



Finance Committee

AGENDA

Monday September 18, 2017 – 2:30 PM – CLSD Headquarters
(held two days early to accommodate DA travel to annual Conference)
38901 Ocean Drive, Gualala, CA

1. Call to Order
2. Agenda Approval
3. Minutes Approval
4. Wittman (YTD) month-end report
5. Expenses YTD
6. Cash Flow
7. Ambulance dispatch and transport data YTD
8. Other Issues:
 - FY18 Final Budget
 - Resolution 251: Adoption of Final Budget for FY18
 - Annual audit
 - Financial Projection
 - Urgent Care utilization
 - Exchange Bank – Line of Credit
9. Next FC Meetings – Third Wednesdays of the month, 9 AM, all at the CLSD Bill Platt Training Room
 - Oct 18th
 - Nov 15th – RECOMMEND date change (too early to have financials, following week is eve of Thanksgiving)
 - Dec 20th (Regular BOD meeting falls on Christmas Day – if BOD cancel, consider cancelling Dec FC Meeting?)
10. Adjournment



Finance Committee

Minutes of the Meeting August 23, 2017 – Bill Platt Training Center

1. **Call to Order:** The meeting was called to order at 9:00 AM by Geoffrey Beaty. Directors present: Naomi Schwartz and Richard Hughes. Also in attendance is Ex officio: District Administrator David Caley, District Operations Manager Evan Dilks, and Executive Assistant Robin Bean. Absent: Don Kemp, RCMS Treasurer.
2. **Agenda Approval:** Director Hughes moved to adopt the agenda and seconded by Director Schwartz. All ayes.
3. **Minutes Approval:** Director Schwartz moved to approve the July 19, 2017 FC meeting minutes and was seconded by Director Hughes. All ayes.
4. **Wittman July (YTD) month-end report:**
 - a. July gross charges \$239,509.60. Net receipts received for July \$62,113.56
 - b. The "Wittman "CLSD (YTD) Report" was reformatted to include monthly billable incidents and the averaged totals for the current FY besides the existing totals of the last 12 months.
5. **Expenses: YTD reporting** - Expenses continue to be within budget.
6. **Cash Flow**
 - a. **P&L Report: Reviewed and discussed** - cash flow as expected.
 - b. **180+ Day Aging: Priority Goal** – continue to reduce the 180+ day aging claims.
 - In July, a collections batch (approved by Finance Sub-Committee) was reflected on the CLSD YTD report in the amount of \$34,780.51 and a write off batch in the amount of \$1,988.01. CLSD's true A/R Balance is around -415K (after subtraction of CMS "On Hold"). EA Bean is working a new batch to be reviewed next Finance Sub-Committee meeting.
7. **Ambulance Run and Transport Data YTD:**
 - a. At the beginning of the new FY18 there were (52) transports in July.
 - b. Merging of Data: It was agreed by the FC to merge FY13/14 & FY 14/15 with FY's 2006/07-12/13 into one line and keeping FY15/16 and FY16/17.
8. **Other Issues:**
 - a. **Intergovernmental Transfer (IGT):** DA Caley discussed with the FC the IGT funding schedule for FY15/16. The first CLSD IGT Provider match funds are scheduled to be wired 8-24-17 (~149K). We expect to receive net new funds of \$101,923 in November. The Provider match funds for FY16/17 are \$204K will be expected due in December 2017 (to IGT) and receive net new funds \$139,790 approximately Feb 2018.
 - b. **Ground Emergency Medical Transport update:** DA Caley informed the FC that it is projected that the GEMT program will be continue for the next several years. Due to the Affordable Health Care Act some transports have been deemed reimbursable at 100% (rather than 50%).

c. **Redwood Coast Medical Services:**

- Discussed and agreed CLSD would request an "Addendum of the UC Contract" with RCMS to reflect the BOD approved 130K increase). Beaty suggested that a new updated contract should be revised annually.
- Mendonoma Health Alliance (CLSD, RCMS, and Memorial Hospital Santa Rosa) continues to seek CVEMS agreement and interpretation of CA and Fed codes that RCMS is providing Emergency Medical Services (even though they do not fit the definition of a hospital) and thus qualify for Federal Financial Participation reimbursement. This would also allow CLSD to bill Medicare for ambulance transports to RCMS.

d. **CMS update:** Currently, CLSD has ~\$38k on "Hold" for Medicare transport billing to RCMS. Wittman remains optimistic we will be able to bill for these claims after FFP (mentioned immediately above) is recognized.

9. **Next FC Meetings** - Third Wednesdays of the month, 9 AM, all at the CLSD Bill Platt Training Room

Sept 18th **DATE CHANGED to MONDAY Sept 18th at 2:30 pm** (moved from the 20th due to DA attending the CA Ambulance Association conference Sept 19- 22nd).

Oct 18th

Nov 20th at 2:30 pm (due to early financials, following week is eve of Thanksgiving)

10. **Adjournment:** Director Schwartz moved for adjournment, Director Hughes seconded, all ayes. The meeting was adjourned at 10:32 am.

Approved:

Geoff Beaty, Treasurer

CLSD AMBULANCE REVENUE

	A	B	C	D	E	F	G	H	I	J	K	L	M
	BILLABLE INCIDENTS	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	OTHER WRITE OFFS	ADJ	NEW A/R BALANCE
FY 17													
SEPTEMBER '16	58	196,639	107,297	49,069	11,544	28,728	51,801		51,801		488	97	470,906
OCTOBER '16	57	196,349	102,512	24,757	(48)	69,129	78,359		78,359				461,675
NOVEMBER '16	59	232,994	90,082	32,507	639	109,765	65,481		65,481				505,960
DECEMBER '16	45	191,565	85,425	35,904	77	70,159	44,377	917	43,459	29,017	3,903		499,740
JANUARY '17	58	295,900	135,365	31,436	10,841	118,259	76,233		76,233				541,766
FEBRUARY '17	49	181,705	66,854	54,733	13,899	46,218	48,693	8,003	40,690				547,294
MARCH '17	56	231,976	130,377	48,901	1,833	50,864	58,970	2,000	56,970	(727)	8,318		533,597
APRIL '17	55	197,865	98,027	52,662	5,417	41,759	51,484		51,484		3,399		520,474
MAY '17	36	142,371	79,567	38,383	1,337	23,085	65,743	230	65,513	32,757		1,076	446,364
JUNE '17	61	256,097	112,884	42,394	5,226	95,593	32,542	220	3,222				509,635
FY18													
JULY '17	60	239,510	135,540	45,593	13,973	44,404	62,114	-	62,114	34,781	1,988	11	455,167
AUGUST '17	78	292,949	132,529	65,944	3,088	91,424	56,944	3,413	53,531	-	-	2,226	495,286

FY TO DATE	138	532,459	268,069	111,537	17,061	135,828	119,058	3,413	115,645	34,781	1,988	2,237	
LAST 12 MONTHS	672	2,655,919	1,276,459	522,283	67,826	789,387	692,740	14,784	648,856	95,828	18,096	3,409	

Average FY To Date	69	266,229	134,034	55,769	8,531	67,914	69,529	1,706	57,823	17,391	994	1,119	
Average YTD Last 12 Months	56	221,327	106,372	43,524	5,652	65,782	57,728	1,232	54,071	7,986	1,508	284	

Coast Life Support District
 Profit & Loss Budget vs. Actual
 July through August 2017

	Jul - Aug 17	Budget	\$ Over Bu...	% of Bud...
Ordinary Revenue/Expense				
Revenue				
4000 - CLSD Special Taxes	264,295.18	264,295.18	0.00	100.0%
4100 - Interest Revenue	0.00	0.00	0.00	0.0%
4200 - Ambulance Revenue	128,189.36	97,916.68	30,272.68	130.9%
4400 - Miscellaneous Rev...	1,404.38	500.00	904.38	280.9%
4410 - Intergovermntl Tra...	0.00	21,130.34	-21,130.34	0.0%
4420 - Ground Emerg Me...	0.00	4,166.68	-4,166.68	0.0%
4430 - Transfer Frm Urge...	21,666.66	21,666.66	0.00	100.0%
Total Income	415,555.58	409,675.54	5,880.04	101.4%
Expense				
5000 - Wages and Benefits	184,865.71	190,367.64	-5,501.93	97.1%
6000 - Ambulance Operati...	30,888.86	31,574.03	-685.17	97.8%
6700 - Overhead/Administ...	21,014.80	43,042.98	-22,028.18	48.8%
7000 - Urgent Care	129,580.00	129,577.00	3.00	100.0%
8000 - Interest Expense	575.83	750.00	-174.17	76.8%
9500 - Depreciation Expe...	16,111.60	16,111.60	0.00	100.0%
Total Expense	383,036.80	411,423.25	-28,386.45	93.1%
Net Ordinary Operating Surplus	32,518.78	-1,747.71	34,266.49	
Other Revenue/Expense				
Other Expense				
Other Miscellaneous Expense	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Revenue	0.00	0.00	0.00	0.0%
Net Revenue	32,518.78	-1,747.71	34,266.49	

1. GROSS BILLING
2. CPR PROGRAM

Coast Life Support District
 Profit & Loss Budget vs. Actual
 July through August 2017

	Jul - Aug 17	Budget	\$ Over Bu...	% of Bud...
Ordinary Revenue/Expense				
Revenue				
4000 - CLSD Special Taxes				
4001 - Mendocino County T...				
4004 - Mendocino Ambul...	79,610.68	79,610.68	0.00	100.0%
4009 - Mendocino Urgent...	56,321.18	56,321.18	0.00	100.0%
4010 - Mendocino Speci...	15,445.32	15,445.32	0.00	100.0%
4001 - Mendocino Count...	0.00	0.00	0.00	0.0%
Total 4001 - Mendocino Co...	151,377.18	151,377.18	0.00	100.0%
4002 - Sonoma County Taxes				
4024 - Sonoma Ambulan...	62,097.68	62,097.68	0.00	100.0%
4029 - Sonoma Urgent C...	50,820.32	50,820.32	0.00	100.0%
Total 4002 - Sonoma Count...	112,918.00	112,918.00	0.00	100.0%
Total 4000 - CLSD Special Ta...	264,295.18	264,295.18	0.00	100.0%
4100 - Interest Revenue	0.00	0.00	0.00	0.0%
4200 - Ambulance Revenue	128,189.36	97,916.68	30,272.68	130.9%
4400 - Miscellaneous Revenue	1,404.38	500.00	904.38	280.9%
4410 - Intergovernmentl Transp...	0.00	21,130.34	-21,130.34	0.0%
4420 - Ground Emerg Med Tr...	0.00	4,166.68	-4,166.68	0.0%
4430 - Transfer Frm Urgent C...	21,666.66	21,666.66	0.00	100.0%
Total Revenue	415,555.58	409,675.54	5,880.04	101.4%
Expense				
5000 - Wages and Benefits				
5200 - Health Insurance	14,569.61	18,000.00	-3,430.39	80.9%
5300 - Payroll Taxes Emplr ...	4,730.82	5,354.00	-623.18	88.4%
5350 - PERS Employer Costs	15,086.31	15,178.18	-91.87	99.4%
5405 - Administration Salar...				
5405.1 - Admin Salaries-...	-3,787.34	-3,787.32	-0.02	100.0%
5405 - Administration Sa...	38,350.74	38,301.12	49.62	100.1%
Total 5405 - Administration...	34,563.40	34,513.80	49.60	100.1%
5410 - Ambulance Operatio...	101,056.68	99,912.34	1,144.34	101.1%
5430 - Extra Duty/Stipend P...	4,960.96	7,511.32	-2,550.36	66.0%
5500 - Work Comp Insurance	9,897.93	9,898.00	-0.07	100.0%
Total 5000 - Wages and Benef...	184,865.71	190,367.64	-5,501.93	97.1%
6000 - Ambulance Operations				
6030 - Med. Director Fee-n...	6,300.00	6,300.00	0.00	100.0%
6040 - Dispatch Services	7,873.90	7,874.00	-0.10	100.0%
6100 - Station/Crew Expen...				
5100 - Uniforms & Med T...	69.04	833.32	-764.28	8.3%
6101 - Facility Repair & ...	3,210.87	1,566.68	1,644.19	204.9%
6102 - Facility Furniture	247.07	1,666.67	-1,419.60	14.8%
6110 - Supps, Rental, Cle...	764.00	2,166.68	-1,402.68	35.3%
6210 - Veh. Repair & Mai...	3,644.98	3,000.00	644.98	121.5%
6240 - Vehicle Fuel	2,265.75	2,500.00	-234.25	90.6%
6320 - Licenses and Per...	129.00			
6410 - Radios & Comm E...	0.00	666.68	-666.68	0.0%

Coast Life Support District
 Profit & Loss Budget vs. Actual
 July through August 2017

	Jul - Aug 17	Budget	\$ Over Bu...	% of Bud...
6510 - Medical Supplies ...	6,384.25	4,000.00	2,384.25	159.6%
Total 6100 - Station/Crew E...	16,714.96	16,400.03	314.93	101.9%
6980 - Misc. Employee Trai...	0.00	1,000.00	-1,000.00	0.0%
Total 6000 - Ambulance Oper...	30,888.86	31,574.03	-685.17	97.8%
6700 - Overhead/Administrati...				
6180 - Utilities	3,318.64	2,750.00	568.64	120.7%
6188 - Telephone	523.42	1,000.00	-476.58	52.3%
6300 - Insurance	4,282.25	4,250.00	32.25	100.8%
6713 - Ambulance Billing	5,666.10	6,458.82	-792.72	87.7%
6718 - Office Supp/Equip/S...				
6718.1 - Office Supplies	556.61	833.32	-276.71	66.8%
6718.2 - Computer Equip...	289.90	500.00	-210.10	58.0%
6718.3 - Software	424.00	262.50	162.40	161.9%
6718 - Office Supp/Equip...	0.00	0.00	0.00	0.0%
Total 6718 - Office Supp/Eq...	1,271.41	1,595.82	-324.41	79.7%
6720 - Board Expenses	0.00	416.66	-416.66	0.0%
6730 - Consultants				
6734 - IT	948.00	1,750.00	-802.00	54.2%
6735 - EMS Survey	325.00	583.32	-258.32	55.7%
6737 - Financial/Bookke...	525.00	833.32	-308.32	63.0%
6738 - Legal	699.00	1,666.68	-967.68	41.9%
6740 - Audit	0.00	1,416.68	-1,416.68	0.0%
6741 - Tax Administration	0.00	1,738.32	-1,738.32	0.0%
Total 6730 - Consultants	2,497.00	7,988.32	-5,491.32	31.3%
6742 - Bank/Merchant Fees	206.58	166.68	39.90	123.9%
6755 - Property Tax Admin	0.00	-4,833.32	-4,833.32	0.0%
6760 - Education/Professio...	0.00	416.68	-416.68	0.0%
6765 - Election Costs/Rese...	0.00	7,833.32	-7,833.32	0.0%
6770 - Dues, Subscrip, Me...	1,573.68	1,666.68	-93.00	94.4%
6788 - Printing & Reproduc...	0.00	1,666.68	-1,666.68	0.0%
6795 - Travel/Transportation	0.00	500.00	-500.00	0.0%
6970 - Community Dev/Trai...	1,675.72	1,500.00	175.72	111.7%
Total 6700 - Overhead/Admini...	21,014.60	43,042.98	-22,028.18	48.8%
7000 - Urgent Care				
7011 - Admin Salaries-Allo...	3,787.34	3,787.32	0.02	100.0%
7050 - UC Contract	125,792.66	125,789.68	2.98	100.0%
Total 7000 - Urgent Care	129,580.00	129,577.00	3.00	100.0%
8000 - Interest Expense				
8005 - EMS Interest Expense	0.00	250.00	-250.00	0.0%
8000 - Interest Expense - O...	575.83	500.00	75.83	115.2%
Total 8000 - Interest Expense	575.83	750.00	-174.17	76.8%
9500 - Depreciation Expense	16,111.60	16,111.60	0.00	100.0%
Total Expense	383,036.80	411,423.25	-28,386.45	93.1%
Net Ordinary Operating Surplus	32,518.78	-1,747.71	34,266.49	
Other Revenue/Expense				
Other Expense				

Coast Life Support District
Profit & Loss Budget vs. Actual
July through August 2017

	Jul - Aug 17	Budget	\$ Over Bu...	% of Bud...
Other Miscellaneous Expense	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Revenue	0.00	0.00	0.00	0.0%
Net Revenue	32,518.78	-1,747.71	34,266.49	

1. GROSS BILLING
2. CPR PROGRAM
3. REMODEL OF TRAINING ROOM
4. UNEXPECTED AMBULANCE REPAIRS
5. MEDICAL SUPPLY ORDERER. INVENTORY REVIEWED. LARGE ORDERS TO RESUPPLY STOCK.
6. DUE TO OVERLAP OF CALNEVA AND INSTALL OF SKYFIBER
7. QUICKBOOKS & DROPBOX
8. MERCHANT CREDIT CARD FEE
9. CPR SUPPLIES,CREST,LUNCH MEETINGS, ETC.
10. LOAN INTEREST: AMBULANCE

CLSD Final Budget
September 14, 2017

	Actual FY16	Budget FY16	Budget FY17	Budget FY18	FY17 vs FY18 Changes	% Change
Income	Actual	Budget	Budget	Draft Budget		
4000 CLSD Special Taxes						
4001 Mendocino County Taxes						
4004 Mendocino Ambulance Tax	470,808	473,572	474,012	477,664	3,652	0.77%
4009 Mendocino Urgent Care Tax	333,391	334,535	335,168	337,927	2,759	0.82%
4010 Mendocino Special Tax	93,571	87,000	92,672	92,672	-	0.00%
Total 4001 Mendocino County Taxes	897,769	895,107	901,852	908,263	6,411	1%
4002 Sonoma County Taxes						
4024 Sonoma Ambulance Tax	371,556	364,716	368,632	372,856	4,224	1.15%
4029 Sonoma Urgent Care Tax	302,775	302,162	302,795	304,922	2,127	0.70%
Total 4002 Sonoma County Taxes	674,332	666,878	671,427	677,778	6,351	1%
Total 4000 CLSD Special Taxes	1,572,101	1,561,985	1,573,279	1,586,041	12,762	1%
4100 Interest Income	182	1,338	-	150	150	-
4200 Ambulance Income						
4201 Ambulance Transport Billings	2,475,216	534,896	575,576	600,000	24,424	4.24%
4220 Writedowns - Misc	(50,910)	-	-	-	-	-
4225 Writedowns - MediCar/Cal	(1,622,166)	-	-	-	-	-
4228 Writedowns - District Resident Discount	-	(38,478)	(40,000)	(12,500)	27,500	-68.75%
Total 4201 Ambulance Transport Billings	802,139	496,418	535,576	587,650	52,074	9.72%
4400 Miscellaneous Income	4,693	5,299	2,150	3,000	850	39.53%
4410 Intergovernmental Transport (IGT)	84,076	80,000	81,500	126,782	45,282	55.56%
4420 Ground Emerg Med Transport	-	20,000	10,000	25,000	15,000	150.00%
4430 Transfer from Urgent Care reserves	-	-	-	130,000	130,000	-
Unapplied Cash Payment Income	-	-	-	-	-	-
Total Income	2,463,191	2,165,040	2,202,505	2,458,473	256,118	11.68%
Expenses						
5000 Wages and Benefits						
5200 Health Insurance	96,583	108,250	96,000	108,000	12,000	12.50%
5300 Payroll Taxes Employer Costs	26,782	31,168	31,057	32,124	1,067	3.44%
5350 PERS Employer Costs	93,444	98,114	117,595	91,069	(26,526)	-22.56%
5405 Administration Salaries	197,229	229,530	188,779	209,579	20,800	11.02%
5405.1 Admin Salaries-Allocate to UC	(15,816)	(21,525)	(22,681)	(22,724)	(43)	0.19%
5410 Ambulance Operations Wages	546,701	568,701	599,482	615,379	15,897	2.65%
5430 Extra Duty/Stipend Pay/DA	32,837	33,068	32,808	45,068	12,260	37.37%
5460 Other Compensation	1,376	3,527	-	-	-	-
5500 Work Comp Insurance	37,521	39,032	30,950	39,592	8,642	27.92%
Total 5000 Wages and Benefits	1,017,157	1,089,864	1,073,990	1,118,087	44,097	4.11%
6000 Ambulance Operations						
6030 Medical Director Fee- non AHUC	37,800	37,800	37,800	37,800	-	0.00%
6040 Dispatch Services	30,900	30,500	31,020	33,500	(7,520)	-24.74%
6050 Misc Reimbursements	1,098	-	-	-	-	-
6100 Station/Crew Expenses						
6101 Facility Repair & Maintenance	-	-	-	9,400	9,400	-
6102 Facility Furniture	-	-	-	10,000	10,000	-
5100 Uniforms & Med Tests	4,479	4,700	5,000	5,000	-	0.00%
6110 Supplies, Rental, Cleaning etc	14,312	12,800	21,800	13,000	(8,800)	-40.37%
6210 Vehicle Repair & Maintenance	17,951	15,000	15,000	18,000	3,000	20.00%
6240 Vehicle Fuel	12,022	15,000	15,000	15,000	-	0.00%
6410 Radios & Comm Equip	778	3,750	3,100	4,000	(4,100)	-50.62%
6510 Medical Supplies & Equipment	40,030	30,900	28,900	24,000	(4,900)	-16.96%
6511 Capital Replacement fund	-	-	-	25,000	25,000	-
6980 Misc. Employee Training Expense	3,738	5,700	10,100	6,000	(4,100)	-40.59%
Total 6000 Ambulance Operations	163,108	156,550	172,720	190,700	17,980	10.41%
6700 Overhead/Administration						
6180 Utilities	11,037	12,000	12,000	12,000	-	0.00%
6188 Telephone	7,843	5,500	12,000	6,000	(6,000)	-50.00%
6300 Insurance	15,006	12,134	16,350	17,000	650	3.98%
6711 Outside Agency Collections	80	1,400	-	-	-	-
6713 Ambulance Billing	49,372	33,000	33,031	38,753	5,722	17.32%
6718 Office Supp/Equip/Software	4,255	3,500	5,300	5,000	(300)	-5.66%
6718.1 Office Supplies	-	-	-	-	-	-
6718.2 Computer Equipment	-	-	-	3,000	3,000	-
6718.3 Software	-	-	-	1,575	1,575	-

CLSD Final Budget
September 14, 2017

6720 Board Expenses	913	5,000	5,000	2,500	(2,500)	-50.00%
6730 Consultants						
6734 IT	1,420	-	6,750	10,500	3,750	55.56%
6735 EMS Survey	-	-	2,436	3,500	1,064	43.68%
6737 Financial/Bookkeeping	18,475	9,180	14,000	5,000	(9,000)	-64.29%
6738 Legal	9,600	3,000	10,000	10,000	-	0.00%
6740 Audit	8,500	12,000	8,500	8,500	-	0.00%
6741 Tax Administration	12,580	10,118	10,345	10,430	85	0.82%
6742 Bank/Merchant Fees	1,181	1,000	1,000	1,000	-	0.00%
6755 Property Tax Administration	24,156	25,707	27,785	29,000	1,215	4.37%
6760 Education/Professional Dev	-	-	2,500	2,500	-	0.00%
6765 Election Costs/Reserve	-	-	10,000	45,000	35,000	350.00%
6770 Dues, Subscriptions, Membership	6,002	4,500	4,500	10,000	5,500	122.22%
6788 Printing & Reproduction	-	-	2,000	10,000	8,000	400.00%
6795 Travel/Transportation	762	500	1,500	3,000	1,500	100.00%
6970 Community Dev/Training	2,766	2,700	4,500	14,000	9,500	211.11%
Total 6700 Overhead/Administration	173,949	141,239	189,497	248,258	58,761	31.01%
7000 Urgent Care						
7011 Admin Salaries-Alloc to UC	15,316	21,526	22,681	22,724	43	0.19%
7050 UC Contract	624,756	621,739	624,738	754,738	130,000	20.81%
Total 7000 Urgent Care	640,072	643,265	647,419	777,462	130,043	20.09%
8000 Interest Expense	3,138	1,338	4,086	3,000	(1,086)	-26.58%
8005 EMS Interest Expense	-	1,338	-	1,500	1,500	
Total 8000 Interest Expense	3,138	1,338	4,086	4,500	414	10.13%
9500 Depreciation Expense	76,453	96,000	80,794	92,119	11,325	14.02%
Unapplied Cash Bill Payment Expense	-	-	-	-	-	-
Total Expenses	2,073,877	2,128,256	2,168,506	2,431,126	262,620	12.11%
Net Operating Income	389,314	36,784	33,999	27,347	(6,502)	-19.12%
Other Miscellaneous Expense	-	-	-	-	-	-
Net Other Income	-	-	-	-	-	-
Net Income	389,314	36,784	33,999	27,347	(6,502)	-19.12%

		BUDGET FY16	BUDGET FY17	BUDGET FY18
EMS Income		1,525,667	1,564,542	1,685,474
EMS Expense		1,484,991	1,521,087	1,653,664
EMS Net		40,676	43,455	31,810
UC Income		636,697	637,963	642,849
UC Expense		643,265	647,419	777,462
UC Net		(6,568)	(9,456)	(134,613)

REVISED 09/14/17 (DC)

COAST LIFE SUPPORT DISTRICT

**RESOLUTION No: 251
ADOPTION OF FINAL BUDGET FOR FISCAL YEAR 2018**

WHEREAS, Coast Life Support District Board of Directors, Finance Committee and Staff have reviewed the current financial position for the past year, and

WHEREAS, the District has a need to maximize its revenues, including maintaining the benefit assessment special tax rates as approved by the voters for Emergency Medical Services, and

WHEREAS, the District has reviewed the Ambulance billing charges, in order to maximize revenue while maintaining rates consistent with medical cost inflation,

WHEREAS, the District will not require the full assessment as authorized for Urgent Care services in order to fully fund the current program and provide adequate funds for development of the presently envisioned Urgent Care program and any other authorized use, and

WHEREAS, Reserve funding should remain at present levels to support contingencies and capital replacement requirements, and

WHEREAS, Coast Life Support District anticipates Revenues of the following:

Sonoma County	\$677,778
Mendocino County	\$908,263
Ambulance Billings	\$587,650
Miscellaneous	<u>\$284,782</u>
Total Budgeted Revenue	\$2,458,473

WHEREAS, the following Expenditures will provide the resources necessary to meet the established objectives for the next Fiscal Year:

Ambulance Operations	\$1,308,787
Administration & Overhead	\$248,258
Urgent Care Program	\$777,462
Interest & Depreciation	\$92,119
Reserve Fund Increase	<u>\$31,847</u>
Total Budgeted Expenditures	\$2,458,473

BE IT RESOLVED that the Board of Directors authorize its Officers, Administrator and Staff to make expenditures necessary to operate the Ambulance service and all Authorized programs,

BE IT FURTHER RESOLVED that the Board of Directors authorized the above amounts for the Coast Life Support District's Budget for Fiscal Year 2018.

The above resolution was introduced by Director Schwartz, who moved its adoption, seconded by Director Beaty, and passed and adopted on this 25th day of September 2017 by the following roll call vote:

Directors:	Hughes	Aye	No	Abstain
	Beaty	Aye	No	Abstain
	Bower	Aye	No	Abstain
	Schwartz	Aye	No	Abstain
	Tittle	Aye	No	Abstain
	Perry	Aye	No	Abstain
	André	Aye	No	Abstain

Ayes: Noes: Abstain: Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary