.	1	1.23%
Treated and Transported by BLS Unit after ALS evaluation	1	1.23%
	<b>Total: 81</b>	<b>Total: 100.00%</b>

**Runs by Provider Impression**

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Traumatic Injury (T14.90)	14	17.28%
	12	14.81%
Pain (G89.1)	8	9.88%
Abdominal Pain / Problems (R10.84)	7	8.64%
Anxiety / Emotional Upset (F41.9)	4	4.94%
Cardiac Arrest (I46.9)	4	4.94%
No Apparent Illness/Injury (Adult) (Z00.00)	3	3.70%



Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Weakness (General) (R53.1)	3	3.70%
Allergic Reaction (T78.40)	2	2.47%
Cardiac Dysrhythmia - Tachycardia (R00.0)	2	2.47%
Chest Pain - Suspected Cardiac (I20.9)	2	2.47%
Cold/Flu Symptom (J00)	2	2.47%
Epistaxis (Non-Traumatic) (R04.0)	2	2.47%
Nausea / Vomiting (R11.2)	2	2.47%
Overdose / Poisoning / Ingestion (F19)	2	2.47%
Respiratory Distress - Bronchospasm (J98.01)	2	2.47%
Respiratory Distress - Unspecified (J80)	2	2.47%
Alcohol Intoxication (F10.92)	1	1.23%
Dizziness / Vertigo (R42)	1	1.23%
Genitourinary System Issue (Urinary) (N39.9)	1	1.23%
Hypertension (I10)	1	1.23%
Medication Related Issue (Non- Overdose) (T50.905)	1	1.23%
Seizure - Active (G40.901)	1	1.23%
Sepsis (A41.9)	1	1.23%
Stroke/CVA (I63.9)	1	1.23%
<b>Total: 81</b>	<b>Total: 100.00%</b>	

#### Call Volumes by Day and Hour Report

Incident Day Name	Number of Runs	Percent of Total Runs
<b>Incident Three Hour Range Of Day 24: 00:00:00 - 02:59:59</b>		
Sunday	1	1.23%
Monday	1	1.23%
Tuesday	2	2.47%
Saturday	2	2.47%
	<b>Total: 6</b>	<b>Total: 7.41%</b>
	<b>Avg: 1.50</b>	
<b>Incident Three Hour Range Of Day 24: 03:00:00 - 05:59:59</b>		
Tuesday	2	2.47%
Wednesday	1	1.23%
	<b>Total: 3</b>	<b>Total: 3.70%</b>
	<b>Avg: 1.50</b>	
<b>Incident Three Hour Range Of Day 24: 06:00:00 - 08:59:59</b>		
Sunday	2	2.47%
Monday	2	2.47%
Thursday	1	1.23%
Saturday	4	4.94%
	<b>Total: 9</b>	<b>Total: 11.11%</b>
	<b>Avg: 2.25</b>	
<b>Incident Three Hour Range Of Day 24: 09:00:00 - 11:59:59</b>		
Sunday	1	1.23%
Monday	4	4.94%
Tuesday	4	4.94%
Wednesday	1	1.23%
Thursday	1	1.23%
Friday	1	1.23%
	<b>Total: 12</b>	<b>Total: 14.81%</b>
	<b>Avg: 2.00</b>	
<b>Incident Three Hour Range Of Day 24: 12:00:00 - 14:59:59</b>		
Monday	2	2.47%
Wednesday	2	2.47%
Thursday	1	1.23%
Friday	6	7.41%
Saturday	3	3.70%

Incident Day Name	Number of Runs	Percent of Total Runs
	Total: 14	Total: 17.28%
	Avg: 2.80	
<b>Incident Three Hour Range Of Day 24: 15:00:00 - 17:59:59</b>		
Sunday	4	4.94%
Tuesday	2	2.47%
Wednesday	1	1.23%
Thursday	2	2.47%
Friday	1	1.23%
Saturday	3	3.70%
	Total: 13	Total: 16.05%
	Avg: 2.17	
<b>Incident Three Hour Range Of Day 24: 18:00:00 - 20:59:59</b>		
Sunday	2	2.47%
Monday	2	2.47%
Thursday	3	3.70%
Friday	3	3.70%
Saturday	2	2.47%
	Total: 12	Total: 14.81%
	Avg: 2.40	
<b>Incident Three Hour Range Of Day 24: 21:00:00 - 23:59:59</b>		
Sunday	2	2.47%
Tuesday	1	1.23%
Wednesday	2	2.47%
Thursday	2	2.47%
Friday	3	3.70%
Saturday	2	2.47%
	Total: 12	Total: 14.81%
	Avg: 2.00	
	Total: 81	Total: 100.00%
	Avg: 2.13	

**Report Criteria**

Agency Name (Dagency.03): Is In Coast Life Support District Ambulance

Incident Date: Is Between 7/1/2022 and 7/31/2022

DAY CALLS - 51, NIGHT CALLS - 30  
(0900-2100) (2100-0900)

M122 DISPATCHED 15 TIMES (11 in JUNE)

TOTAL HOURS UNCOVERED 9.33 (11.82 in JUNE)

MISSED CALLS 1

B121 VPSTAFFED FOR TRANSPORT FROM RCM.S TO OCEAN RIDGE (WEATHER)  
M124 STAFFED FOR P. A. FIREWORKS STANDBY