

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

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AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

>>> 4:30 pm Wednesday, June 24, 2015 <<<

Point Arena Library

Point Arena, CA

1. Call to Order Hughes
2. Adoption of the Agenda
3. Minutes Approval – Action
 - May 19, 2015
4. Privilege of the Floor – Public Comment
5. Old Business – Information or Action
 - FY16 Financial Resolutions – Action Beaty
 - Resolution 234 Adoption of Preliminary Budget for FY2016
 - Resolution 235 Adoption of Tax Rates for FY2016
 - Resolution 236 Adoption of Ambulance Rates for FY2016
 - Ambulance Financing Update - Information
 - JOG Update – Information Perry
 - Board Planning & Goals - Information Hughes
 - Communications Plan Update - Information Bower
 - Community Leadership Institute Update - Information Hughes
6. New Business
 - CPR Training Hughes
7. Reports
 - Committee Reports
 - District Administrator
 - District Fiscal Officer
8. Other
 - CLOSED SESSION – District Administrator Performance Review
9. Adjournment

Scheduled Board of Director meetings (4:30 at Bill Platt Training Center unless otherwise noted):

- July 20, 2015, 4:30pm

COAST LIFE SUPPORT DISTRICT

RESOLUTION No: 234

ADOPTION OF PRELIMINARY BUDGET FOR FISCAL YEAR 2016

WHEREAS, Coast Life Support District Board of Directors, Finance Committee and Staff have reviewed the current financial position for the past year, and

WHEREAS, the District has a need to maximize its revenues, including maintaining the benefit assessment special tax rates as approved by the voters for Emergency Medical Services, and

WHEREAS, the District has reviewed the Ambulance billing charges, in order to maximize revenue while maintaining rates consistent with medical cost inflation,

WHEREAS, the District will not require the full assessment as authorized for Urgent Care services in order to fully fund the current program and provide adequate funds for development of the presently envisioned Urgent Care program and any other authorized use, and

WHEREAS, Reserve funding should remain at present levels to support contingencies and capital replacement requirements, and

WHEREAS, Coast Life Support District anticipates Revenues of the following:

Sonoma County	\$666,878
Mendocino County	\$895,107
Ambulance Billings	\$596,417
Miscellaneous	<u>\$6,638</u>
Total Budgeted Revenue	\$2,165,040

WHEREAS, the following Expenditures will provide the resources necessary to meet the established objectives for the next Fiscal Year:

Ambulance Operations	\$1,272,748
Administration & Overhead	\$117,305
Urgent Care Program	\$643,265
Interest & Depreciation	\$97,338
Reserve Fund Increase	<u>\$34,384</u>
Total Budgeted Expenditures	\$2,165,040

BE IT RESOLVED that the Board of Directors authorize its Officers, Administrator and Staff to make expenditures necessary to operate the Ambulance service and all Authorized programs,

BE IT FURTHER RESOLVED that the Board of Directors authorized the above amounts for the Coast Life Support District's Budget for Fiscal Year 2016.

The above resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed and adopted on this 24th day of June 2015 by the following roll call vote:

Directors: Hughes
 Beaty
 Bower
 Schwartz
 Dodds
 Perry
 André

Ayes: Noes: Abstain: Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 235**

ADOPTION OF TAX RATES FOR FISCAL YEAR 2016

WHEREAS, in March 2012 the voters of the Coast Life Support District authorized the District Board of Directors to levy a Special Tax of up to \$44 per benefit unit to support Emergency Medical Services, and

WHEREAS, in April 2014, the voters of the District approved a Special Tax assessment of up to \$74 for a developable parcel, and \$148 for a developed parcel, to support Urgent Care, and

WHEREAS, the District Board of Directors has determined the tax for the Urgent Care program need not be increased and will remain unchanged, and

WHEREAS, the District's budget for Fiscal Year 2016 requires a Special Tax rate of \$44 per benefit unit for Emergency Medical Services and \$57.50/\$115.00 Special Tax for developable/developed parcels to provide Urgent Care,

BE IT RESOLVED, THEREFORE that the Special Tax rate of \$44 per benefit unit for Emergency Medical Services, plus \$57.50/\$115.00 per developable/developed parcel for Urgent Care, be assessed accordingly to parcels in the District,

BE IT FURTHER RESOLVED that the Coast Life Support District renews its agreements with the appropriate offices of Mendocino and Sonoma Counties for collections of the assessments through the property tax rolls.

The above RESOLUTION was introduced by Director _____, who moved for its adoption, seconded by Director _____, and passed on this 24th day of June 2015 by the following roll call vote:

Directors: Hughes
 André
 Bower
 Schwartz
 Dodds
 Beaty
 Perry

Ayes: Noes: Abstain: Absent:

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 236**

ADOPTION OF AMBULANCE RATES FOR FISCAL YEAR 2016

WHEREAS, the Coast Life Support District last adjusted the rates at which Ambulance Services are billed in June of 2014, and

WHEREAS, the rates are intended to reflect the actual operating costs of the ALS Ambulance, and

WHEREAS, with the passage of AB 2091 Berg, as of January 1, 2007, the District may charge Residents and Taxpayers of the District a Fee for Service Rate less than that of Non-Residents and Non-Taxpayers, and

WHEREAS, the District recognizes the disparity between what a Resident/Taxpayer actually pays for services versus what a Non-Resident/Non-Taxpayer pays, vis-à-vis their parcel tax contribution, and

WHEREAS, as Resident/Taxpayer is defined as either having a mailing address within the District or owning property within the District or both,

BE IT THEREFORE RESOLVED that the rate schedule adopted, effective July 1, 2015 and in effect until changed by resolution, be as follows:

<i>Service</i>	<i>BLS</i>	<i>ALS I</i>	<i>ALS II</i>
Non-Emergency	\$1,081	\$2,726	
Emergency	\$1,587	\$3,258	\$3,814
Night	\$130	\$415	\$415
Mileage	\$36	\$36	\$36
Oxygen	\$162	\$162	\$162
EKG		\$227	\$227
Treat & Release	\$203	\$500	
Late Payment Fee	\$25	\$25	\$25

AND BE IT FURTHER RESOLVED, that Resident/Taxpayers will receive a fifty percent reduction in the balance owed after third-party payments, if paid in full within sixty days.

AND BE IT FURTHER RESOLVED, that for transport of a Resident/Taxpayer which does not leave the District, the balance owed after third party payments will not exceed fifty percent of the sum of the applicable Treat & Release fee plus mileage charge.

AND BE IT FURTHER RESOLVED, that these charges be reviewed annually and changes included in the Budget for the following year.

The above RESOLUTION was introduced by Director _____, who moved for its adoption, seconded by Director _____, and passed on this 24th day of June, 2015,

WHEREUPON, the President declared the foregoing RESOLUTION adopted and SO ORDERED.

Naomi Schwartz, Secretary

**COAST LIFE SUPPORT DISTRICT
RESOLUTION No. 237**

**RESOLUTION OF THE BOARD OF DIRECTORS OF COAST LIFE SUPPORT
DISTRICT, STATE OF CALIFORNIA, ADOPTING THE PROPOSITION 4
APPROPRIATION LIMIT FOR THE FISCAL YEAR 2015-2016**

WHEREAS, each fiscal year a Proposition 4 limit must be established; and

WHEREAS, Proposition 111, Article XIII B, requires the Board of Directors of the Coast Life Support District to choose and adopt a certain method to increase this limit every year; and

WHEREAS, the Coast Life Support District had approved and adopted an Appropriation Limit for Fiscal Year 2014-2015 of \$1,788,688; and

WHEREAS, the Coast Life Support District has chosen the California Per Capita Personal Income and the Sonoma County Population Change Percentage factors in establishing the Proposition 4 limit; and

WHEREAS, the Board of Directors of the Coast Life Support District, now accepts the Sonoma County Treasurer's calculation for the Appropriation Limit to be \$1,872,615, based on sum of the tax income increase and the annual percentage change for the California Per Capita Personal Income which is 1.0382% and the local population growth change which is 1.0084%,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Coast Life Support District hereby adopts a new Appropriation Limit in the amount of \$1,872,615 for the Fiscal Year 2015-2016,

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____, and then adopted by the following vote on the 24th day of June, 2015

Director Hughes _____	Director Beaty _____	Director Bower _____
Director Dodds _____	Director Perry _____	Director Schwartz _____
Director André _____		

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____

WHEREUPON, the President declared the foregoing RESOLUTION adopted and

SO ORDERED

Naomi Schwartz, Secretary to the Board